



# 2021 Budget Report



## TOWN COUNCIL

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## CLERK-TREASURER

Ann Hathaway

TOWN OF   
**Brownsburg**

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## **Tab 1:**

Budget Memo

**TOWN OF BROWNSBURG**  
**2021 BUDGET TRANSMITTAL MEMORANDUM**

To: Brownsburg Town Council President and Council Members

From: Town Manager's Office

Subject: Proposed 2021 Budget

Date: September 10, 2020

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I am pleased to present the proposed 2021 Budget for your review and consideration. This transmittal letter contains the following sections:

- Introduction
- Status of Funds for Jan 1 through Jun 30, 2020
- Comparison of FY2020 Budget & FY2021 Proposed Budget
- Budget Overview & Summary of Significant Changes for FY2021
- Cash Flow and Financial Management Plan as prepared by our Financial Advisor Baker Tilly Municipal Advisors, LLC (included in the budget document as Tab 2)
- Explanation of Budget Detail Forms
- Major Considerations
- FY2021 Budget Document Contents
- Conclusion

## **INTRODUCTION**

The 2021 budget preparation started in the very uncertain economic conditions created by Covid-19. In order to give some guidance, staff was directed to develop a flat budget as several of the key revenue indicator reports were being pushed back creating more uncertainty. The State is now going to provide the estimated Local Income Tax on September 15<sup>th</sup> and will certify the amount on October 15. Normally, the estimates are out by August 2 and certified on October 1. The State did not extend any deadline for local authorities to file their annual budgets.

As part of our preparation of the 2021 budget, staff reviews and compares our expenditures through August 31<sup>th</sup> for the previous budget year and the entire year prior to that in order to gauge where we stand and how correct our budget estimates have been. The chart on the following page shows that we have only spent 60 % of our 2020 General Fund budget through August 31<sup>st</sup> with 67% expenditure being the target. The other three major funds (Water, Sewer and

Stormwater) are provided on the following page for your review as well. In this year's memo I've also included similar information for the MVH and CCD Funds. While personal services are expended steadily through the year, some supplies, services or capital may be expended at certain times of the year. As a result, some funds may not be at 67% expended, or could even be over 67% at the end of the 8<sup>th</sup> month point of the fiscal year. This simple accounting demonstrates that a budget is nothing more than a plan or outline of Town spending priorities and gives staff the authority to spend a set amount of dollars. A budget in no way means that the set amount (or approved budget) will all be spent but is a plan that changes as conditions, needs and priorities adjust and emerge throughout the fiscal year.

**STATUS OF 2020 EXPENDITURES THROUGH JUNE 30, 2020**

General Fund 101

Budget Categories	2020 Budget	Expenditures	% Expended	Funds Remaining
Personal Services	\$8,278,139	\$5,096,062	62%	\$3,182,077
Supplies	\$884,597	\$434,980	49%	\$449,617
Other Services & Charges	\$1,752,088	\$992,744	57%	\$759,344
Capital/Transfer	\$45,000	\$21,761	48%	\$23,239
<b>Net Budget</b>	<b>\$10,959,824</b>	<b>\$6,545,547</b>	<b>60%</b>	<b>\$4,414,277</b>

Water Fund 601

Budget Categories	2020 Budget	Expenditures	% Expended	Funds Remaining
Personal Services	\$1,379,387	\$816,297	59%	\$563,090
Supplies	\$404,431	\$232,592	58%	\$171,839
Other Services & Charges	\$2,451,077	\$1,533,515	63%	\$917,562
Capital/Transfer	\$40,000	\$83,225	208%	-\$43,225
<b>Net Budget</b>	<b>\$4,274,895</b>	<b>\$2,665,629</b>	<b>62%</b>	<b>\$1,609,266</b>

Stormwater Fund 605

Budget Categories	2020 Budget	Expenditures	% Expended	Funds Remaining
Personal Services	\$563,887	\$313,831	56%	\$250,056
Supplies	\$53,681	\$12,142	23%	\$41,539
Other Services & Charges	\$845,626	\$484,786	57%	\$360,840
Capital/Transfer	\$0	\$0	0%	\$0
<b>Net Budget</b>	<b>\$1,463,194</b>	<b>\$810,759</b>	<b>55%</b>	<b>\$652,435</b>

### Sewer Fund 606

Budget Categories	2020 Budget	Expenditures	% Expended	Funds Remaining
Personal Services	\$1,515,608	\$886,772	59%	\$628,836
Supplies	\$310,181	\$156,673	51%	\$153,508
Other Services & Charges	\$3,477,130	\$2,243,713	65%	\$1,233,417
Capital/Transfer	\$966,800	\$0	0%	\$966,800
<b>Net Budget</b>	<b>\$6,269,719</b>	<b>\$3,287,158</b>	<b>52%</b>	<b>\$2,982,561</b>

### MVH Fund 201

Budget Categories	2020 Budget	Expenditures	% Expended	Funds Remaining
Personal Services	\$902,118	\$556,915	62%	\$345,203
Supplies	\$337,232	\$183,861	55%	\$153,371
Other Services & Charges	\$1,040,252	\$292,063	28%	\$748,189
Capital/Transfer	\$100,000	\$100,000	100%	\$0
<b>Net Budget</b>	<b>\$2,379,602</b>	<b>\$1,132,839</b>	<b>48%</b>	<b>\$1,246,763</b>

### CCD Fund 402

Budget Categories	2020 Budget	Expenditures	% Expended	Funds Remaining
Personal Services	\$0	\$0	0%	\$0
Supplies	\$142,184	\$44,821	32%	\$97,363
Other Services & Charges	\$60,500	\$2,437	4%	\$58,063
Capital/Transfer	\$485,000	\$325,593	67%	\$159,407
<b>Net Budget</b>	<b>\$687,684</b>	<b>\$372,851</b>	<b>54%</b>	<b>\$314,833</b>

I am appreciative of the efforts of Department Heads and employees who have effectively managed Town funds to ensure that the Town adheres to our adopted budget and spends less than we receive in revenues. An ongoing focus has been to strive to find new ways to save taxpayer dollars while continuing to provide quality services and achieve progress in our many areas of focus. Financial success for the Town is a team effort.

## COMPARISON OF FY2020 BUDGET & FY2021 PROPOSED BUDGET

Fund	Budget Description	2020	Proposed 2021	% Change 20 to 21	Amount Change
<b>FUNDS THAT SUPPORT TOWN OPERATIONS</b>					
101	General Fund Budget	\$ 10,959,824	\$ 11,015,553	0.51%	\$ 55,729
201	MVH Fund Budget	\$ 2,379,602	\$ 2,329,969	-2.09%	\$ (49,633)
202	Street LR&S	\$ 380,000	\$ 380,000	0.00%	\$ -
211	Parks Non-Reverting	\$ 667,575	\$ 585,251	-12.33%	\$ (82,324)
214	Parks BASE Non-Reverting	\$ 1,060,926	\$ 1,110,105	4.64%	\$ 49,179
703	Police Pension	\$ 289,500	\$ 295,000	1.90%	\$ 5,500
<b>SELECTED SPECIAL REVENUE FUNDS</b>					
212	Park Impact Fee	\$ 421,400	\$ 445,000	5.60%	\$ 23,600
213	Police Investigations	\$ 65,000	\$ 46,500	-28.46%	\$ (18,500)
231	Police Gift	\$ 19,250	\$ 15,150	-21.30%	\$ (4,100)
233	Police LECF	\$ 46,150	\$ 46,150	0.00%	\$ -
236	Clerks Record Perpetuation	\$ 4,040	\$ 2,976	-26.34%	\$ (1,064)
242	RDC Fund Budget	\$ 3,519,045	\$ 3,467,070	-1.48%	\$ (51,975)
243	Arbuckle Commons TIF	\$ 692,310	\$ 695,311	0.43%	\$ 3,001
244	Towne Center TIF	\$ 159,275	\$ 318,710	100.10%	\$ 159,435
257	LOIT Special Distribution 257	\$ 7,970	\$ -	-100.00%	\$ (7,970)
275	Insurance/Deductibles	\$ 36,235	\$ 30,000	-17.21%	\$ (6,235)
280	Food & Beverage	\$ 1,090,267	\$ 653,103	-40.10%	\$ (437,164)
803	Riverboat Fund Budget	\$ 125,000	\$ 50,000	-60.00%	\$ (75,000)
804	Rainy Day Fund Budget	\$ 135,000	\$ 75,000	-44.44%	\$ (60,000)
806	Special Revenue Tax Fund--Wynne Farms	\$ 408,222	\$ 440,599	7.93%	\$ 32,377
<b>CAPITAL PROJECTS FUNDS</b>					
401	CCI Fund Budget	\$ 85,000	\$ 45,000	-47.06%	\$ (40,000)
402	CCD Fund Budget	\$ 687,684	\$ 691,984	0.63%	\$ 4,300
444	EDIT Fund Budget	\$ 2,825,394	\$ 2,702,780	-4.34%	\$ (122,614)
<b>DEBT SERVICE FUNDS</b>					
306	Ad Valorem 2019	\$ -	\$ 193,500	N/A	\$ 193,500
318	Building Debt-Fire	\$ 338,000	\$ 341,000	0.89%	\$ 3,000
319	Building Debt-Municipal	\$ 1,185,500	\$ 1,188,500	0.25%	\$ 3,000
320	General Obligation Bond 2015	\$ 227,200	\$ 228,250	0.46%	\$ 1,050
321	General Obligation Bond 2016	\$ 233,400	\$ 229,500	-1.67%	\$ (3,900)
322	General Obligation Bond 2017	\$ 175,050	\$ 172,250	-1.60%	\$ (2,800)
323	General Obligation Bond 2018	\$ 347,200	\$ 349,175	0.57%	\$ 1,975
811	Park District Bond Debt	\$ -	\$ 172,614	N/A	\$ 172,614
<b>ENTERPRISE FUNDS</b>					
601	Water Fund Budget	\$ 4,274,895	\$ 4,278,428	0.08%	\$ 3,533
605	Storm Water Fund Budget	\$ 1,463,194	\$ 1,361,731	-6.93%	\$ (101,463)
606	Wastewater Fund Budget	\$ 6,269,719	\$ 5,859,243	-6.55%	\$ (410,476)
<b>FUNDS THAT SUPPORT FIRE PROTECTION SERVICES</b>					
177	Fire Territory Budget	\$ 11,412,489	\$ 10,865,042	-4.80%	\$ (547,447)
277	Fire Service Fee Fund	\$ 15,000	\$ 15,000	0.00%	\$ -
377	BFT Equipment Replacement	\$ 599,975	\$ 849,350	41.56%	\$ 249,375
477	Fire Territory Grant Fund	\$ 1,500	\$ -	-100.00%	\$ (1,500)
777	Fire Territory Gift Fund	\$ 23,500	\$ 23,500	0.00%	\$ -
	<b>TOTALS</b>	<b>\$ 52,631,291</b>	<b>\$ 51,568,294</b>	<b>-2.02%</b>	<b>\$ (1,062,997)</b>

## BUDGET OVERVIEW & SUMMARY OF SIGNIFICANT CHANGES FOR FY2021

The proposed 2021 General Fund Budget is a not balanced budget with projected expenditures (\$11,015,553) exceeding our estimated revenues (\$10,627,942). This shows a deficit of \$387,611. The deficit will be funded by cash reserves on hand. No pay raise is included in the budget. The primary reason for the deficit is that revenues are projected to be down slightly overall. The second is that some expenses such as our corporate insurance and health insurance are increasing along with the full impact of the full salaries/benefits for Police Officers that were hired mid-year 2020.

In this budget transmittal memo I have highlighted some of the major changes in the budget. Rather than provide a complete summary of all expenses by fund, I am providing a more comprehensive summary since many of my comments are related to multiple funds. Staff will prepare a detailed presentation that will be shown to the Town Council prior to the first reading of the budget.

- **Review of Total Budget Change from 2020-2021** – As depicted in the table on the previous page, the overall proposed Town budget has decreased from the FY2020 budget by \$1,062,997 or -2.02%. This is a significant change from past budgets and solely contributed to the impact Covid-19 is having on the overall economy. The Town of Brownsburg through the entire event so far for Covid-19 has seen our single family home construction top the 2019 year, continuing our growth trend.

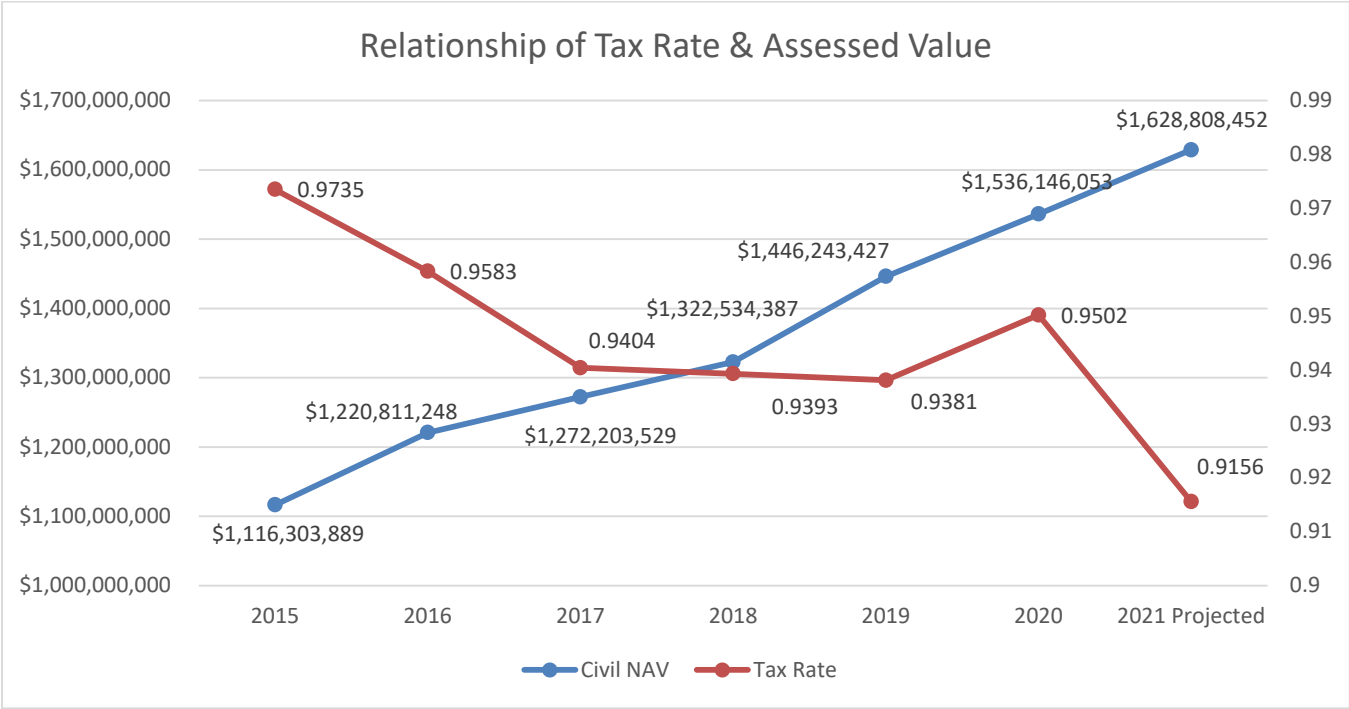
The budget does not contemplate adding additional new employees as has been the past practice when budget amounts were growing. It is only prudent to not hire additional staff when revenue is declining. Baker Tilly, our financial consultant, shows the decline in revenue continuing in 2022. However, keep in mind the projections are meant as worst case scenario. The financial projections assume no or little growth takes place which is not the case. The Town of Brownsburg continues to grow with both residential and commercial developments.

- **Property Tax Rate Review** – Unless there is additional debt issued, the 2020 tax rate will decrease from 0.9502 in 2020 to a projected 0.9156 for FY2021, which represents a decrease of \$0.0346 or 2.3%. The table below shows the relationship between the tax rate and the Town's overall Assessed Value growth for the period 2015-2021. The projected FY2021 certified net assessed value for the Town is \$1,628,808,452, which is a 6.0% increase over the 2020 certified figure of \$1,536,146,053.

As has been done in some prior years, the Town Council should consider issuing a bond that would stabilize the tax rate and provide funds for the

completion of priority capital projects. If the rate drops significantly, it affects revenue to the TIF funds and thus its ability to meet all obligations entered into by the Town.

In summary, the tax rate could fall to .9156, and the Town could issue a bond with up to an estimated .0346 (or some other amount) and keep the projected rate even with FY2020's rate of .9502.



- **Proposed Pay Increases** – No pay increases are in the proposed budget
- **Street Resurfacing and Sidewalk Replacement** – We have budgeted \$725,000 in the following funds for Street resurfacing, restriping and sidewalk work in the 2021 budget:
  - \$450,000 Motor Vehicle Highway (MVH)
  - \$225,000 Local Roads and Streets (LR&S)
  - \$50,000 for sidewalk improvements in TIF areas (RDC/TIF)

- **Vehicle Purchases & the CCD Fund** – The below table summarizes the proposed vehicle replacement schedule for FY2021. We have also budgeted PC replacements, MDTs for the police vehicles and VRTX replacement, which comprise our servers and shared storage for virtual environment.

Vehicle	Vehicle #	Department	Quantity	Replacement Cost	Extended Cost	Fund
Pickup	16	Street	1	\$ 45,000	\$ 45,000	401 (CCI)
Diesel Pickup	9	Street	1	\$ 50,000	\$ 50,000	803 (Riverboat)
Backhoe	12	Water	1	\$ 100,000	\$ 100,000	402 (CCD)
Tractor Loader	21	Street	1	\$ 165,000	\$ 165,000	201 (MVH)
Police Vehicles		Police	8	\$ 40,000	\$ 320,000	402 (MVH)
<b>TOTAL</b>					<b>\$ 680,000</b>	

I have worked closely with the Fleet Maintenance Superintendent, Chris Keers, to prioritize the replacement of vehicles. We have deferred the replacement of some vehicles, but must balance that deferment against the impact of compounding the need over time that results in an abundance of vehicles that need replacement in a single year. Currently, the Town Manager, Assistant Town Manager, and Economic Development Director all receive stipends. This budget included stipends for the Director of Development Services and for the Parks Director. The current vehicles will be reallocated within the Town.

- **Health Insurance** – We have budgeted in FY2021 \$22,450 for each employee with family coverage and \$7,751 for employees with single coverage. This constitutes a 5% increase over FY2020 amounts. As a self-insured entity, these funds cover a variety of items for the Town including claims, premiums, health clinic expenses and Health Savings Accounts (HSA) contributions. The FY2015 increase 2%, 3% for FY 2016, 1.5% for FY2017, 5% for FY2018, 3% for FY2019 and 5% for FY2020. These increases are very modest in comparison to national and regional trends.

As a self-insured entity, the Town should continue efforts to build up a reserve to cover the Town’s liability. The reserve should be sufficient to cover 1) our plan’s maximum cost compared to the expected cost (the amount we try to budget for) and 2) the cost of claims that are incurred but not yet paid and are still in the pipeline so not yet reported—this is typically 1/5 of the annual expected claims cost. Nevertheless, it may be necessary at some point to approve a special appropriation should the Town health insurance reserves become too low due to an usually high claim year that is inevitable in the up and down, as well as unpredictable, cycle of annual medical claims. In the meantime, the Town continues to examine other plan configurations, quotes, and agencies to try to minimize healthcare costs. For example, in 2019 the Town switched from Anthem to United Healthcare to

reduce policy costs, as well as transitioned to a shared wellness clinic model through Hendricks Regional Health partnership to increase access and thereby encourage more clinic usage that in turn reduces medical claims expenses.

I am not proposing any change to the amount that the Town pays into each employee’s individual Health Savings Account (HSA) fund, which currently stands at \$2,000 for Family coverage and \$600 for Single coverage. The below table summarizes, by fund, the health insurance cost increases and decreases—both from the 5% increase, changes from single to family, changes from family to single, and waiving of coverage due to spousal coverage elsewhere. Fluctuations between accounting lines can also be the result of changes in salary and benefit budget allocations. The 131 line also includes Life, EAP, and Short Term Disability.

	Account	2020	2021 Proposed	\$ Change	% Change
General	101.xx.131	\$ 1,640,484	\$ 1,737,912	\$ 97,428	6%
MVH	201.xx.131	\$ 202,724	\$ 207,956	\$ 5,232	3%
Water	601.xx.131	\$ 295,151	\$ 362,330	\$ 67,179	23%
Stormwater	605.xx.131	\$ 126,592	\$ 80,381	\$ (46,211)	-37%
Wastewater	606.xx.131	\$ 344,616	\$ 379,299	\$ 34,683	10%
EDIT	444.xx.131	\$ 35,498	\$ 46,434	\$ 10,936	31%
Parks Non Rev	211.xx.131	\$ 30,362	\$ 34,751	\$ 4,389	14%
Parks BASE Non Rev	214.xx.131	\$ 129,026	\$ 141,446	\$ 12,420	10%
Food&Bev	280.xx.131	\$ 26,832	\$ 33,607	\$ 6,775	25%
	<b>Town Total</b>	<b>\$ 2,831,285</b>	<b>\$ 3,024,116</b>	<b>\$ 192,831</b>	<b>7%</b>
Fire	177.xx.131	\$ 1,820,798	\$ 1,962,432	\$ 141,634	8%
	<b>Fire Total</b>	<b>\$ 1,820,798</b>	<b>\$ 1,962,432</b>	<b>\$ 141,634</b>	<b>8%</b>
	<b>Grand Total</b>	<b>\$ 4,652,083</b>	<b>\$ 4,986,548</b>	<b>\$ 334,465</b>	<b>7%</b>

• **Summary of Major Capital Projects/Park Improvements –**

Project Name/Description	Est. Local Cost FY2021	Primary Funding Source
Airport & Hornaday	\$1.4M	2018 GO Bond
Northside Drainage	\$2.4M	2019 RDA Bond
Northfield/McNees to 56th St	\$2.7M	2018 GO Bond
Invasive Species Eradication, Forest Floor Restoration & Priority Tree Removal	\$86K	1% Food & Beverage Tax
Pavement Preservation (Fog Seal)	\$75K	1% Food & Beverage Tax
Virgil Park	\$1.2M	Park District Bond (2019) & 1% Food & Beverage Tax
Tague Property Development (Phase 1)	\$150K	1% Food & Beverage Tax
Surveillance Camera Implementation	\$35K	General Fund

- **EDIT Budget** – The proposed budget for the Economic Development Income Tax Fund 444 (EDIT) has decreased by \$122,614. Our Town obligations for economic development projects continue in connection with the public/private mixed use development downtown projects. The justification detail for certain lines, such as printing, brochures, advertising, marketing, etc., was left broad to allow some flexibility for the Economic Development Director. We have budgeted the following major expenditures in the 2021 Budget:
  - \$370,000 for Downtown Development Master Leases—for Envoy the maximum amount is \$216,000, may be less; for Paragon, the maximum amount is \$258,000, \$154,000 of which comes from EDIT.
  - \$466,000 for Scannell Developer Payments (2018-2033)
  - \$30,000 for Arbuckle Garage maintenance costs
  - \$451,655 for unspecified economic development project incentives (such as loans).
  - \$15,000 for obligations and potential associated with the BEDC Lease Assistance Program and \$15,000 for the Utility Relief Program.
  - \$510,500 for debt service payments on the bond supporting the Tilden Road project.
  - \$150,00 for legal fees.
  - \$50,000 for annual membership fee to Hendricks County Economic Development Partnership (HCEDP).
  - \$125,000 for contingency.
  
- **TIF/RDC Budgets** – The proposed FY2021 budget for the TIF/RDC Fund 242 is \$3,467,070, which is down \$51,975 from the FY2020 budget. We have budgeted the following major expenditures in the 2021 Fund 242 TIF Budget:
  - \$2,182,150 is proposed and required to meet all lease rental bond obligations.
  - \$91,718 is proposed and required to meet all downtown project EDA obligations.
  - \$300,000 for Misc engineering and \$50,000 for contingency to address unforeseen issues and new priorities that may emerge.
  - Funds are included for recurring legal and financial reporting needs as well as financial analysis associated with potential economic/redevelopment projects.

Budgets associated with the other TIF areas are found in Fund 806 (Wynne Farms TIF), Fund 243 (Arbuckle Commons TIF) and Fund 244 (Towne Center TIF). Budgeted amounts are proposed entirely to meet all FY2021 debt service and economic development agreement obligations.

- **Contingency** – We have budgeted \$770,617 for FY2021. These funds are used for unexpected projects, repairs, emergencies, etc. that may transpire throughout fiscal year 2021. Also, if revenue projections change between the time the budget is adopted and the beginning of the fiscal year, less amounts of contingency can be spent instead of a reduction in regular operational expenditures. The contingency budgets are summarized in the following table:

<b>Fund</b>	<b>Proposed 2021 Contingency Budget</b>
101 General	\$ 57,200
201 MVH	\$ 46,250
601 Water	\$ 57,200
605 Stormwater	\$ 50,950
606 Sewer	\$ 87,200
402 CCD	\$ 105,000
444 EDIT	\$ 50,000
242 TIF	\$ 286,817
804 Rainy Day	\$ 30,000
<b>TOTAL</b>	<b>\$ 770,617</b>

- **Operations Funded by Property Tax** – The portion of the \$39,815,402 total civil town and police budget derived from property tax revenue includes the General Fund, Motor Vehicle Highway (MVH) Fund, Building Debt Funds, General Obligation Bond debt service funds, and the Cumulative Capital Development (CCD) Fund. Approximately 23% of the annual property tax paid by a homeowner goes to the Town of Brownsburg to fund these seven funds. The remaining 77% is a revenue stream for other agencies such as Hendricks County, Townships, Library, Fire Territory and Brownsburg Community School Corporation.

## CASH FLOW

The Cash Flow/Financial Management Plan section of this notebook shows actual expenses for the past two budget years (going back to 2018), projections for the remainder of 2020, eventually the 2021 budget (a projection is there currently), as well as projected expenses through 2024. The cash flows do reflect projections that estimate revenues/expenses in 2021 and beyond. Page 3 of the cash flow document (Tab 2) summarizes the assumptions incorporated into these projections. For

example, most operating budgets in future years assume a 3.0% increase in expenses year over year and receipts based on a maximum levy growth factor of between 3.0 and 4.2%.

## **EXPLANATION OF BUDGET DETAIL FORMS**

As in the past, these forms show line item expenses with comparisons to the previous budget years back to 2017. The detail for 2019 and prior years have been updated with actual revenues or expenses. A projection was done for the balance of 2020. We have continued to provide Fund sheets with corresponding Line Item Justification Sheets to give the Town Council, as well as our residents, a clearer understanding of where the proposed budget dollars are being spent and for what intended purpose.

## **MAJOR CONSIDERATIONS FOR 2021**

### ***Comprehensive Fee Study -***

- A review of all fees charged by the Town of Brownsburg to see if the fees are covering the intended use
- Development Services Department and the Parks Department both collect fees for service and need to be comprehensively reviewed and updated
- Make hard decision on the need to potentially raise fees to cover costs

### ***Proposed Storm Water Fee Increase –***

- Since instituting the Town Stormwater Utility in 2008, the Town has not increased the stormwater fee, which is used to fund our Stormwater Department as well as major capital drainage improvement projects.
- As you can see from the decreasing fund balance in the Stormwater Fund, our needs—and inflation—have continued to increase and our funding source has remained constant.
- Currently the fee is \$5.00 per Equivalent Residential Unit (ERU).

### ***Proposed Water Rate Increase –***

- The Town's water rates have not increased since 2010.
- Water fund balance continues to decrease to low levels
- Rising costs for personal services, professional services, supplies and capital over the last decade, a water rate increase is necessary.
- An important meter replacement program throughout the Town.
- We are projected to run out of cash reserves in the Water Fund by 2023.

### ***Proposed Sewer Rate Increase -***

- It is important to keep up with critical sewer infrastructure to allow for future growth

- Additional capital outlays are needed
- An annual increase or a regular increase in rates to fund future new and upgraded infrastructure will allow the Town to continue to grow

***Public Works Facility -***

- As the Town continues to grow, the aging Street Department Facility is beginning to run out of space.
- The Town should consider land acquisition options as they present themselves with the goal of constructing a larger Public Works Facility.
- Once vacated, the current Street Department facility could be used by the Town for other purposes, such as a secure location for the Police Department to store confiscated vehicles and equipment.

***CCD Fund Rate –***

- In FY2019 and again in 2020, the Council reestablished the CCD rate to its maximum allowable rate of .05 after many years of downward trend.
- In order to maximize this important levy, I recommend an annual reestablishment instead of waiting several years
- The CCD Fund is a very important source for the purchase of capital equipment such as police vehicles, trucks, lawn mowers and other specialty equipment such as brush hogs, dump trucks, landscape chippers, etc.

**FY2021 BUDGET DOCUMENT CONTENTS**

This budget document includes the following:

- This Budget transmittal memo
- Cash Flows/Financial Management Plan for all funds, looking at trends over a 7 year period from 2018-2024
- Budget summaries and detailed budget justifications—broken down by Department—for the General Fund, Water Fund, Wastewater Fund, Stormwater Fund, Cumulative Capital Development (CCD) Fund, and the Motor Vehicle Highway (MVH) Fund
- Budget summaries and justifications for all remaining Town funds
- Fire Territory budget as approved by the Governing Board but is part of the overall Town Budget

**CONCLUSION**

The Proposed 2021 Budget is respectfully submitted for your consideration. The General Fund is not balanced for 2021 which is a direct result of the Covid-19 impacting revenues. Expenses for the largest part were held flat. In some cases, we have consciously drawn down on fund balances to pay for one-time costs and operational costs in some limited cases such as the Water fund. A healthy fund

balance in a given fund is a result of deliberate planning, careful spending or better-than-expected revenues and allows expenditures to exceed revenues in a given year for a specific purpose or project. Our philosophy has been to fund operational costs, such as salaries, benefits and supplies, within the bounds of the revenues as forecasted for the various funds. As the assessed value rises and tax rate falls, the Council should seriously consider the capacity to bond priority capital improvement projects which has been done in the past few years. In all cases, the Town continues to strive to find new ways to be efficient with taxpayer dollars while providing quality service and achieving progress in our many areas of focus.

Al and I want to also call attention to the support and work that has been given in the creation and review of this budget by Executive Assistant Angie Wiliford and Assistant to the Town Manager Ethan Pierce. Without their assistance, this effort would be too monumental and I appreciate their aid which makes the process as painless as it can possibly be. Also, thanks to the Department Heads who work very hard in carefully crafting their budgets and work with me very patiently to make sure that their levels of services are sufficient while balancing our revenues and funds.

Respectfully Submitted,



Jeffery A. Eder  
Town Manager



Al Geans  
Assistant Town Manager

### **Addendum 1 to the Fiscal Year (FY) 2021 Budget Transmittal Memorandum**

The changes summarized below were discussed at, or have been made since, the First Reading of the FY2021 Budget at the Town Council Meeting on Thursday, September 24, 2020 and prior to the Second Reading of the FY2021 Budget at the Town Council Meeting on Thursday, October 8, 2020. These changes are reflected in their respective Tabs within the FY 2021 Budget, but are not shown in the September 10, 2020 FY2021 Budget Presentation or the original FY2021 Budget Memo dated September 10, 2020.

- **Tab 2** – Updated Cash Flows were provided by Baker Tilly Municipal Advisors (BTMA) on September 25, 2020.
- **Tab 4** – The updated Cash Flows referenced above are now showing an increase to the projected FY2021 revenue for the General Fund. The projected FY2021 revenue in the General Fund is now expected to be \$11,282,911. This is primarily due to higher estimated Local Income Tax (LIT) distributions for FY2021. The increase in revenue has balanced out the General Fund as shown in the revenues vs disbursements graph in Tab 4, page 4. Since we are not recommending any changes to the General Fund, FY2021 revenues are now greater than disbursements.
- **Tab 11** – The updated Cash Flows referenced above are also showing an increase to the projected FY2021 revenue for the EDIT Fund. The projected FY2021 revenue in the EDIT Fund is now expected to be \$3,105,543. This is primarily due to higher estimated Local Income Tax (LIT) distributions for FY2021. The EDIT Fund was already balanced and we are not recommending any changes.
- **Tab 13** – The Park District Bond 2019 (811) has been changed to the Park District Debt Fund 2019 (307) per a recommendation from the Clerk Treasurer’s Office. We have also added a fund and justification sheet for an anticipated bond issuance at the end of FY2020.
- **Tab 14** – Per a recommendation from the Clerk Treasurer’s Office Tab 14 Bond Construction Funds has been removed from the FY2021 Budget Report.

### **Addendum 2 to the Fiscal Year (FY) 2021 Budget Transmittal Memorandum**

The changes summarized below were discussed and approved as an amendment at the Third Reading and Final Adoption of the FY2021 Budget at the Town Council Meeting on Thursday, October 22, 2020. These changes are reflected in their respective Tabs within the FY 2021 Budget, but are not shown in the September 10, 2020 FY2021 Budget Presentation or the original FY2021 Budget Memo dated September 10, 2020.

- **Tab 8** – In the Street Department portion of the Motor Vehicle Highway (MVH) Budget line item 201.05.367 Resurfacing was decreased from \$450,000 to \$250,000. The \$200,000 removed from 201.05.367 was then moved to line item 201.05.366 Sidewalk Maintenance/Repair.
- **Tab 17** – In the Local Road & Street Budget line item 202.10.367 Resurfacing was decreased from \$225,000 to \$125,000. The \$100,000 removed from 202.10.367 was then moved to line item 202.10.367.01 Road Restriping.

## **Tab 2:**

Cash Flow Report

**COMPREHENSIVE FINANCIAL PLAN**  
*(Includes Estimated Impacts of COVID-19)*

**(2018 – 2024)**

**TOWN OF BROWNSBURG, INDIANA**  
*CIVIL TOWN FUNDS*

**September 25, 2020**

# TOWN OF BROWNSBURG, INDIANA

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September 25, 2020

Ms. Ann Hathaway, Clerk-Treasurer and  
Mr. Jeff Eder, Town Manger  
Town of Brownsburg  
61 N Green Street  
Brownsburg, Indiana 46112

### ACCOUNTANTS' PROJECTION AND COMPILATION REPORT

This is a special purpose report directed toward providing information for your review and consideration relative to the financial management of the Town of Brownsburg (the "Town"). The report is designed to provide information that may be helpful to the Town's officials in their roles as managers of the Town.

We have compiled the accompanying historical and projected of receipts and disbursements and related schedules of the Town from information provided by management for the calendar years ending December 31, 2018 through December 31, 2024 and in accordance with attestation standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting projected financial information that is the representation of management and does not include evaluation of the support for the assumptions underlying such information. Furthermore, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update our report for events and circumstances occurring after the date of this report.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The financial statements are presented on the cash basis of accounting used by the Town of Brownsburg, which is a comprehensive basis of accounting other than the generally accepted accounting principles. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusion about the entity's assets, liabilities, equity, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed on such matters.

Ms. Ann Hathaway, Clerk-Treasurer and  
Mr. Jeff Eder, Town Manger  
Town of Brownsburg  
Date: September 25, 2020  
Page 2

The accompanying projection and this report are intended solely for the information and use of the Town of Brownsburg and are not intended to be and should not be used by anyone other than the specified party.

*Baker Tilly*

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**TOWN OF BROWNSBURG, INDIANA**

**SCHEDULE OF ASSUMPTIONS (2020 - 2024)**

**NET ASSESSED VALUE:**

**(1) Historical and estimated NAV's**

	Civil NAV	% Change
2015	\$ 1,116,303,889	
2016	\$ 1,220,811,248	9.4%
2017	\$ 1,272,203,529	4.2%
2018	\$ 1,322,534,387	4.0%
2019	\$ 1,446,243,427	9.4%
2020	\$ 1,536,146,053	6.2%
2021	\$ 1,628,808,452	6.0%
2022 Est.	\$ 1,628,069,274	0.0%
2023 Est.	\$ 1,682,938,980	3.4%
2024 Est.	\$ 1,740,125,851	3.4%

*Note: Estimated NAV's for 2022 - 2024 based on Policy Analytics Report dated February 4, 2020.*

**RECEIPTS:**

**(2) Maximum Levy Growth Factor**

2021	4.20%
2022	3.20%
2023	3.00%
2024	3.10%

**(3) Circuit Breaker Tax Credits (as a percent of gross property tax levy)**

Fund	2020 Est.	2021 Est.	2022 Est.	2023 Est.	2024 Est.
General	19.91%	20.38%	20.19%	19.81%	19.49%
Motor Vehicle Highway	19.91%	20.38%	20.19%	19.81%	19.49%
Cumulative Cap. Development	19.91%	20.38%	20.19%	19.81%	19.49%
Debt Service Funds	0.08%	0.08%	0.08%	0.08%	0.08%
General Obligations Bonds of 2015		0.00%	0.04%	0.04%	

*Note: Estimated circuit breakers for 2020 - 2023 based on Policy Analytics Report dated February 4, 2020.*

**(4) Auto Excise and Commercial Vehicle Excise ("CVET")**

(as a percent of gross property tax levy)

	2020 - 2024	
	Auto Excise	CVET
Civil Town Funds	6.0%	0.1%
Fire Funds	9.8%	0.1%

**(5) Local Income Taxes**

Assumed Allocation:	2020	2021	2022	2023	2024
Civil Town	51%	51%	51%	51%	51%
Fire	49%	49%	49%	49%	49%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**

(Cont'd)

**SCHEDULE OF ASSUMPTIONS (2020 - 2024)**

**(6) Annual Growth Factors for Selected Revenues (2020 - 2024)**

*Note: 2020 LIT based on DLGF certified.*

	2020	2021	2022	2023	2024
Alcohol and Cigarette Tax	0.0%	0.0%	0.0%	0.0%	0.0%
Charges for Services, Fees, Permits	0.0%	0.0%	0.0%	0.0%	0.0%
Earnings on Investments	-50.0%	20.0%	20.0%	0.0%	0.0%
Food and Beverage Tax	-20.0%	20.0%	0.0%	0.0%	0.0%
Gas Tax (MVH/LRS)	-10.0%	10.0%	0.0%	0.0%	0.0%
Local Income Tax	DLGF Certified	DLGF Est.	-20.0%	5.0%	20.0%
Other Miscellaneous Receipts	0.0%	0.0%	0.0%	0.0%	0.0%
Park Receipts	-30.0%	40.0%	0.0%	0.0%	0.0%
Property Tax	-5.0%	0.0%	0.0%	0.0%	0.0%
Riverboat Wagering Tax	-33.0%	0.0%	-20.0%	0.0%	0.0%
TIF Revenue	0.0%	0.0%	0.0%	0.0%	0.0%

**RECEIPTS: (Cont'd)**

**(7) Water Utility**

- 2020 - 2024 based on factors listed under #6.
- Availability fees are increased by a pro-rated 15% increase based on Ordinance No. 2018-26 dated February 14, 2019. Increases are pro-rated as follows: 3.75% in 2020. 2021 - 2024 assumes 0% annual growth.

**(8) Storm Water Utility**

- 2020 - 2024 based on factors listed under #6.

**(9) Wastewater Utility**

- 2020 - 2024 based on factors listed under #6.
- Availability fees are increased over a three-year phase in based on Ordinance No. 2018-27 dated February 14, 2019. The increases are as follows: 6% in 2020 and 5.6% in 2021. 2022 - 2024 assumes 0% annual growth.

**(10) Tax Increment Finance**

Revenues are based on information contained in a Baker Tilly Report dated May 8, 2019 for the Brownsburg Redevelopment Commission

**DISBURSEMENTS:**

**(11) Civil Town Funds**

Major Classification	2020	Annual Growth Factor
		2021 - 2024
Personal Services	Budget	3.0%
Supplies	Budget	3.0%
Other Services and Charges	Budget	3.0%
Capital Outlays*	Budget	
Debt Service	Budget	Payments from Amort. Schedule

\* Capital Outlays for 2021 - 2024 based on the Town's Capital Plan.

**(12) Water Utility**

Expenses are based upon the approved 2020 budget and are assumed to grow by 3% each year. Transfers to Bond and Interest are based on the Closing Letter for the 2012 Bonds dated February 14, 2012.

**(13) Storm Water Utility**

Expenses are based upon the approved 2020 budget and are assumed to grow by 3% each year. Transfers to Bond and Interest are based on the Closing Letter for the 2016 Bonds dated September 13, 2019.

**(14) Wastewater Utility**

Expenses are based upon the approved 2020 budget and are assumed to grow by 3% each year. Transfers to Bond and Interest are based on the Closing Letter for the 2016 Bonds dated September 13, 2019.

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**

**SUMMARY OF ACTUAL AND PROJECTED PROPERTY TAX RATES (2018 - 2024)**

	ACTUAL			PROJECTED			
	2018	2019	2020	2021	2022	2023	2024
General - 101	\$ 0.3800	\$ 0.3531	\$ 0.3442	\$ 0.3383	\$ 0.3492	\$ 0.3480	\$ 0.3470
Motor Vehicle Highway - 201	0.0586	0.0622	0.0607	0.0597	0.0616	0.0614	0.0612
Cumulative Capital Development - 402	0.0417	0.0403	0.0500	0.0500	0.0500	0.0500	0.0500
Fire Station Debt - 318 (1)	0.0020	0.0207	0.0160	0.0097	0.0100	0.0100	-
2015 General Obligation Bond - 320	0.0131	0.0151	0.0138	0.0140	0.0133	0.0129	0.0127
2013 Town Hall Bonds - 319	0.0852	0.0838	0.0710	0.0724	0.0684	0.0663	0.0639
2016 General Obligation Bonds - 321	0.0154	0.0158	0.0142	0.0140	0.0134	0.0129	0.0121
2017 General Obligation Bonds - 322	0.0205	0.0111	0.0106	0.0106	0.0098	0.0096	0.0094
2018 General Obligation Bonds - 323	-	0.0255	0.0187	0.0212	0.0200	0.0195	0.0189
Corp Debt Pmy Ad Valorem 2019 - 306	-	-	0.0470	0.0129	0.0113	0.0104	0.0121
Park District Bond Debt Fund - 307				0.0115	0.0101	0.0104	0.0153
Fire Territory Operating - 177	0.2895	0.2772	0.2711	0.2684	0.2741	0.2724	0.2711
Fire Territory Major Equipment - 377	0.0333	0.0333	0.0329	0.0329	0.0329	0.0329	0.0329
<b>Totals</b>	<b>\$ 0.9393</b>	<b>\$ 0.9381</b>	<b>\$ 0.9502</b>	<b>\$ 0.9156</b>	<b>\$ 0.9241</b>	<b>\$ 0.9167</b>	<b>\$ 0.9066</b>
% Change		-0.1%	1.3%	-3.6%	0.9%	-0.8%	-1.1%
\$ Change		\$ (0.0012)	\$ 0.0121	\$ (0.0346)	\$ 0.0085	\$ (0.0074)	\$ (0.0101)
Actual and Projected NAV's: (2)							
Civil	\$ 1,322,534,387	\$ 1,446,243,427	\$ 1,536,146,053	\$ 1,628,808,452	\$ 1,628,069,274	\$ 1,682,938,980	\$ 1,740,125,851
Fire	2,198,597,484	2,373,650,787	2,512,509,902	2,644,764,487	2,672,148,760	2,769,880,161	2,870,027,530

Notes:

- (1) The tax rate on the Fire Station Debt assumes the Town will levy only what is needed to cover the Town's portion of this debt service.
- (2) 2018 through 2021 are certified NAV's. 2022 through 2024 are projected.

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**

**FUNDS THAT SUPPORT TOWN OPERATIONS**

## TOWN OF BROWNSBURG, INDIANA

## ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## General - 101

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 5,025,631	\$ 5,106,686	\$ 5,287,415	\$ 5,509,620	\$ 5,685,928	\$ 5,856,505	\$ 6,038,056
3	(882,245)	(957,905)	(1,052,816)	(1,122,630)	(1,147,714)	(1,160,422)	(1,177,106)
4	1,584	(62,709)	(264,371)	-	-	-	-
5	326,998	310,195	322,532	336,087	346,842	357,247	368,321
6	71,657	72,851	72,900	72,900	75,652	75,700	75,700
7	204,666	205,642	210,286	210,300	210,300	210,300	210,300
8	4,385,041	4,477,825	4,835,858	5,249,034	4,199,227	4,409,189	5,291,027
9	-	633,761	456,257	-	-	-	-
10	50,824	44,643	46,000	46,000	46,000	46,000	46,000
11	45,822	47,246	50,500	50,500	92,026	92,000	92,000
12	103,647	76,644	78,800	78,800	78,800	78,800	78,800
13	411,169	324,427	349,900	349,900	347,465	347,500	347,500
14	209,120	259,120	259,100	259,100	259,100	259,100	259,100
15	26,220	22,710	25,800	25,800	25,800	25,800	25,800
16	82,464	47,346	49,000	49,000	49,000	49,000	49,000
17	20,114	15,602	17,800	17,800	17,800	17,800	17,800
18	156,059	208,956	105,200	118,200	148,080	127,700	107,800
19	27,912	32,620	32,500	32,500	32,500	32,500	32,500
20							
21	10,266,683	10,865,660	10,882,661	11,282,911	10,466,806	10,824,719	11,862,598
22							
23	Disbursements:						
24	7,213,775	7,378,600	8,277,931	8,310,176	8,559,500	8,816,300	9,080,800
25	810,735	769,195	884,597	862,361	888,200	914,800	942,200
26	1,562,807	1,577,877	1,752,296	1,771,016	1,824,100	1,878,800	1,935,200
27	1,133,802	88,542	45,000	72,000	72,000	72,000	72,000
28	-	-	334,962	-	-	-	-
29	-	2,500	-	-	-	-	-
30							
31	10,721,119	9,816,714	11,294,786	11,015,553	11,343,800	11,681,900	12,030,200
32							
33	(454,436)	1,048,946	(412,125)	267,358	(876,994)	(857,181)	(167,602)
34	5,916,937	5,462,501	6,511,447	6,099,322	6,366,680	5,489,686	4,632,505
35							
36	<b>\$ 5,462,501</b>	<b>\$ 6,511,447</b>	<b>\$ 6,099,322</b>	<b>\$ 6,366,680</b>	<b>\$ 5,489,686</b>	<b>\$ 4,632,505</b>	<b>\$ 4,464,903</b>
37							
38	50.95%	66.33%	54.00%	57.80%	48.39%	39.66%	37.11%
39							
40							
41	Notes:						
42	Line 19 - 2020 - 2024 includes \$25,000 for traffic engineering and \$7,500 for inspections.						
43	Line 31 - Disbursements, except capital outlays, are assumed to grow by 3% annually. Capital outlays are expected to grow by 0% annually.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Motor Vehicle Highway - 201

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 775,005	\$ 899,563	\$ 932,441	\$ 971,627	\$ 1,002,719	\$ 1,032,801	\$ 1,064,818
3	(136,051)	(168,739)	(185,665)	(197,977)	(202,400)	(204,642)	(207,584)
4	1,415	(10,345)	(46,622)	-	-	-	-
5	50,427	54,642	56,878	59,270	61,166	63,001	64,954
6	30,000	48,000	26,000	26,000	26,000	26,000	26,000
7	993,098	458,065	412,300	453,500	453,500	453,500	453,500
8	581,182	662,516	587,241	587,200	587,200	587,200	587,200
9	39,693	50,679	23,100	19,920	24,360	24,700	24,800
10	168,687	3,431	3,400	3,400	3,400	3,400	3,400
11							
12	<u>2,503,456</u>	<u>1,997,812</u>	<u>1,809,073</u>	<u>1,922,940</u>	<u>1,955,945</u>	<u>1,985,960</u>	<u>2,017,088</u>
13							
14	Disbursements:						
15	838,976	858,919	902,118	804,239	828,400	853,300	878,900
16	255,005	200,407	337,232	333,957	344,000	354,300	364,900
17	1,166,196	478,814	590,252	426,773	439,600	452,800	466,400
18	523,654	282,619	100,000	315,000	315,000	315,000	315,000
19	-	-	671,211	-	-	-	-
20							
21	<u>2,783,831</u>	<u>1,820,759</u>	<u>2,600,813</u>	<u>1,879,969</u>	<u>1,927,000</u>	<u>1,975,400</u>	<u>2,025,200</u>
22							
23	(280,375)	177,053	(791,740)	42,971	28,945	10,560	(8,112)
24	<u>2,905,712</u>	<u>2,625,337</u>	<u>2,802,390</u>	<u>2,010,650</u>	<u>2,053,621</u>	<u>2,082,566</u>	<u>2,093,126</u>
25							
26	<u>\$ 2,625,337</u>	<u>\$ 2,802,390</u>	<u>\$ 2,010,650</u>	<u>\$ 2,053,621</u>	<u>\$ 2,082,566</u>	<u>\$ 2,093,126</u>	<u>\$ 2,085,014</u>
27							
28	94.31%	153.91%	77.31%	109.24%	108.07%	105.96%	102.95%
29							
30							
31	Notes:						
32	Line 7 - Beginning in 2019, 50% of MVH State Distributed is deposited in Restricted MVH - 203.						
33	Line 18 - Capital Outlay projections for 2021 through 2023 are based on budgeted disbursements for 2020.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Local Road and Street - 202

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 430,821	\$ 470,956	\$ 423,861	\$ 466,247	\$ 466,247	\$ 466,247	\$ 466,247
3	2,211	6,716	7,900	8,520	11,520	12,900	14,300
4	84,950	-	-	-	-	-	-
5							
6	<u>517,982</u>	<u>477,672</u>	<u>431,761</u>	<u>474,767</u>	<u>477,767</u>	<u>479,147</u>	<u>480,547</u>
7	Disbursements:						
8							
9	229,058	53,773	380,000	380,000	380,000	380,000	380,000
10	-	-	138,085	-	-	-	-
11							
12	<u>229,058</u>	<u>53,773</u>	<u>518,085</u>	<u>380,000</u>	<u>380,000</u>	<u>380,000</u>	<u>380,000</u>
13							
14	288,924	423,899	(86,324)	94,767	97,767	99,147	100,547
15	101,788	390,712	814,611	728,287	823,054	920,821	1,019,968
16							
17	<u>\$ 390,712</u>	<u>\$ 814,611</u>	<u>\$ 728,287</u>	<u>\$ 823,054</u>	<u>\$ 920,821</u>	<u>\$ 1,019,968</u>	<u>\$ 1,120,515</u>
18							
19	170.57%	1514.91%	140.57%	216.59%	242.32%	268.41%	294.87%
20							
21							
22	Notes:						
23	Line 3 - Beginning in 2019, 50% of MVH State Distributed is deposited in Restricted MVH - 203.						
23	Line 4 - 2019 includes a Wynne Farm Bond reimbursement of \$1,020.						
24	Line 10 - Capital Outlay projections for 2021 through 2023 are based on budgeted disbursements for 2020.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Restricted Motor Vehicle Highway - 203

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ -	\$ 458,065	\$ 412,300	\$ 453,500	\$ 453,500	\$ 453,500	\$ 453,500
3	-	340	-	-	-	-	-
4	Total Receipts						
5	-	458,405	412,300	453,500	453,500	453,500	453,500
6	Disbursements:						
7	Street Resurfacing						
8	-	106,647	450,000	450,000	415,974	293,200	293,200
9	Increase/(Decrease) in Cash and Cash Equivalents						
10	-	351,758	(37,700)	3,500	37,526	160,300	160,300
11	-	-	351,758	314,058	317,558	355,084	515,384
12	<b>Ending Cash and Cash Equivalents</b>						
13	<b>\$ -</b>	<b>\$ 351,758</b>	<b>\$ 314,058</b>	<b>\$ 317,558</b>	<b>\$ 355,084</b>	<b>\$ 515,384</b>	<b>\$ 675,684</b>
14	Operating Balance Percentage						
15		329.83%	69.79%	70.57%	85.36%	175.78%	230.45%
16	Notes:						
17	Line 8 - Disbursements are assumed to match available funding sources in 2022 and 2024.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

TOWN OF BROWNSBURG, INDIANA

Revised 04/08/20

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

Park and Recreation - 204

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	Total Receipts						
3	-	-	-	-	-	-	-
4	Total Disbursements						
5	-	-	-	-	-	-	-
6	Increase/(Decrease) in Cash and Cash Equivalents						
7	-	-	-	-	-	-	-
8	Beginning Cash and Cash Equivalents						
9	1,471	1,471	1,471	1,471	1,471	1,471	1,471
10	<b>Ending Cash and Cash Equivalents</b>						
11	\$ 1,471	\$ 1,471	\$ 1,471	\$ 1,471	\$ 1,471	\$ 1,471	\$ 1,471
12	Operating Balance Percentage						
13							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Park Non-Reverting - 211

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	Park Receipts	447,063	435,345	304,700	426,600	426,600	426,600	426,600
3	Rental of Property	28,499	46,113	34,200	34,200	34,200	34,200	34,200
4	Miscellaneous Receipts	1,264	92	1,400	1,400	1,400	1,400	1,400
5	Contributions and Donations	37,282	37,587	27,200	27,200	27,200	27,200	27,200
6	Interest Earned	5,909	5,365	2,650	-	-	-	-
7								
8	Total Receipts	520,017	524,502	370,150	489,400	489,400	489,400	489,400
9								
10	Disbursements:							
11	Personal Services	248,636	215,564	322,377	307,256	316,474	325,968	335,747
12	Supplies	71,237	87,285	110,400	88,150	90,795	93,518	96,324
13	Other Services and Charges	205,644	231,388	234,798	189,845	180,533	171,269	161,728
14	Capital Outlays	-	11,002	-	-	-	-	-
15	Encumbrances	-	-	27,480	-	-	-	-
16								
17	Total Disbursements	525,517	545,239	695,055	585,251	587,802	590,755	593,799
18								
19	Increase/(Decrease) in Cash and Cash Equivalents	(5,500)	(20,737)	(324,905)	(95,851)	(98,402)	(101,355)	(104,399)
20	Beginning Cash and Cash Equivalents	353,162	347,662	326,925	2,020	(93,831)	(192,233)	(293,588)
21								
22	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 347,662</b>	<b>\$ 326,925</b>	<b>\$ 2,020</b>	<b>\$ (93,831)</b>	<b>\$ (192,233)</b>	<b>\$ (293,588)</b>	<b>\$ (397,987)</b>
23								
24	Operating Balance Percentage	66.16%	59.96%	0.29%	-16.03%	-32.70%	-49.70%	-67.02%
25								
26								
27	Notes:							
28	Line 17 - 2021 - 2024 assumes disbursements match receipts.							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Park BASE Program - 214

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 848,523	\$ 872,085	\$ 610,500	\$ 854,700	\$ 854,700	\$ 854,700	\$ 854,700
3	-	9,615	2,100	360	-	-	-
4							
5	<b>848,523</b>	<b>881,700</b>	<b>612,600</b>	<b>855,060</b>	<b>854,700</b>	<b>854,700</b>	<b>854,700</b>
6							
7	Disbursements:						
8	575,907	616,338	817,326	904,204	931,330	959,270	988,048
9	44,635	54,254	77,100	88,300	90,949	93,677	96,488
10	114,560	161,914	166,500	117,600	95,596	72,829	49,359
11	-	120,078	-	-	-	-	-
12	-	-	20,910	-	-	-	-
13							
14	<b>735,102</b>	<b>952,584</b>	<b>1,081,836</b>	<b>1,110,104</b>	<b>1,117,875</b>	<b>1,125,776</b>	<b>1,133,895</b>
15							
16	113,421	(70,884)	(469,236)	(255,044)	(263,175)	(271,076)	(279,195)
17	493,707	607,128	536,244	67,008	(188,036)	(451,211)	(722,287)
18							
19	<b>\$ 607,128</b>	<b>\$ 536,244</b>	<b>\$ 67,008</b>	<b>\$ (188,036)</b>	<b>\$ (451,211)</b>	<b>\$ (722,287)</b>	<b>\$ (1,001,482)</b>
20							
21	82.59%	56.29%	6.19%	-16.94%	-40.36%	-64.16%	-88.32%
22							
23							
24	Notes:						
25	Line 14 - 2022 - 2024 assumes disbursements match receipts.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**  
**SELECTED SPECIAL REVENUE FUNDS**

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Police Pension - 703

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ 331,107	\$ 264,786	\$ 266,024	\$ 287,300	\$ 292,800	\$ 301,600	\$ 310,600	
3	-	9,718	-	-	-	-	-	
4	7,050	9,507	4,550	5,280	6,360	6,300	6,200	
5								
6	<b>Total Receipts</b>	<b>338,157</b>	<b>284,011</b>	<b>270,574</b>	<b>292,580</b>	<b>299,160</b>	<b>307,900</b>	<b>316,800</b>
7								
8	Disbursements:							
9	276,520	266,024	287,300	292,800	301,600	310,600	319,900	
10	175	175	2,200	2,200	2,300	2,400	2,500	
11								
12	<b>Total Disbursements</b>	<b>276,695</b>	<b>266,199</b>	<b>289,500</b>	<b>295,000</b>	<b>303,900</b>	<b>313,000</b>	<b>322,400</b>
13								
14	Increase/(Decrease) in Cash and Cash Equivalents	61,462	17,812	(18,926)	(2,420)	(4,740)	(5,100)	(5,600)
15	Beginning Cash and Cash Equivalents	444,263	505,725	523,537	504,611	502,191	497,451	492,351
16								
17	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 505,725</b>	<b>\$ 523,537</b>	<b>\$ 504,611</b>	<b>\$ 502,191</b>	<b>\$ 497,451</b>	<b>\$ 492,351</b>	<b>\$ 486,751</b>
18								
19	Operating Balance Percentage	182.77%	196.67%	174.30%	170.23%	163.69%	157.30%	150.98%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Park Impact Fee - 212

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 114,890	\$ 203,425	\$ 184,341	\$ 184,300	\$ 184,300	\$ 184,300	\$ 184,300
3	1,058	70	400	400	400	400	400
4	11,563	9,275	2,150	-	-	-	-
5							
6	<u>127,511</u>	<u>212,770</u>	<u>186,891</u>	<u>184,700</u>	<u>184,700</u>	<u>184,700</u>	<u>184,700</u>
7	Disbursements:						
8							
9	82,241	6,760	75,000	75,000	-	-	-
10	433,402	414,602	346,400	370,000	370,000	370,000	370,000
11	-	-	92,588	-	-	-	-
12							
13	<u>515,643</u>	<u>421,362</u>	<u>513,988</u>	<u>445,000</u>	<u>370,000</u>	<u>370,000</u>	<u>370,000</u>
14							
15	(388,132)	(208,592)	(327,097)	(260,300)	(185,300)	(185,300)	(185,300)
16	<u>849,662</u>	<u>461,530</u>	<u>252,938</u>	<u>(74,159)</u>	<u>(334,459)</u>	<u>(519,759)</u>	<u>(705,059)</u>
17							
18	<b>\$ 461,530</b>	<b>\$ 252,938</b>	<b>\$ (74,159)</b>	<b>\$ (334,459)</b>	<b>\$ (519,759)</b>	<b>\$ (705,059)</b>	<b>\$ (890,359)</b>
19							
20	89.51%	60.03%	-14.43%	-75.16%	-140.48%	-190.56%	-240.64%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Police Investigations - 213

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 41,899	\$ 56,934	\$ 43,300	\$ 43,300	\$ 43,300	\$ 43,300	\$ 43,300
3	Miscellaneous Receipts						
4	Disbursements:						
5	71,929	53,012	65,000	46,500	43,300	43,300	43,300
6	-	-	33,421	-	-	-	-
7	Other Services and Charges						
8	71,929	53,012	98,421	46,500	43,300	43,300	43,300
9	Encumbrances						
10	(30,030)	3,922	(55,121)	(3,200)	-	-	-
11	91,797	61,767	65,689	10,568	7,368	7,368	7,368
12	Increase/(Decrease) in Cash and Cash Equivalents						
13	<b>\$ 61,767</b>	<b>\$ 65,689</b>	<b>\$ 10,568</b>	<b>\$ 7,368</b>	<b>\$ 7,368</b>	<b>\$ 7,368</b>	<b>\$ 7,368</b>
14	Beginning Cash and Cash Equivalents						
15	85.87%	123.91%	10.74%	15.85%	17.02%	17.02%	17.02%
16	Operating Balance Percentage						
17	Notes:						
18	Line 8 - Budgeted disbursements are assumed to match receipts in 2021 - 2024.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Law Enforcement Continuing Education - 233

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 11,457	\$ 13,574	\$ 12,100	\$ 12,100	\$ 12,100	\$ 12,100	\$ 12,100
3	2,594	2,863	2,700	2,700	2,700	2,700	2,700
4	12,000	11,525	12,300	12,300	12,300	12,300	12,300
5	2,249	1,126	850	960	960	800	600
6	1,355	5,204	2,298	2,300	2,300	2,300	2,300
7							
8	<u>29,655</u>	<u>34,292</u>	<u>30,248</u>	<u>30,360</u>	<u>30,360</u>	<u>30,200</u>	<u>30,000</u>
9							
10	Disbursements:						
11	25,520	32,180	46,150	46,150	47,500	48,900	50,400
12	-	-	50	-	-	-	-
13							
14	<u>25,520</u>	<u>32,180</u>	<u>46,200</u>	<u>46,150</u>	<u>47,500</u>	<u>48,900</u>	<u>50,400</u>
15							
16	4,135	2,112	(15,952)	(15,790)	(17,140)	(18,700)	(20,400)
17	<u>139,093</u>	<u>143,228</u>	<u>145,340</u>	<u>129,388</u>	<u>113,598</u>	<u>96,458</u>	<u>77,758</u>
18							
19	<b><u>\$ 143,228</u></b>	<b><u>\$ 145,340</u></b>	<b><u>\$ 129,388</u></b>	<b><u>\$ 113,598</u></b>	<b><u>\$ 96,458</u></b>	<b><u>\$ 77,758</u></b>	<b><u>\$ 57,358</u></b>
20							
21	561.24%	451.65%	280.06%	246.15%	203.07%	159.01%	113.81%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

Clerk's Record - 236

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 5,504	\$ 6,488	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600
3	-	399	100	120	120	100	100
4	Total Receipts						
5	5,504	6,887	6,700	6,720	6,720	6,700	6,700
6	Disbursements:						
7	Supplies						
8	1,450	1,280	3,040	1,976	2,000	-	-
9	Increase/(Decrease) in Cash and Cash Equivalents						
10	4,054	5,607	3,660	3,744	3,720	5,700	5,700
11	48,305	52,359	57,966	61,626	65,370	69,090	74,790
12	Ending Cash and Cash Equivalents						
13	\$ 52,359	\$ 57,966	\$ 61,626	\$ 65,370	\$ 69,090	\$ 74,790	\$ 80,490
14	Operating Balance Percentage						
15	3610.97%	4528.59%	2027.17%	2196.57%	2303.00%	7479.00%	8049.00%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## LOIT Special Distribution - 257

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 30,151	\$ 23,936	\$ 5,250	\$ -	\$ -	\$ -	\$ -
3	71,431	292,629	301,323	-	-	-	-
4	Total Receipts						
5	101,582	316,565	306,573	-	-	-	-
6	Disbursements:						
7	Other Services and Charges						
8	88,382	635,212	-	-	-	-	-
9	1,145,748	398,299	7,970	-	-	-	-
10	-	-	1,051,973	-	-	-	-
11	Total Disbursements						
12	1,234,130	1,033,511	1,059,943	-	-	-	-
13	Increase/(Decrease) in Cash and Cash Equivalents						
14	(1,132,548)	(716,946)	(753,370)	-	-	-	-
15	Beginning Cash and Cash Equivalents						
16	2,602,864	1,470,316	753,370	-	-	-	-
17	<b>\$ 1,470,316</b>	<b>\$ 753,370</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
18	Operating Balance Percentage						
19	119.14%	72.89%	0.00%				

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## 1% FOOD AND BEVERAGE - 280

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 728,327	\$ 714,796	\$ 571,837	\$ 691,577	\$ 681,948	\$ 695,525	\$ 709,517
3	4,320	500	-	-	-	-	-
4	10,425	9,615	6,150	-	-	-	-
5	10,815	121,830	-	-	-	-	-
6							
7	<u>753,887</u>	<u>846,741</u>	<u>577,987</u>	<u>691,577</u>	<u>681,948</u>	<u>695,525</u>	<u>709,517</u>
8	Disbursements:						
9							
10	37,728	53,686	94,167	143,663	148,000	152,400	157,000
11	17,177	34,575	15,000	15,000	15,450	15,914	16,391
12	194,871	352,077	318,100	269,440	277,500	285,800	294,400
13	677,054	159,527	663,000	225,000	40,000	100,000	45,000
14	135,266	-	-	-	-	-	-
15	-	-	202,265	-	-	-	-
16							
17	<u>1,062,096</u>	<u>599,865</u>	<u>1,292,532</u>	<u>653,103</u>	<u>480,950</u>	<u>554,114</u>	<u>512,791</u>
18							
19	(308,209)	246,876	(714,545)	38,474	200,998	141,411	196,726
20	753,085	444,876	691,752	(22,793)	15,681	216,679	358,090
21							
22	<u>\$ 444,876</u>	<u>\$ 691,752</u>	<u>\$ (22,793)</u>	<u>\$ 15,681</u>	<u>\$ 216,679</u>	<u>\$ 358,090</u>	<u>\$ 554,816</u>
23							
24	41.89%	115.32%	-1.76%	2.40%	45.05%	64.62%	108.20%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## RIVERBOAT - 803

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ 126,091	\$ 126,091	\$ 84,326	\$ 84,300	\$ 67,440	\$ 67,440	\$ 67,440	
3	1,687	4,333	1,350	1,320	1,920	2,100	2,300	
4	60,317	-	-	-	-	-	-	
5								
6	Total Receipts	188,095	130,424	85,676	85,620	69,360	69,540	69,740
7								
8	Disbursements:							
9	59,728	-	100,000	50,000	50,000	50,000	50,000	
10	-	210,821	25,000	-	-	-	-	
11								
12	Total Disbursements	59,728	210,821	125,000	50,000	50,000	50,000	50,000
13								
14	Increase/(Decrease) in Cash and Cash Equivalents	128,367	(80,397)	(39,324)	35,620	19,360	19,540	19,740
15	Beginning Cash and Cash Equivalents	142,413	270,780	190,383	151,059	186,679	206,039	225,579
16								
17	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 270,780</b>	<b>\$ 190,383</b>	<b>\$ 151,059</b>	<b>\$ 186,679</b>	<b>\$ 206,039</b>	<b>\$ 225,579</b>	<b>\$ 245,319</b>
18								
19	Operating Balance Percentage	453.36%	90.31%	120.85%	373.36%	412.08%	451.16%	490.64%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## RAINY DAY - 804

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 9,144	\$ 8,953	\$ 2,350	\$ 1,560	\$ 1,080	\$ 1,100	\$ 1,100
3	90,515	-	-	-	-	-	-
4	Total Receipts						
5	99,659	8,953	2,350	1,560	1,080	1,100	1,100
6	Disbursements:						
7	Other Services and Charges						
8	61,946	88,935	85,000	65,000	-	-	-
9	9,790	225,489	50,000	10,000	-	-	-
10	-	-	9,688	-	-	-	-
11	Total Disbursements						
12	71,736	314,424	144,688	75,000	-	-	-
13	Increase/(Decrease) in Cash and Cash Equivalents						
14	27,923	(305,471)	(142,338)	(73,440)	1,080	1,100	1,100
15	591,002	618,925	313,454	171,116	97,676	98,756	99,856
16	Ending Cash and Cash Equivalents						
17	<b>\$ 618,925</b>	<b>\$ 313,454</b>	<b>\$ 171,116</b>	<b>\$ 97,676</b>	<b>\$ 98,756</b>	<b>\$ 99,856</b>	<b>\$ 100,956</b>
18	Operating Balance Percentage						
19	862.78%	99.69%	118.27%	130.23%			

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**

**CAPITAL PROJECTS FUNDS**

## TOWN OF BROWNSBURG, INDIANA

## Summary of Funding Sources and Disbursements (2020 - 2024)

	2020	2021	2022	2023	2024
Funding Sources:					
Arbuckle TIF (Fund 243)					
Taxable Lease Rental Revenue Bonds of 2017	\$ 466,000	\$ 469,000	\$ 483,000	\$ 500,000	\$ 402,000
2017 Grant Purchase Agreement	191,850	211,028	209,310	188,971	188,443
Master Lease Payments - Envoy	-	-	-	-	101,867
Master Lease Payments - Paragon	34,460	12,282	-	3,339	-
Sub-total Arbuckle TIF	<u>692,310</u>	<u>692,310</u>	<u>692,310</u>	<u>692,310</u>	<u>692,310</u>
EDIT (Fund 444)					
2017 Grant Purchase Agreement	-	-	660	-	-
Master Lease Payments - Envoy	216,000	216,000	216,000	216,000	114,133
Master Lease Payments - Paragon	154,000	154,000	153,340	140,745	0
Garage Costs	30,000	30,000	30,000	30,000	30,000
Sub-total EDIT	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>386,745</u>	<u>144,133</u>
North Beltway TIF (Fund 242)					
Master Lease Payments - Paragon	69,540	91,718	104,660	-	-
Total Funding Sources	<u>\$1,161,850</u>	<u>\$1,184,028</u>	<u>\$1,196,970</u>	<u>\$1,079,055</u>	<u>\$836,443</u>
Disbursements:					
Taxable Lease Rental Revenue Bonds of 2017	\$ 466,000	\$ 469,000	\$ 483,000	\$ 500,000	\$ 402,000
2017 Grant Purchase Agreement	191,850	211,028	209,970	188,971	188,443
Master Lease Payments - Envoy	216,000	216,000	216,000	216,000	216,000
Master Lease Payments - Paragon	258,000	258,000	258,000	144,084	0
Garage Costs	30,000	30,000	30,000	30,000	30,000
Total Disbursements	<u>\$ 1,161,850</u>	<u>\$ 1,184,028</u>	<u>\$ 1,196,970</u>	<u>\$ 1,079,055</u>	<u>\$ 836,443</u>

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)****Special Revenue Tax Fund-Wynne Farms - 806**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 394,630	\$ 465,043	\$ 515,220	\$ 599,160	\$ 624,800	\$ 624,800	\$ 624,800
3	-	17,676	-	-	-	-	-
4	Total Receipts						
5	394,630	482,719	515,220	599,160	624,800	624,800	624,800
6	Disbursements:						
7	Other Services and Charges						
8	26,737	192,790	-	4,001	-	-	-
9	1,650	-	-	-	-	-	-
10	190,405	183,630	186,390	188,765	180,477	182,109	183,394
11	-	149,482	217,833	247,833	256,833	255,433	253,733
12	-	-	1,000	-	-	-	-
13	Total Disbursements						
14	218,792	525,902	405,223	440,599	437,310	437,542	437,127
15	Increase/(Decrease) in Cash and Cash Equivalents						
16	175,838	(43,183)	109,997	158,561	187,490	187,258	187,673
17	240,142	415,980	372,797	482,794	641,355	828,845	1,016,103
18	Ending Cash and Cash Equivalents						
19	\$ 415,980	\$ 372,797	\$ 482,794	\$ 641,355	\$ 828,845	\$ 1,016,103	\$ 1,203,776
20	Operating Balance Percentage						
21	190.13%	70.89%	119.14%	145.56%	189.53%	232.23%	275.38%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)****Economic Development (North Beltway TIF) - 242**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	Charges for Services	\$ 267,643	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
3	TIF Revenue	3,084,996	2,895,247	3,442,290	3,452,270	3,462,260	3,472,240	3,473,350
4	Interest Earned	7,660	30,502	14,650	13,800	16,920	16,500	16,600
5	Refunds and Reimbursements	69,837	551,657	-	-	-	-	-
6								
7	Total Receipts	3,430,136	3,478,406	3,457,940	3,467,070	3,480,180	3,489,740	3,490,950
8								
9	Disbursements:							
10	Personal Services	4,811	101	-	-	-	-	-
11	Supplies	5,185	12,589	-	-	-	-	-
12	Other Services and Charges	531,462	584,701	211,500	-	-	-	-
13	Capital Outlays	294,143	43,470	250,000	65,977	-	-	-
14	Master Lease - Paragon	-	122,900	69,540	91,718	104,660	-	-
15	B&O Trail Tunnel CR 300 N.	-	-	184,000	-	-	-	-
16	Green St. & Airport Rd. Roundabout	-	-	390,000	478,750	-	-	-
17	CR 700 N. Reconstruction	-	-	181,081	426,640	1,058,034	-	-
18	S. Green St. Reconstruction	-	-	-	156,700	156,700	1,274,000	159,000
19	Lease Rental Refunding 2010	54,000	-	-	-	-	-	-
20	Lease Bond Payment 2015A	306,000	381,000	379,000	378,000	376,000	384,000	382,000
21	Lease Rental Bonds Series 2014A	294,000	279,000	274,000	275,000	272,000	262,000	262,000
22	HRH Project Bonds	159,070	-	157,700	160,400	158,000	155,600	158,150
23	Lease Rental Refunding Bonds 2016	545,000	784,000	788,000	787,000	789,000	790,000	784,000
24	Refunding Bonds 2017A	370,000	373,000	377,000	370,000	378,000	380,000	383,000
25	Refunding Bonds 2017B	314,000	199,000	206,000	207,000	209,000	210,000	202,000
26	Wheel Tax Revenue Bonds Series 2017	23,545	33,170	24,724	24,885	22,856	21,506	22,200
27	Facade Grant Program	-	-	25,000	-	-	-	-
28	Encumbrances	-	-	434,713	-	-	-	-
29								
30	Total Disbursements	2,901,216	2,812,931	3,952,258	3,422,070	3,524,250	3,477,106	2,352,350
31								
32	Increase/(Decrease) in Cash and Cash Equivalents	528,920	665,475	(494,318)	45,000	(44,070)	12,634	1,138,600
33	Beginning Cash and Cash Equivalents	1,119,079	1,647,999	2,313,474	1,819,156	1,864,156	1,820,086	1,832,720
34								
35	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 1,647,999</b>	<b>\$ 2,313,474</b>	<b>\$ 1,819,156</b>	<b>\$ 1,864,156</b>	<b>\$ 1,820,086</b>	<b>\$ 1,832,720</b>	<b>\$ 2,971,320</b>
36								
37	Operating Balance Percentage	56.80%	82.24%	46.03%	54.47%	51.64%	52.71%	126.31%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)Cumulative Capital Improvement - 401

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 49,756	\$ 48,629	\$ 48,600	\$ 48,600	\$ 48,600	\$ 48,600	\$ 48,600
3	2,954	4,637	1,350	1,320	1,680	2,200	2,700
4							
5	52,710	53,266	49,950	49,920	50,280	50,800	51,300
6							
7	Disbursements:						
8	90,475	117,809	85,000	45,000	-	-	-
9							
10	(37,765)	(64,543)	(35,050)	4,920	50,280	50,800	51,300
11	290,507	252,742	188,199	153,149	158,069	208,349	259,149
12							
13	<b>\$ 252,742</b>	<b>\$ 188,199</b>	<b>\$ 153,149</b>	<b>\$ 158,069</b>	<b>\$ 208,349</b>	<b>\$ 259,149</b>	<b>\$ 310,449</b>
14							
15	279.35%	159.75%	180.18%	351.26%			

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Cumulative Capital Development - 402

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 551,497	\$ 582,836	\$ 768,073	\$ 814,404	\$ 814,035	\$ 841,469	\$ 870,063
3	(96,815)	(109,328)	(152,937)	(165,941)	(164,314)	(166,731)	(169,617)
4	1,369	(6,851)	(38,404)	-	-	-	-
5	35,884	35,403	46,852	49,678	49,656	51,329	53,074
6	2,954	4,673	2,250	1,320	1,680	1,700	1,900
7							
8	<u>494,889</u>	<u>506,733</u>	<u>625,834</u>	<u>699,461</u>	<u>701,057</u>	<u>727,767</u>	<u>755,420</u>
9							
10	Disbursements:						
11	66,938	75,167	142,184	146,400	106,984	110,200	113,500
12	8,790	9,561	60,500	62,300	105,000	108,200	111,400
13	338,334	390,141	485,000	485,000	480,000	480,000	480,000
14	-	-	175,462	-	-	-	-
15							
16	<u>414,062</u>	<u>474,869</u>	<u>863,146</u>	<u>693,700</u>	<u>691,984</u>	<u>698,400</u>	<u>704,900</u>
17							
18	80,827	31,864	(237,312)	5,761	9,073	29,367	50,520
19	<u>352,249</u>	<u>433,076</u>	<u>464,940</u>	<u>227,628</u>	<u>233,389</u>	<u>242,462</u>	<u>271,829</u>
20							
21	<u>\$ 433,076</u>	<u>\$ 464,940</u>	<u>\$ 227,628</u>	<u>\$ 233,389</u>	<u>\$ 242,462</u>	<u>\$ 271,829</u>	<u>\$ 322,349</u>
22							
23	104.59%	97.91%	26.37%	33.64%	35.04%	38.92%	45.73%
24							
25							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)****Economic Development Income Tax - 444**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 2,433,084	\$ 2,565,458	\$ 2,802,192	\$ 3,064,863	\$ 2,451,900	\$ 2,574,500	\$ 3,089,400
3	Interest Earned 45,374	63,588	33,300	40,680	53,760	50,900	49,100
4	Refunds and Reimbursements 206,148	673,486	-	-	-	-	-
5	Supplemental LIT Distribution 133,747	219,163	261,943	-	-	-	-
6	One Time LIT Distribution 24,294	-	-	-	-	-	-
7							
8	Total Receipts 2,842,647	3,521,695	3,097,435	3,105,543	2,505,660	2,625,400	3,138,500
9							
10	Disbursements:						
11	Personal Services 149,821	85,517	210,890	350,775	361,300	372,100	383,300
12	Supplies 46,616	28,439	40,950	26,200	27,000	27,800	28,600
13	Other Services and Charges 610,349	309,648	356,554	950,805	979,300	1,008,700	1,039,000
14	Capital Outlays 826,963	642,699	-	-	-	-	-
15	2017 Grant Purchase Agreement 184,925	147,900	-	-	660	-	-
16	Lease Rental Bonds of 2015A (Tilden Rd.) 468,000	514,000	515,000	509,000	509,000	508,000	507,000
17	Scannell Project Incentive 214,748	497,404	466,000	466,000	466,000	466,000	466,000
18	Arbuckle Project (F&C) Incentive -	478,249	-	-	-	-	-
19	Garage Maintenance Costs -	30,000	30,000	30,000	30,000	30,000	30,000
20	Master Lease - Envoy -	216,000	216,000	216,000	216,000	216,000	114,133
21	Master Lease - Paragon -	6,100	154,000	154,000	153,340	140,745	-
22	Encumbrances -	-	1,041,332	-	-	-	-
23							
24	Total Disbursements 2,501,422	2,955,956	3,030,726	2,702,780	2,742,600	2,769,345	2,568,033
25							
26	Increase/(Decrease) in Cash and Cash Equivalents 341,225	565,739	66,709	402,763	(236,940)	(143,945)	570,467
27	Beginning Cash and Cash Equivalents 3,036,132	3,377,357	3,943,096	4,009,805	4,412,568	4,175,628	4,031,683
28							
29	<b>Ending Cash and Cash Equivalents</b> \$ 3,377,357	\$ 3,943,096	\$ 4,009,805	\$ 4,412,568	\$ 4,175,628	\$ 4,031,683	\$ 4,602,150
30							
31	Operating Balance Percentage 135.02%	133.39%	132.31%	163.26%	152.25%	145.58%	179.21%
32							
33							
34	Notes:						
35	Line 17 - Pledge to Scannell project of an initial cash contribution of \$429,450 in 2017 and 2018 and \$466,000 annually for 15 years beginning in 2019.						
36	Line 18 - Cash contribution to Arbuckle Project.						
37	Line 19 - Represents costs associated with the Arbuckle Garage.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)**  
**Local Road and Bridge Grant Matching Fund (INDOT Community Crossings) - 457**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	
3	80,000	-	-	-	-	-	-	
4	8,983	-	200	120	120	100	100	
5								
6	<b>Total Receipts</b>	<b>88,983</b>	<b>27,000</b>	<b>200</b>	<b>120</b>	<b>120</b>	<b>100</b>	<b>100</b>
7								
8	Disbursements:							
9	1,130,179	10,313	-	-	-	-	-	
10	-	-	30,270	-	-	-	-	
11								
12	<b>Total Disbursements</b>	<b>1,130,179</b>	<b>10,313</b>	<b>30,270</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
13								
14	Increase/(Decrease) in Cash and Cash Equivalents	(1,041,196)	16,687	(30,070)	120	120	100	100
15	Beginning Cash and Cash Equivalents	1,118,246	77,050	93,737	63,667	63,787	63,907	64,007
16								
17	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 77,050</b>	<b>\$ 93,737</b>	<b>\$ 63,667</b>	<b>\$ 63,787</b>	<b>\$ 63,907</b>	<b>\$ 64,007</b>	<b>\$ 64,107</b>
18								
19	Operating Balance Percentage	6.82%	908.92%	210.33%				

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)Arbuckle Commons TIF Allocation - 243

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ -	\$ 42,821	\$ 692,310	\$ 692,310	\$ 692,310	\$ 692,310	\$ 692,310	
3	-	89,540	-	-	-	-	-	
4								
5	-	132,361	692,310	692,310	692,310	692,310	692,310	
6								
7	Disbursements:							
8	-	923	-	3,001	-	-	-	
9	-	-	466,000	469,000	483,000	500,000	402,000	
10	-	85,279	191,850	211,028	209,310	188,971	188,443	
11	-	-	-	-	-	-	101,867	
12	-	-	34,460	12,282	-	3,339	-	
13								
14	-	86,202	692,310	695,311	692,310	692,310	692,310	
15								
16	-	46,159	-	(3,001)	-	-	-	
17	-	-	46,159	46,159	43,158	43,158	43,158	
18								
19	<b>\$ -</b>	<b>\$ 46,159</b>	<b>\$ 46,159</b>	<b>\$ 43,158</b>	<b>\$ 43,158</b>	<b>\$ 43,158</b>	<b>\$ 43,158</b>	
20								
21	Operating Balance Percentage		53.55%	6.67%	6.21%	6.23%	6.23%	6.23%

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Town Center TIF Allocation - 244

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ -	\$ 9,704	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000
3							
4	Disbursements:						
5	-	-	159,275	318,710	318,550	318,550	318,550
6							
7	-	9,704	200,725	41,290	41,450	41,450	41,450
8	-	-	9,704	210,429	251,719	293,169	334,619
9							
10	<b>\$ -</b>	<b>\$ 9,704</b>	<b>\$ 210,429</b>	<b>\$ 251,719</b>	<b>\$ 293,169</b>	<b>\$ 334,619</b>	<b>\$ 376,069</b>
11							
12	Operating Balance Percentage		132.12%	78.98%	92.03%	105.04%	118.06%
13							
14							
15	Notes:						
16	Line 5 - Represents budget year payments on contract to be paid from Towne Center Project TIF.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**

**DEBT SERVICE FUNDS**

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)FIRE STATION DEBT - 318

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 26,451	\$ 299,372	\$ 245,783	\$ 157,783	\$ 162,783	\$ 167,783	\$ -
3	(12)	(200)	(197)	(126)	(130)	(134)	-
4	(268)	(4,652)	(12,289)	-	-	-	-
5	1,721	18,185	14,993	9,625	9,930	10,235	-
6	2,954	4,637	2,400	3,360	3,600	3,300	3,000
7							
8	<u>30,846</u>	<u>317,342</u>	<u>250,690</u>	<u>170,642</u>	<u>176,183</u>	<u>181,184</u>	<u>3,000</u>
9							
10	Disbursements:						
11	4,133	5,413	-	-	-	-	-
12	101,659	105,409	104,549	106,551	104,703	106,551	-
13	98,652	100,534	100,270	101,623	101,008	101,008	101,008
14							
15	<u>204,444</u>	<u>211,356</u>	<u>204,819</u>	<u>208,174</u>	<u>205,711</u>	<u>207,559</u>	<u>101,008</u>
16							
17	(173,598)	105,986	45,871	(37,532)	(29,528)	(26,375)	(98,008)
18	374,251	200,653	306,639	352,510	314,978	285,450	259,075
19							
20	<u>\$ 200,653</u>	<u>\$ 306,639</u>	<u>\$ 352,510</u>	<u>\$ 314,978</u>	<u>\$ 285,450</u>	<u>\$ 259,075</u>	<u>\$ 161,067</u>
21							
22	98.15%	145.08%	172.11%	151.31%	138.76%	124.82%	159.46%
23							
24							
25	Notes:						
26	Line 12 - The First Mortgage Refunding 2013 (Fire Station) matures January 1, 2024.						
27	Line 13 - The First Mortgage Refunding 2015 matures January 15, 2025.						
28							
29	Brown and Lincoln Townships pay their portions of the fire station debt on their own. The money does not flow through the Town. The DLGF						
30	requires that the Town show the full payment on the budget documents and exclude the Township revenues since the Town is ultimately						
31	responsible for the debt payment.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)**  
**2013 TOWN HALL BONDS - 319**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ 1,126,799	\$ 1,211,952	\$ 1,090,664	\$ 1,178,790	\$ 1,114,112	\$ 1,115,512	\$ 1,112,264	
3	(491)	(809)	(873)	(943)	(891)	(892)	(890)	
4	669	(17,180)	(54,533)	-	-	-	-	
5	73,316	73,617	66,531	71,906	67,961	68,047	67,848	
6	8,368	8,840	5,200	5,400	7,320	7,300	7,300	
7								
8	<b>Total Receipts</b>	<b>1,208,661</b>	<b>1,276,420</b>	<b>1,106,989</b>	<b>1,255,153</b>	<b>1,188,502</b>	<b>1,189,967</b>	<b>1,186,522</b>
9								
10	Disbursements:							
11	1,181,000	1,185,000	1,185,000	1,187,000	1,187,000	1,188,000	1,186,000	
12	1,000	1,462	1,500	1,500	1,500	1,500	1,500	
13								
14	<b>Total Disbursements</b>	<b>1,182,000</b>	<b>1,186,462</b>	<b>1,186,500</b>	<b>1,188,500</b>	<b>1,188,500</b>	<b>1,189,500</b>	<b>1,187,500</b>
15								
16	Increase/(Decrease) in Cash and Cash Equivalents	26,661	89,958	(79,511)	66,653	2	467	(978)
17	Beginning Cash and Cash Equivalents	490,489	517,150	607,108	527,597	594,250	594,252	594,719
18								
19	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 517,150</b>	<b>\$ 607,108</b>	<b>\$ 527,597</b>	<b>\$ 594,250</b>	<b>\$ 594,252</b>	<b>\$ 594,719</b>	<b>\$ 593,741</b>
20								
21	Operating Balance Percentage	43.75%	51.17%	44.47%	50.00%	50.00%	50.00%	50.00%
22								
23								
24	Notes:							
25	Line 11 - The First Mortgage Refunding 2013 (Town Hall) matures February 1, 2025.							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## 2015 GO Bonds - 320

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 173,252	\$ 218,383	\$ 211,988	\$ 227,557	\$ 216,373	\$ 216,583	\$ 220,473
3	(76)	(146)	(170)	(182)	(173)	(173)	(176)
4	(171)	(3,070)	(10,599)	-	-	-	-
5	11,273	13,265	12,931	13,881	13,198	13,212	13,448
6							
7	<u>184,278</u>	<u>228,432</u>	<u>214,150</u>	<u>241,256</u>	<u>229,398</u>	<u>229,622</u>	<u>233,745</u>
8	Disbursements:						
9							
10	228,300	224,500	227,200	228,250	229,250	229,575	233,200
11	-	462	-	-	-	-	-
12							
13	<u>228,300</u>	<u>224,962</u>	<u>227,200</u>	<u>228,250</u>	<u>229,250</u>	<u>229,575</u>	<u>233,200</u>
14							
15	(44,022)	3,470	(13,050)	13,006	148	47	545
16	<u>74,835</u>	<u>30,813</u>	<u>34,283</u>	<u>21,233</u>	<u>34,239</u>	<u>34,387</u>	<u>34,434</u>
17							
18	<b><u>\$ 30,813</u></b>	<b><u>\$ 34,283</u></b>	<b><u>\$ 21,233</u></b>	<b><u>\$ 34,239</u></b>	<b><u>\$ 34,387</u></b>	<b><u>\$ 34,434</u></b>	<b><u>\$ 34,979</u></b>
19							
20	13.50%	15.24%	9.35%	15.00%	15.00%	15.00%	15.00%
21							
22							
23	Notes:						
24	Line 10 - The General Obligation Bond of 2015 matures January 1, 2026.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)2016 GO Bond - 321

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 203,670	\$ 228,506	\$ 218,133	\$ 228,437	\$ 217,611	\$ 216,916	\$ 210,324
3	(89)	(152)	(175)	(183)	(174)	(174)	(168)
4	107	(3,479)	(10,907)	-	-	-	-
5	13,252	13,880	13,306	13,934	13,275	13,232	12,829
6							
7	<u>216,940</u>	<u>238,755</u>	<u>220,357</u>	<u>242,188</u>	<u>230,712</u>	<u>229,974</u>	<u>222,985</u>
8	Disbursements:						
9							
10	234,600	235,800	231,900	228,000	229,050	228,550	222,400
11	500	962	1,500	1,500	1,500	1,500	1,500
12							
13	<u>235,100</u>	<u>236,762</u>	<u>233,400</u>	<u>229,500</u>	<u>230,550</u>	<u>230,050</u>	<u>223,900</u>
14							
15	(18,160)	1,993	(13,043)	12,688	162	(76)	(915)
16	<u>50,945</u>	<u>32,785</u>	<u>34,778</u>	<u>21,735</u>	<u>34,423</u>	<u>34,585</u>	<u>34,509</u>
17							
18	<b><u>\$ 32,785</u></b>	<b><u>\$ 34,778</u></b>	<b><u>\$ 21,735</u></b>	<b><u>\$ 34,423</u></b>	<b><u>\$ 34,585</u></b>	<b><u>\$ 34,509</u></b>	<b><u>\$ 33,594</u></b>
19							
20	13.95%	14.69%	9.31%	15.00%	15.00%	15.00%	15.00%
21							
22							
23	Notes:						
24	Line 10 - The 2016 GO Bond matures January 1, 2027.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)2017 GO Bond - 322

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ 271,120	\$ 160,533	\$ 162,831	\$ 171,913	\$ 159,433	\$ 162,236	\$ 164,103
3	(118)	(107)	(130)	(138)	(128)	(130)	(131)
4	(113)	(2,775)	(8,142)	-	-	-	-
5	17,641	9,752	9,933	10,487	9,725	9,896	10,010
6							
7	<u>288,530</u>	<u>167,403</u>	<u>164,492</u>	<u>182,262</u>	<u>169,030</u>	<u>172,002</u>	<u>173,982</u>
8	Disbursements:						
9							
10	271,439	171,300	173,550	170,750	167,950	170,150	172,200
11	850	962	1,500	1,500	1,500	1,500	1,500
12							
13	<u>272,289</u>	<u>172,262</u>	<u>175,050</u>	<u>172,250</u>	<u>169,450</u>	<u>171,650</u>	<u>173,700</u>
14							
15	16,241	(4,859)	(10,558)	10,012	(420)	352	282
16	15,002	31,243	26,384	15,826	25,838	25,418	25,770
17							
18	<u>\$ 31,243</u>	<u>\$ 26,384</u>	<u>\$ 15,826</u>	<u>\$ 25,838</u>	<u>\$ 25,418</u>	<u>\$ 25,770</u>	<u>\$ 26,052</u>
19							
20	11.47%	15.32%	9.04%	15.00%	15.00%	15.01%	15.00%
21							
22							
23							
24	Notes:						
25	Line 10 - The 2017 GO Bond matures January 1, 2029.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)2018 GO Bond - 323

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ -	\$ 368,792	\$ 287,259	\$ 345,664	\$ 325,268	\$ 327,393	\$ 328,504	
3	-	(246)	(230)	(277)	(260)	(262)	(263)	
4	-	(5,608)	(14,363)	-	-	-	-	
5	-	22,401	17,523	21,086	19,841	19,971	20,039	
6	41,837	-	-	-	-	-	-	
7								
8	41,837	385,339	290,189	366,473	344,849	347,102	348,280	
9	Total Receipts							
10	Disbursements:							
11	-	335,700	345,700	347,675	344,350	345,875	347,100	
12	-	462	1,000	1,500	1,500	1,500	1,500	
13								
14	-	336,162	346,700	349,175	345,850	347,375	348,600	
15	Total Disbursements							
16	41,837	49,177	(56,511)	17,298	(1,001)	(273)	(320)	
17	-	41,837	91,014	34,503	51,801	50,800	50,527	
18								
19	<b>\$ 41,837</b>	<b>\$ 91,014</b>	<b>\$ 34,503</b>	<b>\$ 51,801</b>	<b>\$ 50,800</b>	<b>\$ 50,527</b>	<b>\$ 50,207</b>	
20	Ending Cash and Cash Equivalents							
21	Operating Balance Percentage		27.07%	9.95%	14.84%	14.69%	14.55%	14.40%
22								
23								
24	Notes:							
25	Line 11 - The 2018 GO Bond matures January 1, 2030.							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)Park District Bond Debt Fund

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ -	\$ -	\$ -	\$ 186,894	\$ 164,989	\$ 174,377	\$ 266,697
3	-	-	-	150	132	140	213
4	-	-	-	11,214	9,899	10,463	16,002
5							
6	-	-	-	198,258	175,020	184,980	282,912
7							
8	Disbursements:						
9	-	-	-	171,112	174,312	172,362	249,812
10	-	-	-	1,500	1,500	1,500	1,500
11							
12	-	-	-	172,612	175,812	173,862	251,312
13							
14	-	-	-	25,646	(792)	11,118	31,600
15	-	-	-	-	25,646	24,854	35,972
16							
17	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,646</b>	<b>\$ 24,854</b>	<b>\$ 35,972</b>	<b>\$ 67,572</b>
18							
19	Operating Balance Percentage			14.86%	14.14%	20.69%	26.89%
20							
21							
22	Notes:						
23	Line 9 - The 2019 Park District bonds mature January 1, 2035.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## TOWN OF BROWNSBURG, INDIANA

ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)

## Corp Debt Pmy Ad Valorem 2019

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:						
2	\$ -	\$ -	\$ 721,989	\$ 209,752	\$ 184,526	\$ 175,415	\$ 211,292
3	-	-	(578)	(168)	(148)	(140)	(169)
4	-	-	(36,099)	-	-	-	-
5	-	-	43,319	12,585	11,072	10,525	12,677
6							
7	-	-	728,631	222,169	195,450	185,800	223,800
8							
9	Disbursements:						
10	-	-	730,000	193,500	196,500	188,500	220,500
11							
12	-	-	(1,369)	28,669	(1,050)	(2,700)	3,300
13	-	-	-	(1,369)	27,300	26,250	23,550
14							
15	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,369)</b>	<b>\$ 27,300</b>	<b>\$ 26,250</b>	<b>\$ 23,550</b>	<b>\$ 26,850</b>
16							
17	Operating Balance Percentage		-0.19%	14.11%	13.36%	12.49%	12.18%
18							
19							
20	Notes:						
21	Line 10 - The 2019 Lease Rental bonds mature January 1, 2035.						

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**COMPREHENSIVE FINANCIAL PLAN**  
*(Includes Estimated Impacts of COVID-19)*

**(2018 – 2024)**

**TOWN OF BROWNSBURG, INDIANA**  
*MUNICIPAL UTILITY FUNDS*

**September 2, 2020**

# TOWN OF BROWNSBURG, INDIANA

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September 9, 2020

Ms. Ann Hathaway, Clerk-Treasurer and  
Mr. Jeff Eder, Town Manger  
Town of Brownsburg  
61 N Green Street  
Brownsburg, Indiana 46112

## ACCOUNTANTS' PROJECTION AND COMPILATION REPORT

This is a special purpose report directed toward providing information for your review and consideration relative to the financial management of the Town of Brownsburg Utilities (the "Town Utilities"). The report is designed to provide information that may be helpful to the Town Utilities' officials in their roles as managers of the Town Utilities.

We have compiled the accompanying historical and projected of receipts and disbursements and related schedules of the Town Utilities from information provided by management for the calendar years ending December 31, 2018 through December 31, 2024 and in accordance with attestation standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting projected financial information that is the representation of management and does not include evaluation of the support for the assumptions underlying such information. Furthermore, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update our report for events and circumstances occurring after the date of this report.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The financial statements are presented on the cash basis of accounting used by the Town Utilities of Brownsburg, which is a comprehensive basis of accounting other than the generally accepted accounting principles. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusion about the entity's assets, liabilities, equity, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed on such matters.

Ms. Ann Hathaway, Clerk-Treasurer and  
Mr. Jeff Eder, Town Manger  
Town of Brownsburg  
Date: September 9, 2020  
Page 2

The accompanying projection and this report are intended solely for the information and use of the Town Utilities of Brownsburg and are not intended to be and should not be used by anyone other than the specified party.

*Baker Tilly*

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**TOWN OF BROWNSBURG, INDIANA**

**SCHEDULE OF ASSUMPTIONS (2020 - 2024)**

Receipts:

**(1) Assumed annual growth factors**

	2020	2021	2022	2023	2024
Stormwater	2.50%	0.50%	0.50%	0.50%	0.50%
Wastewater	3.00%	0.80%	0.80%	0.80%	0.80%
Water	-3.00%	3.80%	0.80%	0.80%	0.80%
Public and private fire protection	0.60%	0.00%	0.00%	0.00%	0.00%
Other Miscellaneous Receipts	0.00%	0.00%	0.00%	0.00%	0.00%

**(2) Water Utility**

- 2020 - 2024 based on factors listed under #1.
- Availability fees are increased by a pro-rated 15% increase based on Ordinance No. 2018-26 dated February 14, 2019. Increases are pro-rated as follows: 3.75% in 2020. 2021 - 2024 assumes 0% annual growth.

**(3) Storm Water Utility**

- 2020 - 2024 based on factors listed under #1.

**(4) Wastewater Utility**

- 2020 - 2024 based on factors listed under #1.
- Availability fees are increased over a three-year phase in based on Ordinance No. 2018-27 dated February 14, 2019. The increases are as follows: 6% in 2020 and 5.6% in 2021. 2022 - 2024 assumes 0% annual growth.

**(5) Water Utility**

Expenses are based upon the approved 2020 budget and are assumed to grow by 3% each year. Transfers to Bond and Interest are based on the Closing Letter for the 2012 Bonds dated February 14, 2012.

**(6) Storm Water Utility**

Expenses are based upon the approved 2020 budget and are assumed to grow by 3% each year. Transfers to Bond and Interest are based on the Closing Letter for the 2016 Bonds dated September 13, 2019.

**(7) Wastewater Utility**

Expenses are based upon the approved 2020 budget and are assumed to grow by 3% each year. Transfers to Bond and Interest are based on the Closing Letter for the 2016 Bonds dated September 13, 2019.

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)**  
**WATER OPERATION - 601**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	Metered Sales	\$ 2,990,639	\$ 2,941,854	\$ 2,853,600	\$ 2,962,000	\$ 2,985,700	\$ 3,009,600	\$ 3,033,700
3	Public & private fire protection	619,108	630,036	633,800	633,800	633,800	633,800	633,800
4	Tap Fees (net)	37,005	51,847	44,400	44,400	44,400	44,400	44,400
5	Availability Fees (net)	122,249	197,254	204,700	204,700	204,700	204,700	204,700
6	Reconnect Fees (net)	24,315	16,016	20,200	20,200	20,200	20,200	20,200
7	Interest Earned	40,383	49,055	28,700	19,400	15,700	6,400	-
8	Refunds and Reimbursements	20,903	19,906	20,400	20,400	20,400	20,400	20,400
9	BONYM Transfer	-	439,573	-	-	-	-	-
10	Unclaimed Meter Deposits	17,175	12,729	15,000	15,000	15,000	15,000	15,000
11	Miscellaneous Receipts	20,906	12,560	16,700	16,700	16,700	16,700	16,700
12								
13	Total Receipts	3,892,683	4,370,830	3,837,500	3,936,600	3,956,600	3,971,200	3,988,900
14								
15	Disbursements:							
16	Personal Services	1,321,695	1,219,931	1,379,400	1,420,800	1,463,400	1,507,300	1,552,500
17	Supplies	327,743	365,431	404,400	416,600	429,100	442,000	455,300
18	Other Services and Charges	1,674,708	1,693,063	1,917,400	1,974,900	2,034,100	2,095,100	2,158,000
19	Capital Outlays	301,779	198,299	40,000	41,200	42,400	43,700	45,000
20	Transfers to Bond and Interest	489,600	479,100	472,200	471,000	472,200	469,800	470,400
21	Payment in Lieu of Taxes	61,500	61,500	61,500	61,500	61,500	61,500	61,500
22	Water Intertie - Additional Appropriation	-	-	460,000	-	-	-	-
23	Encumbrances	-	-	162,300	-	-	-	-
24								
25	Total Disbursements	4,177,025	4,017,324	4,897,200	4,386,000	4,502,700	4,619,400	4,742,700
26								
27	Increase/(Decrease) in Cash and Cash Equivalents	(284,342)	353,506	(1,059,700)	(449,400)	(546,100)	(648,200)	(753,800)
28	Beginning Cash and Cash Equivalents	2,363,823	2,079,481	2,432,987	1,373,287	923,887	377,787	(270,413)
29								
30	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 2,079,481</b>	<b>\$ 2,432,987</b>	<b>\$ 1,373,287</b>	<b>\$ 923,887</b>	<b>\$ 377,787</b>	<b>\$ (270,413)</b>	<b>\$ (1,024,213)</b>
31								
32	Operating Balance Percentage	49.78%	60.56%	28.04%	21.06%	8.39%	-5.85%	-21.60%
33								
34								
35	Notes:							
36	Recent annexations will likely affect water revenues; however, it is difficult to determine the exact impact without an in-depth study.							
37	Line 3 - Assumes increase in revenue due to customer growth.							
38	Line 5 - Availability fees are increased by a pro-rated 15% increase based on Ordinance No. 2018-26 dated February 14, 2019. Increases are							
39	pro-rated as follows: 3.75% in 2020. 2021 - 2024 assumes growth consistent with historical growth.							
40	Line 9 - Reimbursement from Bank of New York Mellon due to overfunding of the Bond and Interest Account.							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)**  
**STORM WATER UTILITY - 605**

Index	CALENDAR YEAR ENDED		CALENDAR YEAR ENDING					
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	
1	Receipts:							
2	\$ 1,223,408	\$ 1,276,362	\$ 1,308,300	\$ 1,314,800	\$ 1,321,400	\$ 1,328,000	1,334,600	
3	13,647	14,270	10,900	10,400	9,800	6,500	2,500	
4	250	158,688	-	-	-	-	-	
5	-	254,300	-	-	-	-	-	
6	38,821	43,566	41,200	41,200	41,200	41,200	41,200	
7	271	-	-	-	-	-	-	
8								
9	Total Receipts	1,276,397	1,747,186	1,360,400	1,366,400	1,372,400	1,375,700	1,378,300
10								
11	Disbursements:							
12	251,640	293,057	326,900	336,700	346,800	357,200	367,900	
13	451,761	515,110	382,700	394,200	406,000	418,200	430,700	
14	65,166	62,350	226,200	232,900	239,900	247,100	254,500	
15	106,741	108,688	126,900	130,700	134,600	138,600	142,800	
16	163,824	53,491	-	-	-	-	-	
17	447,906	457,768	400,600	400,500	401,100	405,200	404,500	
18	-	-	48,100	-	-	-	-	
19								
20	Total Disbursements	1,487,038	1,490,464	1,511,400	1,495,000	1,528,400	1,566,300	1,600,400
21								
22	Increase/(Decrease) in Cash and Cash Equivalents	(210,641)	256,722	(151,000)	(128,600)	(156,000)	(190,600)	(222,100)
23	Beginning Cash and Cash Equivalents	697,130	486,489	743,211	592,211	463,611	307,611	117,011
24								
25	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 486,489</b>	<b>\$ 743,211</b>	<b>\$ 592,211</b>	<b>\$ 463,611</b>	<b>\$ 307,611</b>	<b>\$ 117,011</b>	<b>\$ (105,089)</b>
26								
27	Operating Balance Percentage	32.72%	49.86%	39.18%	31.01%	20.13%	7.47%	-6.57%
28								
29	Notes:							
30	Lines 12-18 - Expenditures for 2020 are based on the Gateway budget.							
31	Lines 12-18 - Expenditures for 2021 through 2024 are based on 3% increases to disbursements except capital outlays (0% increase) and Transfers to							
32	Bond and Interest (based on 2019 Bonds closing letter).							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

TOWN OF BROWNSBURG, INDIANA

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)**  
SEWER OPERATING - 606

Index		CALENDAR YEAR ENDED		CALENDAR YEAR ENDING				
		12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024
1	Receipts:							
2	Sewer Collections (net)	\$ 4,914,585	\$ 5,307,610	\$ 5,466,800	\$ 5,510,600	\$ 5,554,700	\$ 5,599,100	\$ 5,643,900
3	Tap fees (net)	481,823	704,850	747,100	789,000	789,000	789,000	789,000
4	Refunds and Reimbursements	-	7,861	32,500	32,500	32,500	32,500	32,500
5	Interest Earned	27,391	62,359	53,100	51,700	54,200	53,700	59,600
6	BONYM transfer	-	426,230	-	-	-	-	-
7	Miscellaneous Receipts	27,304	10,000	-	-	-	-	-
8								
9	Total Receipts	5,451,103	6,518,910	6,299,500	6,383,800	6,430,400	6,474,300	6,525,000
10								
11	Disbursements:							
12	Planning and Building	137,976	143,268	181,700	187,100	192,700	198,500	204,500
13	Administrative	1,311,945	1,311,714	1,447,600	1,491,000	1,535,700	1,581,800	1,629,300
14	Sewer	1,227,007	1,292,613	1,657,100	1,706,800	1,758,000	1,810,700	1,865,000
15	Street	219,494	175,781	465,700	479,600	494,000	508,800	524,100
16	Maintenance	74,448	81,692	108,400	111,700	115,100	118,600	122,200
17	Utility	94,665	96,434	113,000	116,400	119,900	123,500	127,200
18	Capital Outlays	492,821	296,137	966,800	1,500,000	1,000,000	500,000	-
19	Payment in Lieu of Taxes	147,620	197,620	197,600	197,600	197,600	197,600	197,600
20	Transfers to Bond and Interest	541,032	771,656	1,048,100	1,049,400	1,049,600	1,046,800	1,044,500
21	Transfers to Debt Service Reserve	83,712	77,612	65,400	59,900	-	-	-
22	Encumbrances	-	-	993,800	-	-	-	-
23								
24	Total Disbursements	4,330,720	4,444,527	7,245,200	6,899,500	6,462,600	6,086,300	5,714,400
25								
26	Increase/(Decrease) in Cash and Cash Equivalents	1,120,383	2,074,383	(945,700)	(515,700)	(32,200)	388,000	810,600
27	Beginning Cash and Cash Equivalents	1,832,058	2,952,441	5,026,824	4,081,124	3,565,424	3,533,224	3,921,224
28								
29	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 2,952,441</b>	<b>\$ 5,026,824</b>	<b>\$ 4,081,124</b>	<b>\$ 3,565,424</b>	<b>\$ 3,533,224</b>	<b>\$ 3,921,224</b>	<b>\$ 4,731,824</b>
30								
31	Operating Balance Percentage	68.17%	113.10%	56.33%	51.68%	54.67%	64.43%	82.81%
32								
33								
34	Notes:							
35	Line 3 - Tap fees are increased over a three-year phase in based on Ordinance No. 2018-27 dated February 14, 2019.							
36	The increases occur each January 1st as follows: 6% in 2020 and 5.6% in 2021.							
37	Line 3 - 2020 - 2024 includes reimbursements of \$25,000 for traffic engineering and \$7,500 for inspections .							
38	Line 6 - Reimbursement from Bank of New York Mellon due to overfunding of the Bond and Interest Account.							
39	Lines 12 - 17 - Expenditures for 2021 - 2024 are based on 3% increases to disbursements and Transfers to Bond and Interest (based on 2016 Bonds closing letter).							
40	Line 18 - 2020 based on budget. 2021 - 2024 are based on Umbaugh Report dated July 16, 2015.							

(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

**TOWN OF BROWNSBURG, INDIANA**

**ACTUAL AND PROJECTED CASH FLOWS (2018 - 2024)**  
**WWTP SAVINGS - 609**

<u>Index</u>		<u>CALENDAR YEAR ENDED</u>		<u>CALENDAR YEAR ENDING</u>				
		<u>12/31/2018</u>	<u>12/31/2019</u>	<u>12/31/2020</u>	<u>12/31/2021</u>	<u>12/31/2022</u>	<u>12/31/2023</u>	<u>12/31/2024</u>
1	Receipts:							
2	Interest Earned	\$ 157	\$ 632	\$ 1,060	\$ 1,082	\$ 1,104	\$ 1,127	\$ 1,100
3	Refunds and Reimbursements	43,335	-	-	-	-	-	-
4								
5	Total Receipts	43,492	632	1,060	1,082	1,104	1,127	1,100
6								
7	Increase/(Decrease) in Cash and Cash Equivalents	43,492	632	1,060	1,082	1,104	1,127	1,100
8	Beginning Cash and Cash Equivalents	7,669	51,161	51,793	52,853	53,935	55,039	56,166
9								
10	<b>Ending Cash and Cash Equivalents</b>	<b>\$ 51,161</b>	<b>\$ 51,793</b>	<b>\$ 52,853</b>	<b>\$ 53,935</b>	<b>\$ 55,039</b>	<b>\$ 56,166</b>	<b>\$ 57,266</b>

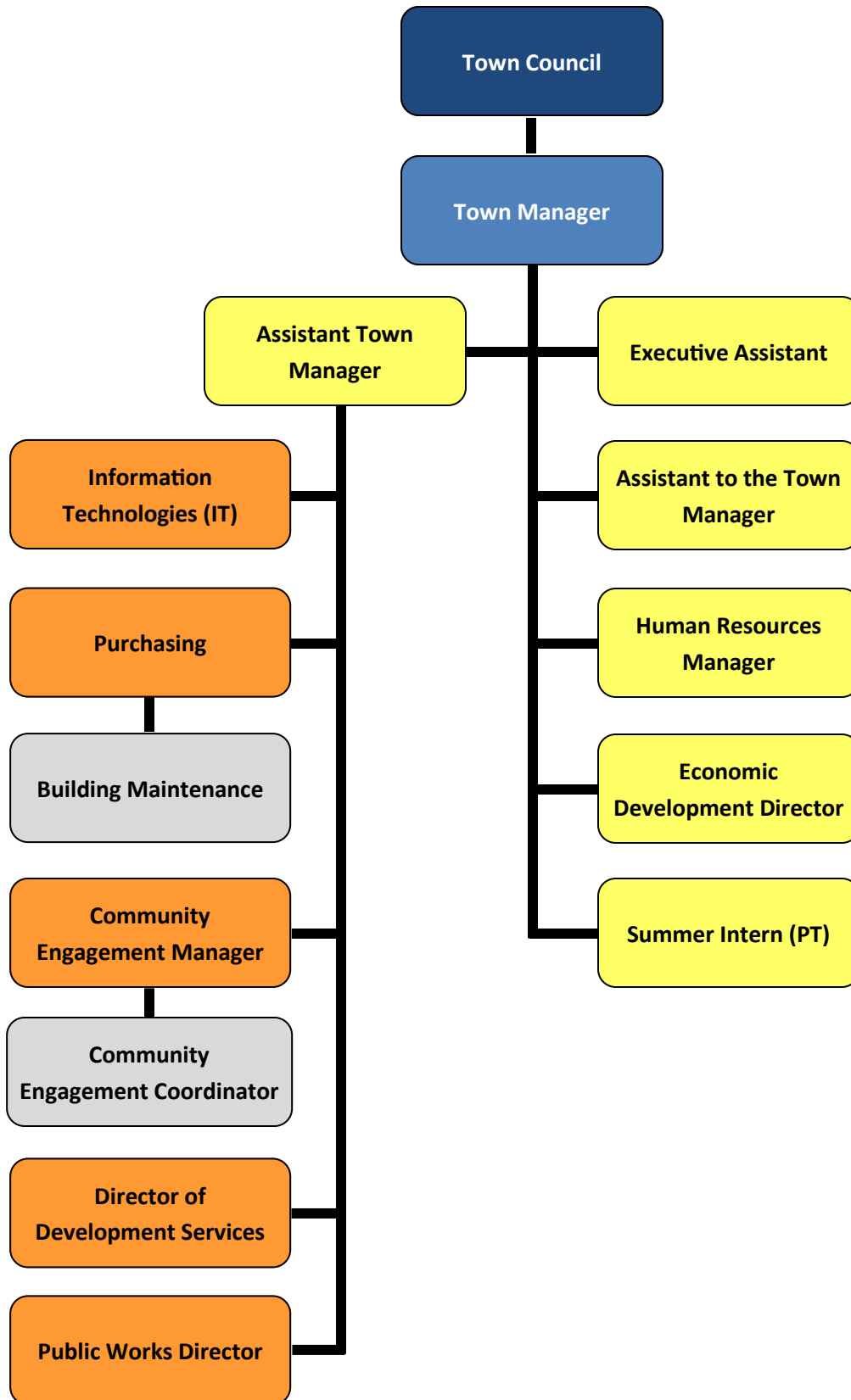
(The Accountants' Compilation Report and the accompanying comments are an integral part of this statement.)

## **Tab 3:**

Department Summaries

# Town Administration

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# Town Administration

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## **Department Description**

**Town Manager's Office** — Responsible for the management and administration of all Town operations, as well as directing all internal services, programs, and operations, and all external laws, ordinance, and public policies as they relate to the Town.

**Human Resources** — Deals with personnel related activities for Town employees including, benefits, employee relations, legal compliance, worker's compensation and employee event coordination.

**Information Technologies (IT)** — Tasked with keeping the telephones, data networks, all computers, servers, and email functional for Town employees.

**Economic Development** — Creates and implements strategies and programs to retain, expand, and attract appropriate commercial, office/research, and industrial developments within the Town.

**Community Engagement** — Responsible for promoting the Town as an excellent place to live, work, and play. The department works to achieve this by building trust with internal and external stakeholders through two-way communication that builds relationships and confidence in Town Leadership and decision-making.

## **Mission Statement**

The Town of Brownsburg's mission is to foster a family environment, promote new and existing business development, create a stable property tax structure, and provide a variety of educational, employment, and recreation opportunities.

# Town Administration

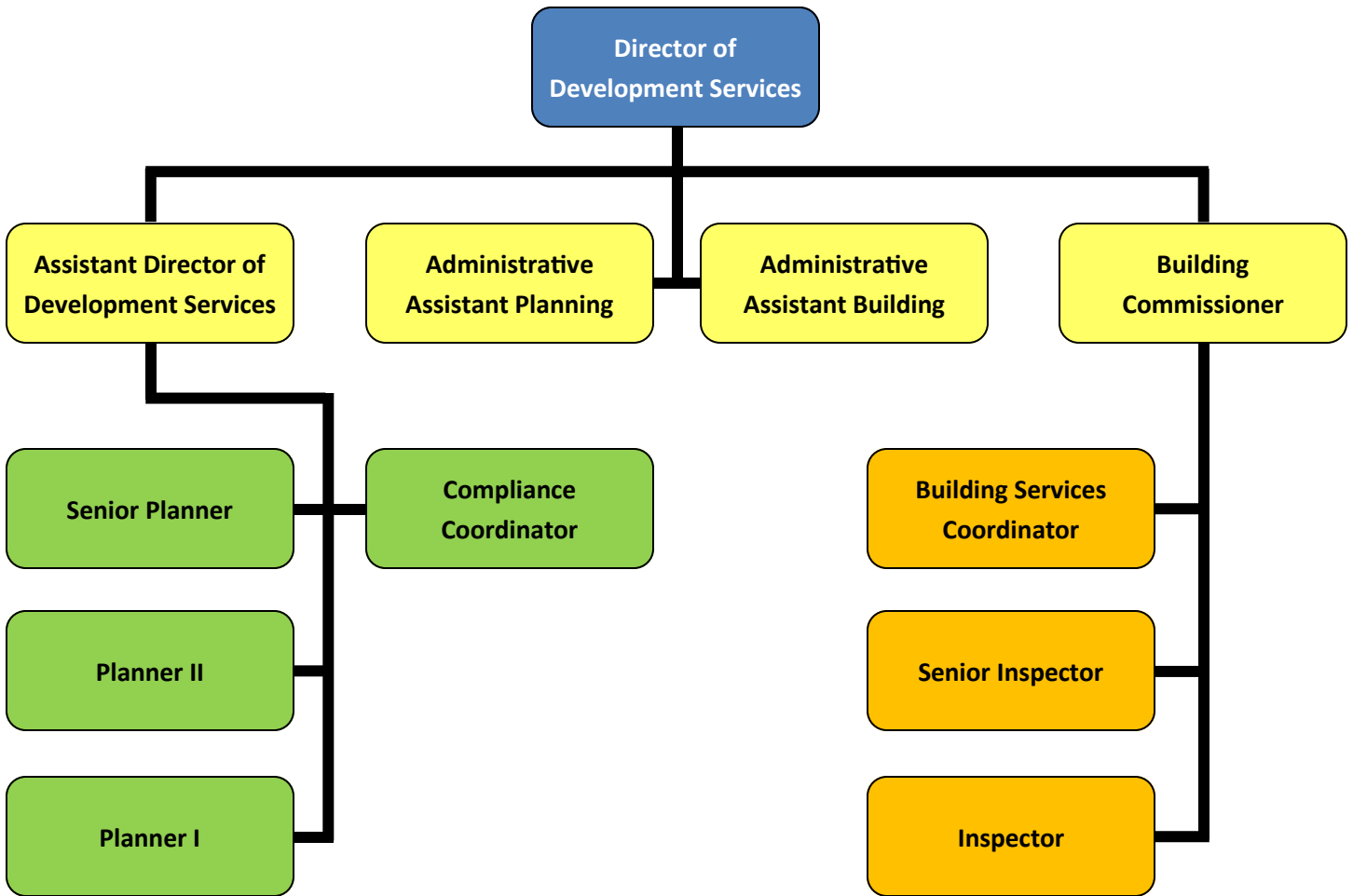
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## Personnel Summary

<b>Position/Title</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
Town Manager	1	1	1	1	1
Assistant Town Manager	1	1	1	1	1
Director Economic Development	1	1	1	1	1
Community Engagement Manager	1	1	1	1	1
Community Engagement Coordinator	1	1	1	1	1
Executive Assistant	1	2	2	2	1
Assistant to the Town Manager	1	1	1	1	1
Purchasing Manager	1	1	1	1	1
Maintenance Technician	1	1	1	1	1
Human Resources Manager	1	1	1	1	1
Summer Intern (PT)	2	2	2	2	1

# Department of Development Services

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# Department of Development Services

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## **Department Description**

The Department of Development Services includes the Building, Planning, and Compliance divisions. The Department is responsible for formulating and implementing plans, policies, codes, and ordinances that provide for the orderly development of the Town while promoting the public health, safety, and general welfare of its citizens, protecting property values, aiding in economic development efforts, and preserving the Town's unique qualities and characteristics.

**Building Division** - Enforces policies, codes, and ordinances that promote the public health, safety, and general welfare of citizens in the Town while helping to ensure new and remodeled structures are safe, and preserving property values. The Building Division provides professional building plan reviews, issues permits, interprets and applies Town code, performs structural inspections, and facilitates new development infrastructure inspections so that the Town continues to be one of the most desirable communities to live, work, shop, and raise a family in the state of Indiana.

**Planning Division** - Formulates, maintains and implements Town procedures, plans, policies, codes and ordinances that provide for orderly development; promote the public health, safety, morals and general welfare of citizens; protects property values and preserve the Town's unique qualities and characteristics. The Planning Division provides professional case review of new development and redevelopment projects, helps to capture the vision of the community, identifies current & future development/redevelopment issues, analyzes trends, and provides policy recommendations so that the Town can continue to be one of the most desirable communities in the State of Indiana to live, work, shop and raise a family.

**Compliance Division** - Provides professional code enforcement investigations and education opportunities in order to maintain high-quality neighborhoods, commercial areas and public facilities that promote the public health, safety, morals and general welfare of citizens; protects property values and preserve the Town's unique qualities and characteristics, thereby improving the overall quality of life for the residents of Brownsburg.

## **Mission Statement**

To capture the vision of the community, identify current and future development/redevelopment issues, analyze trends, provide policy recommendations, and implement the framework for growth.

# Department of Development Services

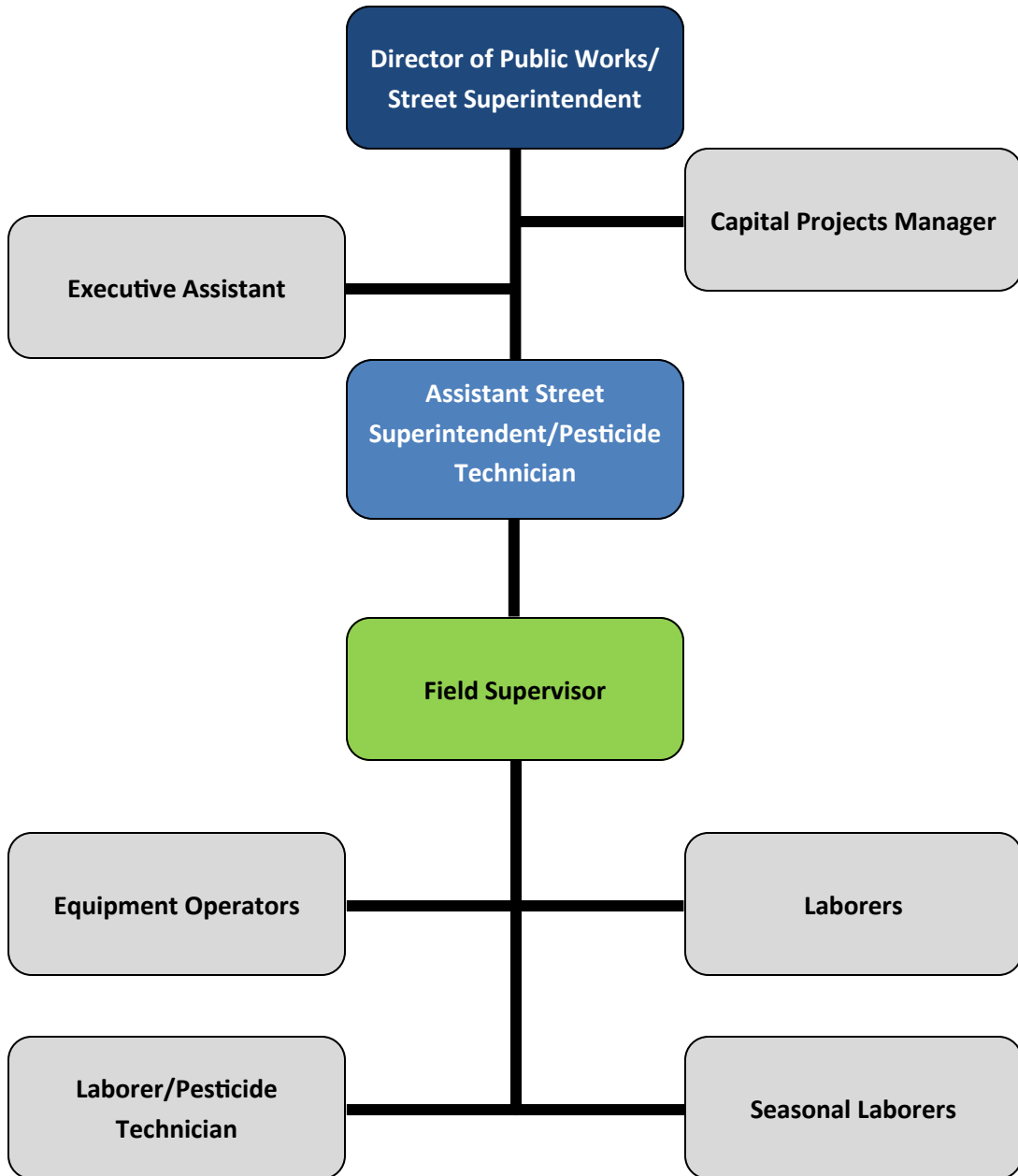
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## Personnel Summary

<b>Position/Title</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
Director of Development Services	1	1	1	1	1
Assistant Director Development Services	0	0	0	1	1
Building Commissioner	1	1	1	1	1
Senior Planner	1	1	1	1	1
Administrative Assistant	2	2	2	2	2
Building Services Coordinator	1	1	1	1	1
Senior Inspector	1	1	1	1	1
Inspector	1	1	1	1	1
Planner 1	1	1	1	1	1
Planner 2	0	1	1	0	0
Compliance Coordinator	1	1	1	1	1
GIS Technician	0	0	0	0	0
Intern	1	1	0	0	0

# Public Works: Street Department

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# Public Works: Street Department

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## Department Description

The Street Department is responsible for maintaining and making repairs to Town streets, sidewalks, right of way (ROW), and roadside drainage and ditches. The Department also manages snow removal, traffic control, yard waste recycling, and mosquito treatment. The Department works hard to ensure that day to day activities comply with all state and local safety standards and licensing.

## Mission Statement

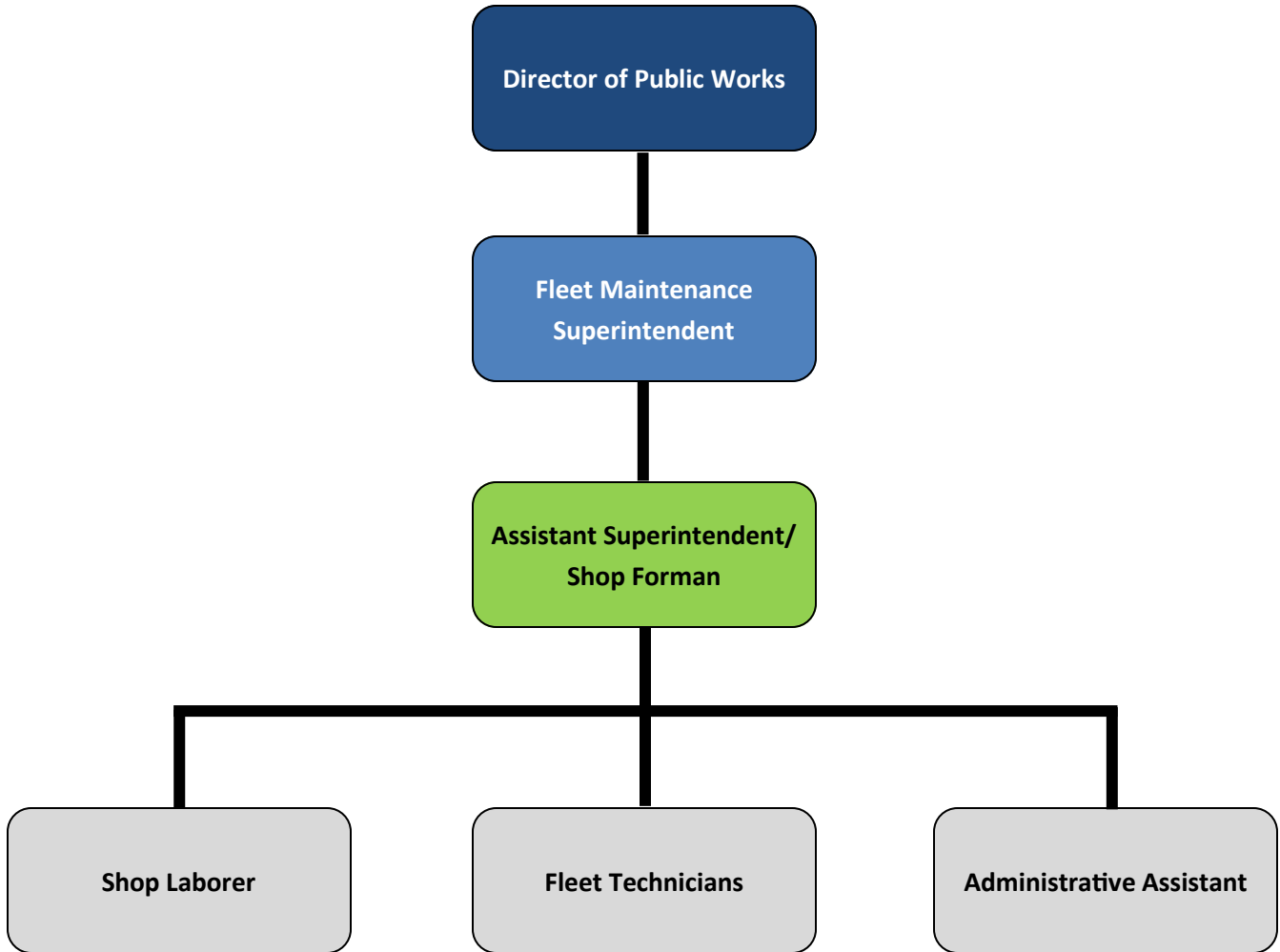
The Street Department is dedicated to providing services in a timely and efficient manner while working to keep costs low. Special attention is given to promoting the safety and welfare of our citizens and continuing to find innovative ways to improve the delivery of services.

## Personnel Summary

<b>Position/Title</b>	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
Public Work Director/Street Superintendent	1	1	1	1	1
Capital Projects Manager	0	0	0	1	1
Assistant Superintendent/Pesticide Tech	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Field Supervisor	1	1	1	1	1
Equipment Operator	1	1	1	2	2
Street Laborer	8	7	7	7	7
Seasonal Laborer	3	3	3	3	3

# Public Works: Fleet Maintenance

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# Public Works: Fleet Maintenance

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## Department Description

In addition to maintaining all Town vehicles and equipment, the Fleet Maintenance Department is also responsible for overseeing the Town's fuel management system, outfitting new police cars, organizing the Town's vehicle replacement policy, and assisting other agencies with servicing their vehicles.

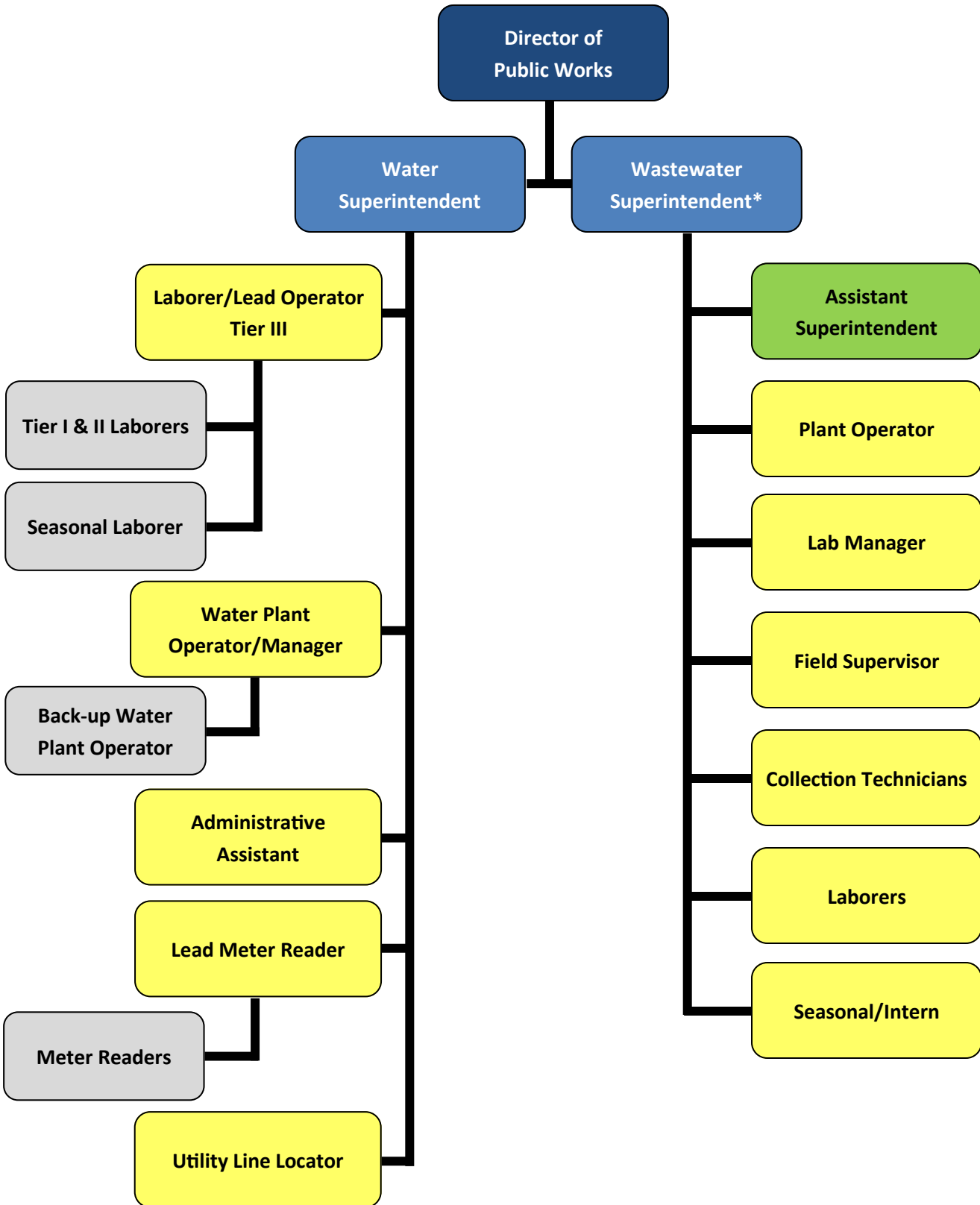
## Mission Statement

The Town of Brownsburg's Fleet Maintenance Department strives to maintain all Town vehicles and equipment, working to complete repairs and routine maintenance in a timely manner so that vehicles and equipment are not out of commission longer than necessary.

## Personnel Summary

Position/Title	FY2017	FY2018	FY2019	FY2020	FY2021
Fleet Maintenance Superintendent	1	1	1	1	1
Assistant Superintendent/Shop Forman	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Fleet Technicians	3	3	3	3	3
Shop Laborer	1	1	1	1	1

# Public Works: Water & Wastewater Departments



\*Wastewater Superintendent is covering vacant Stormwater Coordinator position.

# Public Works: Water & Wastewater Departments

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## Department Description

**Water Department** — Responsible for all activities related to the Town’s water system including the water supply and treatment.

**Wastewater Department** — The Brownsburg Wastewater Department strives to provide our customers with the best quality of treated wastewater that the system can produce while meeting the stringent requirements set by state and federal organizations. By complying with these requirements, we are protecting human health and the environment in our community. The department is responsible for operating & maintaining sanitary sewers, storm lines, lift stations, inspecting grease traps, meeting pretreatment requirements, and various other tasks.

**Stormwater Department** — Brownsburg’s Stormwater are provided by a team of representatives from each of the Town departments who deliver a broad range of services related to stormwater quality and quantity. They provide public education, storm system maintenance, inspections, and public drainage improvements and works to reduce the amount of stormwater pollution associated with construction projects, illegal connections, and accidental discharges.

## Mission Statement

**Water Department** — The Water Department shall provide high-quality, reliable water supply and treatment related services which are protective of customer health and safety, compliant with State and Federal standards, and at the most economical price obtainable.

**Wastewater Department** — The Wastewater Department’s mission is to operate and maintain an infrastructure system to collect and treat the sanitary sewage from its customers in such a manner that it is processed in an economic and efficient manner for discharge into White Lick Creek while meeting the limits set forth by IDEM/EPA and protecting the health of our community and environment.

# Public Works: Water & Wastewater Departments

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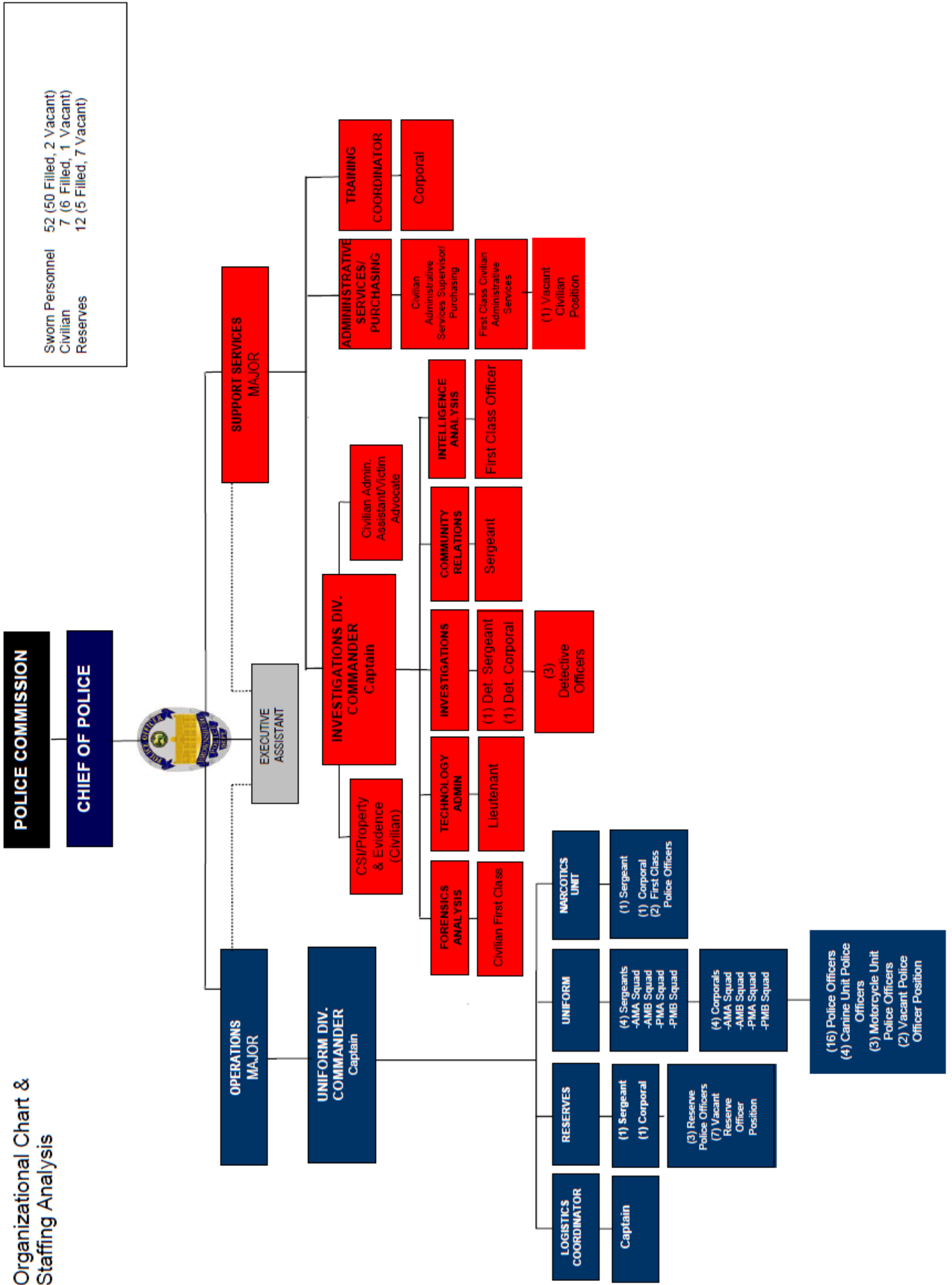
## Personnel Summary: Water Department

Position/Title	FY2017	FY2018	FY2019	FY2020	FY2021
Water Superintendent	1	1	1	1	1
Assistant Superintendent	1	1	0	0	0
Administrative Assistant	0	0	0	1	1
Laborer/Lead Operator	0	0	0	0	0
Water Laborer	3	3	2	2	2
Water Plant Operator/Manager	1	1	1	1	1
Utility Line Locator	1	1	1	1	1
Lead Meter Reader	0	0	0	0	0
Meter Reader	2	2	2	3	3
Seasonal Laborer	2	2	0	0	0

## Personnel Summary: Wastewater Department

Position/Title	FY2017	FY2018	FY2019	FY2020	FY2021
Wastewater Superintendent	1	1	1	1	1
Assistant Superintendent	1	1	1	1	1
Plant Operator	2	2	2	2	2
Lab Manager	1	1	1	1	1
Field Supervisor	1	1	1	1	1
Collection Technicians	0	4	2	1	1
Laborers	5	1	3	4	4
Wastewater Seasonal/Intern	1	1	1	0	0
Stormwater Coordinator	1	1	0	0	0
Stormwater Seasonal/Intern	1	0	0	0	0

# Organizational Chart & Staffing Analysis



Sworn Personnel 52 (50 Filled, 2 Vacant)  
 Civilian 7 (6 Filled, 1 Vacant)  
 Reserves 12 (5 Filled, 7 Vacant)

# Brownsburg Police Department 2021 Budget

## Brownsburg Police Department Board of Police Commission Policy Mission Statement

### Administration I.

## MISSION STATEMENT

The mission of the Brownsburg Police Department is to serve our community in a manner that epitomizes those ideals woven into the fabric of the Constitution of the United States and the spirit of citizens of the Brownsburg community.

We are committed to excellence through:

### **INTEGRITY**

We will be honest and sincere in our personal and professional lives. We serve with courage and pride in maintaining the public trust by upholding the highest moral and ethical standards.

### **COMPASSION**

We will be sensitive yet firm while dedicating ourselves to preserving the dignity of each individual.

### **FAIRNESS**

We will consistently treat all people fairly and impartially in upholding the laws of the State of Indiana and the Constitution of the United States.

### **SERVICE**

We will dedicate ourselves to improve and ensure the quality of life in our community for future generations through professional and quality service. We are committed to protecting life and property, preventing and solving crime, reducing fear and providing a safe environment. We will strive to work in unity with our community and develop a partnership in solving problems and to be responsive to community needs and concerns.

**Joseph A. Grimes-Chief of Police**

REVISED 09/2017

# Brownsburg Police Department 2021 Budget

## Message from Office of Chief of Police

It is the **mission** of the **Brownsburg Police Department** to deliver professional, effective services, fairly and ethically, to all people, in order to prevent crime, control crime, and enhance the overall quality of life for citizens and visitors in Brownsburg.

## FY 2021 Goals

### *General and Departmental*

Based upon the ongoing and unprecedented COVID-19 responses of our agency as well as the fiscal impact that this pandemic is expected to instill upon the agency's operating budget the following are goals of the Brownsburg Police Department:

- Maintain current staffing levels to ensure adequate response to calls for service.
- Maintain adequate equipment and supplies for public safety services and response.
- Continue training trends/levels for personnel growth and proficiency of response.
- Maintain/obtain support for Community Relations programs

### *Operations Division*

#### **Ensure a Safe Community**

- Deploy law enforcement resources in the most efficient and effective manner to reduce or prevent crime in Brownsburg.
- Continue development and utilization of the Problem Oriented Policing Strategies by focusing efforts on identified crime areas.
- Participate with other local, state and federal agencies to address public safety issues within Hendricks County and Brownsburg.
- Increase perception of safety within our community.
- 

### *Support Services Division*

#### **Recruit and retain a diverse, highly skilled and motivated law enforcement work force**

- Maintain high standards for selection of police officers and support personnel.
- Promote a positive work environment.
- Recruit and select highly competent sworn personnel.

## Brownsburg Police Department 2021 Budget

- Continue the development of a highly skilled, diverse and dynamic Reserve Officer Program.

**Develop and improve internal systems which assure high quality service to our citizens. While increasing the department's efficiency**

- Empower police employees to improve systems and bring about change through commitment to their jobs and the community.
- Educate and solicit community groups to support the Brownsburg Police Department.

**Be an active partner in quality education for our citizens**

- Maintain open communication with all schools, businesses, and community groups in Brownsburg.

<b>BROWNSBURG POLICE PERSONNEL SUMMARY</b>						
Rank/Job Description	FY2017	FY2018	FY2019	FY2020	FY2021	Current Vacancy
Chief of Police	1	1	1	1	1	
Major--Chief of Support Services	1	1	1	1	1	
Major--Chief of Operations	1	1	1	1	1	
Captain--Investigations Division Commander	1	1	1	1	1	
Captain--Uniform Division Commander	1	1	1	1	1	
Captain--Logistics Coordinator	1	1	1	1	1	
Lieutenant--Technology Administrator	1	1	1	1	1	
Sergeant--Community Relations/Juvenile Officer	1	1	1	1	1	
Sergeant--Detective Supervisor	1	1	1	1	1	
Sergeant--Narcotics Supervisor	0	0	1	1	1	
Sergeant--Reserve Supervisor (Volunteer)	1	1	1	1	1	
Sergeant--Uniform Supervisor	4	4	4	4	4	
Sergeant--United Drug Task Force Supervisor Assignment	0	1	0	0	0	
Corporal--Detective Supervisor	1	1	1	1	1	
Corporal--Narcotics Supervisor	0	0	1	1	1	
Corporal--Reserve Supervisor (Volunteer)	1	1	1	1	1	
Corporal--Training Coordinator	1	1	1	1	1	

Corporal--Uniform Supervisor	4	4	4	4	4	
Corporal--United Drug Task Force Supervisor Assignment	1	1	0	0	0	
Officer--Detective	3	3	3	3	3	
Officer--Intelligence Analyst and Liaison Officer Detective	0	0	1	1	1	
Officer--Narcotics	2	2	2	2	2	
Officer--Reserve (Volunteer)	6	5	3	3	10	7
Officer--Uniform	20	20	22	25	25	2
Officer--United Drug Task Force Assignment	2	2	0	0	0	
Civilian--Administrative Services Supervisor/Purchasing Agent	0	0	1	1	1	
Civilian--Administrative Services	0	0	1	1	2	1
Civilian--Chaplain (Volunteer)	4	4	3	3	4	1
Civilian--Crime Scene Investigator/Evidence Custodian	1	1	1	1	1	
Civilian--Executive Assistant	1	1	1	1	1	
Civilian--Forensics Analyst and Technology Administrator Liaison	0	0	1	1	1	
Civilian--Investigations Assistant	1	1	0	0	0	
Civilian--Investigations Assistant/Victim Advocate	0	0	1	1	1	
Civilian--Purchasing Agent	1	1	1	0	0	
Civilian--Records Coordinator	1	1	0	0	0	
Civilian--Records Clerk	2	2	0	0	0	
<b>**NOTE: Training Coordinator (TC) and Technology Administrator (TA) has minimum and maximum rank scale (TC Corporal-Sergeant and TA Sergeant-Captain); however, no promotions have been made in these job descriptions; Specialties (i.e. Emergency Response Team, K-9 Handler, Field Training Officer, Motorcycle Officer, Bicycle Officer, DEA TFO, etc.) are extra duty assignments in addition to above listed job descriptions. Some Job Descriptions may have increased from zero or decreased to zero due to restructuring of staffing or consolidation of job functions.</b>						



# Parks Department Summary

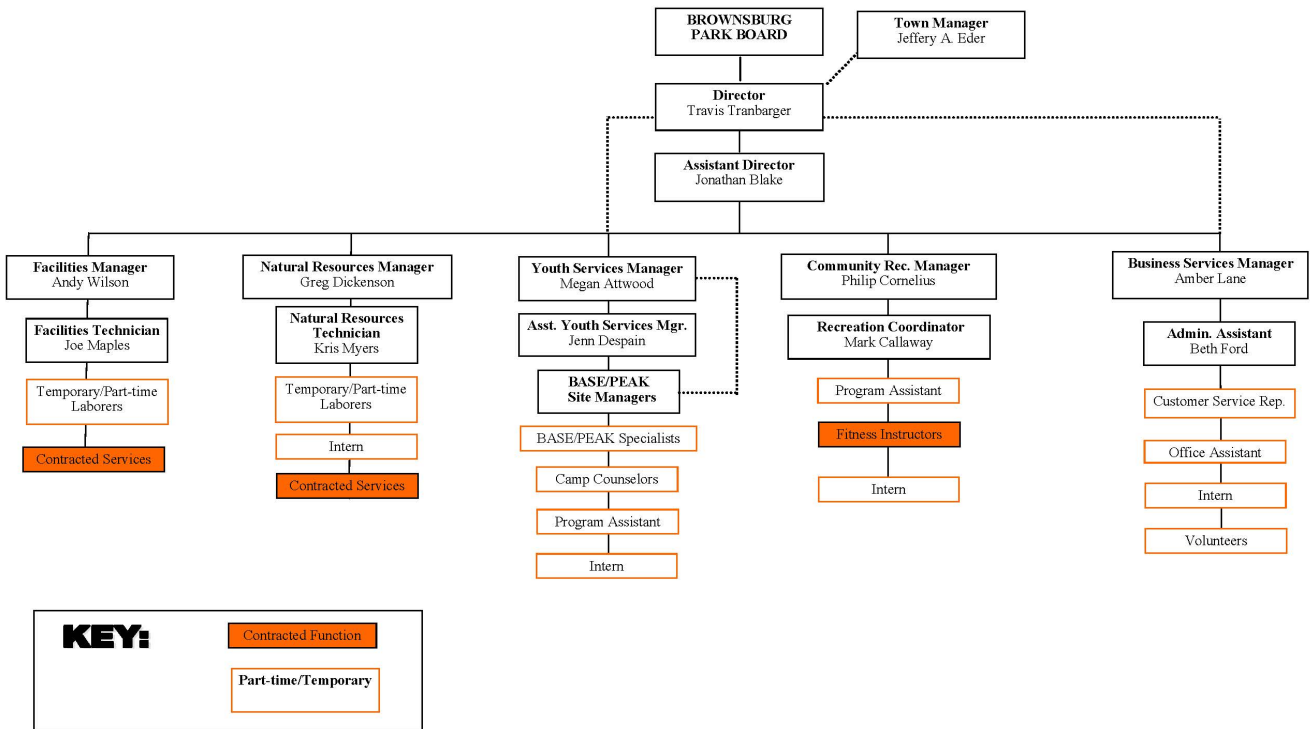
FY 2021

To: Town Manager's Office  
 From: Travis Tranbarger, Director  
 Date: April 19th, 2020

## 1. Organizational chart for Department



Brownsburg Parks  
 Organizational Structure  
 Updated October 2020



**2. Program description – what does the department do, what services are provided**

Brownsburg Parks manages millions of dollars of Town assets including more than 300 acres of parks, public spaces, over 18 miles of trails, recreation facilities and natural resources.

The Department also offers the community affordable family activities that strengthen community ties and promotes healthy lifestyles for all ages. Core programming includes special events, aquatics, nature education, active adult fitness/wellness, sports, camps and before- and after-school enrichment.

Overseen by a six member Park Board, the Department focuses on administering sound fiscal and land management policies. The Department’s services tie directly into the Town’s overall goals of creating a community of choice, attracting both residential and business growth.

**3. Vision/Mission/Values Statement**

*Vision: To enhance the quality of life in Brownsburg and further its economic development goals to create a community of choice to live, work and play now and for future generations.*

*Mission: To maximize resources in providing beautiful parks, recreation activities, and quality facilities to the Brownsburg community that enhance residents’ health and promote economic vitality for long-term sustainability.*

*Values: - Inclusion – Growth – Integrity – Relationships - Wellness*

**4. Goals for the 2021 fiscal year – taken from the Parks 2019-2023 Strategic Master Plan**

Key Areas of Focus for 2019-2023 Planning Period

- *Develop a connected trail system.*
- *Develop a park on the north side of Highway 74.*
- *Develop a Community Center/Aquatic Component.*
- *Development of the Tague Property for the next large community park.*
- *Find new dedicated funding sources to move the park system forward.*
- *Improve existing Infrastructure to make all parks special and inviting.*

Goal 1 - Develop and maintain quality parks and experiences for people of all ages in an equitable manner throughout the community to achieve 11 acres of parkland per 1,000 residents of which we will develop up to 70% of our park land for recreation purposes while protecting the remaining acres for conservation purposes.

- Strategies & Performance Measures
  - o 1.1 Continue to develop a connected trail system that links the neighborhoods in Brownsburg so that it allows all residents to be able to access a park or trail within a 10-minute walk.
    - Finish design, acquire necessary property, and identify funding sources

- Updated Active Transportation Plan
  - Implement in new park design/construction – Tague Property
  - Complete White Lick Creek Greenway ph. 2 design
- 1.2 Seek to acquire parkland on the north side of I-74 for a community park to give residents a quality community park in that area of the Town.
  - Acquire property and develop Site Master Plan for amenities and connectivity
  - Potential Inter-local agreement with Brown Townships/School Corporation
- 1.3 Develop the Tague Property into a new community park on the west side of Brownsburg to serve the community’s recreational needs in that part of the Town.
  - Meetings with youth sports organizations on field development
  - Develop Site Master Plan and identify funding sources
  - Update and use Maintenance Management Plan for operation standards
  - Finalize business plan with core programming and projected revenue
  - Identify partnership agreements with Park Foundation, Friends Group, Hendricks County Parks, DNR
- 1.4 Partner and develop with Brownsburg Schools a recreation facility plan to meet community recreation needs in the Town for the next ten years.
  - Youth Sports advisory group consisting of representatives from all youth sports to help identify future needs
  - Joint Use Agreement with Brownsburg School Corporation for facility sharing
- 1.5 Update all existing park amenities over the next ten years to keep the image and positive use of parks intact.
  - Initiate Capital Reserve Fund Development and Capital Replacement Fee
  - Update the Capital Improvement Plan and Capital Budget each year
  - Create an asset replacement plan for play structures
  - Complete and maintain sign inventory and enhance landscaping throughout park system
  - Apply Universal Design principles to all facility updates when possible
  - Update maintenance time tracker spreadsheet based on recent data and new facilities coming online
  - Complete Blast Off Playground Re-launch campaign using community involvement
  - Complete Stephens Park upgrades

Goal 2 - Develop a Multi-generational community center for people of all ages that can operate in a financially sustainable manner.

- Strategies & Performance Measures

- 2.1 Establish the vision with right location, size and amenities to meet the needs of the community.
  - Establish property tax rate neutral funding solutions with Town Manager
  - Include a programming plan for implementation when constructed
  - Draft a capital contribution agreement and maintenance agreement for ongoing operations
  - Design for Tague Property

- 2.2 Develop the operational plan in 2021 if financially feasible
  - Approval from Park Board and Town Council to proceed with full design
  - RFP released for construction services
  - Complete full design
  - Complete facility business plan to identify key staff needed for start-up and marketing strategies
  - Establish shared use agreements
  - Establish consistent reporting system and analysis

Goal 3 - Develop and implement creative park and recreation programs that target all residents in the Town to maximize the community's appreciation for quality park and recreation experiences.

- Strategies & Performance Measures
  - 3.1 Continue to build on existing core programs that include special events, after school programs, summer camps, nature education, outdoor adventure and adult sports programs across the Town.
    - Establish partnerships, co-sponsorships and contracts. Complete a program inventory of current services.
    - Establish partnerships, co-sponsorships and contracts
    - Assess program gaps and overlaps in the community annually
    - Update Recreation Needs Assessment
  - 3.2 Partner with local health and wellness providers to provide fitness programs in parks and at local fitness centers.
    - Expand Senior and Youth Fitness programs
    - Create a fitness fair in the Park to generate interest and get input on the type of programming needed
    - Incorporate fitness opportunities in new design of undeveloped properties
  - 3.3 Develop new core programs in environmental education, active senior adult programs, adaptive recreation, arts and outdoor adventure using existing park facilities in the Town.
    - Update Recreation Plan and Marketing Plan annually
    - Create business plans for each core program area
    - Establish partnerships, co-sponsorships and contracts with local fitness and wellness providers.

Goal 4 - Seek dedicated funding sources to support parks and recreation in Brownsburg Parks for the next ten years.

- Strategies & Performance Measures
  - 4.1 Create resilient, diverse, stable and predictable funding and earned income strategies for the next ten years for Brownsburg Parks.
    - Create business plans for every core program area and park facility
    - Align all parks and facilities to cost recovery goals
    - Align all partnership agreements with cost recovery goals
    - Develop asset replacement schedule that details savings needed for Capital Improvement Fund.

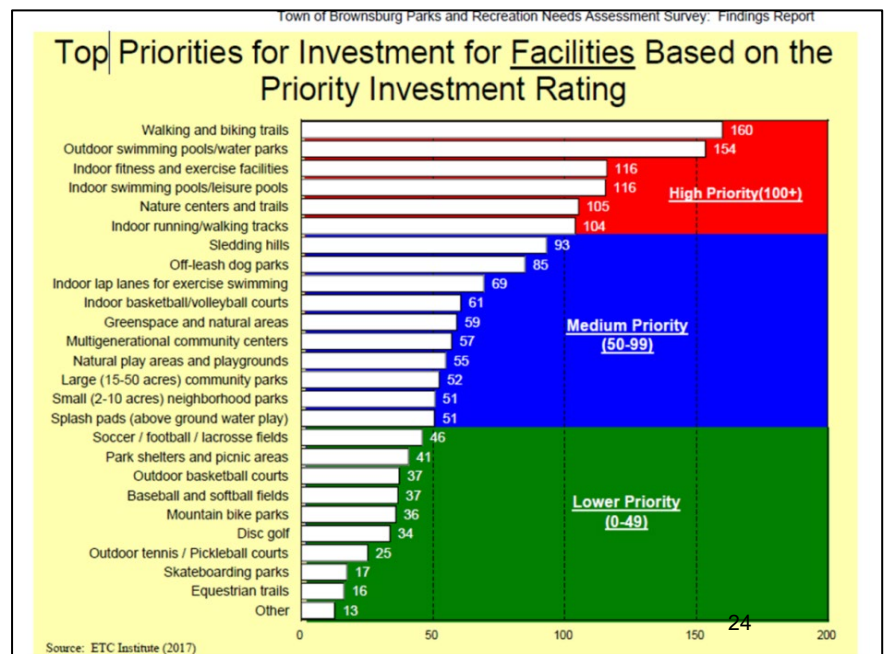
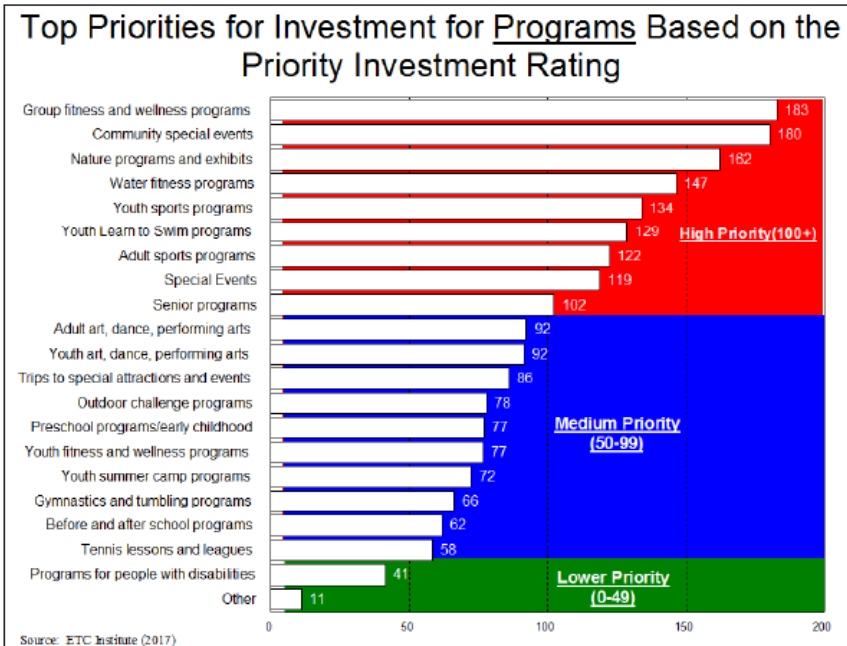
- 4.2 Identify new partners who can help bring capital and operating dollars to a program or recreation facility on the front end of a project.
  - Community recreation inventory
  - Annual list of grant targets
- 4.3 Establish a Park Foundation that works alongside the Park Board in raising funds for capital projects and land acquisition.
  - Park Foundation Strategic Plan
  - Park Foundation Board established

Goal 5 - Hire and retain the best staff possible to deliver quality parks, recreation facilities and programs in the Town that demonstrate the best of public services.

- Strategies & Performance Measures
  - 5.1 Create an innovative, efficient and effective organizational structure that is responsive to changing community needs.
    - Update Organizational Assessment
    - Growth in FTE based on service standards
  - 5.2 Recruit and retain qualified recreation program and facility management staff and invest in continued training and support.
    - Improvement measured in Employee Engagement Survey
    - Create a department wide onboarding and continuing education program through Bridge
    - Establish recruitment plan involving Colleges and Universities and partnerships
    - Create a Volunteer and Staff Recognition Program
  - 5.3 Develop a strong volunteer corps of community members to help deliver programs and events in the Town.
    - Complete Operational Assessment for needs and Track Volunteer Hours
    - Develop Volunteer Recruitment Plan, Track Volunteer Retention Year on Year

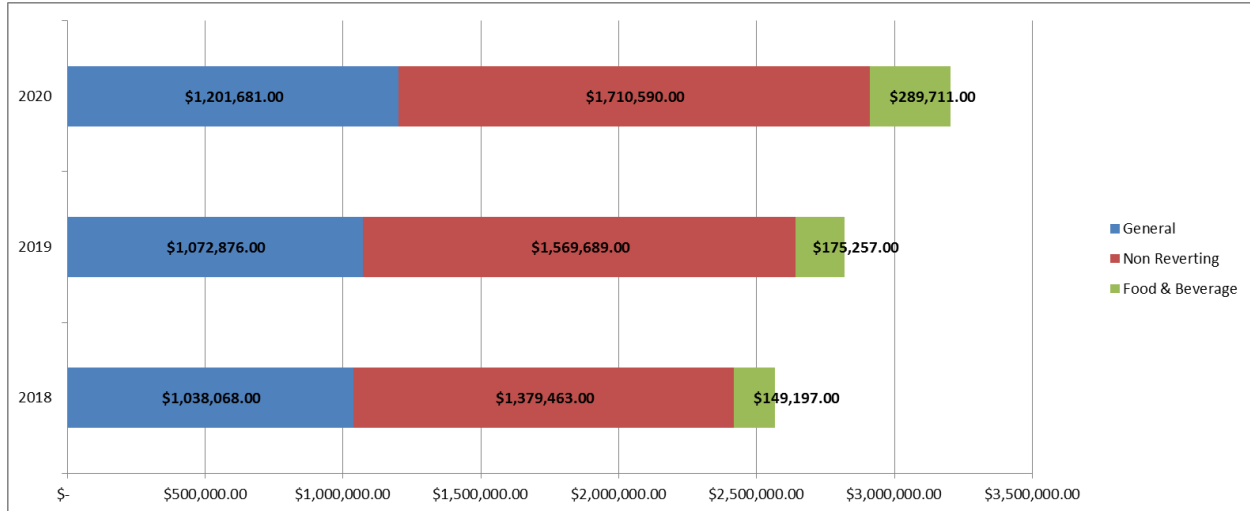
## Priorities for Parks and Recreation Programs and Facilities

- The Priority Investment Rating (PIR) from the 2017 statistically valid community survey provides an objective tool for evaluating the priority that should be placed on parks, trails, recreational facilities, and services. The PIR equally weighs (1) the importance that residents place on facilities and services and (2) how many residents have unmet needs for the facilities and services.
- This is not to say that some of the programs and facilities toward the bottom are not important to the park system and certain user groups, it just means that there is less of an unmet need in our community for some of them according to public input.
- Some programs and facilities are offered by the private and non-profit sector.



**5. Other Metrics**

**Funding for Operations (2018-2020)**



**2019**

- Generated \$1.4 Million in non-tax revenue through user fees, sponsorships and grant awards
- 3,325 participants in 167 programs
- 257 Volunteers donated 845 hours
- 579 total maintenance work orders
- 161 in-house hours spent on capital projects
- 77% of labor hours were spent on preventative maintenance

**6. Personnel Summary – a list of the different positions within your department and the number of employees in that position. For FY 2021 all the way back to FY 2017.**

Position Title	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Director of Parks and Recreation	1	1	1	1	1
Assistant Director	2	2	2	2	2
Administrative Services Manager	1	1	1	-	-
Business Services Manager	-	-	-	1	1
Community Engagement Manager	1	1	1	1	-
Community Engagement	-	-	1	-	-



## Parks Department Summary

FY 2021

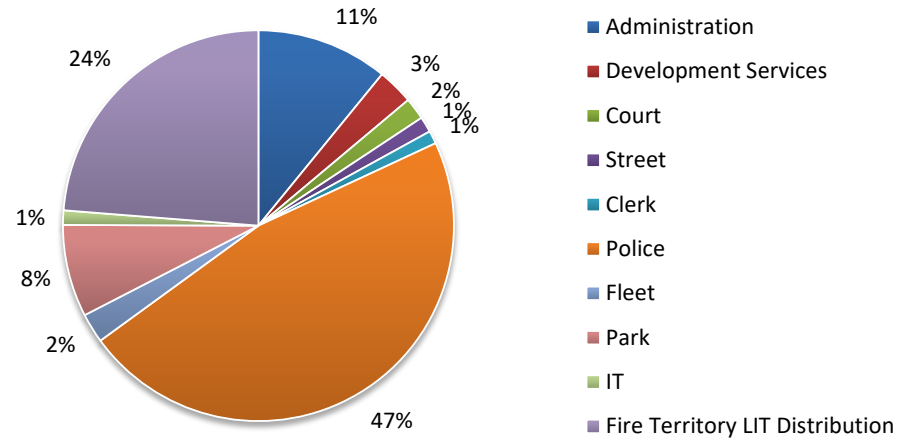
Coordinator – PT					
Community Engagement Coordinator – FT	-	-	-	1	-
Administrative Assistant	1	1	1	1	1
Customer Service Representative – PT	1	1	1	1	1
Grounds Superintendent	1	1	1	1	1
Natural Resources Supervisor	-	-	-	1	1
Grounds Laborer – Seasonal/Temporary	4	4	4	4	4
Grounds Laborer – PT	-	1	1	-	-
Grounds Laborer – Full Time	2	2	2	2	2
Recreation Manager	1	1	1	1	1
Assistant Recreation Manager	1	1	1	1	1
Recreation Coordinator	1	1	1	1	1
BASE Site Manager - FT	5	5	5	5	5
Peak Site Manager – PT	-	-	1	1	1
BASE/Peak Asst. Manager & Site Specialist - PT	30	30	35	39	40
Summer Camp Counselor – Temporary/Seasonal	30	30	30	15	20
Fitness Instructor - PT	2	2	3	3	2
Program Assistant - PT	1	1	1	1	1
<b>Total FTE</b>	<b>49.34</b>	<b>50.06</b>	<b>55.87</b>	<b>54.26</b>	<b>52.26</b>

**Tab 4:**

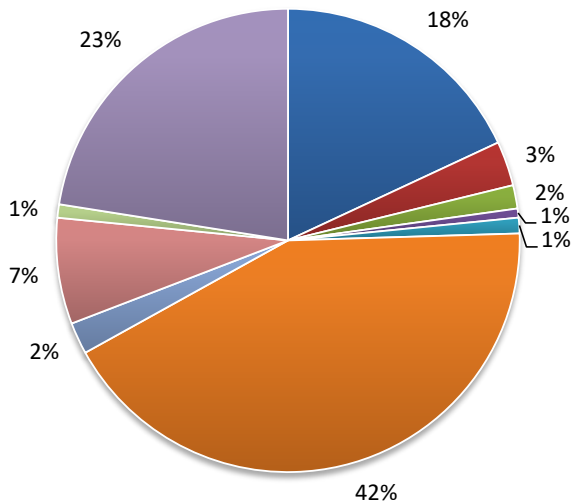
General Fund Budget (101)

### 2017 Actual

	2017 Actual
Administration	\$ 1,294,599
Development Services	\$ 354,993
Court	\$ 215,612
Street	\$ 153,892
Clerk	\$ 127,494
Police	\$ 5,575,443
Fleet	\$ 290,163
Park	\$ 906,864
IT	\$ 142,058
Fire Territory LIT Distribution	\$ 2,821,382



### 2018 Actual

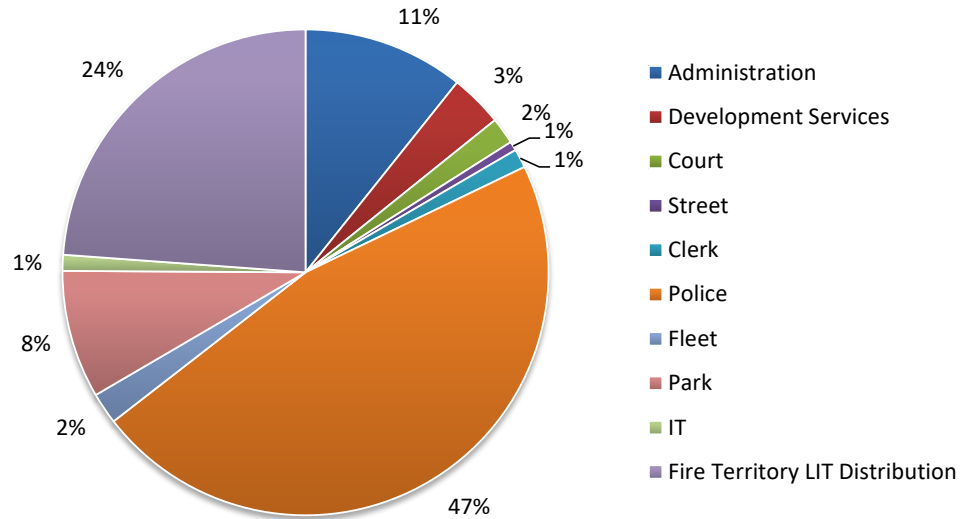


- Administration
- Development Services
- Court
- Street
- Clerk
- Police
- Fleet
- Park
- IT
- Fire Territory LIT Distribution

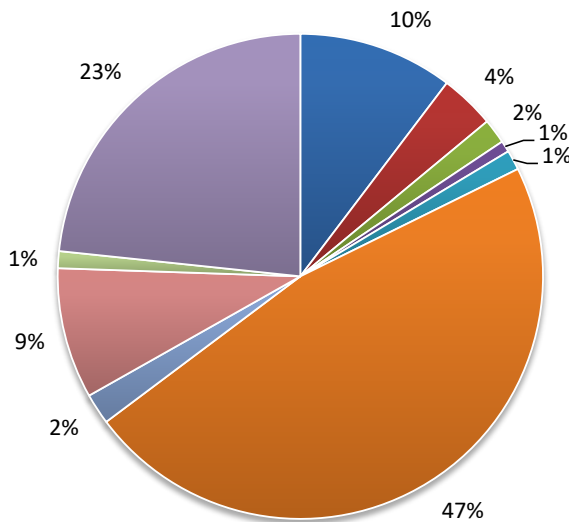
	2018 Actual
Administration	\$ 2,490,685
Development Services	\$ 429,130
Court	\$ 224,709
Street	\$ 87,183
Clerk	\$ 150,579
Police	\$ 5,850,730
Fleet	\$ 305,676
Park	\$ 1,021,323
IT	\$ 128,402
Fire Territory LIT Distribution	\$ 3,103,431

### 2019 Actual

	2019 Actual
Administration	\$ 1,375,368
Development Services	\$ 449,317
Court	\$ 227,856
Street	\$ 77,680
Clerk	\$ 161,074
Police	\$ 5,983,784
Fleet	\$ 267,796
Park	\$ 1,093,156
IT	\$ 136,012
Fire Territory LIT Distribution	\$ 3,059,239



### 2020 Budget

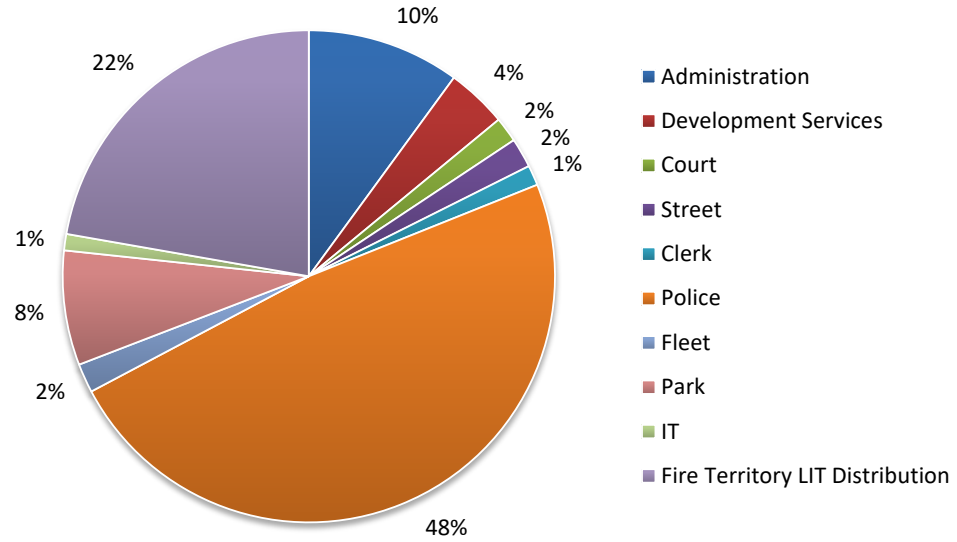


- Administration
- Development Services
- Court
- Street
- Clerk
- Police
- Fleet
- Park
- IT
- Fire Territory LIT Distribution

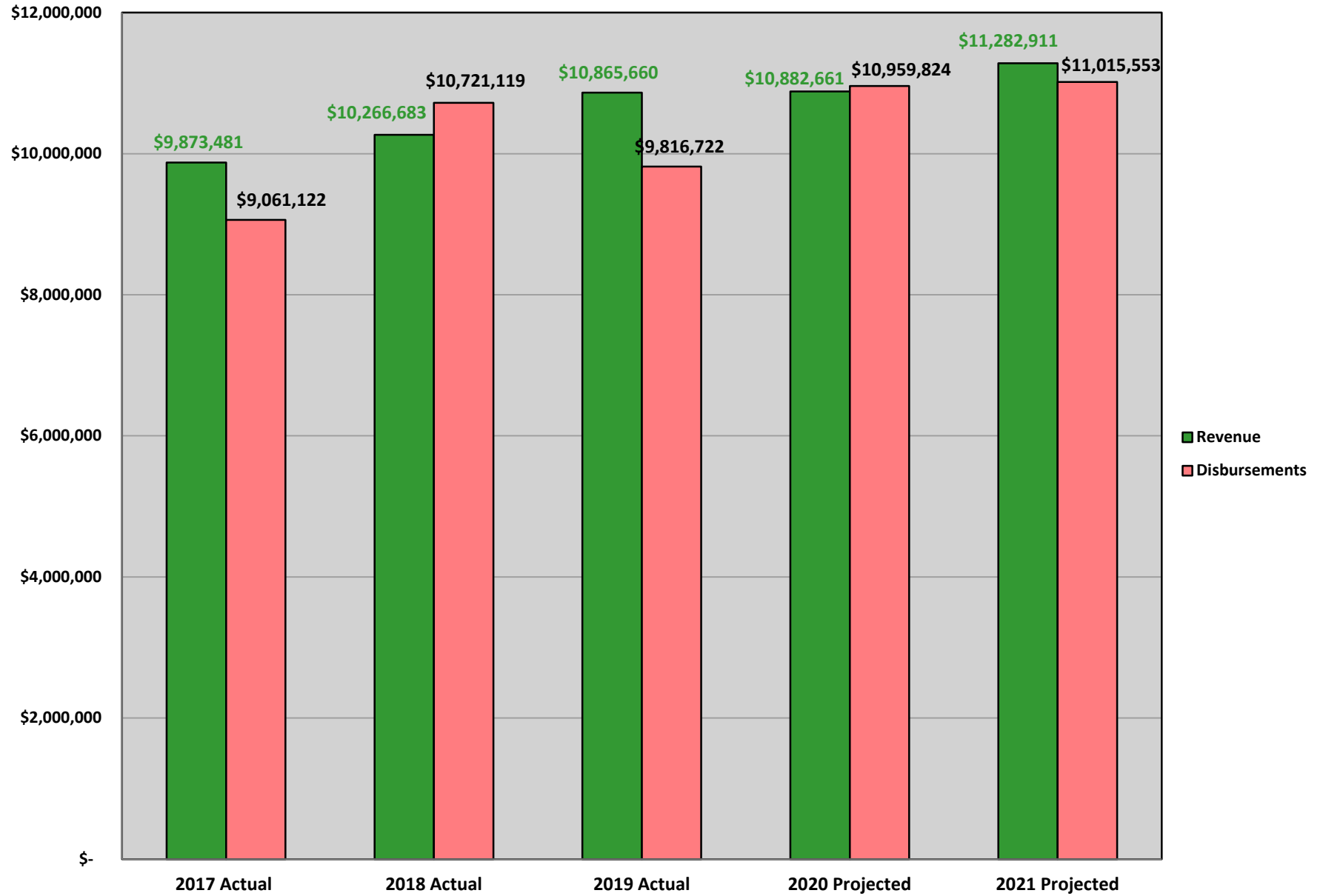
	2020 Budget
Administration	\$ 1,474,692
Development Services	\$ 523,017
Court	\$ 236,567
Street	\$ 107,511
Clerk	\$ 188,664
Police	\$ 6,727,147
Fleet	\$ 294,630
Park	\$ 1,246,266
IT	\$ 161,330
Fire Territory LIT Distribution	\$ 3,335,921

### 2021 Proposed

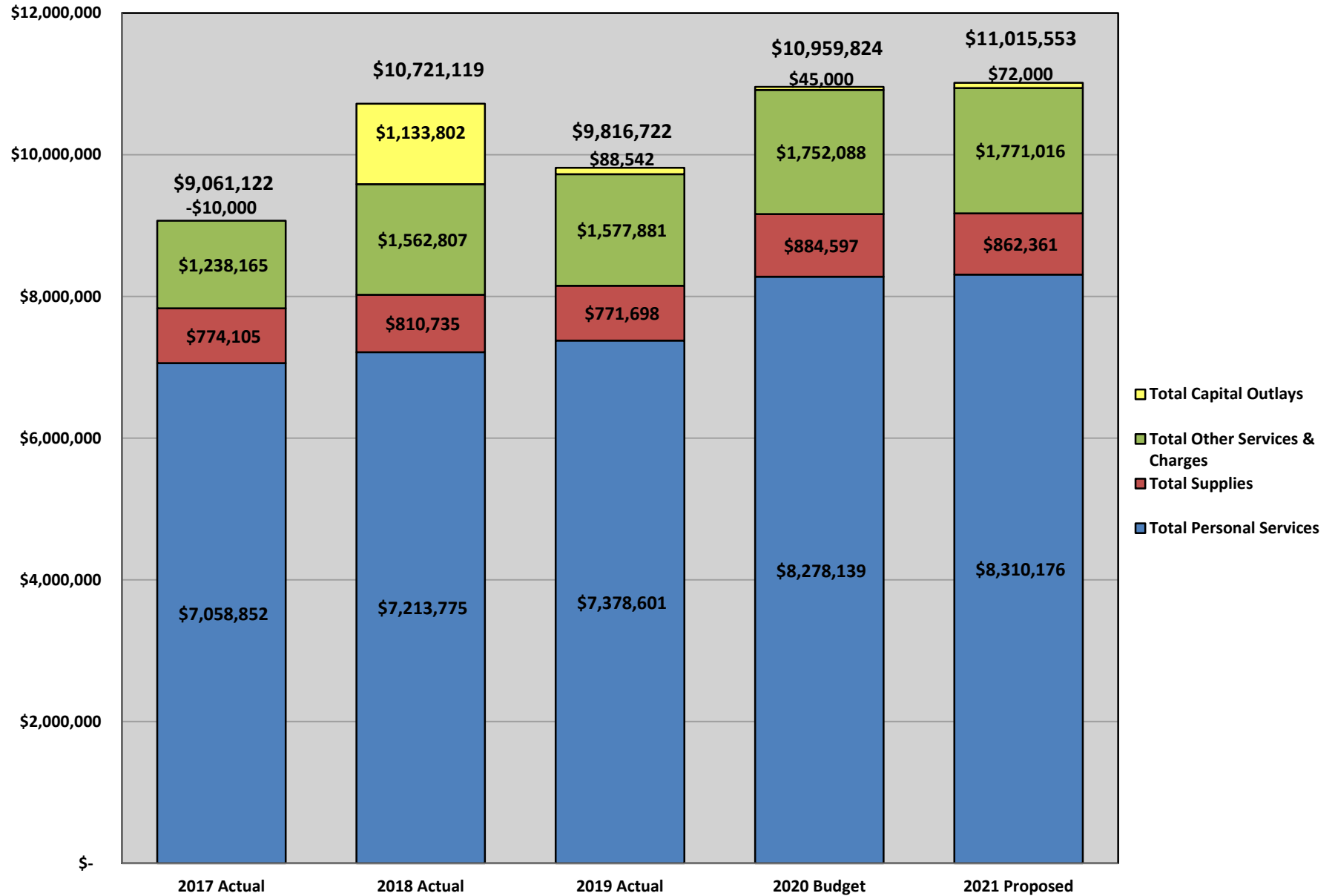
	2021 Proposed
Administration	\$ 1,430,714
Development	
Services	\$ 566,505
Court	\$ 235,095
Street	\$ 276,965
Clerk	\$ 188,564
Police	\$ 6,883,695
Fleet	\$ 272,240
Park	\$ 1,072,929
IT	\$ 152,845
Fire Territory LIT	
Distribution	\$ 3,169,125



### General Fund Revenues vs Disbursements



## General Fund Yearly Comparison



**BUDGET REPORT - 101 - GENERAL FUND**

<b>Account Number</b>	<b>Account Description</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
100	TOTAL SALARIES/BENEFITS	\$ 7,058,852	\$ 7,213,775	\$ 7,378,601	\$ 8,278,139	\$ 8,310,176	0%	\$ 32,037
200	TOTAL SUPPLIES	\$ 774,105	\$ 810,735	\$ 771,698	\$ 884,597	\$ 862,361	-3%	\$ (22,236)
300	TOTAL SERVICES	\$ 1,238,165	\$ 1,562,807	\$ 1,577,881	\$ 1,752,088	\$ 1,771,016	1%	\$ 18,928
400	TOTAL CAPITAL EXP	\$ -	\$ 1,133,802	\$ 88,542	\$ 45,000	\$ 72,000	60%	\$ 27,000
	<b>GRAND TOTALS GENERAL FUND</b>	<b>\$ 9,071,122</b>	<b>\$ 10,721,119</b>	<b>\$ 9,816,722</b>	<b>\$ 10,959,824</b>	<b>\$ 11,015,553</b>	<b>1%</b>	<b>\$ 55,729</b>

**Administration - General (101.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
110	Council Members Pay	\$ 23,545	\$ 23,545	\$ 23,454	\$ 23,172	\$ 23,200	0%	\$ 28
113	Town Manager Pay	\$ 50,251	\$ 65,609	\$ 27,857	\$ 54,000	\$ 49,950	-8%	\$ (4,050)
114	Exec Asst/Asst to the TM	\$ 73,487	\$ 75,128	\$ 39,528	\$ 57,620	\$ 37,050	-36%	\$ (20,570)
115	HR Manager Pay	\$ 27,944	\$ 31,714	\$ 32,749	\$ 32,749	\$ 37,500	15%	\$ 4,751
116	Commissions Pay	\$ 1,060	\$ 3,220	\$ 5,520	\$ 5,000	\$ 6,000	20%	\$ 1,000
119	Maint. Technician III Pay	\$ 16,906	\$ 18,905	\$ 19,873	\$ 19,818	\$ 20,214	2%	\$ 396
122	Assistant Town Manager Pay	\$ 36,863	\$ 39,456	\$ 32,234	\$ 39,950	\$ 38,250	-4%	\$ (1,700)
123	Overtime Pay	\$ 4,265	\$ 4,670	\$ 2,924	\$ 5,340	\$ 4,000	-25%	\$ (1,340)
124	Purchasing Manager Pay	\$ 21,410	\$ 23,110	\$ 23,864	\$ 23,864	\$ 24,342	2%	\$ 478
125	Labor	\$ 1,686	\$ 1,935	\$ 2,750	\$ 1,000	\$ 4,500	350%	\$ 3,500
127	Time In Service Pay	\$ 290	\$ -	\$ 665	\$ 1,327	\$ 62	-95%	\$ (1,265)
128	Eaton Hall Staff	\$ 5,879	\$ 3,738	\$ 1,184	\$ 6,000	\$ -	-100%	\$ (6,000)
129	Communications	\$ 35,024	\$ 44,749	\$ 46,231	\$ 47,254	\$ 10,747	-77%	\$ (36,507)
130	FICA/Medicare (Reg & OT)	\$ 30,349	\$ 25,074	\$ 20,510	\$ 25,553	\$ 19,565	-23%	\$ (5,988)
131	Employee Health Insurance	\$ 86,987	\$ 86,327	\$ 99,100	\$ 108,276	\$ 72,767	-33%	\$ (35,509)
132	PERF (Reg & OT)	\$ 40,140	\$ 29,204	\$ 27,443	\$ 33,472	\$ 25,262	-25%	\$ (8,210)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 6,977	\$ -	-100%	\$ (6,977)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ 2,520	\$ 7,020	\$ 6,480	-8%	\$ (540)
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 457,282</b>	<b>\$ 477,182</b>	<b>\$ 426,917</b>	<b>\$ 517,888</b>	<b>\$ 379,890</b>	<b>-27%</b>	<b>\$ (137,999)</b>
211	Stationary/Printing	\$ 3,472	\$ 9,534	\$ 4,987	\$ 7,650	\$ 1,920	-75%	\$ (5,730)
221	Postage	\$ 3,435	\$ 3,719	\$ 3,957	\$ 4,000	\$ 7,850	96%	\$ 3,850
223	Office Supplies	\$ 4,981	\$ 3,217	\$ 2,134	\$ 4,500	\$ 3,500	-22%	\$ (1,000)
224	Other Supplies	\$ 4,970	\$ 3,140	\$ 2,721	\$ 4,250	\$ 3,000	-29%	\$ (1,250)
226	Fuel	\$ 1,080	\$ 596	\$ 549	\$ 500	\$ -	-100%	\$ (500)
228	Janitorial Supplies / Maintenance Supplies	\$ 1,433	\$ 1,183	\$ 1,233	\$ 1,750	\$ 1,500	-14%	\$ (250)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 19,370</b>	<b>\$ 21,469</b>	<b>\$ 15,581</b>	<b>\$ 22,650</b>	<b>\$ 17,770</b>	<b>-22%</b>	<b>\$ (4,880)</b>
300	Recording Fees	\$ -	\$ -	\$ 132	\$ 150	\$ 100	-33%	\$ (50)
303	Background / Physical / Drug Test	\$ 2,018	\$ 698	\$ 994	\$ 125	\$ 565	352%	\$ 440
308	Public Records Request Processing	\$ -	\$ 750	\$ -	\$ 5,000	\$ 2,000	-60%	\$ (3,000)
309	Consulting Fees	\$ 13,369	\$ 17,735	\$ 15,047	\$ 27,000	\$ 20,000	-26%	\$ (7,000)
310	Accounting Fees	\$ 7,461	\$ 7,682	\$ 231	\$ 7,500	\$ 7,500	0%	\$ -
311	Engineering	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
312	Attorney Fees	\$ 168,173	\$ 186,906	\$ 335,731	\$ 206,114	\$ 200,000	-3%	\$ (6,114)
313	Meeting/Conferences/ Training	\$ 13,183	\$ 8,586	\$ 9,071	\$ 11,846	\$ 7,611	-36%	\$ (4,235)
316	Misc. Other Services	\$ 9,385	\$ 26,996	\$ 34,251	\$ 16,000	\$ 15,000	-6%	\$ (1,000)
317	Unemployment	\$ 10,000	\$ -	\$ -	\$ 7,500	\$ 7,500	0%	\$ -
323	Travel	\$ 2,058	\$ 1,342	\$ 1,641	\$ 1,950	\$ 1,335	-32%	\$ (615)
326	Cellular Phones	\$ 2,737	\$ 2,327	\$ 2,243	\$ 2,500	\$ 2,000	-20%	\$ (500)
331	Printing & Advertising	\$ 401	\$ 1,047	\$ 712	\$ 1,950	\$ 1,905	-2%	\$ (45)
332	Legal Notices	\$ 507	\$ 66	\$ -	\$ 500	\$ 125	-75%	\$ (375)
340	Insurance/Deductibles	\$ 188,027	\$ 194,209	\$ 202,918	\$ 205,851	\$ 362,522	76%	\$ 156,671
343	Workers Comp	\$ 89,490	\$ 145,515	\$ 69,482	\$ 125,683	\$ 125,683	0%	\$ -
350	Storm Water	\$ 5,734	\$ 6,078	\$ 6,130	\$ 6,500	\$ 6,500	0%	\$ -
351	Electricity	\$ 100,160	\$ 98,752	\$ 105,658	\$ 105,000	\$ 107,000	2%	\$ 2,000
353	Heat	\$ 6,707	\$ 8,512	\$ 8,339	\$ 9,500	\$ 9,500	0%	\$ -
354	Water	\$ 8,169	\$ 10,572	\$ 12,445	\$ -	\$ -	N/A	\$ -
355	Scavenger Service	\$ 2,733	\$ 2,706	\$ 2,871	\$ 2,800	\$ 2,900	4%	\$ 100

**Administration - General (101.01) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
359	Employee Events & Recognition	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,750	175%	\$ 1,750
360	Building Contracts	\$ 37,591	\$ 45,125	\$ 42,038	\$ 48,000	\$ 44,667	-7%	\$ (3,333)
361	Building Repairs/Maint	\$ 20,640	\$ 30,587	\$ 24,785	\$ 35,000	\$ 35,000	0%	\$ -
362	Copier Lease/Maintenance	\$ 15,583	\$ 14,400	\$ 13,719	\$ 15,000	\$ 15,000	0%	\$ -
370	Postage Meter Rental	\$ -	\$ -	\$ 360	\$ 600	\$ 600	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,241	\$ 1,335	\$ 1,337	\$ 1,500	\$ 500	-67%	\$ (1,000)
391	Unforeseen Public Relations	\$ -	\$ -	\$ -	\$ 500	\$ -	-100%	\$ (500)
392	Contingency Expenses	\$ 76,730	\$ 52,609	\$ 26,451	\$ 79,467	\$ 50,000	-37%	\$ (29,467)
398	Subscription/Dues	\$ 4,107	\$ 3,648	\$ 2,611	\$ 3,618	\$ 3,791	5%	\$ 173
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 786,203</b>	<b>\$ 870,531</b>	<b>\$ 919,212</b>	<b>\$ 929,154</b>	<b>\$ 1,033,054</b>	<b>11%</b>	<b>\$ 103,900</b>
442	Misc Capital	\$ -	\$ -	\$ -	\$ 5,000	\$ -	-100%	\$ (5,000)
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 25,000</b>	<b>\$ 1,121,503</b>	<b>\$ 13,658</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (5,000)</b>
	<b>Grand Total 101.01 Budget</b>	<b>\$ 1,294,599</b>	<b>\$ 2,490,685</b>	<b>\$ 1,375,368</b>	<b>\$ 1,474,692</b>	<b>\$ 1,430,714</b>	<b>-3%</b>	<b>\$ (43,979)</b>

**Administration - General (101.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
110	Council Members Pay		\$ 23,200	\$13,703 x 4 Councilmembers + \$14,703 for Council President = \$69,515/3
113	Town Manager Pay		\$ 49,950	(45% General - 20% Water - 10% Sewer - 25% EDIT)
114	Exec Asst/Asst to the TM		\$ 37,050	
	Executive Assistant Pay		\$ 20,800	Exec Asst x 1; (50% General - 15% Water - 15% Sewer - 20% EDIT)
	Asst to the Town Manager Pay		\$ 16,250	(35% General - 15% Water - 15% Sewer - 35% EDIT)
115	HR Manager Pay		\$ 37,500	HR: (50% General - 20% Water - 20% Sewer - 10% BASE)
116	Commissions Pay		\$ 6,000	RDC; HCEDP; HC Solid Waste Mgmt; HCCC Board; Brownsburg Chamber of Commerce Board
119	Maint. Technician III Pay		\$ 20,214	(45% General - 30% Water - 25% Sewer)
122	Assistant Town Manager Pay		\$ 38,250	(45% General - 20% Water - 10% Sewer - 25% EDIT)
123	Overtime Pay		\$ 4,000	
	Admin Overtime		\$ 4,000	Executive Assistant, Maintenance Tech
	HR Overtime		\$ -	HR: Not needed 20201
124	Purchasing Manager Pay		\$ 24,342	(45% General - 30% Water - 25% Sewer)
125	Labor		\$ 4,500	
			\$ 1,000	1 Part-time Intern - Town Manager's Office (25 hrs. 12 wks. @ \$10.00 hr = \$3,000/3)
			\$ 3,500	Capital Projects Manager (5% General - 15% Water - 15% Storm - 15% Sewer - 30% MVH - 15% EDIT - 5% Food & Beverage)
127	Time In Service Pay		\$ 62	S. Pabst (8yrs); includes FICA/Medicare/PERF impact
128	Eaton Hall Staff		\$ -	No longer needed, moving away from the attendant model
129	Communications		\$ 10,747	
	Comm Engagement Manager		\$ 6,371	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Comm Engagement Coordinator		\$ 4,376	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
130	FICA/Medicare (Reg & OT)		\$ 19,565	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 72,767	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20. [Moved retiree health premium to Fund 504]
132	PERF (Reg & OT)		\$ 25,262	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 6,480	\$800 per month for Town Manager (\$9,600 annually); \$400 per month for Assistant Town Manger (\$4,800 annually); TM & ATM Allocation = (45% General - 25% EDIT - 20% Water - 10% Sewer)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 379,890</b>	
211	Stationary/Printing		\$ 1,920	
		D & E Printing	\$ 750	Admin - Misc. printing and budget binders (\$3,000/4)
		D & E Printing, Mindy's Signs	\$ 500	Comm: Printing for annual report, marketing collateral and signs (\$2000/4)
			\$ 670	Comm: Printing of quarterly (\$2000/3)
		Hendricks Design	\$ -	Comm: No Longer Needed
221	Postage		\$ 7,850	
			\$ 7,850	Comm: \$7,850 in 101, 601, 606 -- \$1,500 in 605.11.221 [\$25,050 Total]
223	Office Supplies		\$ 3,500	
			\$ 500	HR: No change
			\$ 3,000	Purchasing: Admin - General office supplies - Paper for Civil Town (\$12,000/4)

**Administration - General (101.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
224	Other Supplies		\$ 3,000	
			\$ 3,000	Purchasing: Misc Repair supplies, Electrical, HVAC, Hardware, cell phone accessories
226	Fuel		\$ -	No longer needed; moved employees to car allowance
228	Janitorial Supplies / Maintenance Supplies		\$ 1,500	Purchasing: Maint Supplies; Misc Tools, Janitorial supplies (\$4,500/3)
200	<b>Total Supplies</b>		<b>\$ 17,770</b>	
300	Recording Fees		\$ 100	Miscellaneous fees for recording documents
303	Background / Physical / Drug Test		\$ 565	
		Hendricks / Safe Hiring Solutions	\$ 125	HR: \$500/4 Background Checks, Random Drug test/CDL physical & RefLynk annual fee
		Indiana Testing Inc.	\$ 440	HR: \$1755/4 Testing/Compliance
308	Public Records Request Processing		\$ 2,000	
309	Consulting Fees		\$ 20,000	
		BTMA	\$ 12,000	Continuing Disclosure Reports for GO Bonds and Downtown
		BTMA	\$ 8,000	Financial Planning, Revenue Estimates, Fiscal Plan Update, Surveys
310	Accounting Fees	SBOA	\$ 7,500	(\$30,000/4)
311	Engineering		\$ 1,000	
312	Attorney Fees	FBT / Marksberry	\$ 200,000	General & Police Attorney Fees
313	Meeting/Conferences/ Training		\$ 7,611	
		SHRM	\$ -	HR: Remove, not needed for 2021
		HR Indiana SHRM	\$ 198	HR: Indiana Conference/Professional development \$595/3 (1 HR employee)
			\$ 2,000	HR: Town University/Employee professional development \$6000/3
		Economic Research Institute	\$ 863	HR: Compensation benchmarking \$2589/3
			\$ 250	Council Training [\$1,000/4; \$250 per fund]
		IACT (AIM)	\$ 1,000	Admin - Miscellaneous Trainings, Budget Workshop, & Annual Conference [\$4,000/4; \$1000 per fund]
		Laserfiche	\$ 1,000	Regional Trainings [\$4,000/4; \$1,000 per fund]
		TBD	\$ -	Comm: No Longer Needed
			\$ 1,000	Facility Maintenance classes & Miscellaneous employee trainings [\$3,000/3; \$1,000 per fund - not in 605.11]
		ICMA/IMMA	\$ 500	Annual Conference (Town Manager and Assistant Town Manager) Total = (\$2,000/4) Portland or Regional Summit
			\$ 800	Comm: Conference registration \$2390/3 (Cost for 2 employees)
316	Misc. Other Services		\$ 15,000	
			\$ 15,000	Purchasing: Decrease based on usage
317	Unemployment	IDWD	\$ 7,500	
323	Travel		\$ 1,335	
			\$ 335	HR: Travel for IndySHRM [\$1000/3; \$335 per fund - not in 605.11] increased due to elimination of "misc. conference travel" line item
			\$ -	HR: Remove, not needed for 2021
		ICMA/IMMA	\$ 500	Admin - Travel for ICMA Conf - 2 employees [\$2,000/4; \$500 per fund]
		Laserfiche	\$ -	Admin - Remove, not needed for 2021
			\$ 500	Comm: Conference travel \$1495/3 (Cost for 2 employees)
326	Cellular Phones		\$ 2,000	
			\$ 2,000	Purchasing: Decrease based on usage

**Administration - General (101.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
331	Printing & Advertising		\$ 1,905	
			\$ 150	Printing of Newsletters/flyers/public outreach
		CareerBuilder /Zip Recruiter /Monster	\$ 1,670	HR: Posting to online job boards as needed \$5000/3
		Facebook, Instagram	\$ 85	Comm: For social media promoted posts and ads (\$250/3)
332	Legal Notices		\$ 125	Admin: Newspaper postings \$500/4
340	Insurance/Deductibles		\$ 362,522	Cost of premiums; includes cost for Insurance deductibles based on new premiums (includes Town; Police; Park)
343	Workers Comp		\$ 125,683	Premium and expected claims
350	Storm Water		\$ 6,500	Purchasing: No Change
351	Electricity		\$ 107,000	Purchasing: Shortfall in 2019-20
353	Heat		\$ 9,500	Purchasing: No Change
354	Water		\$ -	
355	Scavenger Service		\$ 2,900	Purchasing: Shortfall in 2019-20
359	Employee Events & Recognition		\$ 2,750	
			\$ 2,000	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 750	HR: Engagement/Wellness,/Development Committies (\$3000/4)
360	Building Contracts		\$ 44,667	Purchasing: MaidBrigade \$60K; Cintas RR \$9K; Brownsburg Landscaping maintenance \$29K (divide by 3 budgets) - (Additional Cleaning EH & Additional Landscaping \$14K (divided by 3 budgets) - \$48K each budget
361	Building Repairs/Maint		\$ 35,000	Purchasing: Electrical, plumbing, alarms (fire & smoke), HVAC, door, water softener, backflow, sprinkler, roof repairs and other misc. building repairs throughout the year
362	Copier Lease/Maintenance		\$ 15,000	Purchasing: No Change
370	Postage Meter Rental	Pitney Bowes	\$ 600	
374	Uniform Rental/Cleaning		\$ 500	Purchasing: Decrease based on usage [\$2,000/4]
391	Unforeseen Public Relations		\$ -	
392	Contingency Expenses		\$ 50,000	
			\$ 10,000	Purchasing: Unforeseen needs
			\$ 40,000	Admin: Contingency expenses
			\$ -	Comm: Updating electronic sign in front of Town Hall \$20K [Removed per Town Manager]

**Administration - General (101.01) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
398	Subscription/Dues		\$ 3,791	
		SHRM	\$ 73	HR: National SHRM Membership \$219/3; Professional development 1 employee
		IndySHRM	\$ 25	HR: IndySHRM renewal & flat fee \$75/3; Professional development 1 employee
		AIM	\$ 1,625	Annual Dues (\$6,500/4)
		IMMA	\$ 75	IMMA Annual Dues (2 employees) \$300/4
		ICMA	\$ 450	ICMA Annual Dues (2 employees) \$1,800/4
		Hootsuite	\$ 75	Comm: Subscription - social media management; Strategic Plan Action Item 9.1.3 (\$200/3)
		PRSA	\$ 250	Comm: Public Relations Society of America membership, professional development (\$745/3)
		Farmers Market Coalition	\$ -	Comm: Remove, not needed for 2021
		Issuu	\$ 138	Comm: New - Read publications online (\$410/3)
			\$ 500	Miscellaneous Subscription/Dues
			\$ -	Remove, not needed for 2021
		SurveyMonkey	\$ 396	HR: Annual subscription \$1188/3 (Subscription upgrade)
		SurveyMonkey	\$ 132	Comm: Annual subscription \$400/3
			\$ 52	HR: IPMA-HR Membership-HR News, \$156/3 (Professional development)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 1,033,054</b>	
442	Misc Capital		\$ -	
			\$ -	Purchasing: Unforeseen maintenance items (\$5,000) [Removed per Town Manager]
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 101.01 Budget</b>		<b>\$ 1,430,714</b>	

**Development Services - General (101.02) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
114	Administrative Assistants	\$ 28,471	\$ 41,586	\$ 33,529	\$ 34,635	\$ 43,178	25%	\$ 8,543
115	Bldg. Commissioners Pay	\$ 52,743	\$ 57,489	\$ 59,001	\$ 58,615	\$ 66,542	14%	\$ 7,927
116	APC-BZA Members	\$ 7,895	\$ 7,667	\$ 3,154	\$ 9,342	\$ 9,342	0%	\$ -
117	Director Pay (Director & Asst Director)	\$ 31,078	\$ 33,544	\$ 34,471	\$ 34,471	\$ 62,800	82%	\$ 28,329
118	Planners (P1, P2, & Senior Planner)	\$ 49,865	\$ 48,244	\$ 52,557	\$ 64,803	\$ 44,136	-32%	\$ (20,667)
120	Building Inspectors Pay	\$ 41,323	\$ 37,589	\$ 44,191	\$ 44,251	\$ 50,151	13%	\$ 5,900
121	Intern Pay	\$ 4,807	\$ 4,127	\$ -	\$ 5,616	\$ -	-100%	\$ (5,616)
123	Overtime Pay	\$ 2,406	\$ 4,801	\$ 4,683	\$ 8,931	\$ 5,000	-44%	\$ (3,931)
127	Time In Service Pay	\$ 3,400	\$ 190	\$ 380	\$ -	\$ 3,630	N/A	\$ 3,630
128	Compliance Coordinator Pay	\$ 14,557	\$ 16,205	\$ 15,858	\$ 18,502	\$ 27,644	49%	\$ 9,142
130	FICA/Medicare	\$ 13,874	\$ 17,074	\$ 18,883	\$ 20,641	\$ 24,403	18%	\$ 3,761
131	Employee Health Insurance	\$ 59,467	\$ 79,553	\$ 95,246	\$ 100,194	\$ 109,379	9%	\$ 9,185
132	PERF	\$ 20,567	\$ 25,687	\$ 27,372	\$ 29,591	\$ 35,727	21%	\$ 6,136
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 6,068	\$ -	-100%	\$ (6,068)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ 1,440	N/A	\$ 1,440
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 330,455</b>	<b>\$ 373,755</b>	<b>\$ 389,325</b>	<b>\$ 435,660</b>	<b>\$ 483,372</b>	<b>11%</b>	<b>\$ 47,711</b>
211	Stationary/Printing	\$ 125	\$ -	\$ 265	\$ 750	\$ 750	0%	\$ -
221	Postage	\$ -	\$ -	\$ 3	\$ 578	\$ 625	8%	\$ 48
223	Office Supplies	\$ 605	\$ 481	\$ 277	\$ 1,031	\$ 938	-9%	\$ (94)
224	Other Supplies	\$ 1,639	\$ 1,610	\$ 784	\$ 2,539	\$ 2,000	-21%	\$ (539)
226	Fuel	\$ 2,741	\$ 2,229	\$ 2,162	\$ 2,063	\$ 2,063	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 5,110</b>	<b>\$ 4,320</b>	<b>\$ 3,491</b>	<b>\$ 6,960</b>	<b>\$ 6,375</b>	<b>-8%</b>	<b>\$ (585)</b>
300	Recording Fees	\$ 183	\$ 132	\$ 42	\$ 250	\$ 250	0%	\$ -
303	Background / Physical / Drug Test	\$ 237	\$ 86	\$ 40	\$ 250	\$ 125	-50%	\$ (125)
309	Consulting Fees	\$ 8,358	\$ 39,031	\$ 42,250	\$ 60,500	\$ 61,750	2%	\$ 1,250
313	Meeting/Conferences/ Training	\$ 2,950	\$ 3,085	\$ 5,830	\$ 3,845	\$ 2,795	-27%	\$ (1,050)
316	Misc. Other Services	\$ 35	\$ -	\$ 336	\$ 1,281	\$ 1,281	0%	\$ -
323	Travel	\$ 2,793	\$ 3,647	\$ 2,550	\$ 5,050	\$ 2,925	-42%	\$ (2,125)
326	Cellular Phones	\$ 1,584	\$ 1,619	\$ 1,534	\$ 1,515	\$ 1,455	-4%	\$ (60)
332	Legal Notices	\$ 200	\$ 26	\$ 43	\$ 250	\$ 250	0%	\$ -
362	Copier Lease/Maintenance	\$ 537	\$ 617	\$ 177	\$ 875	\$ 938	7%	\$ 63
374	Uniform Rental/Cleaning	\$ 281	\$ 213	\$ 244	\$ 250	\$ 250	0%	\$ -
395	Credit Card Fees - (P&B)	\$ 1,255	\$ 1,858	\$ 2,832	\$ 2,500	\$ 3,000	20%	\$ 500
398	Subscription/Dues	\$ 1,016	\$ 739	\$ 624	\$ 2,015	\$ 1,740	-14%	\$ (275)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 19,429</b>	<b>\$ 51,054</b>	<b>\$ 56,501</b>	<b>\$ 78,581</b>	<b>\$ 76,758</b>	<b>-2%</b>	<b>\$ (1,823)</b>
	<b>Grand Total 101.02 Budget</b>	<b>\$ 354,993</b>	<b>\$ 429,130</b>	<b>\$ 449,317</b>	<b>\$ 521,201</b>	<b>\$ 566,505</b>	<b>9%</b>	<b>\$ 45,304</b>

**Development Services - General (101.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Assistants		\$ 43,178	aa-b, aa-p (55% General, 15% Water, 10% Storm, 20% Sewer)
115	Bldg. Commissioners Pay		\$ 66,542	bc, bsc (50% General, 20% Water, 10% Storm, 20% Sewer)
116	APC-BZA Members		\$ 9,342	Est. 18 APC meetings @ \$720/meeting Est. 15 BZA meetings @ \$520/meeting [\$20,760 total]
117	Director Pay (Director & Asst Director)		\$ 62,800	dir & asst dir (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
118	Planners (P1, P2, & Senior Planner)		\$ 44,136	sp, p1 (45% General, 10% Water, 15% Storm, 20% Sewer, 10% EDIT)
120	Building Inspectors Pay		\$ 50,151	sin, in (50% General, 20% Water, 10% Storm, 20% Sewer)
121	Intern Pay		\$ -	
123	Overtime Pay		\$ 5,000	
127	Time In Service Pay		\$ 3,630	F. Wise (24yrs), J. Swalley (24yrs), T. Barker (16yrs), H. Wetzel (8yrs); includes FICA/Medicare/PERF impact
128	Compliance Coordinator Pay		\$ 27,644	cc (70% General, 10% Water, 10% Storm, 10% Sewer)
130	FICA/Medicare		\$ 24,403	
131	Employee Health Insurance	United Healthcare (UMR)	\$ 109,379	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 35,727	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 1,440	\$300 per month for DS Director (\$3,600 annually) -- (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 483,372</b>	
211	Stationary/Printing		\$ 750	
			\$ 250	Misc. Printing [\$1,000]
			\$ 500	Ordinance Revisions Printing [\$2,000]
221	Postage		\$ 625	Compliance, various notice and misc. mailings (appx. 3,000 mailings at various rates \$0.55, \$1.50 & \$7.85) [\$2,500 total] (Strategic Plan 1.4.1)
223	Office Supplies		\$ 938	
			\$ 938	\$375/person (10 employees) [\$3,750 total]
224	Other Supplies		\$ 2,000	
			\$ 125	Emergency Ops. (identifying unsafe buildings) [\$500] (Strategic Plan 7.5.1)
			\$ 425	2018 Mech. Code Book / 2020 Res. Code Book / 2018 Ele. Code Book / Misc. Code Books [\$1,700]
			\$ -	Standup desks (4) \$500 each [\$2,000] -- REMOVED PER TOWN MANAGER
			\$ 250	PPE (masks, gloves, shoe covers, etc.) [\$2,500] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 250	Misc. supplies [\$1,000]
			\$ 250	Clothing [\$2,000] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 700	Apple iPad Pro 12.9"   Keyboard/case   Protection - sp & dir \$1,400 each [\$2,800]
226	Fuel		\$ 2,063	Est. 3,300 Gallons Gas @ \$2.50 /gal. [\$8,252 total, split General, Water, Stormwater, Sewer]
<b>200</b>	<b>Total Supplies</b>		<b>\$ 6,375</b>	
300	Recording Fees		\$ 250	APC & BZA Commitments [\$1,000 total]
303	Background / Physical / Drug Test		\$ 125	New hires [\$500 total]

**Development Services - General (101.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
309	Consulting Fees		\$ 61,750	
			\$ 25,000	APC Reimbursement Account - Traffic Engineering [\$100,000 total; \$25,000 per fund]
			\$ 500	ADA Site Review Inspections [\$2,000 total]
			\$ 6,250	Housing Study Update [\$25,000 total]
			\$ 11,250	Inspections (Infrastructure & Building) [\$45,000 total] Expense offset by corresponding revenue (Strategic Plan 6.4.1.1)
			\$ 6,250	Misc. Consulting [\$25,000 total]
			\$ 5,000	GIS Data Development [\$20,000 total] (Strategic Plan 6.1.1.3 / 6.1.1.4)
			\$ 1,250	Misc. Special Inspection [\$5,000 total]
			\$ 6,250	Annual Traffic Count Program (3 yr. program to collect timely traffic data) (Comp. Plan Action Item - Traffic Data Collection Program) [\$25,000 total]
313	Meeting/Conferences/ Training		\$ 2,795	
			\$ 350	dir - APA / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 300	bc - IABO Conf. / ADA / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 300	bsc - Exam fees / IABO Conf. / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 63	aa-p - Misc. \$250 [\$250 total] (Strategic Plan 9.6.2.2)
			\$ 125	aa-b - Permit TECH / Misc. \$500 [\$500 total] (Strategic Plan 9.6.2.2)
			\$ 350	sp - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 250	in - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 325	cc - Code Enforcement Conf. / Misc. [\$1,300 total] (Strategic Plan 9.6.9.2.2)
			\$ 350	p1 - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 132	APC & BZA training [\$528 total] (Strategic Plan 1.1.1.1. / 1.2.1.1)
316	Misc. Other Services		\$ 1,281	Compliance abatements [\$5,125 total] (Strategic Plan 1.4.1.2 / 2.5.1.2)
323	Travel		\$ 2,925	
			\$ 500	dir - APA / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bsc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 25	aa-p - Misc. [\$100 total]
			\$ 25	aa-b - Misc. [\$100 total]
			\$ 500	sp - APA or ESRI / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	in - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 375	cc - Code Enforcement Conf. - travel / lodging / meals [\$1,500 total] (Strategic Plan 9.6.2.2)
			\$ 500	p1 - APA / APA-IN - travel / lodging / meals [\$2,000] (Strategic Plan 9.6.2.2)

**Development Services - General (101.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
326	Cellular Phones	Verizon	\$ 1,455	
			\$ 270	dir - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	bc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 105	sp - \$35/mth. air card [\$420]
			\$ 270	sin - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	in - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	cc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
332	Legal Notices		\$ 250	Various Ordinance Changes [\$1,000 total]
362	Copier Lease/Maintenance		\$ 938	Rental of Canon large format scanner/copier/printer for Town Hall [\$3,750 total]
374	Uniform Rental/Cleaning		\$ 250	[\$1,000 total]
395	Credit Card Fees - (P&B)		\$ 3,000	fees for credit card machine [\$3,000 total] ***101 only***
398	Subscription/Dues		\$ 1,740	
			\$ 75	CISEC (\$75 per - in, sin, bc, bsc) [\$300 total]
			\$ 38	CESSWI (\$75 per - in, sin) [\$150 total]
			\$ 40	IABO (\$40 per - in, sin, bsc, bc) [\$160 total]
			\$ 40	INAFSM (\$160 per - bc) [\$160 total]
			\$ 53	ASFPM (\$210 per - bc) [\$210 total]
			\$ 25	IAEI (\$100 per - bc) [total \$100]
			\$ 325	ICC (\$156 per - bc, bsc, sin, in, cc) & Cert. Renewals [total \$1,300]
			\$ 25	MS4 (\$50 per -bc, bsc) [total \$100]
			\$ 20	Floodplain (\$40 per - bc, bsc) [total \$80]
			\$ 450	APA & AICP (\$700 - dir, \$600 - sp, \$500 - p1) [\$1,800 total]
			\$ 61	IGIC [\$245 total]
			\$ 75	US Green Building Council [\$300 total]
			\$ 125	Misc. & Building Services Coordinator [\$500 total]
			\$ 389	ICC premium ACCES subscription [\$1,555 total]
300	<b>Total Other Services &amp; Charges</b>		\$ 76,758	
	<b>Grand Total 101.02 Budget</b>		\$ 566,505	

**Town Court - General (101.03) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
110	Judges Pay	\$ 35,429	\$ 35,429	\$ 35,429	\$ 36,000	\$ 36,000	0%	\$ -
111	Court Administrator Pay	\$ 52,333	\$ 53,301	\$ 53,775	\$ 55,243	\$ 56,347	2%	\$ 1,104
112	Court Clerk Pay	\$ 38,594	\$ 39,711	\$ 40,532	\$ 40,285	\$ 41,091	2%	\$ 806
130	FICA/Medicare	\$ 9,208	\$ 9,401	\$ 9,577	\$ 10,062	\$ 10,208	1%	\$ 146
131	Employee Health Insurance	\$ 37,758	\$ 39,806	\$ 40,992	\$ 43,028	\$ 45,166	5%	\$ 2,138
132	PERF	\$ 10,184	\$ 10,417	\$ 10,562	\$ 10,699	\$ 10,913	2%	\$ 214
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 2,270	\$ -	-100%	\$ (2,270)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 183,505</b>	<b>\$ 188,065</b>	<b>\$ 190,867</b>	<b>\$ 197,587</b>	<b>\$ 199,725</b>	<b>1%</b>	<b>\$ 2,138</b>
223	Office Supplies	\$ 1,167	\$ 1,504	\$ 1,087	\$ 3,220	\$ 1,610	-50%	\$ (1,610)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 1,167</b>	<b>\$ 1,504</b>	<b>\$ 1,087</b>	<b>\$ 3,220</b>	<b>\$ 1,610</b>	<b>-50%</b>	<b>\$ (1,610)</b>
302	Public Defender	\$ 30,800	\$ 35,000	\$ 35,572	\$ 33,600	\$ 33,600	0%	\$ -
313	Meeting/School/Training	\$ -	\$ -	\$ 50	\$ 2,000	\$ -	-100%	\$ (2,000)
388	Official Bonds	\$ 140	\$ 140	\$ 280	\$ 160	\$ 160	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 30,940</b>	<b>\$ 35,140</b>	<b>\$ 35,902</b>	<b>\$ 35,760</b>	<b>\$ 33,760</b>	<b>-6%</b>	<b>\$ (2,000)</b>
	<b>Grand Total 101.03 Budget</b>	<b>\$ 215,612</b>	<b>\$ 224,709</b>	<b>\$ 227,856</b>	<b>\$ 236,567</b>	<b>\$ 235,095</b>	<b>-1%</b>	<b>\$ (1,472)</b>

**Town Court - General (101.03) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
110	Judges Pay		\$ 36,000	
111	Court Administrator Pay		\$ 56,347	
112	Court Clerk Pay		\$ 41,091	
123	Overtime Pay		\$ -	
127	Time In Service Pay		\$ -	
130	FICA/Medicare		\$ 10,208	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 45,166	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 10,913	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 199,725</b>	
223	Office Supplies		\$ 1,610	decreased 50%
<b>200</b>	<b>Total Supplies</b>		<b>\$ 1,610</b>	
302	Public Defender		\$ 33,600	
313	Meeting/School/Training		\$ -	decreased 100%
388	Official Bonds	Hometown	\$ 160	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 33,760</b>	
	<b>Grand Total 101.03 Budget</b>		<b>\$ 235,095</b>	

**Street Department - General (101.04) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
114	Administrative Assistant Pay	\$ 1,144	\$ 6,829	\$ 7,210	\$ 6,837	\$ 4,489	-34%	\$ (2,348)
123	Overtime Pay	\$ 529	\$ 1,300	\$ 765	\$ 3,500	\$ 3,000	-14%	\$ (500)
125	Labor	\$ 69,748	\$ 34,868	\$ 22,821	\$ 34,188	\$ 137,572	302%	\$ 103,384
126	Seasonal Labor	\$ 14,165	\$ -	\$ -	\$ -	\$ 11,250	N/A	\$ 11,250
127	Time In Service Pay	\$ 1,010	\$ 172	\$ -	\$ -	\$ 958	N/A	\$ 958
130	FICA/Medicare (Reg & OT)	\$ 6,139	\$ 3,233	\$ 2,283	\$ 3,406	\$ 11,958	251%	\$ 8,552
131	Employee Health Insurance	\$ 25,729	\$ 23,884	\$ 24,595	\$ 25,817	\$ 71,691	178%	\$ 45,874
132	PERF (Reg & OT)	\$ 9,295	\$ 4,829	\$ 3,927	\$ 4,987	\$ 16,247	226%	\$ 11,260
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 976	\$ -	-100%	\$ (976)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 138,059</b>	<b>\$ 75,115</b>	<b>\$ 61,601</b>	<b>\$ 79,711</b>	<b>\$ 257,165</b>	<b>223%</b>	<b>\$ 177,453</b>
225	Mosquito Supplies	\$ 7,989	\$ 2,792	\$ 9,253	\$ 20,000	\$ 12,000	-40%	\$ (8,000)
226	Fuel	\$ 4,727	\$ 6,476	\$ 3,802	\$ 4,250	\$ 4,250	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 12,716</b>	<b>\$ 9,269</b>	<b>\$ 13,054</b>	<b>\$ 24,250</b>	<b>\$ 16,250</b>	<b>-33%</b>	<b>\$ (8,000)</b>
303	Background/Physical/Drug Test	\$ -	\$ -	\$ -	\$ 100	\$ 100	0%	\$ -
313	Meetings/Conferences/Training	\$ 230	\$ 313	\$ 449	\$ 500	\$ 500	0%	\$ -
326	Cellular Phones	\$ 1,373	\$ 1,165	\$ 1,016	\$ 1,450	\$ 1,450	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,514	\$ 1,321	\$ 1,559	\$ 1,500	\$ 1,500	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 3,117</b>	<b>\$ 2,799</b>	<b>\$ 3,025</b>	<b>\$ 3,550</b>	<b>\$ 3,550</b>	<b>0%</b>	<b>\$ -</b>
	<b>Grand Total 101.04 Budget</b>	<b>\$ 153,892</b>	<b>\$ 87,183</b>	<b>\$ 77,680</b>	<b>\$ 107,511</b>	<b>\$ 276,965</b>	<b>158%</b>	<b>\$ 169,453</b>

**Street Department - General (101.04) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Assistant Pay		\$ 4,489	10% General, 10% Water, 10% Storm, 10% Sewer, 60% MVH
123	Overtime Pay		\$ 3,000	
125	Labor		\$ 137,572	
	Public Works Director		\$ 10,223	10% General, 25% Water, 15% Storm, 25% Sewer, 20% MVH, 5% EDIT
	Labor		\$ 127,349	Includes Field Supervisor, Operators, & Laborers
126	Seasonal Labor		\$ 11,250	
127	Time In Service Pay		\$ 958	J.Waggoner (32yrs), B. Green (12yrs), J. Burke (12yrs), S. Pabst (8yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare (Reg & OT)		\$ 11,958	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 71,691	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 16,247	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 257,165</b>	
225	Mosquito Supplies	Quotes	\$ 12,000	No Increase
226	Fuel	Fleet	\$ 4,250	No Increase (Fleet)
<b>200</b>	<b>Total Supplies</b>		<b>\$ 16,250</b>	
303	Background/Physical/Drug Test	Hendricks	\$ 100	No Increase (H/R)
313	Meetings/Conferences/Training	Road School, PU	\$ 500	No Increase
326	Cellular Phones		\$ 1,450	No Increase (Purchasing)
374	Uniform Rental/Cleaning	Cintas	\$ 1,500	No Increase (Purchasing)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 3,550</b>	
<b>400</b>	<b>Total Capital</b>		<b>\$ -</b>	
	<b>Grand Total 101.04 Budget</b>		<b>\$ 276,965</b>	

**Clerk Treasurer - General (101.05) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
111	Clerk Treasurer Pay	\$ 31,203	\$ 33,347	\$ 33,432	\$ 35,550	\$ 35,550	0%	\$ -
112	Deputy Pay	\$ 40,074	\$ 55,535	\$ 63,451	\$ 75,600	\$ 75,600	0%	\$ -
114	Payroll Specialist	\$ 9,793	\$ 1,783	\$ -	\$ -	\$ -	N/A	\$ -
123	Overtime Pay	\$ 265	\$ 159	\$ 182	\$ 1,350	\$ 1,125	-17%	\$ (225)
127	Time In Service Pay	\$ 314	\$ 175	\$ -	\$ -	\$ 1,073	N/A	\$ 1,073
130	FICA/Medicare	\$ 5,188	\$ 6,513	\$ 6,846	\$ 8,683	\$ 8,671	0%	\$ (12)
131	Employee Health Insurance	\$ 26,242	\$ 32,353	\$ 36,892	\$ 38,725	\$ 40,650	5%	\$ 1,925
132	PERF	\$ 6,240	\$ 10,182	\$ 10,872	\$ 12,712	\$ 12,695	0%	\$ (17)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,994	\$ -	-100%	\$ (1,994)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 119,317</b>	<b>\$ 140,047</b>	<b>\$ 151,675</b>	<b>\$ 174,614</b>	<b>\$ 175,364</b>	<b>0%</b>	<b>\$ 750</b>
211	Stationary/Printing	\$ 312	\$ 336	\$ 188	\$ 500	\$ 400	-20%	\$ (100)
223	Office Supplies	\$ 154	\$ 28	\$ 184	\$ 500	\$ 300	-40%	\$ (200)
224	Other Supplies	\$ 67	\$ 17	\$ 82	\$ 150	\$ 150	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 533</b>	<b>\$ 381</b>	<b>\$ 455</b>	<b>\$ 1,150</b>	<b>\$ 850</b>	<b>-26%</b>	<b>\$ (300)</b>
313	Meeting/Conferences/ Training	\$ 1,163	\$ 1,565	\$ 842	\$ 5,500	\$ 5,500	0%	\$ -
315	Clerk-Treasurer Attorney Fees	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
323	Travel	\$ 1,078	\$ 811	\$ 639	\$ 1,600	\$ 1,600	0%	\$ -
326	Cellular Phones	\$ 692	\$ 574	\$ 386	\$ 400	\$ 400	0%	\$ -
332	Legal Notices	\$ -	\$ 73	\$ -	\$ 100	\$ 100	0%	\$ -
333	Municipal Code Update	\$ 1,100	\$ 124	\$ 124	\$ 2,000	\$ 2,000	0%	\$ -
340	Clerk-Treasurer Bond	\$ 313	\$ 625	\$ 313	\$ 400	\$ 400	0%	\$ -
374	Uniform Shirts	\$ 81	\$ -	\$ -	\$ 200	\$ 200	0%	\$ -
392	Contingency Expenses	\$ -	\$ 6,250	\$ 10	\$ 1,500	\$ 950	-37%	\$ (550)
395	Election Costs	\$ -	\$ -	\$ 6,460	\$ -	\$ -	N/A	\$ -
398	Subscription/Dues	\$ 139	\$ 129	\$ 170	\$ 200	\$ 200	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 4,565</b>	<b>\$ 10,151</b>	<b>\$ 8,944</b>	<b>\$ 12,900</b>	<b>\$ 12,350</b>	<b>-4%</b>	<b>\$ (550)</b>
	<b>Grand Total 101.05 Budget</b>	<b>\$ 124,416</b>	<b>\$ 150,579</b>	<b>\$ 161,074</b>	<b>\$ 188,664</b>	<b>\$ 188,564</b>	<b>0%</b>	<b>\$ (100)</b>

**Clerk Treasurer - General (101.05) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
111	Clerk Treasurer Pay		\$ 35,550	79,000-45, 20, 25, 10
112	Deputy Pay		\$ 75,600	3 Deputies-45, 20, 25, 10 - 168,000
114	Payroll Specialist		\$ -	
123	Overtime Pay		\$ 1,125	2500-45, 20, 25, 10
127	Time In Service Pay		\$ 1,073	A.Kaytar (12yrs), A. Hathaway (4yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare		\$ 8,671	
131	Employee Health Insurance	UMR	\$ 40,650	
132	PERF		\$ 12,695	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 175,364</b>	
211	Stationary/Printing		\$ 400	\$1600/4
223	Office Supplies		\$ 300	\$1200/4
224	Other Supplies		\$ 150	
<b>200</b>	<b>Total Supplies</b>		<b>\$ 850</b>	
310	Accounting Fees (SBOA Audit)		\$ -	
313	Meeting/Conferences/ Training		\$ 5,500	
315	Clerk-Treasurer Attorney Fees		\$ 1,000	
323	Travel		\$ 1,600	
326	Cellular Phones	Verizon	\$ 400	2 cell phones; 1 air card
332	Legal Notices		\$ 100	
333	Municipal Code Update		\$ 2,000	
340	Clerk-Treasurer Bond		\$ 400	
374	Uniform Shirts		\$ 200	
392	Contingency Expenses		\$ 950	
395	Election Costs		\$ -	Budget again in 2023-\$25,000 for primary and general
398	Subscription/Dues		\$ 200	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 12,350</b>	
	<b>Grand Total 101.05 Budget</b>		<b>\$ 188,564</b>	

**Police Department - General (101.06) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Civilian Pay	\$ 371,316	\$339,680	\$349,773	\$ 392,283	\$ 367,283	-6%	\$ (25,000)
116	Commission/Sec Pay	\$ 5,678	\$5,945	\$7,214	\$ 10,900	\$ 10,900	0%	\$ -
120	Officer's Pay	\$ 2,914,830	\$2,980,737	\$3,139,490	\$ 3,428,540	\$ 3,501,046	2%	\$ 72,506
121	Part Time Pay	\$ 23,275	\$28,653	\$22,920	\$ 30,000	\$ 30,000	0%	\$ -
122	Civilian Overtime Pay	\$ 4,008	\$5,081	\$4,414	\$ 15,000	\$ 15,000	0%	\$ -
123	Officer Overtime Pay	\$ 99,438	\$93,796	\$84,643	\$ 142,636	\$ 142,636	0%	\$ -
124	Reserve Officer Pay	\$ 1,680	\$1,680	\$960	\$ 2,880	\$ 2,880	0%	\$ -
126	Specialty Pay	\$ 32,650	\$32,450	\$34,650	\$ 37,500	\$ 37,500	0%	\$ -
127	Time In Service Pay	\$ 29,872	\$9,029	\$4,674	\$ 12,850	\$ 36,661	185%	\$ 23,811
130	FICA/Medicare	\$ 71,276	\$72,131	\$73,600	\$ 87,253	\$ 86,744	-1%	\$ (509)
131	Employee Health Insurance	\$ 903,790	\$983,333	\$1,011,194	\$ 1,151,756	\$ 1,251,414	9%	\$ 99,658
132	PERF	\$ 527,929	\$540,379	\$572,936	\$ 647,724	\$ 659,528	2%	\$ 11,804
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 4,985,743</b>	<b>\$ 5,092,894</b>	<b>\$ 5,306,468</b>	<b>\$ 5,959,322</b>	<b>\$ 6,141,592</b>	<b>3%</b>	<b>\$ 182,270</b>
221	Postage	\$ 335	\$588	\$751	\$ 800	\$ 900	13%	\$ 100
222	Firearms/Range	\$ 37,244	\$38,772	\$38,086	\$ 67,498	\$ 57,998	-14%	\$ (9,500)
223	Office Supplies	\$ 9,361	\$8,987	\$7,222	\$ 10,000	\$ 10,000	0%	\$ -
224	Other Supplies	\$ 9,277	\$7,563	\$8,436	\$ 14,500	\$ 14,000	-3%	\$ (500)
225	Uniform Purchases	\$ 48,892	\$48,622	\$55,762	\$ 61,150	\$ 64,275	5%	\$ 3,125
226	Fuel	\$ 163,048	\$132,900	\$134,392	\$ 167,160	\$ 177,302	6%	\$ 10,142
228	Range Maintenance	\$ 8,302	\$17,302	\$9,425	\$ 10,000	\$ 10,000	0%	\$ -
229	Petty Cash	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
230	Janitorial Supplies	\$ 4,448	\$4,061	\$3,104	\$ 4,900	\$ 5,200	6%	\$ 300
232	Motor Cycle Units	\$ 3,275	\$2,540	\$3,000	\$ 3,000	\$ 3,000	0%	\$ -
233	Police Bikes & Supplies	\$ 4,156	\$1,261	\$1,914	\$ 2,000	\$ 2,000	0%	\$ -
236	Auto Special Equipment	\$ 107,197	\$125,230	\$120,366	\$ 132,168	\$ 140,264	6%	\$ 8,096
237	Special Equipment	\$ 31,894	\$81,929	\$30,114	\$ 36,342	\$ 34,335	-6%	\$ (2,007)
238	Investigations	\$ 2,500	\$2,500	\$2,500	\$ 2,500	\$ 2,500	0%	\$ -
239	Misc Equipment	\$ 6,534	\$13,989	\$26,535	\$ 10,000	\$ 10,000	0%	\$ -
240	Vests	\$ 3,232	\$9,275	\$11,975	\$ 21,600	\$ 13,500	-38%	\$ (8,100)
241	Radios	\$ 65,429	\$39,751	\$67,693	\$ 16,832	\$ 16,832	0%	\$ -
242	K9 Equipment	\$ 4,665	\$4,748	\$4,224	\$ 5,000	\$ 5,000	0%	\$ -
245	ERT	\$ 16,743	\$10,598	\$26,871	\$ 27,899	\$ 27,899	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 526,532</b>	<b>\$ 550,616</b>	<b>\$ 552,367</b>	<b>\$ 593,849</b>	<b>\$ 595,505</b>	<b>0%</b>	<b>\$ 1,656</b>
316	Misc. Other Services	\$ 6,305	\$6,930	\$3,222	\$ 8,368	\$ 6,500	-22%	\$ (1,868)
323	Travel	\$ 13,276	\$13,980	\$25,140	\$ 16,300	\$ 16,300	0%	\$ -
326	Cellular Phones	\$ 46,278	\$52,061	\$56,669	\$ 58,451	\$ 58,451	0%	\$ -
331	Printing	\$ 433	\$454	\$360	\$ 500	\$ -	-100%	\$ (500)
332	Legal Notices	\$ -	\$ -	\$ -	\$ 375	\$ 375	0%	\$ -
344	Physicals/Psy Testing	\$ 3,689	\$11,659	\$6,038	\$ 26,200	\$ 10,000	-62%	\$ (16,200)
360	Building Contracts	\$ 7,555	\$7,827	\$6,497	\$ 9,964	\$ 14,326	44%	\$ 4,362
361	Building Repairs/Maint		\$100,245	\$3,773	\$ 12,000	\$ 12,000	0%	\$ -
362	Equipment Repairs - (Police - Fleet - Park)	\$ 38,207	\$1,332	\$8,823	\$ 6,000	\$ 6,000	0%	\$ -
365	Veterinary Services	\$ 2,329	\$1,177	\$4,626	\$ 3,000	\$ 3,000	0%	\$ -
366	Recruiting	\$ 5,187	\$4,436	\$2,175	\$ 8,500	\$ 8,500	0%	\$ -
390	ERT Medic	\$ 6,765	\$2,977	\$3,818	\$ 5,000	\$ 6,666	33%	\$ 1,666

**Police Department - General (101.06) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
395	Credit Card Fees - (P&B)	\$ 443	\$541	\$658	\$ 600	\$ 750	25%	\$ 150
398	Subscription/Dues	\$ 1,225	\$3,601	\$3,151	\$ 3,755	\$ 3,730	-1%	\$ (25)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 63,169</b>	<b>\$ 207,220</b>	<b>\$ 124,949</b>	<b>\$ 159,013</b>	<b>\$ 146,598</b>	<b>-8%</b>	<b>\$ (12,415)</b>
	<b>Grand Total 101.06 Budget</b>	<b>\$ 5,575,443</b>	<b>\$ 5,850,730</b>	<b>\$ 5,983,784</b>	<b>\$ 6,712,184</b>	<b>\$ 6,883,695</b>	<b>3%</b>	<b>\$ 171,511</b>

**Police Department - General (101.06) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Civilian Pay		\$ 367,283	
			\$ 367,283	Includes Non-probationary Civilian salary and personnel replacement/restructor of personnel due to assignment and/or retirements; <b>Removed part-time salary due to reductions requested</b>
			\$ -	No Raise Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
116	Commission/Sec Pay		\$ 10,900	
120	Officer's Pay		\$ 3,501,046	
			\$ 3,403,540	2021 Base Sworn pay (Includes all 2020 budgeted items of pay increase, 2020 Hires, non-probationary pay increases in 2020, 2020 Replacement Promotions, etc.)
			\$ -	No Raise Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
			\$ 59,368	increase
			\$ 13,138	2019 New Hires non-probationary rate increase
			\$ 25,000	Detective/Nacotics Ofc Incentive Pay--Specialized Assignment Appointment (Max. \$5,000 per officer); currently 5 Detectives Assigned and 4 Narcotics Officers
121	Part Time Pay		\$ 30,000	
122	Civilian Overtime Pay		\$ 15,000	Civilian Staff Overtime--CSI, Records, Admin Staff, Investigations Assitant, & Purchasing Agent (Based on CSI major crime trends, community service extended hours of Records, and hire of Investigations Assitant)
123	Officer Overtime Pay		\$ 142,636	Includes Major Crimes, Special Events, LORI, \$8,000 SAVE Grant, \$16,000 OPO/DUI (CHIRP Grant), and \$18,500 DEA reimburse grant;
124	Reserve Officer Pay		\$ 2,880	12 Reserve Officers @ \$240 ea.
126	Specialty Pay		\$ 37,500	Certified Specialties of Personnel
		Civilian	\$ 2,000	
		Sworn	\$ 35,500	
127	Time In Service Pay		\$ 36,661	Amount will fluctuate based on dates of hire
		Civilian Longevity	\$ 1,887	# Civ eligible for Time Service Pay 2020 (Paid 2021)
		Sworn Longevity	\$ 34,774	Increase due to # eligible for Time Service Pay 2020 (Paid 2021)
130	FICA/Medicare		\$ 86,744	
			\$ 53,348	
			\$ 32,747	
			\$ 504	
			\$ 144	

**Police Department - General (101.06) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
131	Employee Health Insurance	United Healthcare (UMR)	\$ 1,251,414	Family \$22,451/Single \$7,752, Civilian Life \$102, Officer Life \$115.20. Insurance formula provided by the Town Manager's Office: <b>Increase 5% above 2020 rates</b>
			\$ 1,243,362	54 Family-\$1,212,354, 4 Single \$31,008; Increase 5% above 2020 rates; Increase family plans with 2020 Hires/Replacement Personnel
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
			\$ 6,705	52 Officers x \$115.20=\$5,991; 7 Civilians x \$102=\$714
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
		St Vincent	\$ 1,347	Employee EAP-\$1.70 per employee per month (59 Emp/7 Reserves)
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
132	PERF		\$ 659,528	
			\$ 616,501	Certified Officer Pay (includes PERF termed longevity) \$67,747.23x 17.5% PERF rate= \$11,855.77/per year per Officer-52 x \$11,855.77= \$616,501; Increase due to full year with 3 hires 2020
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
			\$ 42,816	Civilian PERF 11.2%
			\$ 211	Civilian PERF impact from Time in Service *11.2%
100	<b>Total Personal Services</b>		\$ 6,141,592	
221	Postage		\$ 900	
		UPS	\$ 600	Misc Returns-Slight increase shipping weapons
		U.S. Post Office	\$ 300	Postage & meter supplies
222	Firearms/Range		\$ 57,998	
		Kiesler	\$ 19,850	.45, .40 & .223 Ammo
		LE Targets	\$ 1,700	\$1-\$3 each
		Taser Intern	\$ 11,700	10 Taser x2 approx. \$1200 each (Replacement Plan);
		Taser Intern	\$ 1,548	Taser Cartridges 43 @\$36 each (5% price increase); Decrease due to less total cartridges requested
		Kiesler	\$ 9,100	7 ERT Rifles \$1300 each (DRMO loaner weapon replacement); Replacement plan
			\$ 5,600	Colt rifles (4) replacement \$1400 each
			\$ 8,500	4 New Reserve Officer's to fill vancancies to bring unit back up to 10 (\$2125 ea., which includes Taser and Glock 27)
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
223	Office Supplies	Patrick's	\$ 10,000	All misc office supplies
224	Other Supplies	Various	\$ 14,000	
		Vendors	\$ 2,000	Indiana Criminal/Traffic Books-Number needed; Decrease in number ordered
			\$ 1,000	Batteries(PBT's, gun lights, flashlights, audio mics, etc)
			\$ 1,500	Business cards, receipt books, tax forms
			\$ 2,300	DVD's, CD's, Flash Drives-Increase due to forensic analyst;
			\$ 3,000	Crime scene/Evidence supplies
			\$ 500	Solar Salt, Car wash supplies
			\$ 1,200	Maps, Awards, Document frames
			\$ 2,500	Posters, Pamphlets, flyers, forms , Police stickers

**Police Department - General (101.06) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
225	Uniform Purchases	Misc Vendors i.e.	\$ 64,275	
		Galls, US Uniform	\$ 44,200	52 Full time Officers @ \$850 each
		Ray O'Herron	\$ 2,975	Reserve Officers @ \$425 + 1 CSI; Decrease due to number of Reserves
		Quartermaster	\$ 2,600	Civilians, Chaplains & Commissioners
		Janet's, Rose's	\$ 4,000	Replacement/ Change of rank Officer's (Retirement)
		Symbol Arts	\$ 4,000	Misc Clothing , patches, chevrons, Honor Guard
			\$ 2,500	Badges, Pins, Collar Brass, badge repair;
			\$ 4,000	4 New Reserve Officer's to fill vancancies to bring unit back up to 10 (\$1000 ea.)
226	Fuel		\$ 177,302	
		Pinkerton	\$ 175,802	Est 70,321 gallons @ \$2.50; Slight increase due to 2020 hires
		Speedway	\$ 1,500	3 Motorcycles-est \$500 each
228	Range Maintenance		\$ 10,000	
		Meggitt	\$ 2,950	Routine Range Maintenance
		Brownell's	\$ 1,200	Cleaning Supplies
		Glock	\$ 850	Gun replacement parts
		Efficient Systems	\$ 5,000	Repairs to HVAC/Exhaust unit for Indoor Range-Town will continue to pay for filters; PD Pays for HEPPA Filters
229	Petty Cash		\$ 500	Parking fees, misc & unexpected expenses
230	Janitorial Supplies		\$ 5,200	
		Economy Plus	\$ 4,300	Cleaning supplies-Increase in cost of items
		Cintas	\$ 900	Mat Service
232	Motor Cycle Units	Various	\$ 3,000	Misc. Gear replacement & Equipment
233	Police Bikes & Supplies	Various	\$ 2,000	Maintenance & gear replacement-6 bicycles
236	Auto Special Equipment		\$ 140,264	
		Various	\$ 140,264	\$15,658 to outfit each new vehicle (2019 prices) \$15,658 x 8 new vehicles + \$15,000 to replace equipment on the rest of the fleet, minus any equipment that can be reused. The amount of reusable equipment is very low. Cost provided by Town Garage Superintendent
237	Special Equipment		\$ 34,335	
		Stryker	\$ 500	AED supplies/ Replacement pads
		Enterprise	\$ 500	E ticket paper
		Roberts	\$ 1,500	Cameras
		US Uniform	\$ -	Decrease due to sufficient supply
		Intoximeters	\$ 1,800	PBT's (5)
		Critchlow	\$ 1,200	Traffic Tickets, Warning Tickets
		Emergency Prod	\$ 1,000	Crossing Guard signs & vests
		Galls	\$ 500	Drug Test Kits
		Enterprise Mark	\$ 3,000	E-Ticket scanners & printers(replace aging equipment)
		Various	\$ 10,000	Crime Scene tape, Stop Sticks, Measuring Wheels, Flares
			\$ 6,950	Body Cameras @ \$695 each-(10) Annual Replacement Plan
		Regional Hosp	\$ 2,905	Narcan-50 doses assume cost \$58.10 per dose
			\$ 4,480	Misc. Equipment Needed for Investigations and Crime Scenes based on Major Crime Investigations Trends
238	Investigations		\$ 2,500	Drug purchase, sting or flash money-per ordinance
239	Misc Equipment		\$ 10,000	
		Business Sol	\$ 3,500	Office Furniture/equipment
		TKO, Am Legion	\$ 1,500	Flags-BPD, US,IN-Town Hall & Training Facility
		BGI Fitness	\$ 5,000	Repairs,maintenance & new equipment

**Police Department - General (101.06) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
240	Vests		\$ 13,500	
		Ray O'Herron	\$ 7,200	8 Officers @ \$900 each-5 yr rotation; Increase base on number of replacements needed
			\$ 2,700	Replacement of damaged/ill fitting vest
			\$ 3,600	4 New Reserve Officer's (\$900 each)
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
241	Radios		\$ 16,832	
		Motorola	\$ 13,752	3 @ \$4,583.91 each
		Ra-Com	\$ 3,080	Batteries,blue tooth,mics & misc parts
242	K9 Equipment		\$ 5,000	
		Crossroads	\$ 2,500	4 Active----Dog food, kennel supplies
		Various	\$ 2,500	Equipment, training supplies, kennel repairs, etc
245	ERT		\$ 27,899	
		US Uniform	\$ 500	Less Lethal ammo
		US Uniform	\$ 3,000	Belts,pants,boots,shirts-replacement & initial purchase
		US Uniform	\$ 4,000	Helmets,headsets,protective gear(not vest),new & replace
		US Uniform	\$ 2,500	Communication replace/repair
		US Uniform	\$ 17,899	Vest replacement \$2557 X 7; 14 Total scheduled for replacement; Purchase half from 2020 budget and half from 2021 budget
200	<b>Total Supplies</b>		\$ 595,505	
313	Meeting/Conferences/ Training	Various	\$ -	Using LECEF Funds for Training
316	Misc. Other Services		\$ 6,500	
		J & K Comm	\$ 1,500	Rebanding not required 2021; Mobile radios & repeater repair maintenance
		Radar Man	\$ 2,600	Certification of radar units
		Pro-Shred	\$ 400	Document shredding
		Misc	\$ 2,000	Damage to Property (Doors breached), Clean up property-(Exterminator, Meth/Dangerous substance)
323	Travel		\$ 16,300	All department related travel expenses
326	Cellular Phones		\$ 58,451	
		AT & T	\$ 56,451	Monthly service , air cards, MIFI
		AT & T	\$ 2,000	Equipment
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager
331	Printing		\$ -	Printing of Annual Report produced in-house or electronic
332	Legal Notices		\$ 375	General newspaper ads
344	Physicals/Psy Testing		\$ 10,000	
		Hendricks Occ	\$ -	No Physicals on odd years; Bi-Annual Physicals
		St Vincent	\$ 1,500	Replacement Personnel-\$750 x 2
		Hendricks Occ	\$ 2,800	Return to work/Fit for Duty \$700 x 4
			\$ 2,100	Psy Evals for specialties i.e. ERT, Hostage negotiator-3 total/\$700
		Hendricks Occ	\$ 600	Random Drug Screening
			\$ 3,000	4 New Reserves
			\$ -	No 2 New Hires as planned in Staffing Proposal Due to COVID-19 Revenue Impacts According to Town Clerk and Town Manager

**Police Department - General (101.06) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
360	Building Contracts		\$ 14,326	
		IN Office of Tech	\$ 1,506	IT Services for IDACS
		Koorsen	\$ 100	Fire Alarm at Training Facility
		Koorsen	\$ 1,194	Testing/Replacement of fire extinguishers
		Stryker	\$ 1,944	6 AED's (Formerly Physio Control)
		Treasurer of State	\$ 650	Breath Test machine maintenance contract
		Mister Ice	\$ 1,140	Lease
		Comcast	\$ 1,960	Cable box rental-Increase in fees (\$7.00/Box Plus fees \$163.23/month)
		Comcast	\$ 1,560	Internet for IDACS-Increase in fees (\$129.64/month)
		Skyfire	\$ 1,000	Drone license maintenance agreement
		BGI	\$ 632	Fitness Maintenance agreement for equipment
		MILO	\$ 2,640	UOF simulator maintenance agreement
361	Building Repairs/Maint		\$ 12,000	
		Various	\$ 10,000	Replacement/Remodel/New Construction
		Various	\$ 2,000	Lights, Signs, General Repairs, Locks, etc
362	Equipment Repairs - (Police - Fleet - Park)	Various	\$ 6,000	General equipment repairs
365	Veterinary Services	Hend Co Animal	\$ 3,000	4 Active K9
366	Recruiting		\$ 8,500	
			\$ 4,500	Advertisement/Career websites
			\$ 2,500	Pre-apps/App books, displays, Job Fairs, give away items/Job Fairs
			\$ 1,500	Contract Testing
390	ERT Medic	Brownsburg Fire	\$ 6,666	192 hrs training/22 hrs call out/ 2 Medics (\$6,666.)
395	Credit Card Fees - (P&B)		\$ 750	Fees to allow citizens to pay by credit card
398	Subscription/Dues		\$ 3,730	
		In Assoc	\$ 555	IN Assoc of Chiefs of Police-increased fee
		Cent IN LE Train	\$ 1,875	Central Indiana Law Enforcement Trainers
		Town of Danville	\$ 200	Out door Range
		Boone Co Sheriff	\$ 50	Out door Range
		B'Burg Chamber	\$ 100	Chamber of Commerce
		National Notary	\$ 84	National Notary Association/renewals
		Inter Assoc	\$ 50	International Assoc for Property & Evidence
		IN SWAT	\$ 175	Indiana SWAT Officer Assoc
		State of IN	\$ 200	State of IN LESO Program
		Inter LE		International Law Enforcement Educators & Trainers; No longer participate
		Nat Tac	\$ 175	National Tactical Officers Assoc
		Prog Business	\$ 90	Mandatory Labor Law Posters and updates
		Crossroads	\$ 176	Crossroads of America/ Cadet Adult Instructor fees
300	<b>Total Other Services &amp; Charges</b>		\$ 146,598	
	<b>Grand Total 101.06 Budget</b>		\$ 6,883,695	

**Fleet Maintenance - General (101.08) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
121	Part-time	\$ 11,046	\$ 6,510	\$ 789	\$ -	\$ -	N/A	\$ -
123	Overtime	\$ 43	\$ 99	\$ -	\$ 500	\$ 500	0%	\$ -
125	Labor	\$ 120,225	\$ 92,207	\$ 99,627	\$ 100,527	\$ 85,448	-15%	\$ (15,079)
127	Time In Service Pay	\$ 564	\$ 172	\$ -	\$ 1,093	\$ 531	-51%	\$ (562)
130	FICA/Medicare (Reg & OT)	\$ 9,422	\$ 7,134	\$ 6,882	\$ 7,728	\$ 6,575	-15%	\$ (1,153)
131	Employee Health Insurance	\$ 22,276	\$ 53,260	\$ 36,899	\$ 38,725	\$ 35,845	-7%	\$ (2,880)
132	PERF (Reg & OT)	\$ 12,852	\$ 10,383	\$ 9,464	\$ 11,315	\$ 9,626	-15%	\$ (1,689)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 2,152	\$ -	-100%	\$ (2,152)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 176,428</b>	<b>\$ 169,765</b>	<b>\$ 153,661</b>	<b>\$ 162,041</b>	<b>\$ 138,525</b>	<b>-15%</b>	<b>\$ (23,515)</b>
218	Bulk Supplies	\$ 8,329	\$ 4,563	\$ -	\$ 4,510	\$ 4,510	0%	\$ -
223	Office Supplies	\$ -	\$ 549	\$ 752	\$ 740	\$ 740	0%	\$ -
226	Fuel	\$ 12,809	\$ 13,866	\$ 16,161	\$ 19,450	\$ 19,450	0%	\$ -
228	Janitorial	\$ 218	\$ 1,061	\$ 1,569	\$ 1,200	\$ 1,200	0%	\$ -
235	Vehicle Repairs	\$ 85,356	\$ 94,748	\$ 83,463	\$ 83,875	\$ 85,000	1%	\$ 1,125
295	Small Hand Tools	\$ 474	\$ 12,220	\$ 1,344	\$ 2,500	\$ 2,500	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 107,187</b>	<b>\$ 127,007</b>	<b>\$ 103,289</b>	<b>\$ 112,275</b>	<b>\$ 113,400</b>	<b>1%</b>	<b>\$ 1,125</b>
303	Background/Physical/Drug Test	\$ 254	\$ 400	\$ 237	\$ 205	\$ 205	0%	\$ -
313	Training	\$ -	\$ 2,595	\$ 408	\$ 3,500	\$ 3,500	0%	\$ -
316	Other Services	\$ 1,555	\$ 1,743	\$ 4,161	\$ 4,000	\$ 4,000	0%	\$ -
326	Cellular Phones	\$ 492	\$ 453	\$ 840	\$ 710	\$ 710	0%	\$ -
360	Building-Maintenance Contracts	\$ 500	\$ 339	\$ 500	\$ 500	\$ 500	0%	\$ -
361	Building-Repairs	\$ 1,750	\$ 829	\$ 2,116	\$ 2,000	\$ 2,000	0%	\$ -
362	Equipment-Repairs	\$ -	\$ 276	\$ 190	\$ 850	\$ 850	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,999	\$ 2,269	\$ 2,394	\$ 2,300	\$ 2,300	0%	\$ -
392	Contingency	\$ -	\$ -	\$ -	\$ 6,250	\$ 6,250	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 6,549</b>	<b>\$ 8,904</b>	<b>\$ 10,846</b>	<b>\$ 20,315</b>	<b>\$ 20,315</b>	<b>0%</b>	<b>\$ -</b>
442	Misc Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>400</b>	<b>Total Capital Outlays</b>				<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Grand Total 101.08 Budget</b>	<b>\$ 290,163</b>	<b>\$ 305,676</b>	<b>\$ 267,796</b>	<b>\$ 294,631</b>	<b>\$ 272,240</b>	<b>-8%</b>	<b>\$ (22,390)</b>

**Fleet Maintenance - General (101.08) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
121	Part-time		\$ -	
123	Overtime		\$ 500	
125	Labor		\$ 85,448	Includes custodian position
127	Time In Service Pay		\$ 531	A. Starr (20yrs); includes FICA/Medicare/PERF Impact
130	FICA/Medicare (Reg & OT)		\$ 6,575	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 35,845	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 9,626	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 138,525</b>	
218	Bulk Supplies		\$ 4,510	oils , grease and other bulk supplies
223	Office Supplies		\$ 740	misc office supplies
226	Fuel		\$ 19,450	
			\$ 550	Est. 1,700 Gallons Gas @ \$2.50 /gal [Total \$4,250 split General, MVH, Water, Sewer]
	Fuel - Pittsboro		\$ 18,900	2,500 gallons of gas; 3,800 gallons on diesel
228	Janitorial		\$ 1,200	misc cleaning supplies for building
235	Vehicle Repairs		\$ 85,000	Vehicle and equipment repair supplies
295	Small Hand Tools		\$ 2,500	tools needed for updated work and replacement tools
<b>200</b>	<b>Total Supplies</b>		<b>\$ 113,400</b>	
303	Background/Physical/Drug Test		\$ 205	CDL physicals
313	Training		\$ 3,500	Continuing Education
316	Other Services		\$ 4,000	alignments, vehicle tow and other outside services
326	Cellular Phones		\$ 710	2 cell phone; 2 air card
360	Building-Maintenance Contracts		\$ 500	sprinkler, smoke detector
361	Building-Repairs		\$ 2,000	Standard building repairs
362	Equipment-Repairs		\$ 850	
374	Uniform Rental/Cleaning		\$ 2,300	uniform
392	Contingency		\$ 6,250	Unexpected repairs that would exceed usual cost
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 20,315</b>	
442	Misc Capital		\$ -	Mobile Column Lift [\$60K total moved to 402.01.450]
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 101.08 Budget</b>		<b>\$ 272,240</b>	

**Parks Department - General (101.09) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
113	Park Director Pay	\$ 73,502	\$ 64,077	\$ 71,555	\$ 74,500	\$ 53,200	-29%	\$ (21,300)
114	Assistant Director - Ops. & Dev.	\$ 41,578	\$ 64,385	\$ 64,107	\$ 61,625	\$ 33,979	-45%	\$ (27,646)
116	Board Members Pay	\$ 9,225	\$ 7,435	\$ 7,500	\$ 11,700	\$ 10,000	-15%	\$ (1,700)
117	Community Engagement Mgr.	\$ -	\$ -	\$ 11,050	\$ 12,491	\$ 6,000	-52%	\$ (6,491)
118	Recreation Coordinator	\$ 36,443	\$ 36,782	\$ 37,905	\$ 38,438	\$ -	-100%	\$ (38,438)
119	Assistant Director - Recreation	\$ 39,768	\$ 44,217	\$ 45,322	\$ 45,322	\$ 21,755	-52%	\$ (23,567)
120	Labor	\$ 148,862	\$ 136,668	\$ 136,401	\$ 157,736	\$ 160,890	2%	\$ 3,154
121	Part-time Pay	\$ 23,551	\$ 29,909	\$ 42,067	\$ 21,112	\$ 4,222	-80%	\$ (16,890)
122	Seasonal Labor	\$ 39,235	\$ 31,498	\$ 20,473	\$ 39,000	\$ 36,000	-8%	\$ (3,000)
123	Overtime Pay	\$ 4,595	\$ 6,145	\$ 6,675	\$ 8,000	\$ 8,000	0%	\$ -
124	Business Services Mgr.	\$ 41,431	\$ 42,103	\$ 43,140	\$ 47,350	\$ 24,150	-49%	\$ (23,200)
127	Time In Service Pay	\$ 173	\$ 1,389	\$ 3,031	\$ 1,675	\$ 785	-53%	\$ (890)
130	FICA/Medicare	\$ 34,997	\$ 40,212	\$ 43,985	\$ 39,155	\$ 27,462	-30%	\$ (11,693)
131	Employee Health Insurance	\$ 126,444	\$ 133,486	\$ 115,765	\$ 133,963	\$ 111,000	-17%	\$ (22,963)
132	PERF	\$ 44,728	\$ 57,505	\$ 46,812	\$ 50,079	\$ 34,581	-31%	\$ (15,498)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 9,171	\$ -	-100%	\$ (9,171)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ 2,520	N/A	\$ 2,520
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 664,534</b>	<b>\$ 695,811</b>	<b>\$ 695,787</b>	<b>\$ 751,317</b>	<b>\$ 534,544</b>	<b>-29%</b>	<b>\$ (216,773)</b>
207	Special Events	\$ 13,928	\$ 14,387	\$ 22,610	\$ 25,000	\$ 31,000	24%	\$ 6,000
223	Office Supplies	\$ 2,251	\$ 5,500	\$ 1,166	\$ 6,764	\$ 5,600	-17%	\$ (1,164)
226	Fuel	\$ 15,925	\$ 11,605	\$ 9,744	\$ 13,800	\$ 14,000	1%	\$ 200
228	Janitorial Supplies	\$ 3,388	\$ 5,493	\$ 2,913	\$ 5,500	\$ 5,500	0%	\$ -
230	Bulk Landscape Materials	\$ 16,244	\$ 7,314	\$ 5,288	\$ 12,500	\$ 10,100	-19%	\$ (2,400)
239	Maintenance Supplies	\$ 19,739	\$ 16,805	\$ 13,810	\$ 18,900	\$ 20,300	7%	\$ 1,400
291	Building Materials/Hardware	\$ 10,608	\$ 11,026	\$ 16,849	\$ 8,000	\$ 10,000	25%	\$ 2,000
296	Lawn Care Supplies	\$ 9,094	\$ 5,538	\$ 6,195	\$ 8,715	\$ 9,100	4%	\$ 385
<b>200</b>	<b>Total Supplies</b>	<b>\$ 91,176</b>	<b>\$ 92,125</b>	<b>\$ 78,575</b>	<b>\$ 99,179</b>	<b>\$ 105,600</b>	<b>6%</b>	<b>\$ 6,421</b>
303	Background and Drug Tests	\$ 230	\$ 557	\$ 380	\$ 420	\$ 700	67%	\$ 280
309	Consulting Fees		\$ -	\$ -	\$ 15,000	\$ -	-100%	\$ (15,000)
312	Attorney Fees	\$ 20,000	\$ 20,000	\$ 43,611	\$ 80,000	\$ 50,000	-38%	\$ (30,000)
313	Meeting/Conferences/ Training	\$ 4,871	\$ 9,116	\$ 11,428	\$ 8,950	\$ 9,785	9%	\$ 835
316	Misc. Other Services	\$ 21,321	\$ 36,720	\$ 29,969	\$ 32,800	\$ 26,300	-20%	\$ (6,500)
319	Irrigation/Lighting	\$ -	\$ 155	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
326	Cellular Phones	\$ 12,499	\$ 8,984	\$ 9,068	\$ 11,500	\$ 10,500	-9%	\$ (1,000)
332	Legal Notices	\$ -	\$ 53	\$ 14	\$ 500	\$ 500	0%	\$ -
340	Insurance	\$ -	\$ -	\$ 3,558	\$ -	\$ -	N/A	\$ -
349	Landscaping Services	\$ 73,426	\$ 117,607	\$ 51,818	\$ 70,000	\$ 70,000	0%	\$ -
361	Mowing Services	\$ 3,985	\$ -	\$ 52,565	\$ 78,000	\$ 78,000	0%	\$ -
374	Uniform Rental/Cleaning	\$ 3,991	\$ 4,597	\$ 3,374	\$ 4,500	\$ 4,500	0%	\$ -
390	Pollinator/Rain Garden Maint.	\$ -	\$ -	\$ 4,605	\$ 8,500	\$ 8,500	0%	\$ -
394	Arbor/Forestry Management	\$ 44,350	\$ 23,300	\$ 30,520	\$ 40,000	\$ 35,000	-13%	\$ (5,000)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 184,672</b>	<b>\$ 221,088</b>	<b>\$ 243,910</b>	<b>\$ 353,170</b>	<b>\$ 296,785</b>	<b>-16%</b>	<b>\$ (56,385)</b>

**Parks Department - General (101.09) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
442	Misc. Cap. Expenses	\$ -	\$ -	\$ 13,489	\$ 40,000	\$ 104,000	160%	\$ 64,000
492	Park Capital Projects	\$ (35,000)	\$ 12,299	\$ 61,395	\$ -	\$ 32,000	N/A	\$ 32,000
400	<b>Total Capital Outlays</b>	<b>\$ (35,000)</b>	<b>\$ 12,299</b>	<b>\$ 74,884</b>	<b>\$ 40,000</b>	<b>\$ 136,000</b>	<b>240%</b>	<b>\$ 96,000</b>
	<b>Grand Total 101.09 Budget</b>	<b>\$ 905,382</b>	<b>\$ 1,021,323</b>	<b>\$ 1,093,156</b>	<b>\$ 1,243,666</b>	<b>\$ 1,072,929</b>	<b>-14%</b>	<b>\$ (170,737)</b>

**Parks Department - General (101.09) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
113	Park Director Pay		\$ 53,200	101/214
114	Assistant Director - Ops. & Dev.		\$ 33,979	101/280
116	Board Members Pay		\$ 10,000	12 Regular Meetings + 4 Special Meetings
117	Community Engagement Mgr.		\$ 6,000	Split this position with other Town Departments
118	Recreation Coordinator		\$ -	
119	Assistant Director - Recreation		\$ 21,755	101/211/214
120	Labor		\$ 160,890	A.Wilson (100%); K.Myers (100%); J.Maples (50%); G.Dickenson (50%)
121	Part-time Pay		\$ 4,222	Customer Service Rep. - 101/211/214
122	Seasonal Labor		\$ 36,000	1 Intern & 2 Laborers (750 hrs/person @ \$16/hr)
123	Overtime Pay		\$ 8,000	
124	Business Services Mgr.		\$ 24,150	101/214
127	Time In Service Pay		\$ 785	Lane (\$475); Maples (50% of \$620)
130	FICA/Medicare	FICA/Medicare	\$ 27,462	7.65% of Sub-Total Salaries & Wages
131	Employee Health Insurance	United	\$ 111,000	
132	PERF	Indiana	\$ 34,581	11.2% of Sub-Total Salaries & Wages
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Vehicle		\$ 2,520	
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 534,544</b>	
207	Special Events		\$ 31,000	
		TBD	\$ 18,000	Summer/Blues & BBQ Concerts
		TBD	\$ 12,000	Farmers Market & 4th of July Fireworks
		TBD	\$ 1,000	National Night Out Against Crime
223	Office Supplies		\$ 5,600	
		Staples	\$ 3,700	Paper, Folders, Boxes, Pens, Misc. Office (Administration)
		All Shred	\$ 300	Document Shredding Service
		NewEgg	\$ 1,600	Samsung 34" Wide Screen Monitors (JB/TT)
226	Fuel		\$ 14,000	Estimated Use & Fuel Price to be provided by Fleet Maint.
228	Janitorial Supplies		\$ 5,500	
		Various	\$ 5,000	Park Restroom Facility Supplies (Paper, Soap, Cleaning, etc.)
		Economy Plus	\$ 500	Admin. Office Supplies (Paper, Soap, Cleaning, etc.)
230	Bulk Landscape Materials		\$ 10,100	
		Brownsburg Landscape	\$ 900	Landscape Mulch (30 CYS @ \$30/CY)
		Martin Marietta	\$ 5,000	Bulk Stone, Gravel, Rip-Rap (10 Loads @ \$500/Load)
		ParkReation	\$ 3,200	Playground Mulch (160 CYS @ \$20/CY)
		Brownsburg Landscape	\$ 1,000	Top Soil (Lump Sum)

**Parks Department - General (101.09) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
239	Maintenance Supplies		\$ 20,300	
		Allied Electric	\$ 2,500	Electrical Repair Supplies (Switches, Gears, Ballasts, Wire, etc.)
		Dog Waste Depot	\$ 2,000	Dog Waste Receptacle Supplies (Bags, Liners, Waste Stations, etc.)
		Central Supply	\$ 1,200	Plumbing Repair Supplies (Valves, Sinks, Sensors, Piping, etc.)
		CVS Wholesale	\$ 3,000	Replacement Flags in All Parks (2 times/yr)
		NAPA	\$ 1,500	General Maintenance Supplies (Tools, Shop Rags, Gloves, Parts, etc.)
		Praxair	\$ 500	Torch and Welding Supplies (Oxygen, Acetylene, Helium, etc.)
		Spear Corp	\$ 4,900	Watermill Splash Pad Supplies (Chlorine, Acid, PPE, etc.)
		Site One	\$ 2,500	Natural Resources Supplies (Equipment, Sprayers, Hand Tools, etc.)
		Spear Corp	\$ 1,000	Watermill Splash Pad Supplies (Valves, Sensors, Flow Meters, etc.)
		Vortex	\$ 1,200	Mosquito Control Supplies
291	Building Materials/Hardware		\$ 10,000	
		Dean's Rent All	\$ 1,500	Equipment & Tool Rental
		Lowe's	\$ 8,500	Lumber, Nails, Paint, Misc. Supplies
296	Lawn Care Supplies		\$ 9,100	
		Site One	\$ 7,500	Granular Fertilizer (357 bags @ \$21/bag)
		Site One	\$ 1,600	Liquid Herbicide (45 gal. @ \$36.75/gal.)
200	<b>Total Supplies</b>		\$ 105,600	
303	Background and Drug Tests	HRH	\$ 700	Candidate Background & Drug Screening (10 persons @ \$70/person)
309	Consulting Fees	BTMA	\$ -	
312	Attorney Fees	Frost Brown Todd	\$ 50,000	Parks Capital Projects & Operations (Anticipated 6% increase)
313	Meeting/Conferences/ Training		\$ 9,785	
		APA	\$ 3,715	National Planning Conference Registration (J.Blake)
		APA/IPRA	\$ 1,650	Director - IUEDP/IPRA Annual Conference
		Aveda Ventura	\$ 1,200	Department Staff Development/Training
		GLPTI	\$ 600	Great Lakes Park Training Conf. (G.Dickenson & A.Wilson)
		Green Expo	\$ 360	Indiana Green Expo Conf. (K.Myers & G.Dickenson)
		Hendricks Co.	\$ 125	Hendricks Co. Field Day Conf. (K.Myers & J.Maples)
		Indiana Arborist	\$ 740	Indiana Arborist Conference (K.Myers & G.Dickenson)
		Indiana Vector	\$ 850	Mosquito Control Conf. (K.Myers & G.Dickenson)
		LinkedIn	\$ -	LinkedIn Learning (1 license)
		NRPA	\$ 545	CPSI Recertification (J.Maples)
		IPRA	\$ -	NRPA & IPRA Conf. Registration (J.Blake)
316	Misc. Other Services		\$ 26,300	
		BGI Fitness	\$ 1,200	Town Hall Fitness Equipment Maintenance
		B&R Services	\$ 5,000	Seasonal Port-O-Let Rentals (All Parks)
		Delta Water	\$ 600	Watermill Splash Pad Bacteriological Tests (20 Weeks @ \$30/wk)
		TBD	\$ 12,500	HVAC Service Contract & Repairs (All Facilities)
		Indy Electric	\$ 6,000	Electrical Repairs (All Parks)
		Koorsen	\$ 1,000	Annual Fire Extinguisher Inspection
319	Irrigation/Lighting	A Cut n' Edge	\$ 3,000	Irrigation Systems (Repairs, Service, Start-Up & Winterization)
326	Cellular Phones	Verizon	\$ 10,500	Mobile Phones & Air Cards (Senior Mgmt. & Grounds)
332	Legal Notices	HC Flyer	\$ 500	Notice to Bidders (Danville Republican & Indianapolis Star)
340	Insurance		\$ -	

**Parks Department - General (101.09) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
349	Landscaping Services		\$ 70,000	
		A-Cut-N-Edge	\$ 50,000	Landscape Maintenance (All Parks)
		Various	\$ 3,200	Riparian Area Restoration (Arbuckle Acres)
		Various	\$ 1,800	Admin. Office Seasonal Plantings
		Various	\$ 15,000	Replacement Landscape Plantings (All Parks)
361	Mowing Services	A Cut n' Edge	\$ 78,000	Mowing Contract (All Parks)
374	Uniform Rental/Cleaning	Cintas	\$ 4,500	Parks Maintenance Staff Uniforms (Full-Time & Seasonal)
390	Pollinator/Rain Garden Maint.		\$ 8,500	Pollinator Garden & Rain Garden Maintenance (All Parks)
394	Arbor/Forestry Management		\$ 35,000	
		ABC Tree	\$ 25,000	Tree removal along B&O Trail, Arbuckle Acres & White Lick Creek (Asset Protection)
		Woody's	\$ 10,000	Tree Replacement (Urban Forestry Mgmt Plan)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		\$ 296,785	
442	Misc. Cap. Expenses		\$ 104,000	
		TBD	\$ 5,000	Community Service Project Grants (Scouts, Civic Orgs., Volunteers, etc.)
		Security Pros	\$ 35,000	Surveillance Improvements at B&O Trail Tunnels & Green Street HAWK
492	Park Capital Projects		\$ 32,000	
			\$ 22,400	Park Bench Replacement and ADA Access at Arbuckle Acres (Qty. 14 @ \$1,600/location)
			\$ 9,600	Park Bench Replacement and ADA Access at Williams Park (Qty. 6 @ \$1,600/location)
<b>400</b>	<b>Total Capital Outlays</b>		\$ 136,000	
	<b>Grand Total 101.09 Budget</b>		\$ 1,072,929	

**IT Department - General (101.10) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
227	Computer Supplies	\$ 3,222	\$ 4,043	\$ 3,796	\$ 5,000	\$ 5,000	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 3,222</b>	<b>\$ 4,043</b>	<b>\$ 3,796</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0%</b>	<b>\$ -</b>
309	Consulting Fees	\$ 20,611	\$ 21,368	\$ 23,310	\$ 24,375	\$ 24,375	0%	\$ -
324	Telephone	\$ 15,807	\$ 14,741	\$ 15,910	\$ 17,050	\$ 15,425	-10%	\$ (1,625)
364	Computer Support/Maintenance	\$ 39,577	\$ 34,182	\$ 40,030	\$ 47,940	\$ 36,435	-24%	\$ (11,505)
365	Computer Support/Maintenance - Police	\$ 27,443	\$ 22,944	\$ 18,168	\$ 22,261	\$ 21,951	-1%	\$ (310)
366	Computer Support/Maintenance - Development Services	\$ 21,429	\$ 17,981	\$ 21,766	\$ 30,651	\$ 35,310	15%	\$ 4,659
367	Computer Support/Maintenance - Clerk Treasurer	\$ 13,121	\$ 12,577	\$ 12,030	\$ 12,437	\$ 12,419	0%	\$ (18)
368	Computer Support/Maintenance - Fleet Maintenance	\$ 850	\$ 566	\$ 1,002	\$ 1,266	\$ 1,930	52%	\$ 664
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 138,837</b>	<b>\$ 124,359</b>	<b>\$ 132,216</b>	<b>\$ 155,980</b>	<b>\$ 147,845</b>	<b>-5%</b>	<b>\$ (8,135)</b>
	<b>Grand Total 101.10 Budget</b>	<b>\$ 142,059</b>	<b>\$ 128,402</b>	<b>\$ 136,012</b>	<b>\$ 160,980</b>	<b>\$ 152,845</b>	<b>-5%</b>	<b>\$ (8,135)</b>

**IT Department - General (101.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
227	Computer Supplies		\$ 5,000	
		Various	\$ 1,000	Replacement keyboards, batteries, mice, etc. (\$4,000/4)
		Various	\$ 4,000	Replacement/new monitors, hard drives, printers (\$16,000/4)
<b>200</b>	<b>Total Supplies</b>		<b>\$ 5,000</b>	
309	Consulting Fees	Cyberian	\$ 24,375	IT Support Contract (\$97,500/4)
324	Telephone		\$ 15,425	
		Everstream	\$ 6,375	Fiber maintenance and internet (\$30,000 -- Town's 85% portion is \$25,500/4, BFT has other 15%); includes Mecca fiber connection for Police & Fire
		AT&T	\$ 4,050	Landline service for elevators/fire alarms (\$11,800/4)+ AT&T Uverse at Police Training Facility \$1,100 [101.01.324 Only]
		AXIA	\$ 5,000	Phone system (\$20,000/4)
364	Computer Support/Maintenance		\$ 36,435	
		Steele Benefits	\$ 2,179	HR: Steele benefits management for open enrollment, ACA reporting, etc.; There is a \$1,500 renewal fee, \$750 ACA fee and annual cost of \$7,500 = \$9,750 total cost (\$9,750: Town's 67% portion is \$6,533/3; BFT has 33% of total)
		HR Solutions	\$ -	HR: Removed, not needed for 2021
		BambooHR	\$ 3,520	HR: BambooHR HRIS System (\$10,558/3)
		XpertHR	\$ 1,100	HR: Online training & resources (\$3,300/3)
		RefLynk	\$ 120	HR: Professional reference checks - recruitment (\$350/3)
		SlickText	\$ 320	HR: Text messaging communication tool (\$950/3)
		HelloSign	\$ 160	HR: E-signature platform (\$480/3)
		Instructure	\$ 2,760	HR: Bridge Learning Management System (\$8,270/3)
		Cyberian	\$ 425	Vmware [Virtualization software] Maintenance (\$1,500: Town's 85% portion is \$1,275/3; BFT has 15% of Total)
		Cyberian	\$ 822	Maintenance - Veeam Backup Software (\$2,900: Town's 85% portion is \$2,465/3; BFT has 15% of Total)
		MCCi	\$ 10,266	Laserfiche annual maintenance and support (\$20,000 maintenance + \$3,300 misc support = \$23,300 then divide by 3)+ \$2,500 Police Mx support - 101.10.364 only - <b>(AMOUNT ENTERED BY TOWN BASED ON CONTRACT)</b>
		Mojo Help Desk	\$ 200	MOJO Helpdesk (\$600/3)
		Cyberian	\$ 1,133	Cyberian after hours labor and project cost including security, firmware, and other upgrades (\$4,000: Town's 85% portion is \$3,400/3; BFT has 15%)
		Cyberian	\$ 355	Cisco Smartnet Mx (\$1,250: Town's 85% portion is \$1,063/3; BFT has 15%) - Network device maintenance, WiFi units, and one switch
		Cyberian	\$ 334	Network device maintenance, WiFi units, and one switch [\$1,000/3]
		Cyberian	\$ 992	Netsure coverage, warranty for backup SAN and server (\$3,500: Town's 85% portion is \$2,975/3; BFT has 15% of Total)
		Cyberian	\$ 383	New Core Stack SMARTnet (\$1,350: Town's 85% portion is \$1,148/3; BFT has 15% of total)
		Cyberian	\$ -	Cylance, Labtech PC Agents, and adding Huntress (\$16,000/3) [Moved to 402.10.227]
		Cyberian	\$ 400	Barracuda Web Filter Updates (\$1,200/3)
		Cyberian	\$ 234	Route By Sender Email Application for dual exchange server environment (\$700/3).
		Barracuda	\$ 3,866	Barracuda Email Archiver or replacement solution (\$5450/3 + \$2,050 for police portion - 101.01.364 only)
		GoDaddy	\$ 200	GoDaddy (Brownsburg.org Website hosting service \$600/3)
		CivicPlus	\$ 2,000	Comm: Website annual maintenance (\$6000/3) - Increase due to moving to new website

**IT Department - General (101.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
		Swagit	\$ 3,000	Comm: Live streaming and video recording of public meetings (\$9,000/3)
		Adobe	\$ 1,000	Comm: Adobe creative cloud design software, 2 seats (\$3,000/3)
		iStock	\$ -	Comm: Removed, no longer needed
		Envato	\$ -	Comm: Removed, no longer needed
		Mailchimp	\$ 500	Comm: Email marketing software (\$1500/3)
		Site Improve	\$ -	Comm: Removed, no longer needed
		Cyberian/ Various	\$ -	Misc unknown computer support/maintenance, unexpected renewal increases (\$15,000/3) [Moved to 402.10.392]
		Cisco	\$ 166	Cisco AnyConnect Plus License for mobile device remote access [\$500/3]
365	Computer Support/Maintenance - Police		\$ 21,951	
		TransUnion	\$ 2,700	PD: Software for Investigations - Rate Increase
		Leadsonline	\$ 2,848	PD: Software for Investigations
		Innovative Data	\$ 3,100	PD: Power DMS software
		GuardianTrack	\$ 1,481	PD: Guardian Tracking software
		Aladtec	\$ 4,000	PD: Aladtec software - Decrease
		Agency 360	\$ 1,200	PD: FTO program software/tech-support
		Open Text	\$ 840	PD: Forensic Software for Investigations
		Porter Lee	\$ 1,158	PD: Reactivated BEAST Property Module-Software
		FARO Tech	\$ 2,495	PD: Accident Reconstruction/Crime Scene Software
		K9 Tracker	\$ 504	PD: Creative Design Software (K9 track.com)
		Diverse Comp	\$ 1,625	PD: eAgent advanced authentication
366	Computer Support/Maintenance - Development Services		\$ 35,310	
		ESRI	\$ 9,667	DS: ESRI Enterprise License (Annual Fee)[\$29,000/3]
		Schneider Corp.	\$ 3,500	DS: Beacon (Annual Support & Maint.)[\$10,500/3]
		Schneider Corp.	\$ 7,667	DS: Beacon (Annual Web Hosting) [\$23,000/3]
		Schneider Corp.	\$ 83	DS: Geogear - Editor (Annual Maint.) [\$250/3]
		Schneider Corp.	\$ 83	DS: Geogear - Navigator (Annual Maint.) [\$250/3]
		Schneider Corp.	\$ 400	DS: ArcGIS Server WFS Hosting [\$1,200/3]
		CitizenServe	\$ 11,667	DS: Permit/Inspection/Planning/Compliance Software (Annual Support & Maint.)--Replaced enerGov [\$35,000/3]
		Adobe	\$ 400	DS: Two Subscriptions - Adobe Creative Cloud suite [\$1,200/3]
		ESRI	\$ 167	DS: ESRI Business Analyst (Economic Development) [\$500/3]
		ESRI	\$ 133	DS: ESRI Community Analyst (Economic Development) [\$400/3]
		Microsoft	\$ 210	DS: Microsoft Office 365 for iPad (9 @ \$69.99 each) [\$630/3]
		Schneider Corp.	\$ 1,333	DS: ArcGIS Enterprise Server (Amazon Web Services Server \$3,500; Web Certificate \$500) [\$4,000/3]
367	Computer Support/Maintenance - Clerk Treasurer		\$ 12,419	
		Frey-BUCS	\$ 3,123	Clerk: BUCS Annual & BUCS Crystal Reports Support (\$11,021 total; BFT has 15%, Town has 85% of balance, or 9,369/3)
		Frey-CHIPS	\$ 2,110	Clerk: CHIPS Annual/CHIPS Web Hosting/CHIPS Crystal Support, (\$6329 total; BFT has 15%, Town has 85% of balance, or 5380/3)
		Frey-CUBIC	\$ 4,455	Clerk: CUBIC Annual/CUBIC Internet Hosting/CUBIC Crystal Support (\$13,365/3)
		Frey-XDBC	\$ 231	Clerk: XDBC Support (\$693/3)
		Elements	\$ 2,500	Clerk: \$7500/3 Changing to Elements - Checking on price

**IT Department - General (101.10) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
368	Computer Support/Maintenance - Fleet Maintenance		\$ 1,930	
		AllData	\$ 500	Fleet: Fleet Maintenance IT Support contract (\$1,500/3)
		Gilbarco	\$ 200	Fleet: Gasboy Fuel Software (\$525/3)
			\$ 320	Fleet: Matco Tools Vehicle Scan Tool (\$926/3)
		Ford	\$ 290	Fleet: Ford Diagnostics Software (\$850/3)
		International	\$ 620	Fleet: International Software (\$1850/3) *New
300	<b>Total Other Services &amp; Charges</b>		\$ 147,845	
	<b>Grand Total 101.10 Budget</b>		\$ 152,845	

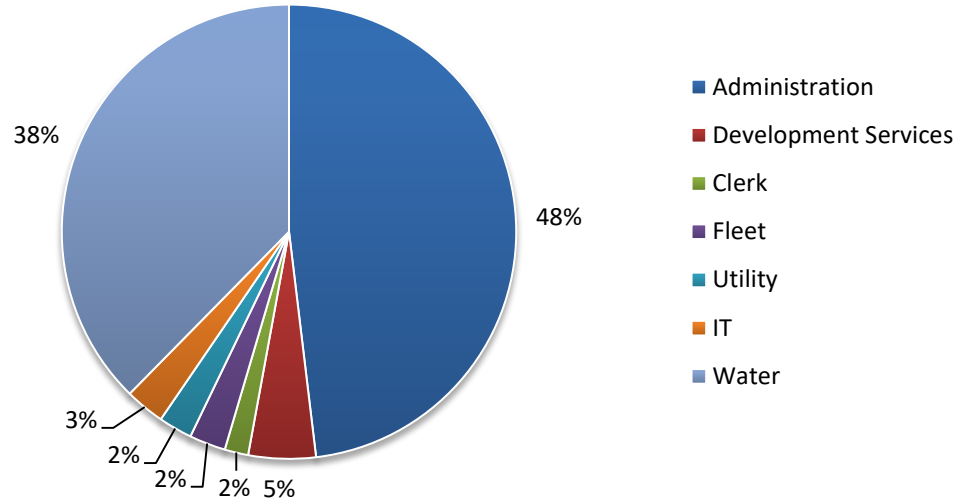
**Tab 5:**

Water Operating Fund Budget (601)

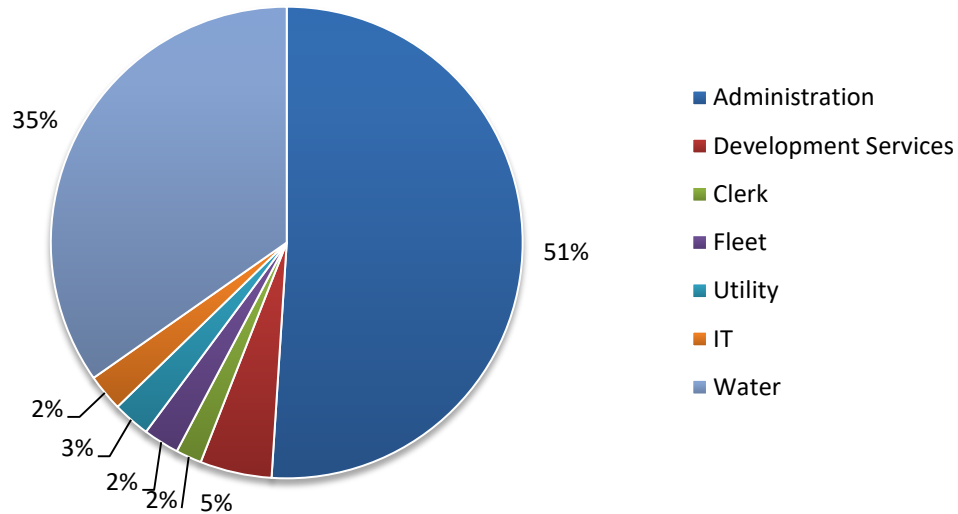
# Water Operating Fund (601)

	2017 Actual
Administration	\$ 1,934,073
Development Services	\$ 192,594
Clerk	\$ 67,516
Fleet	\$ 103,775
Utility	\$ 96,407
IT	\$ 113,542
Water	\$ 1,513,372

## 2017 Actual

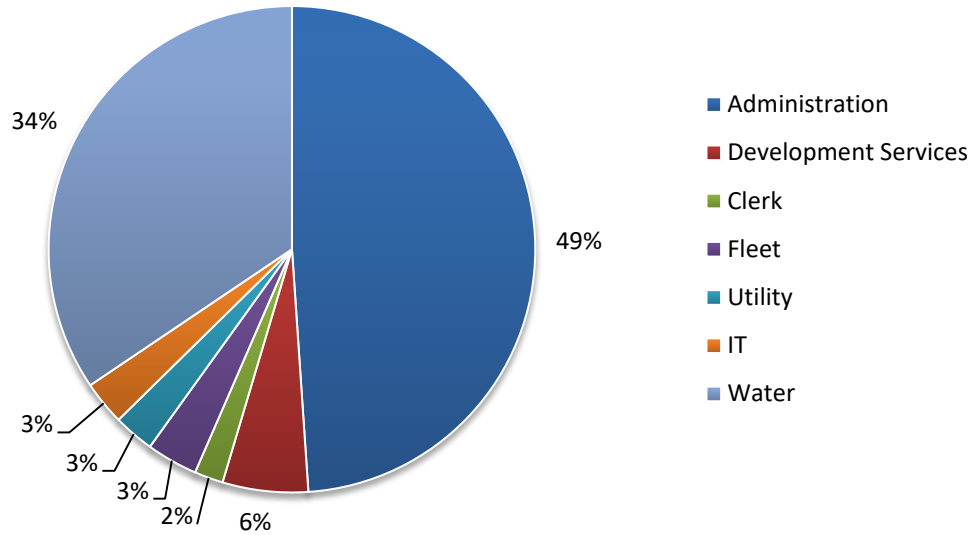


## 2018 Actual



	2018 Actual
Administration	\$ 2,128,407
Development Services	\$ 204,938
Clerk	\$ 73,923
Fleet	\$ 102,650
Utility	\$ 106,700
IT	\$ 105,740
Water	\$ 1,448,690

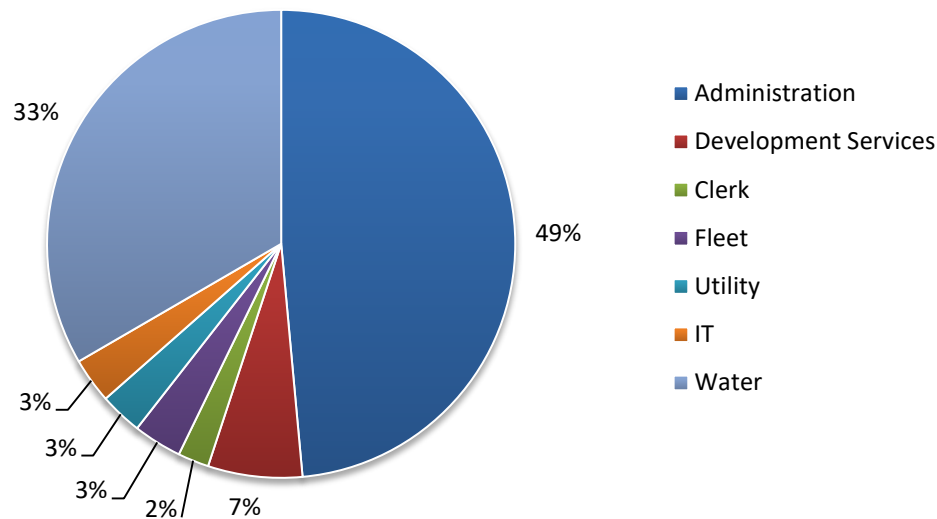
### 2019 Actual



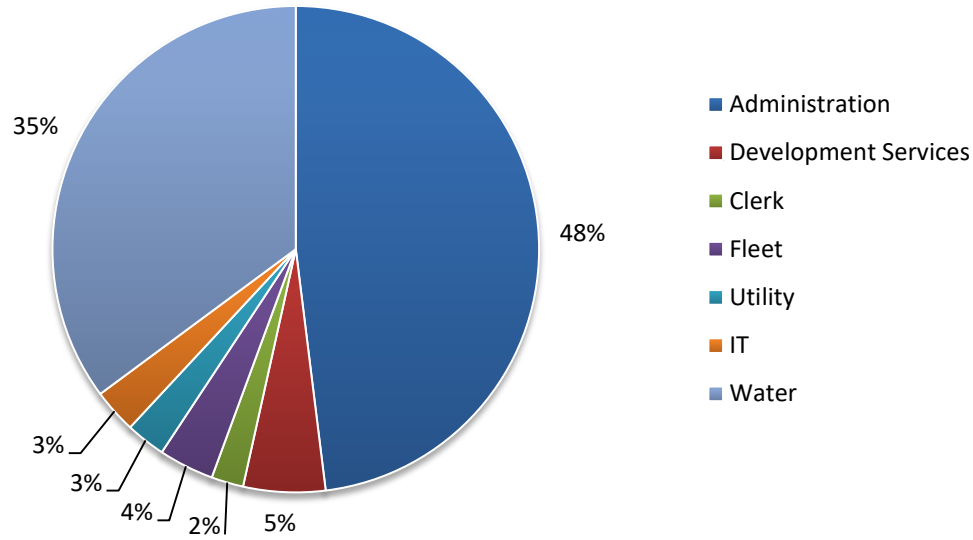
2019 Actual	
Administration	\$ 1,964,135
Development Services	\$ 228,108
Clerk	\$ 76,787
Fleet	\$ 136,708
Utility	\$ 108,712
IT	\$ 117,460
Water	\$ 1,382,839

### 2020 Budget

2020 Budget	
Administration	\$ 2,075,104
Development Services	\$ 278,484
Clerk	\$ 91,656
Fleet	\$ 143,432
Utility	\$ 125,661
IT	\$ 133,716
Water	\$ 1,426,842

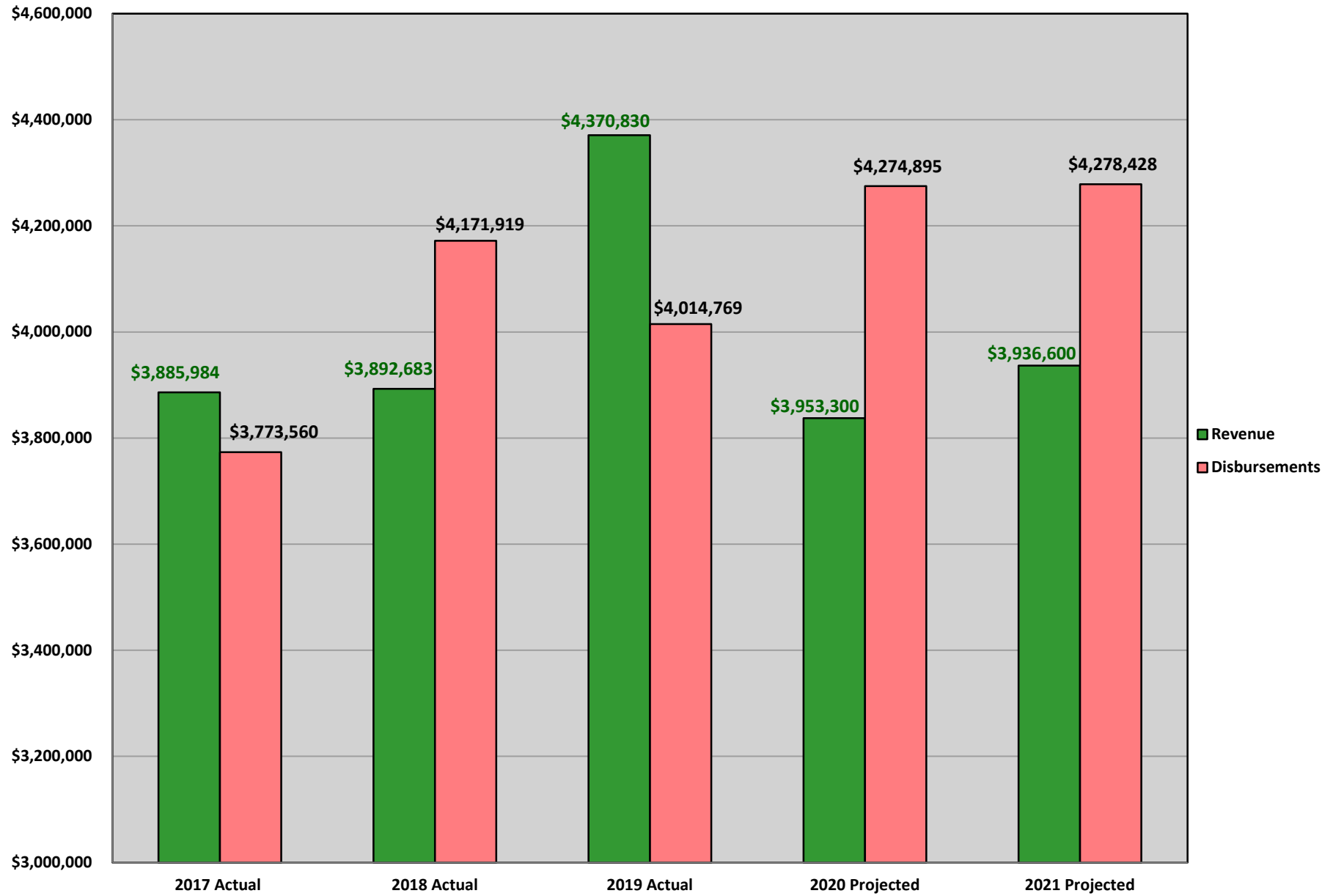


### 2021 Proposed

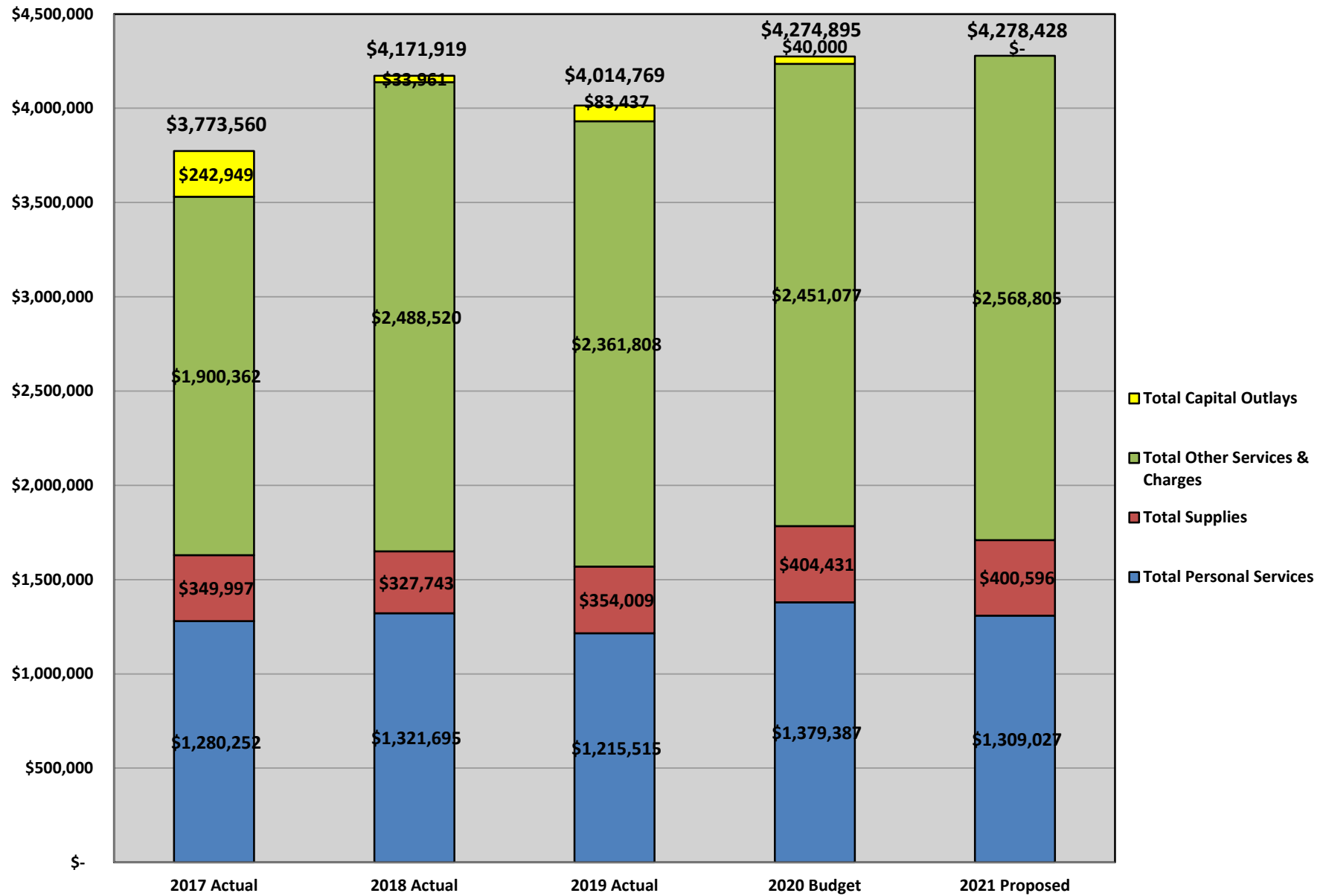


	2021 Proposed
Administration	\$ 2,055,183
Development Services	\$ 233,012
Clerk	\$ 91,138
Fleet	\$ 156,938
Utility	\$ 112,877
IT	\$ 125,592
Water	\$ 1,503,686

## Water Operating Revenue vs Disbursements



### Water Fund Yearly Comparison



**BUDGET REPORT - 601 - WATER FUND**

<b>Account Number</b>	<b>Account Description</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
100	TOTAL SALARIES/BENEFITS	\$ 1,280,252	\$ 1,321,695	\$ 1,215,515	\$ 1,379,387	\$ 1,309,027	-5%	\$ (70,360)
200	TOTAL SUPPLIES	\$ 349,997	\$ 327,743	\$ 354,009	\$ 404,431	\$ 400,596	-1%	\$ (3,835)
300	TOTAL SERVICES	\$ 1,900,362	\$ 2,488,520	\$ 2,361,808	\$ 2,451,077	\$ 2,568,805	5%	\$ 117,728
400	TOTAL CAPITAL EXP	\$ 242,949	\$ 33,961	\$ 83,437	\$ 40,000	\$ -	-100%	\$ (40,000)
	<b>GRAND TOTALS WATER FUND</b>	<b>\$ 3,773,560</b>	<b>\$ 4,171,919</b>	<b>\$ 4,014,769</b>	<b>\$ 4,274,895</b>	<b>\$ 4,278,428</b>	<b>0%</b>	<b>\$ 3,533</b>

**Development Services - Water (601.02) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
114	Administrative Assistants	\$ 15,591	\$ 9,771	\$ 14,902	\$ 15,393	\$ 11,776	-23%	\$ (3,617)
115	Bldg. Commissioners Pay	\$ 28,883	\$ 25,865	\$ 26,223	\$ 26,051	\$ 26,617	2%	\$ 566
116	APC-BZA Members	\$ 2,395	\$ 2,247	\$ 2,793	\$ 4,152	\$ 4,152	0%	\$ -
117	Director Pay (Director & Asst Director)	\$ 17,019	\$ 15,033	\$ 15,321	\$ 15,320	\$ 15,700	2%	\$ 380
118	Planners (P1, P2, & Senior Planner)	\$ 26,032	\$ 19,218	\$ 23,359	\$ 28,802	\$ 9,808	-66%	\$ (18,994)
120	Building Inspectors Pay	\$ 22,629	\$ 16,872	\$ 19,640	\$ 19,667	\$ 20,060	2%	\$ 393
121	Intern Pay	\$ -	\$ -	\$ -	\$ 2,496	\$ -	-100%	\$ (2,496)
123	Overtime Pay	\$ 625	\$ 272	\$ 879	\$ 3,969	\$ 1,500	-62%	\$ (2,469)
127	Time In Service Pay	\$ 767	\$ 104	\$ -	\$ -	\$ 1,261	N/A	\$ 1,261
128	Compliance Coordinator Pay	\$ 7,972	\$ 7,249	\$ 7,048	\$ 8,223	\$ 3,952	-52%	\$ (4,271)
130	FICA/Medicare	\$ 7,649	\$ 7,679	\$ 8,299	\$ 9,174	\$ 7,172	-22%	\$ (2,002)
131	Employee Health Insurance	\$ 32,628	\$ 35,742	\$ 42,424	\$ 44,531	\$ 40,021	-10%	\$ (4,510)
132	PERF	\$ 11,252	\$ 11,486	\$ 12,166	\$ 13,152	\$ 10,500	-20%	\$ (2,652)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 2,697	\$ -	-100%	\$ (2,697)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ 360	N/A	\$ 360
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 173,441</b>	<b>\$ 151,536</b>	<b>\$ 173,053</b>	<b>\$ 193,626</b>	<b>\$ 152,879</b>	<b>-21%</b>	<b>\$ (40,747)</b>
211	Stationary/Printing	\$ 125	\$ -	\$ 265	\$ 750	\$ 750	0%	\$ -
221	Postage	\$ -	\$ -	\$ 3	\$ 578	\$ 625	8%	\$ 48
223	Office Supplies	\$ 490	\$ 544	\$ 265	\$ 1,031	\$ 938	-9%	\$ (94)
224	Other Supplies	\$ 2,019	\$ 1,610	\$ 784	\$ 2,539	\$ 2,000	-21%	\$ (539)
226	Fuel	\$ 1,251	\$ 2,022	\$ 1,610	\$ 2,063	\$ 2,063	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 3,885</b>	<b>\$ 4,177</b>	<b>\$ 2,927</b>	<b>\$ 6,960</b>	<b>\$ 6,375</b>	<b>-8%</b>	<b>\$ (585)</b>
300	Recording Fees	\$ 143	\$ 132	\$ 38	\$ 250	\$ 250	0%	\$ -
303	Background / Physical / Drug Test	\$ 53	\$ 113	\$ 40	\$ 250	\$ 125	-50%	\$ (125)
309	Consulting Fees	\$ 5,445	\$ 39,031	\$ 40,283	\$ 53,000	\$ 61,750	17%	\$ 8,750
313	Meeting/Conferences/ Training	\$ 3,124	\$ 3,085	\$ 5,830	\$ 3,845	\$ 2,795	-27%	\$ (1,050)
316	Misc. Other Services	\$ -	\$ -	\$ 336	\$ 1,281	\$ 1,281	0%	\$ -
323	Travel	\$ 2,743	\$ 3,644	\$ 2,565	\$ 5,050	\$ 2,925	-42%	\$ (2,125)
326	Cellular Phones	\$ 1,809	\$ 1,626	\$ 1,443	\$ 1,515	\$ 1,455	-4%	\$ (60)
332	Legal Notices	\$ 200	\$ 26	\$ 43	\$ 250	\$ 250	0%	\$ -
362	Copier Lease/Maintenance	\$ 537	\$ 617	\$ 713	\$ 875	\$ 938	7%	\$ 63
374	Uniform Rental/Cleaning	\$ 201	\$ 211	\$ 215	\$ 250	\$ 250	0%	\$ -
398	Subscription/Dues	\$ 1,011	\$ 739	\$ 624	\$ 2,015	\$ 1,740	-14%	\$ (275)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 15,267</b>	<b>\$ 49,225</b>	<b>\$ 52,129</b>	<b>\$ 68,581</b>	<b>\$ 73,758</b>	<b>8%</b>	<b>\$ 5,178</b>
	<b>Grand Total 601.02 Budget</b>	<b>\$ 192,594</b>	<b>\$ 204,938</b>	<b>\$ 228,108</b>	<b>\$ 269,167</b>	<b>\$ 233,012</b>	<b>-13%</b>	<b>\$ (36,155)</b>

**Development Services - Water (601.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Assistants		\$ 11,776	aa-b, aa-p (55% General, 15% Water, 10% Storm, 20% Sewer)
115	Bldg. Commissioners Pay		\$ 26,617	bc, bsc (50% General, 20% Water, 10% Storm, 20% Sewer)
116	APC-BZA Members		\$ 4,152	Est. 18 APC meetings @ \$720/meeting Est. 15 BZA meetings @ \$520/meeting [\$20,760 total]
117	Director Pay (Director & Asst Director)		\$ 15,700	dir & asst dir (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
118	Planners (P1, P2, & Senior Planner)		\$ 9,808	sp, p1 (45% General, 10% Water, 15% Storm, 20% Sewer, 10% EDIT)
120	Building Inspectors Pay		\$ 20,060	sin, in (50% General, 20% Water, 10% Storm, 20% Sewer)
121	Intern Pay		\$ -	
123	Overtime Pay		\$ 1,500	
127	Time In Service Pay		\$ 1,261	F. Wise (24yrs), J. Swalley (24yrs), T. Barker (16yrs), H. Wetzel (8yrs); includes FICA/Medicare/PERF impact
128	Compliance Coordinator Pay		\$ 3,952	cc (70% General, 10% Water, 10% Storm, 10% Sewer)
130	FICA/Medicare		\$ 7,172	
131	Employee Health Insurance	United Healthcare (UMR)	\$ 40,021	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 10,500	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 360	\$300 per month for DS Director (\$3,600 annually) -- (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 152,879</b>	
211	Stationary/Printing		\$ 750	
			\$ 250	Misc. Printing [\$1,000]
			\$ 500	Ordinance Revisions Printing [\$2,000]
221	Postage		\$ 625	Compliance, various notice and misc. mailings (appx. 3,000 mailings at various rates \$0.55, \$1.50 & \$7.85) [\$2,500 total] (Strategic Plan 1.4.1)
223	Office Supplies		\$ 938	
			\$ 938	\$375/person (10 employees) [\$3,750 total]
224	Other Supplies		\$ 2,000	
			\$ 125	Emergency Ops. (identifying unsafe buildings) [\$500] (Strategic Plan 7.5.1)
			\$ 425	2018 Mech. Code Book / 2020 Res. Code Book / 2018 Ele. Code Book / Misc. Code Books [\$1,700]
			\$ -	Standup desks (4) \$500 each [\$2,000] -- REMOVED PER TOWN MANAGER
			\$ 250	PPE (masks, gloves, shoe covers, etc.) [\$2,500] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 250	Misc. supplies [\$1,000]
			\$ 250	Clothing [\$2,000] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 700	Apple iPad Pro 12.9"   Keyboard/case   Protection - sp & dir \$1,400 each [\$2,800]
226	Fuel		\$ 2,063	Est. 3,300 Gallons Gas @ \$2.50 /gal. [\$8,252 total, split General, Water, Stormwater, Sewer]
<b>200</b>	<b>Total Supplies</b>		<b>\$ 6,375</b>	
300	Recording Fees		\$ 250	APC & BZA Commitments [\$1,000 total]
303	Background / Physical / Drug Test		\$ 125	New hires [\$500 total]

**Development Services - Water (601.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
309	Consulting Fees		\$ 61,750	
			\$ 25,000	APC Reimbursement Account - Traffic Engineering [\$100,000 total; \$25,000 per fund]
			\$ 500	ADA Site Review Inspections [\$2,000 total]
			\$ 6,250	Housing Study Update [\$25,000 total]
			\$ 11,250	Inspections (Infrastructure & Building) [\$45,000 total] Expense offset by corresponding revenue (Strategic Plan 6.4.1.1)
			\$ 6,250	Misc. Consulting [\$25,000 total]
		TBD	\$ 5,000	GIS Data Development [\$20,000 total] (Strategic Plan 6.1.1.3 / 6.1.1.4)
			\$ 1,250	Misc. Special Inspection [\$5,000 total]
			\$ 6,250	Annual Traffic Count Program (3 yr. program to collect timely traffic data) (Comp. Plan Action Item - Traffic Data Collection Program) [\$25,000 total]
313	Meeting/Conferences/ Training		\$ 2,795	
			\$ 350	dir - APA / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 300	bc - IABO Conf. / ADA / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 300	bsc - Exam fees / IABO Conf. / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 63	aa-p - Misc. \$250 [\$250 total] (Strategic Plan 9.6.2.2)
			\$ 125	aa-b - Permit TECH / Misc. \$500 [\$500 total] (Strategic Plan 9.6.2.2)
			\$ 350	sp - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 250	in - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 325	cc - Code Enforcement Conf. / Misc. [\$1,300 total] (Strategic Plan 9.6.9.2.2)
			\$ 350	p1 - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 132	APC & BZA training [\$528 total] (Strategic Plan 1.1.1.1. / 1.2.1.1)
316	Misc. Other Services		\$ 1,281	Compliance abatements [\$5,125 total] (Strategic Plan 1.4.1.2 / 2.5.1.2)
323	Travel		\$ 2,925	
			\$ 500	dir - APA / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bsc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 25	aa-p - Misc. [\$100 total]
			\$ 25	aa-b - Misc. [\$100 total]
			\$ 500	sp - APA or ESRI / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	in - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 375	cc - Code Enforcement Conf. - travel / lodging / meals [\$1,500 total] (Strategic Plan 9.6.2.2)
			\$ 500	p1 - APA / APA-IN - travel / lodging / meals [\$2,000] (Strategic Plan 9.6.2.2)

**Development Services - Water (601.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
326	Cellular Phones	Verizon	\$ 1,455	
			\$ 270	dir - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	bc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 105	sp - \$35/mth. air card [\$420]
			\$ 270	sin - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	in - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	cc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
332	Legal Notices		\$ 250	Various Ordinance Changes [\$1,000 total]
362	Copier Lease/Maintenance		\$ 938	Rental of Canon large format scanner/copier/printer for Town Hall [\$3,750 total]
374	Uniform Rental/Cleaning		\$ 250	[\$1,000 total]
398	Subscription/Dues		\$ 1,740	
			\$ 75	CISEC (\$75 per - in, sin, bc, bsc) [\$300 total]
			\$ 38	CESSWI (\$75 per - in, sin) [\$150 total]
			\$ 40	IABO (\$40 per - in, sin, bsc, bc) [\$160 total]
			\$ 40	INAFSM (\$160 per - bc) [\$160 total]
			\$ 53	ASFPM (\$210 per - bc) [\$210 total]
			\$ 25	IAEI (\$100 per - bc) [total \$100]
			\$ 325	ICC (\$156 per - bc, bsc, sin, in, cc) & Cert. Renewals [total \$1,300]
			\$ 25	MS4 (\$50 per -bc, bsc) [total \$100]
			\$ 20	Floodplain (\$40 per - bc, bsc) [total \$80]
			\$ 450	APA & AICP (\$700 - dir, \$600 - sp, \$500 - p1) [\$1,800 total]
			\$ 61	IGIC [\$245 total]
			\$ 75	US Green Building Council [\$300 total]
			\$ 125	Misc. & Building Services Coordinator [\$500 total]
			\$ 389	ICC premium ACCES subscription [\$1,555 total]
300	<b>Total Other Services &amp; Charges</b>		\$ 73,758	
	<b>Grand Total 601.02 Budget</b>		\$ 233,012	

**Clerk Treasurer - Water (601.05) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
111	Clerk Treasurer Pay	\$ 17,088	\$ 14,944	\$ 14,859	\$ 15,800	\$ 15,800	0%	\$ -
112	Deputy Pay	\$ 21,945	\$ 24,849	\$ 28,200	\$ 33,600	\$ 33,600	0%	\$ -
114	Payroll Specialist	\$ 2,418	\$ 822	\$ -	\$ -	\$ -	N/A	\$ -
123	Overtime Pay	\$ 145	\$ 72	\$ 81	\$ 600	\$ 500	-17%	\$ (100)
127	Time In Service Pay	\$ 172	\$ 96	\$ -	\$ -	\$ 477	N/A	\$ 477
130	FICA/Medicare	\$ 2,841	\$ 2,917	\$ 3,042	\$ 3,859	\$ 3,854	0%	\$ (5)
131	Employee Health Insurance	\$ 14,397	\$ 14,856	\$ 16,397	\$ 17,211	\$ 18,065	5%	\$ 854
132	PERF	\$ 3,417	\$ 4,550	\$ 4,832	\$ 5,650	\$ 5,642	0%	\$ (8)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 886	\$ -	-100%	\$ (886)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 62,423</b>	<b>\$ 63,106</b>	<b>\$ 67,411</b>	<b>\$ 77,606</b>	<b>\$ 77,938</b>	<b>0%</b>	<b>\$ 332</b>
211	Stationary/Printing	\$ 312	\$ 274	\$ 188	\$ 500	\$ 400	-20%	\$ (100)
223	Office Supplies	\$ 154	\$ 90	\$ 177	\$ 500	\$ 300	-40%	\$ (200)
224	Other Supplies	\$ 67	\$ 17	\$ 77	\$ 150	\$ 150	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 533</b>	<b>\$ 381</b>	<b>\$ 442</b>	<b>\$ 1,150</b>	<b>\$ 850</b>	<b>-26%</b>	<b>\$ (300)</b>
313	Meeting/Conferences/ Training	\$ 1,163	\$ 1,565	\$ 842	\$ 5,500	\$ 5,500	0%	\$ -
315	Clerk-Treasurer Attorney Fees		\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
323	Travel	\$ 1,078	\$ 811	\$ 639	\$ 1,600	\$ 1,600	0%	\$ -
326	Cellular Phones	\$ 692	\$ 385	\$ 385	\$ 400	\$ 400	0%	\$ -
332	Legal Notices		\$ 73	\$ -	\$ 100	\$ 100	0%	\$ -
333	Municipal Code Update	\$ 1,100	\$ 124	\$ 124	\$ 2,000	\$ 2,000	0%	\$ -
340	Clerk-Treasurer Bond	\$ 313	\$ 1,099	\$ 313	\$ 400	\$ 400	0%	\$ -
374	Uniform Shirts	\$ 76	\$ -	\$ -	\$ 200	\$ 200	0%	\$ -
392	Contingency Expenses	\$ -	\$ 6,250	\$ -	\$ 1,500	\$ 950	-37%	\$ (550)
395	Election Costs	\$ -	\$ -	\$ 6,460	\$ -	\$ -	N/A	\$ -
398	Subscription/Dues	\$ 139	\$ 129	\$ 170	\$ 200	\$ 200	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 4,560</b>	<b>\$ 10,436</b>	<b>\$ 8,933</b>	<b>\$ 12,900</b>	<b>\$ 12,350</b>	<b>-4%</b>	<b>\$ (550)</b>
	<b>Grand Total 601.05 Budget</b>	<b>\$ 67,516</b>	<b>\$ 73,923</b>	<b>\$ 76,787</b>	<b>\$ 91,656</b>	<b>\$ 91,138</b>	<b>-1%</b>	<b>\$ (518)</b>

**Clerk Treasurer - Water (601.05) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
111	Clerk Treasurer Pay		\$ 15,800	79,000-45, 20, 25, 10
112	Deputy Pay		\$ 33,600	3 Deputies-45, 20, 25, 10 - 168,000
114	Payroll Specialist		\$ -	
123	Overtime Pay		\$ 500	2500-45, 20, 25, 10
127	Time In Service Pay		\$ 477	A.Kaytar (12yrs), A. Hathaway (4yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare		\$ 3,854	
131	Employee Health Insurance	UMR	\$ 18,065	
132	PERF		\$ 5,642	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 77,938</b>	
211	Stationary/Printing		\$ 400	\$1600/4
223	Office Supplies		\$ 300	\$1200/4
224	Other Supplies		\$ 150	
<b>200</b>	<b>Total Supplies</b>		<b>\$ 850</b>	
310	Accounting Fees (SBOA Audit)		\$ -	
313	Meeting/Conferences/ Training		\$ 5,500	
315	Clerk-Treasurer Attorney Fees		\$ 1,000	
323	Travel		\$ 1,600	
326	Cellular Phones	Verizon	\$ 400	2 cell phones; 1 air card
332	Legal Notices		\$ 100	
333	Municipal Code Update		\$ 2,000	
340	Clerk-Treasurer Bond		\$ 400	
374	Uniform Shirts		\$ 200	
392	Contingency Expenses		\$ 950	
395	Election Costs		\$ -	Budget again in 2023-\$25,000 for primary and general
398	Subscription/Dues		\$ 200	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 12,350</b>	
	<b>Grand Total 601.05 Budget</b>		<b>\$ 91,138</b>	

**IT Department - Water (601.10) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
227	Computer Supplies	\$ 2,584	\$ 1,473	\$ 2,816	\$ 5,000	\$ 5,000	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 2,584</b>	<b>\$ 1,473</b>	<b>\$ 2,816</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0%</b>	<b>\$ -</b>
309	Consulting Fees	\$ 22,485	\$ 23,310	\$ 23,310	\$ 24,375	\$ 24,375	0%	\$ -
324	Telephone	\$ 16,487	\$ 17,074	\$ 15,926	\$ 15,950	\$ 14,325	-10%	\$ (1,625)
364	Computer Support/Maintenance	\$ 36,588	\$ 32,823	\$ 40,610	\$ 43,688	\$ 31,883	-27%	\$ (11,805)
366	Computer Support/Maintenance - Development Services	\$ 21,428	\$ 17,981	\$ 21,766	\$ 30,649	\$ 35,310	15%	\$ 4,661
367	Computer Support/Maintenance - Clerk Treasurer	\$ 13,121	\$ 12,577	\$ 12,030	\$ 12,437	\$ 12,419	0%	\$ (18)
368	Computer Support/Maintenance - Fleet Maintenance	\$ 850	\$ 500	\$ 1,002	\$ 1,617	\$ 2,280	41%	\$ 663
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 110,959</b>	<b>\$ 104,266</b>	<b>\$ 114,643</b>	<b>\$ 128,716</b>	<b>\$ 120,592</b>	<b>-6%</b>	<b>\$ (8,124)</b>
	<b>Grand Total 601.10 Budget</b>	<b>\$ 113,542</b>	<b>\$ 105,740</b>	<b>\$ 117,460</b>	<b>\$ 133,716</b>	<b>\$ 125,592</b>	<b>-6%</b>	<b>\$ (8,124)</b>

**IT Department - Water (601.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
227	Computer Supplies		\$ 5,000	
			\$ 1,000	Replacement keyboards, batteries, mice, etc. (\$4,000/4)
			\$ 4,000	Replacement/new monitors, hard drives, printers (\$16,000/4)
200	<b>Total Supplies</b>		\$ 5,000	
309	Consulting Fees		\$ 24,375	IT Support Contract (\$97,500/4)
324	Telephone		\$ 14,325	
		Everstream	\$ 6,375	Fiber maintenance and internet (\$30,000 -- Town's 85% portion is \$25,500/4, BFT has other 15%); includes Mecca fiber connection for Police & Fire
		AT&T	\$ 2,950	Landline service for elevators/fire alarms (\$11,800/4)
		AXIA	\$ 5,000	Phone system (\$20,000/4)
364	Computer Support/Maintenance		\$ 31,883	
		Steele Benefits	\$ 2,179	HR: Steele benefits management for open enrollment, ACA reporting, etc.; There is a \$1,500 renewal fee, \$750 ACA fee and annual cost of \$7,500 = \$9,750 total cost (\$9,750: Town's 67% portion is \$6,533/3; BFT has 33% of total)
		HR Solutions	\$ -	HR: Removed, not needed for 2021
		BambooHR	\$ 3,520	HR: BambooHR HRIS System (\$10,558/3)
		XperthR	\$ 1,100	HR: Online training & resources (\$3,300/3)
		RefLynk	\$ 120	HR: Professional reference checks - recruitment (\$350/3)
		SlickText	\$ 320	HR: Text messaging communication tool (\$950/3)
		HelloSign	\$ 160	HR: E-signature platform (\$480/3)
		Instructure	\$ 2,760	HR: Bridge Learning Management System (\$8,270/3)
		Cyberian	\$ 425	Vmware [Virtualization software] Maintenance (\$1,500: Town's 85% portion is \$1,275/3; BFT has 15% of Total)
		Cyberian	\$ 822	Maintenance - Veeam Backup Software (\$2,900: Town's 85% portion is \$2,465/3; BFT has 15% of Total)
		MCCI	\$ 7,766	Laserfiche annual maintenance and support (\$20,000 maintenance + \$3,300 misc support = \$23,300 then divide by 3)+ \$2,500 Police Mx support - 101.10.364 only - <b>(AMOUNT ENTERED BY TOWN BASED ON CONTRACT)</b>
		Mojo Help Desk	\$ 200	MOJO Helpdesk (\$600/3)
		Cyberian	\$ 1,133	Cyberian after hours labor and project cost including security, firmware, and other upgrades (\$4,000: Town's 85% portion is \$3,400/3; BFT has 15%)
		Cyberian	\$ 354	Cisco Smartnet Mx (\$1,250: Town's 85% portion is \$1,063/3; BFT has 15%) - Network device maintenance, WiFi units, and one switch
		Cyberian	\$ 333	Network device maintenance, WiFi units, and one switch [\$1,000/3]
		Cyberian	\$ 992	Netsure coverage, warranty for backup SAN and server (\$3,500: Town's 85% portion is \$2,975/3; BFT has 15% of Total)
		Cyberian	\$ 383	New Core Stack SMARTnet (\$1,350: Town's 85% portion is \$1,148/3; BFT has 15% of total)
		Cyberian	\$ -	Cylance, Labtech PC Agents, and adding Huntress (\$16,000/3) [Moved to 402.10.227]
		Cyberian	\$ 400	Barracuda Web Filter Updates (\$1,200/3)
		Cyberian	\$ 233	Route By Sender Email Application for dual exchange server environment (\$700/3).
		Barracuda	\$ 1,816	Barracuda Email Archiver or replacement solution (\$5450/3 + \$2,050 for police portion - 101.01.364 only)
		GoDaddy	\$ 200	GoDaddy (Brownsburg.org Website hosting service \$600/3)
		CivicPlus	\$ 2,000	Comm: Website annual maintenance (\$6000/3) - Increase due to moving to new website
		Swagit	\$ 3,000	Comm: Live streaming and video recording of public meetings (\$9,000/3)

**IT Department - Water (601.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
		Adobe	\$ 1,000	Comm: Adobe creative cloud design software, 2 seats (\$3,000/3)
		iStock	\$ -	Comm: Removed, no longer needed
		Envato	\$ -	Comm: Removed, no longer needed
		Mailchimp	\$ 500	Comm: Email marketing software (\$1500/3)
		Site Improve	\$ -	Comm: Removed, no longer needed
		Cyberian/ Various	\$ -	Misc unknown computer support/maintenance, unexpected renewal increases (\$15,000/3) [Moved to 402.10.392]
		Cisco	\$ 167	Cisco AnyConnect Plus License for mobile device remote access [\$500/3]
366	Computer Support/Maintenance - Development Services		\$ 35,310	
		ESRI	\$ 9,667	DS: ESRI Enterprise License (Annual Fee)[\$29,000/3]
		Schneider Corp.	\$ 3,500	DS: Beacon (Annual Support & Maint.)[\$10,500/3]
		Schneider Corp.	\$ 7,667	DS: Beacon (Annual Web Hosting) [\$23,000/3]
		Schneider Corp.	\$ 83	DS: Geogear - Editor (Annual Maint.) [\$250/3]
		Schneider Corp.	\$ 83	DS: Geogear - Navigator (Annual Maint.) [\$250/3]
		Schneider Corp.	\$ 400	DS: ArcGIS Server WFS Hosting [\$1,200/3]
		CitizenServe	\$ 11,667	DS: Permit/Inspection/Planning/Compliance Software (Annual Support & Maint.)--Replaced enerGov [\$35,000/3]
		Adobe	\$ 400	DS: Two Subscriptions - Adobe Creative Cloud suite [\$1,200/3]
		ESRI	\$ 167	DS: ESRI Business Analyst (Economic Development) [\$500/3]
		ESRI	\$ 133	DS: ESRI Community Analyst (Economic Development) [\$400/3]
		Microsoft	\$ 210	DS: Microsoft Office 365 for iPad (9 @ \$69.99 each) [\$630/3]
		Schneider Corp.	\$ 1,333	DS: ArcGIS Enterprise Server (Amazon Web Services Server \$3,500; Web Certificate \$500) [\$4,000/3]
367	Computer Support/Maintenance - Clerk Treasurer		\$ 12,419	
		Frey-BUCS	\$ 3,123	Clerk: BUCS Annual & BUCS Crystal Reports Support (\$11,021 total; BFT has 15%, Town has 85% of balance, or 9,369/3)
		Frey-CHIPS	\$ 2,110	Clerk: CHIPS Annual/CHIPS Web Hosting/CHIPS Crystal Support, (\$6329 total; BFT has 15%, Town has 85% of balance, or 5380/3)
		Frey-CUBIC	\$ 4,455	Clerk: CUBIC Annual/CUBIC Internet Hosting/CUBIC Crystal Support (\$13,365/3)
		Frey-XDBC	\$ 231	Clerk: XDBC Support (\$693/3)
		Elements	\$ 2,500	Clerk: \$7500/3 Changing to Elements - Checking on price
368	Computer Support/Maintenance - Fleet Maintenance		\$ 2,280	
		AllData	\$ 500	Fleet: Fleet Maintenance IT Support contract (\$1,500/3)
		Gilbarco	\$ 200	Fleet: Gasboy Fuel Software (\$525/3)
		SWREG	\$ 350	Fleet: FleetMate IT (\$1050/3)
			\$ 320	Fleet: Matco Tools Vehicle Scan Tool (\$926/3)
		Ford	\$ 290	Fleet: Ford Diagnostics Software (\$850/3)
			\$ 620	Fleet: International Software (\$1850/3) *New
300	Total Other Services & Charges		\$ 120,592	
	<b>Grand Total 601.10 Budget</b>		\$ 125,592	

**Administration - Water (601.11) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
110	Council Members Pay	\$ 23,334	\$ 23,334	\$ 23,234	\$ 23,172	\$ 23,200	0%	\$ 28
113	Town Manager Pay	\$ 27,518	\$ 29,359	\$ 12,381	\$ 24,000	\$ 22,200	-8%	\$ (1,800)
114	Exec Asst/Asst to the TM	\$ 30,531	\$ 40,440	\$ 19,194	\$ 25,609	\$ 13,204	-48%	\$ (12,405)
115	HR Manager Pay	\$ 21,956	\$ 23,317	\$ 24,016	\$ 24,016	\$ 15,000	-38%	\$ (9,016)
119	Maint. Technician III Pay	\$ 13,284	\$ 13,901	\$ 14,573	\$ 14,533	\$ 13,476	-7%	\$ (1,057)
121	Capital Projects Manager	\$ 12,115	\$ 10,815	\$ 5,003	\$ 22,500	\$ 10,500	-53%	\$ (12,000)
122	Assistant Town Manager Pay	\$ 20,186	\$ 17,681	\$ 14,326	\$ 17,755	\$ 17,000	-4%	\$ (755)
123	Overtime Pay	\$ 3,222	\$ 3,337	\$ 2,086	\$ 5,330	\$ 4,000	-25%	\$ (1,330)
124	Purchasing Manager Pay	\$ 16,823	\$ 16,991	\$ 17,500	\$ 17,500	\$ 16,228	-7%	\$ (1,272)
125	Labor	\$ 1,405	\$ 1,878	\$ 1,518	\$ 1,000	\$ 1,000	0%	\$ -
127	Time In Service Pay	\$ 159	\$ -	\$ 488	\$ 973	\$ 187	-81%	\$ (786)
129	Communications	\$ 27,519	\$ 32,901	\$ 33,903	\$ 34,920	\$ 10,747	-69%	\$ (24,173)
130	FICA/Medicare (Reg & OT)	\$ 15,734	\$ 15,134	\$ 13,093	\$ 17,095	\$ 11,211	-34%	\$ (5,884)
131	Employee Health Insurance	\$ 62,713	\$ 58,546	\$ 59,135	\$ 62,070	\$ 40,703	-34%	\$ (21,367)
132	PERF (Reg & OT)	\$ 21,219	\$ 19,557	\$ 17,106	\$ 22,320	\$ 13,704	-39%	\$ (8,616)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 4,610	\$ -	-100%	\$ (4,610)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ 1,120	\$ 3,120	\$ 2,880	-8%	\$ (240)
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 298,915</b>	<b>\$ 307,988</b>	<b>\$ 272,250</b>	<b>\$ 334,820</b>	<b>\$ 215,240</b>	<b>-36%</b>	<b>\$ (119,579)</b>
211	Stationary/Printing	\$ 3,145	\$ 4,590	\$ 4,987	\$ 7,650	\$ 1,920	-75%	\$ (5,730)
221	Postage	\$ 3,435	\$ 3,719	\$ 3,854	\$ 4,000	\$ 7,850	96%	\$ 3,850
223	Office Supplies	\$ 4,358	\$ 2,982	\$ 2,194	\$ 4,500	\$ 3,500	-22%	\$ (1,000)
224	Other Supplies	\$ 5,025	\$ 2,674	\$ 2,700	\$ 6,750	\$ 5,500	-19%	\$ (1,250)
226	Fuel	\$ 422	\$ 1,096	\$ 341	\$ 500	\$ -	-100%	\$ (500)
228	Janitorial Supplies / Maintenance Supplies	\$ 1,433	\$ 1,118	\$ 1,214	\$ 1,750	\$ 1,500	-14%	\$ (250)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 17,818</b>	<b>\$ 16,180</b>	<b>\$ 15,290</b>	<b>\$ 25,150</b>	<b>\$ 20,270</b>	<b>-19%</b>	<b>\$ (4,880)</b>
300	Recording Fees	\$ -	\$ -	\$ -	\$ 150	\$ 100	-33%	\$ (50)
303	Background / Physical / Drug Test	\$ 1,679	\$ 472	\$ 253	\$ 125	\$ 565	352%	\$ 440
309	Consulting Fees	\$ 14,994	\$ 49,874	\$ 20,054	\$ 10,000	\$ 10,000	0%	\$ -
310	Accounting Fees	\$ 11,279	\$ 10,005	\$ 3,276	\$ 7,500	\$ 7,500	0%	\$ -
311	Engineering	\$ -	\$ 49,000	\$ 49,287	\$ 35,000	\$ 35,000	0%	\$ -
312	Attorney Fees	\$ 60,322	\$ 181,828	\$ 135,074	\$ 75,000	\$ 100,000	33%	\$ 25,000
313	Meeting/Conferences/ Training	\$ 9,767	\$ 8,586	\$ 8,424	\$ 11,846	\$ 7,611	-36%	\$ (4,235)
314	Unemployment	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	0%	\$ -
316	Misc. Other Services	\$ 7,662	\$ 26,867	\$ 26,429	\$ 10,000	\$ 10,000	0%	\$ -
317	Payment in Lieu of Taxes	\$ 61,500	\$ 61,500	\$ 61,500	\$ 61,500	\$ 61,500	0%	\$ -
323	Travel	\$ 2,001	\$ 1,342	\$ 1,625	\$ 2,150	\$ 1,535	-29%	\$ (615)
326	Cellular Phones	\$ 2,518	\$ 2,289	\$ 2,242	\$ 2,500	\$ 2,000	-20%	\$ (500)
331	Printing & Advertising	\$ 401	\$ 1,047	\$ 527	\$ 1,950	\$ 1,905	-2%	\$ (45)
332	Legal Notices	\$ 198	\$ 28	\$ -	\$ 500	\$ 125	-75%	\$ (375)
340	Insurance/Deductibles	\$ 37,521	\$ 38,293	\$ 40,075	\$ 41,170	\$ 72,504	76%	\$ 31,334
341	Sales Tax	\$ 184,085	\$ 168,892	\$ 194,717	\$ 205,000	\$ 215,000	5%	\$ 10,000
343	Workers Comp	\$ 6,185	\$ 40,455	\$ 4,419	\$ 8,022	\$ 8,022	0%	\$ -
350	Storm Water	\$ 7,678	\$ 8,182	\$ 8,989	\$ 8,300	\$ 9,000	8%	\$ 700
351	Electricity	\$ 279,901	\$ 279,461	\$ 285,542	\$ 285,000	\$ 290,000	2%	\$ 5,000
352	Utility Receipt Tax	\$ 59,430	\$ 51,070	\$ 56,613	\$ 65,000	\$ 72,000	11%	\$ 7,000
353	Heat	\$ 9,256	\$ 11,588	\$ 10,980	\$ 12,000	\$ 12,000	0%	\$ -
354	Water	\$ 12,245	\$ 14,699	\$ 16,032	\$ 15,000	\$ 20,000	33%	\$ 5,000

**Administration - Water (601.11) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
355	Scavenger Service	\$ 3,813	\$ 3,785	\$ 3,983	\$ 5,000	\$ 5,000	0%	\$ -
356	Transfer Monthly Debt Service	\$ 274,973	\$ 489,600	\$ 479,100	\$ 472,200	\$ 471,000	0%	\$ (1,200)
358	Purchase Water for Resale	\$ 238,669	\$ 146,417	\$ 165,609	\$ 260,000	\$ 300,000	15%	\$ 40,000
359	Employee Events & Recognition	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,750	175%	\$ 1,750
360	Building Contracts	\$ 37,067	\$ 44,860	\$ 41,983	\$ 48,000	\$ 44,667	-7%	\$ (3,333)
361	Building Repairs/Maint	\$ 16,206	\$ 26,161	\$ 21,411	\$ 30,000	\$ 35,000	17%	\$ 5,000
362	Copier Lease/Maintenance	\$ 15,643	\$ 14,400	\$ 13,719	\$ 15,000	\$ 15,000	0%	\$ -
370	Postage Meter Rental	\$ -	\$ -	\$ 360	\$ 600	\$ 600	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,414	\$ 1,315	\$ 1,226	\$ 2,000	\$ 500	-75%	\$ (1,500)
392	Contingency Expenses	\$ 8,928	\$ 68,615	\$ 20,532	\$ 15,000	\$ -	-100%	\$ (15,000)
398	Subscription/Dues	\$ 4,005	\$ 3,607	\$ 2,611	\$ 3,621	\$ 3,789	5%	\$ 168
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 1,369,339</b>	<b>\$ 1,804,239</b>	<b>\$ 1,676,594</b>	<b>\$ 1,715,134</b>	<b>\$ 1,819,673</b>	<b>6%</b>	<b>\$ 104,539</b>
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Grand Total 601.11 Budget</b>	<b>\$ 1,934,073</b>	<b>\$ 2,128,407</b>	<b>\$ 1,964,135</b>	<b>\$ 2,075,104</b>	<b>\$ 2,055,183</b>	<b>-1%</b>	<b>\$ (19,920)</b>

**Administration - Water (601.11) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
110	Council Members Pay		\$ 23,200	\$13,703 x 4 Councilmembers + \$14,703 for Council President = \$69,515/3
113	Town Manager Pay		\$ 22,200	(45% General - 20% Water - 10% Sewer - 25% EDIT)
114	Exec Asst/Asst to the TM		\$ 13,204	
	Executive Assistant Pay		\$ 6,240	Exec Asst x 1; (50% General - 15% Water - 15% Sewer - 20% EDIT)
	Asst to the Town Manager Pay		\$ 6,964	(35% General - 15% Water - 15% Sewer - 35% EDIT)
115	HR Manager Pay		\$ 15,000	HR: (50% General - 20% Water - 20% Sewer - 10% BASE)
119	Maint. Technician III Pay		\$ 13,476	(45% General - 30% Water - 25% Sewer)
121	Capital Projects Manager		\$ 10,500	(5% General - 15% Water - 15% Storm - 15% Sewer - 30% MVH - 15% EDIT - 5% Food & Beverage)
122	Assistant Town Manager Pay		\$ 17,000	(45% General - 20% Water - 10% Sewer - 25% EDIT)
123	Overtime Pay		\$ 4,000	
	Admin Overtime		\$ 4,000	Executive Assistant, Maintenance Tech
	HR Overtime		\$ -	HR:Not needed 20201
124	Purchasing Manager Pay		\$ 16,228	(45% General - 30% Water - 25% Sewer)
125	Labor		\$ 1,000	1 Part-time Intern - Town Manager's Office (25 hrs. 12 wks. @ \$10.00 hr = \$3,000/3)
127	Time In Service Pay		\$ 187	S. Pabst (8yrs); includes FICA/Medicare/PERF impact
129	Communications		\$ 10,747	
	Comm Engagement Manager		\$ 6,371	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Comm Engagement Coordinator		\$ 4,376	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
130	FICA/Medicare (Reg & OT)		\$ 11,211	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 40,703	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 13,704	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 2,880	\$800 per month for Town Manager (\$9,600 annually); \$400 per month for Assistant Town Manger (\$4,800 annually); TM & ATM Allocation = (45% General - 25% EDIT - 20% Water - 10% Sewer)
100	<b>Total Personal Services</b>		<b>\$ 215,240</b>	
211	Stationary/Printing		\$ 1,920	
		D&E Printing	\$ 750	Admin - Misc. printing and budget binders (\$3,000/4)
		D & E Printing, Mindy's Signs	\$ 500	Comm: Printing for annual report, marketing collateral and signs (\$2000/4)
			\$ 670	Comm: Printing of quarterly (\$2000/3)
		Hendricks Design	\$ -	Comm: No Longer Needed
221	Postage		\$ 7,850	
			\$ 7,850	Comm: \$7,850 in 101, 601, 606 -- \$1,500 in 605.11.221 [\$25,050 Total]
223	Office Supplies		\$ 3,500	
			\$ 500	HR: No change
			\$ 3,000	Purchasing: Admin - General office supplies - Paper for Civil Town (\$12,000/4)
224	Other Supplies		\$ 5,500	
			\$ 5,500	Purchasing: G85Misc Repair supplies, Electrical, HVAC, Hardware, cell phone accessories
			\$ -	HR: Remove, no longer needed
226	Fuel		\$ -	No longer needed; moved employees to car allowance

**Administration - Water (601.11) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
228	Janitorial Supplies / Maintenance Supplies		\$ 1,500	Purchasing: Maint Supplies; Misc Tools, Janitorial supplies (\$4,500/3)
200	<b>Total Supplies</b>		<b>\$ 20,270</b>	
300	Recording Fees		\$ 100	Miscellaneous fees for recording documents
303	Background / Physical / Drug Test		\$ 565	
		Hendricks / Safe Hiring Solutions	\$ 125	HR: \$500/4 Background Checks, Random Drug test/CDL physical & RefLynk annual fee
		Indiana Testing Inc.	\$ 440	HR: \$1755/4 Testing/Compliance
309	Consulting Fees		\$ 10,000	
		BTMA	\$ 10,000	Financial Planning, Revenue Estimates
310	Accounting Fees	SBOA	\$ 7,500	(\$30,000/4)
311	Engineering	Curry/Kramer	\$ 35,000	Includes Kramer Corp owner's rep services contract--\$255,000 across three funds: 601 (\$25K), 606 (\$70K), 201 (\$160K); Misc such as small utility connection projects
312	Attorney Fees	FBT	\$ 100,000	General Attorney Fees
313	Meeting/Conferences/ Training		\$ 7,611	
		SHRM	\$ -	HR: Remove, not needed for 2021
		HR Indiana SHRM	\$ 198	HR: Indiana Conference/Professional development \$595/3 (1 HR employee)
			\$ 2,000	HR: Town University/Employee professional development \$6000/3
		Economic Research Institute	\$ 863	HR: Compensation benchmarking \$2589/3
			\$ 250	Council Training [\$1,000/4; \$250 per fund]
		IACT (AIM)	\$ 1,000	Admin - Miscellaneous Trainings, Budget Workshop, & Annual Conference [\$4,000/4; \$1000 per fund]
		Laserfiche	\$ 1,000	Regional Trainings [\$4,000/4; \$1,000 per fund]
		TBD	\$ -	Comm: No Longer Needed
			\$ 1,000	Facility Maintenance classes & Miscellaneous employee trainings [\$3,000/3; \$1,000 per fund - not in 605.11]
		ICMA/IMMA	\$ 500	Annual Conference (Town Manager and Assistant Town Manager) Total = (\$2,000/4) Portland or Regional Summit
			\$ 800	Comm: Conference registration \$2390/3 (Cost for 2 employees)
314	Unemployment	IDWD	\$ 5,000	
316	Misc. Other Services		\$ 10,000	
			\$ 10,000	Purchasing: No Change [Includes CSX crossing fee (\$1,000/2 see 606.12.316)]
317	Payment in Lieu of Taxes		\$ 61,500	Set by ordinance, amount should remain the same year to year
323	Travel		\$ 1,535	
			\$ 335	HR: Travel for IndySHRM [\$1000/3; \$335 per fund - not in 605.11] increased due to elimination of "misc. conference travel" line item
			\$ -	HR: Remove, not needed for 2021
		ICMA/IMMA	\$ 500	Admin - Travel for ICMA Conf - 2 employees [\$2,000/4; \$500 per fund]
		Laserfiche	\$ -	Admin - Remove, not needed for 2021
			\$ 200	Misc. Conference Travel [\$600/3; \$200 per fund - not in 101.01]
			\$ 500	Comm: Conference travel \$1495/3 (Cost for 2 employees)
326	Cellular Phones		\$ 2,000	
		Verizon	\$ 2,000	Purchasing: Decrease based on usage

**Administration - Water (601.11) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
331	Printing & Advertising		\$ 1,905	
			\$ 150	Printing of Newsletters/flyers/public outreach
		CareerBuilder /Zip Recruiter /Monster	\$ 1,670	HR: Posting to online job boards as needed \$5000/3
		Facebook, Instagram	\$ 85	Comm: For social media promoted posts and ads (\$250/3)
332	Legal Notices		\$ 125	Admin: Newspaper postings \$500/4
340	Insurance/Deductibles		\$ 72,504	Cost of premiums; includes cost for Insurance deductibles based on new premiums
341	Sales Tax		\$ 215,000	
343	Workers Comp		\$ 8,022	Premium and expected claims
350	Storm Water		\$ 9,000	Purchasing: Shortfall in 2019-20
351	Electricity	Duke/Hendricks Power	\$ 290,000	Purchasing: Shortfall in 2019-20
352	Utility Receipt Tax		\$ 72,000	
353	Heat	Vectren	\$ 12,000	Purchasing: No Change
354	Water		\$ 20,000	Purchasing: Shortfall in 2019-20
355	Scavenger Service		\$ 5,000	Purchasing: No Change
356	Transfer Monthly Debt Service		\$ 471,000	
			\$ 151,200	2003 bond payments \$151,200 [6x \$12,900 and 6x \$12,300]
			\$ 271,800	2011-A bond payments \$271,800 [6x \$22,500 and 6x \$22,800]
			\$ 48,000	2012-B bond payments \$48,000 [12x \$4,000]
358	Purchase Water for Resale	Citizens	\$ 300,000	
			\$ 300,000	Increase due to new interconnect contract and increased usage [Will likely need to increase further when budgeting for FY2022]
359	Employee Events & Recognition		\$ 2,750	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 2,000	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 750	HR: Engagement/Wellness,/Development Committies (\$3000/4)
360	Building Contracts		\$ 44,667	Purchasing: MaidBrigade \$60K; Cintas RR \$9K; Brownsburg Landscaping maintenance \$29K (divide by 3 budgets) - (Additional Cleaning EH & Additional Landscaping \$14K (divided by 3 budgets) - \$48K each budget
361	Building Repairs/Maint		\$ 35,000	Purchasing: Electrical, plumbing, alarms (fire & smoke), HVAC, door, water softener, backflow, sprinkler, roof repairs and other misc. building repairs throughout the year
362	Copier Lease/Maintenance	COS	\$ 15,000	Purchasing: No Change
370	Postage Meter Rental	Pitney Bowes	\$ 600	
374	Uniform Rental/Cleaning	Cintas	\$ 500	Purchasing: Decrease based on usage [\$2,000/4]
392	Contingency Expenses		\$ -	Purchasing: Aging HVAC System [Moved to 402.01.392]

**Administration - Water (601.11) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
398	Subscription/Dues		\$ 3,789	
		SHRM	\$ 73	HR: National SHRM Membership \$219/3; Professional development 1 employee
		IndySHRM	\$ 25	HR: IndySHRM renewal & flat fee \$75/3; Professional development 1 employee
		IACT (now AIM)	\$ 1,625	Annual Dues (\$6,500/4)
		IMMA	\$ 75	IMMA Annual Dues (2 employees) \$300/4
		ICMA	\$ 450	ICMA Annual Dues (2 employees) \$1,800/4
		Hootsuite	\$ 75	Comm: Subscription - social media management; Strategic Plan Action Item 9.1.3 (\$200/3)
		PRSA	\$ 250	Comm: Public Relations Society of America membership, professional development (\$745/3)
		Farmers Market Coalition	\$ -	Comm: Remove, not needed for 2021
		Issuu	\$ 136	Comm: New - Read publications online (\$410/3)
			\$ 500	Miscellaneous Subscription/Dues
			\$ -	Remove, not needed for 2021
		SurveyMonkey	\$ 396	HR: Annual subscription \$1188/3 (Subscription upgrade)
		SurveyMonkey	\$ 132	Comm: Annual subscription \$400/3
			\$ 52	HR: IPMA-HR Membership-HR News, \$156/3 (Professional development)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 1,819,673</b>	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 601.11 Budget</b>		<b>\$ 2,055,183</b>	

**Water Department (601.14) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
123	Overtime Pay	\$ 9,885	\$ 11,999	\$ 13,731	\$ 13,000	\$ 13,000	0%	\$ -
125	Labor	\$ 351,724	\$ 358,873	\$ 312,713	\$ 364,487	\$ 381,825	5%	\$ 17,338
126	Seasonal Labor	\$ 10,968	\$ 11,799	\$ 3,353	\$ -	\$ -	N/A	\$ -
127	Time In Service Pay	\$ 1,033	\$ 356	\$ 3,329	\$ -	\$ 3,280	N/A	\$ 3,280
130	FICA/Medicare (Reg & OT)	\$ 27,764	\$ 28,317	\$ 25,060	\$ 28,878	\$ 30,205	5%	\$ 1,327
131	Employee Health Insurance	\$ 147,778	\$ 163,075	\$ 124,120	\$ 122,884	\$ 211,150	72%	\$ 88,266
132	PERF (Reg & OT)	\$ 40,655	\$ 41,575	\$ 36,944	\$ 41,047	\$ 42,820	4%	\$ 1,773
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 8,640	\$ -	-100%	\$ (8,640)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 589,806</b>	<b>\$ 615,994</b>	<b>\$ 519,250</b>	<b>\$ 578,936</b>	<b>\$ 682,280</b>	<b>18%</b>	<b>\$ 103,344</b>
220	Chemicals	\$ 56,168	\$ 62,997	\$ 71,346	\$ 75,000	\$ 55,000	-27%	\$ (20,000)
223	Office Supplies	\$ 2,355	\$ 1,498	\$ 648	\$ 2,000	\$ 2,500	25%	\$ 500
226	Fuel	\$ 16,926	\$ 20,543	\$ 18,875	\$ 23,000	\$ 23,000	0%	\$ -
228	Janitorial Supplies	\$ 1,232	\$ 1,154	\$ 515	\$ 1,250	\$ 1,750	40%	\$ 500
230	Stone/Sand/Mulch	\$ 9,586	\$ 7,324	\$ 5,855	\$ 8,500	\$ 9,000	6%	\$ 500
231	Meter Replacement	\$ 60,290	\$ 60,247	\$ 59,897	\$ 65,000	\$ 70,000	8%	\$ 5,000
232	Meter Sets	\$ 80,241	\$ 76,422	\$ 74,546	\$ 85,000	\$ 85,000	0%	\$ -
234	Locate Supplies	\$ 3,625	\$ 4,948	\$ 2,246	\$ 7,000	\$ 7,000	0%	\$ -
238	Main Repair Supplies	\$ 42,382	\$ 34,889	\$ 29,840	\$ 30,000	\$ 30,000	0%	\$ -
290	Safety Supplies	\$ 3,480	\$ 2,219	\$ 5,301	\$ 4,500	\$ 4,500	0%	\$ -
291	Hardware	\$ 7,288	\$ 8,099	\$ 6,682	\$ 8,500	\$ 9,000	6%	\$ 500
<b>200</b>	<b>Total Supplies</b>	<b>\$ 283,572</b>	<b>\$ 280,339</b>	<b>\$ 275,750</b>	<b>\$ 309,750</b>	<b>\$ 296,750</b>	<b>-4%</b>	<b>\$ (13,000)</b>
303	Background/Physical/Drug Test	\$ 289	\$ 226	\$ 443	\$ 600	\$ 600	0%	\$ -
309	Consulting Fees	\$ -	\$ 580	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
311	Engineering Fees	\$ 7,405	\$ 2,405	\$ 4,813	\$ 7,000	\$ 10,000	43%	\$ 3,000
313	Meetings/Conferences/Training	\$ 1,431	\$ 943	\$ 1,704	\$ 2,000	\$ 2,000	0%	\$ -
315	Land/ROW Acquisitions	\$ -	\$ -	\$ 3,993	\$ 15,000	\$ 10,000	-33%	\$ (5,000)
316	Misc Other Services	\$ 10,252	\$ 7,144	\$ 7,248	\$ 9,000	\$ 9,000	0%	\$ -
317	Distribution Rehab	\$ 46,884	\$ 44,534	\$ 31,650	\$ 40,000	\$ 40,000	0%	\$ -
326	Cell phones	\$ 4,308	\$ 3,944	\$ 2,406	\$ 4,200	\$ 4,200	0%	\$ -
331	Printing/brochures	\$ -	\$ -	\$ 1,167	\$ 3,000	\$ 3,000	0%	\$ -
343	Lab Fees	\$ 27,673	\$ 19,642	\$ 28,967	\$ 30,000	\$ 30,000	0%	\$ -
360	Building Contracts	\$ -	\$ -	\$ -	\$ 500	\$ -	-100%	\$ (500)
361	Building Repairs/Maintenance	\$ 8,856	\$ 6,948	\$ 9,383	\$ 6,000	\$ 10,000	67%	\$ 4,000
366	Well Plant Maintenance	\$ 82,743	\$ 223,953	\$ 211,716	\$ 150,000	\$ 140,000	-7%	\$ (10,000)
367	Water Tower Maintenance	\$ 152,141	\$ 164,856	\$ 164,856	\$ 166,856	\$ 166,856	0%	\$ -
369	Well Exploration / Development	\$ 14,580	\$ 4,200	\$ -	\$ 15,000	\$ -	-100%	\$ (15,000)
372	Equipment Rental	\$ 892	\$ 2,755	\$ 147	\$ 2,000	\$ 2,000	0%	\$ -
374	Uniform rental/cleaning	\$ 6,283	\$ 7,280	\$ 6,064	\$ 8,000	\$ 8,000	0%	\$ -
385	Locate Services	\$ 21,163	\$ 16,613	\$ 16,696	\$ 25,000	\$ 25,000	0%	\$ -
392	Contingency Expenses	\$ -	\$ -	\$ -	\$ -	\$ 50,000	N/A	\$ 50,000
398	Subscriptions/dues	\$ 12,144	\$ 12,374	\$ 13,148	\$ 13,000	\$ 13,000	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 397,045</b>	<b>\$ 518,397</b>	<b>\$ 504,401</b>	<b>\$ 498,156</b>	<b>\$ 524,656</b>	<b>5%</b>	<b>\$ 26,500</b>
444	Truck Replacement	\$ 95,809	\$ 33,961	\$ 83,437	\$ 40,000	\$ -	-100%	\$ (40,000)
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 242,950</b>	<b>\$ 33,961</b>	<b>\$ 83,437</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (40,000)</b>
	<b>Grand Total 601.14 Budget</b>	<b>\$ 1,513,372</b>	<b>\$ 1,448,690</b>	<b>\$ 1,382,839</b>	<b>\$ 1,426,842</b>	<b>\$ 1,503,686</b>	<b>5%</b>	<b>\$ 76,844</b>

**Water Department (601.14) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
123	Overtime Pay		\$ 13,000	
125	Labor		\$ 381,825	
	Water Labor		\$ 351,778	Includes Superintendent, Admin Asst, Operators, Locators, Laborers, Meter Readers
	Public Works Director		\$ 25,558	PW: 10% General, 25% Water, 15% Storm, 25% Sewer, 20% MVH, 5% EDIT
	Public Works Executive Asst.		\$ 4,489	PW: 10% General, 10% Water, 10% Storm, 10% Sewer, 60% MVH
126	Seasonal Labor		\$ -	
127	Time In Service Pay		\$ 3,280	J.Waggoner (32yrs), G. Golay (16yrs), K. Love (4yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare (Reg & OT)		\$ 30,205	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 211,150	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 42,820	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 682,280</b>	
220	Chemicals	Brentag	\$ 55,000	DOWN NEXT YEAR WE WONT NEED SALT. Added a new chemical mainstream
223	Office Supplies	Office Depot	\$ 2,500	FOLDERS, PENS, BINDERS, MISC.
226	Fuel	Fleet maintenance	\$ 23,000	Est. 7,770 Gallons Gas @ \$2.50 Per Gallon - Est. 1,075 Gallons Diesel @ \$3.00 Per Gallon
228	Janitorial Supplies	Wal-Mart/Lowes	\$ 1,750	CLEANING SUPPLIES, TRASH BAGS , CLEANERS ETC.
230	Stone/Sand/Mulch	Indy Earth Works	\$ 9,000	REPAIRS FOR MAINBREAKS COCRETE AND TRUCKING PRICES WENT UP
231	Meter Replacement	Utility Supply	\$ 70,000	REPLACE DEAD METERS / BROKEN METERS
232	Meter Sets	Utility Supply	\$ 85,000	FOR ALL NEW HOMES BEING BUILT
234	Locate Supplies	USA BLUEBOOK	\$ 7,000	SUPLLIES ,FLAGS ,PAINT ETC.
238	Main Repair Supplies	Utility Supply	\$ 30,000	FOR REPAIRS CLAMPS,REPAIR PIPE ETC. MAIN BREAKS
290	Safety Supplies	USA Blue Book	\$ 4,500	SAFETY SUPPLIES, VEST, FIRST AID, TRAFFIC CONES, HARD HATS
291	Hardware	Lowe's	\$ 9,000	SUPPLIES FROM LOWES MORE REPAIRS AT PLANTS AND BUILDINGS EVERY YEAR
<b>200</b>	<b>Total Supplies</b>		<b>\$ 296,750</b>	
303	Background/Physical/Drug Test		\$ 600	NEW HIRES
309	Consulting Fees		\$ 1,000	CONSULTING FEES
311	Engineering Fees	WESSLER/CURRY	\$ 10,000	ENGINEERING FEES
313	Meetings/Conferences/Training	IRWA/AWWA	\$ 2,000	CERTIFICATION HOURS
315	Land/ROW Acquisitions		\$ 10,000	DON'T SEE ANY NEEDED IN 2021
316	Misc Other Services	Indiana 811	\$ 9,000	INDIANA 811 LOCATE FEES
317	Distribution Rehab	Utility Supply	\$ 40,000	UYILITY SUPPLY MATERIAL ETC
326	Cell phones	Verizon	\$ 4,200	4 PHONES , 2 AIR CARDS
331	Printing/brochures	AWWA	\$ 3,000	AWWA BROCHURES

**Water Department (601.14) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
343	Lab Fees	Environmental labs	\$ 30,000	CONTINUE BACTEE AND WATER TESTING PER IDEM
360	Building Contracts		\$ -	NONE
361	Building Repairs/Maintenance	Blitz Builders	\$ 10,000	BUILDING REPAIRS. PARKING LOT SEAL ETC more repairs
366	Well Plant Maintenance	Peerless Midwest	\$ 140,000	CLEANING 3 WELLS , AND PLANT AND WELL MAINTENANCE
367	Water Tower Maintenance	Utility Tank	\$ 166,856	ANNUAL TOWER MAINTENACE CONTRACT
369	Well Exploration / Development	Peerless Midwest	\$ -	NONE NEXT YEAR
372	Equipment Rental	Dean's Rental	\$ 2,000	DEANS RENTAL
374	Uniform rental/cleaning	Cintas	\$ 8,000	CINTAS
385	Locate Services	ME SIMPSON	\$ 25,000	ME SIMPSON LEAK SURVEY
392	Contingency Expenses		\$ 50,000	[Add contingency line item - TM]
398	Subscriptions/dues	IRWA / AWWA / IDEM	\$ 13,000	IRWA, AWWA, IDEM MEMBERSHIP
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 524,656</b>	
442	Capital Equipment		\$ -	
444	Truck Replacement		\$ -	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 601.14 Budget</b>		<b>\$ 1,503,686</b>	

**Fleet Maintenance - Water (601.15) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
121	Part-time	\$ 4,734	\$ 3,845	\$ 4,052	\$ -	\$ -	N/A	\$ -
123	Overtime	\$ 19	\$ 59	\$ -	\$ 500	\$ 500	0%	\$ -
125	Labor	\$ 48,918	\$ 49,541	\$ 56,198	\$ 60,316	\$ 68,358	13%	\$ 8,042
127	Time In Service Pay	\$ 242	\$ 74	\$ -	\$ 656	\$ 425	-35%	\$ (231)
130	FICA/Medicare	\$ 3,839	\$ 3,828	\$ 4,129	\$ 4,652	\$ 5,267	13%	\$ 615
131	Employee Health Insurance	\$ 9,985	\$ 28,530	\$ 22,139	\$ 23,235	\$ 28,676	23%	\$ 5,441
132	PERF	\$ 5,508	\$ 5,472	\$ 5,679	\$ 6,811	\$ 7,712	13%	\$ 901
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,292	\$ -	-100%	\$ (1,292)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 73,244</b>	<b>\$ 91,349</b>	<b>\$ 92,196</b>	<b>\$ 97,462</b>	<b>\$ 110,938</b>	<b>14%</b>	<b>\$ 13,476</b>
218	Bulk Supplies	\$ -	\$ 1,801	\$ 6,957	\$ 1,650	\$ 1,650	0%	\$ -
223	Office Supplies	\$ -	\$ 270	\$ -	\$ 270	\$ 300	11%	\$ 30
226	Fuel	\$ 597	\$ 945	\$ 736	\$ 550	\$ 550	0%	\$ -
228	Janitorial	\$ 3,896	\$ 4,111	\$ 863	\$ 500	\$ 500	0%	\$ -
235	Vehicle Repairs	\$ 23,797	\$ 2,345	\$ 30,155	\$ 30,000	\$ 30,000	0%	\$ -
295	Small Hand Tools	\$ -	\$ 190	\$ 4,097	\$ 750	\$ 750	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 28,290</b>	<b>\$ 9,662</b>	<b>\$ 42,808</b>	<b>\$ 33,720</b>	<b>\$ 33,750</b>	<b>0%</b>	<b>\$ 30</b>
303	Background/Physical/Drug Test	\$ -	\$ -	\$ -	\$ 75	\$ 75	0%	\$ -
313	Training	\$ -	\$ 416	\$ -	\$ 1,500	\$ 1,500	0%	\$ -
316	Other Services	\$ 711	\$ -	\$ -	\$ 1,500	\$ 1,500	0%	\$ -
326	Cellular Phones	\$ 445	\$ 303	\$ 411	\$ 325	\$ 325	0%	\$ -
360	Building-Maintenance Contracts	\$ 225	\$ 195	\$ 300	\$ 500	\$ 500	0%	\$ -
361	Building-Repairs	\$ 140	\$ -	\$ 308	\$ 1,000	\$ 1,000	0%	\$ -
362	Equipment-Repairs	\$ -	\$ -	\$ -	\$ 400	\$ 400	0%	\$ -
374	Uniform Rental/Cleaning	\$ 719	\$ 726	\$ 684	\$ 700	\$ 700	0%	\$ -
392	Contingency	\$ -	\$ -	\$ -	\$ 6,250	\$ 6,250	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 2,240</b>	<b>\$ 1,640</b>	<b>\$ 1,703</b>	<b>\$ 12,250</b>	<b>\$ 12,250</b>	<b>0%</b>	<b>\$ -</b>
	<b>Grand Total 601.15 Budget</b>	<b>\$ 103,775</b>	<b>\$ 102,650</b>	<b>\$ 136,708</b>	<b>\$ 143,432</b>	<b>\$ 156,938</b>	<b>9%</b>	<b>\$ 13,506</b>

**Fleet Maintenance - Water (601.15) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
121	Part-time		\$ -	
123	Overtime		\$ 500	
125	Labor		\$ 68,358	Includes custodian position
127	Time In Service Pay		\$ 425	A. Starr (20yrs); includes FICA/Medicare/PERF Impact
130	FICA/Medicare		\$ 5,267	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 28,676	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 7,712	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 110,938</b>	
218	Bulk Supplies		\$ 1,650	oils , grease and other bulk supplies
223	Office Supplies		\$ 300	misc office supplies
226	Fuel		\$ 550	Est. 1,700 Gallons Gas @ \$2.50 /gal [Total \$4,250 split General, MVH, Water, Sewer]
228	Janitorial		\$ 500	misc cleaning supplies for building
235	Vehicle Repairs		\$ 30,000	Vehicle and equipment repair supplies
295	Small Hand Tools		\$ 750	replacement tools
<b>200</b>	<b>Total Supplies</b>		<b>\$ 33,750</b>	
303	Background/Physical/Drug Test		\$ 75	CDL physicals
313	Training		\$ 1,500	Continuing Education
316	Other Services		\$ 1,500	alignments, vehicle tow
326	Cellular Phones		\$ 325	2 cell phone; 1 air card
360	Building-Maintenance Contracts		\$ 500	smoke detector
361	Building-Repairs		\$ 1,000	Repairs to building
362	Equipment-Repairs		\$ 400	repairs needed to shop equipment
374	Uniform Rental/Cleaning		\$ 700	uniforms
392	Contingency		\$ 6,250	Unexpected repairs that would exceed usual cost
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 12,250</b>	
	<b>Grand Total 601.15 Budget</b>		<b>\$ 156,938</b>	

**Utility Billing - Water (601.20) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
123	Overtime Pay	\$ -	\$ -	\$ 73	\$ 100	\$ 500	400%	\$ 400
125	Labor	\$ 56,116	\$ 57,155	\$ 56,407	\$ 58,730	\$ 38,500	-34%	\$ (20,230)
127	Time In Service Pay	\$ 171	\$ 432	\$ 351	\$ 400	\$ -	-100%	\$ (400)
130	FICA/Medicare (Reg & OT)	\$ 4,186	\$ 4,290	\$ 4,175	\$ 4,501	\$ 2,857	-37%	\$ (1,643)
131	Employee Health Insurance	\$ 15,502	\$ 23,334	\$ 24,028	\$ 25,220	\$ 23,712	-6%	\$ (1,508)
132	PERF (Reg & OT)	\$ 6,304	\$ 6,450	\$ 6,342	\$ 6,589	\$ 4,183	-37%	\$ (2,406)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,396	\$ -	-100%	\$ (1,396)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 82,279</b>	<b>\$ 91,660</b>	<b>\$ 91,376</b>	<b>\$ 96,936</b>	<b>\$ 69,752</b>	<b>-28%</b>	<b>\$ (27,184)</b>
211	Stationary/Printing	\$ 3,945	\$ 3,670	\$ 3,656	\$ 5,000	\$ 7,000	40%	\$ 2,000
221	Postage	\$ 8,765	\$ 10,299	\$ 9,628	\$ 14,000	\$ 28,000	100%	\$ 14,000
223	Office Supplies	\$ 359	\$ 325	\$ 232	\$ 2,000	\$ 600	-70%	\$ (1,400)
224	Other Supplies	\$ 206	\$ 387	\$ 459	\$ 1,700	\$ 2,000	18%	\$ 300
<b>200</b>	<b>Total Supplies</b>	<b>\$ 13,275</b>	<b>\$ 14,681</b>	<b>\$ 13,974</b>	<b>\$ 22,700</b>	<b>\$ 37,600</b>	<b>66%</b>	<b>\$ 14,900</b>
303	Background / Physical / Drug Test	\$ -	\$ -	\$ -	\$ 50	\$ 50	0%	\$ -
313	Meeting/Conferences/ Training	\$ 249	\$ -	\$ 790	\$ 3,800	\$ 3,800	0%	\$ -
326	Cellular Phones	\$ 340	\$ 295	\$ 316	\$ 600	\$ -	-100%	\$ (600)
336	Collection Fee	\$ 57	\$ 39	\$ 25	\$ 550	\$ 600	9%	\$ 50
337	Cash Drawer Shortage	\$ -	\$ -	\$ -	\$ 25	\$ 25	0%	\$ -
362	Copier Lease/Maintenance	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
398	Subscription/Dues	\$ 25	\$ 25	\$ 27		\$ 50	N/A	\$ 50
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 671</b>	<b>\$ 359</b>	<b>\$ 3,362</b>	<b>\$ 6,025</b>	<b>\$ 5,525</b>	<b>-8%</b>	<b>\$ (500)</b>
	<b>Grand Total 601.20 Budget</b>	<b>\$ 96,407</b>	<b>\$ 106,700</b>	<b>\$ 108,712</b>	<b>\$ 125,661</b>	<b>\$ 112,877</b>	<b>-10%</b>	<b>\$ (12,784)</b>

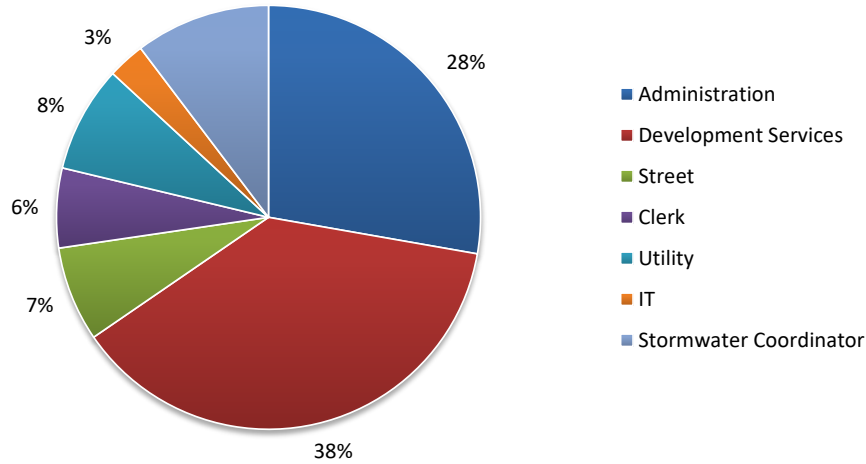
**Utility Billing - Water (601.20) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
123	Overtime Pay		\$ 500	
125	Labor		\$ 38,500	110,000 - 3 Utility Billing Clerks 35, 35, 30
127	Time In Service Pay		\$ -	
130	FICA/Medicare (Reg & OT)		\$ 2,857	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 23,712	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 4,183	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustmentt 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 69,752</b>	
211	Stationary/Printing	Data Mail & ABF	\$ 7,000	Changing to full sheet billing - 21,000 over 3 departments
221	Postage	Data Mail	\$ 28,000	Changing to full sheet billing - Postage difference - 80,000
223	Office Supplies	Staples, Boyce	\$ 600	Folding machine - 6000 + 25000 [To bring statements in house. Revisit if budget allows]
224	Other Supplies	Staples	\$ 2,000	Up slightly for the possibility of bringing statements in house
<b>200</b>	<b>Total Supplies</b>		<b>\$ 37,600</b>	
303	Background / Physical / Drug Test		\$ 50	Same
313	Meeting/Conferences/ Training		\$ 3,800	Same
326	Cellular Phones	Verizon	\$ -	No phone needed
336	Collection Fee		\$ 600	Slight increase
337	Cash Drawer Shortage		\$ 25	Same
362	Copier Lease/Maintenance		\$ 1,000	Same - may cover some of the folding machine
398	Subscription/Dues		\$ 50	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 5,525</b>	
	<b>Grand Total 601.20 Budget</b>		<b>\$ 112,877</b>	

**Tab 6:**

Stormwater Utility Fund Budget (605)

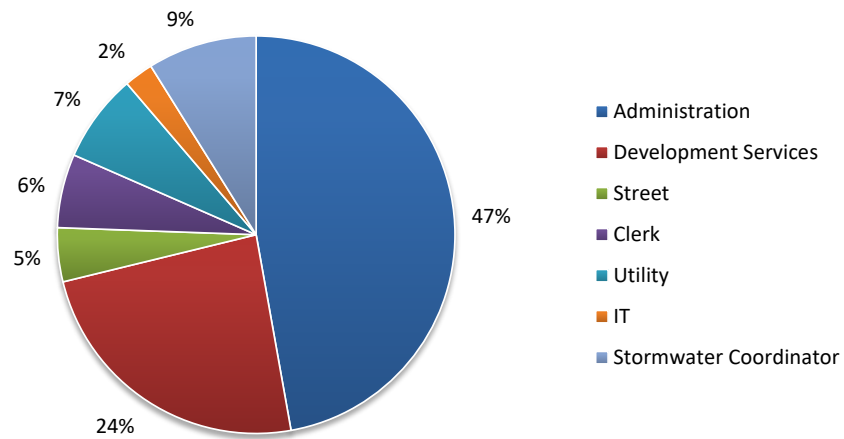
### 2017 Actual



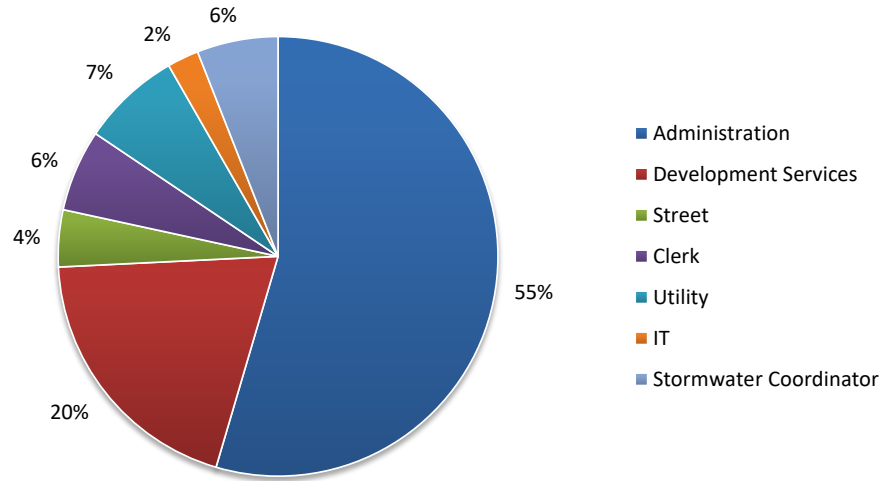
2017 Actual	
Administration	\$ 330,075
Development Services	\$ 447,833
Street	\$ 86,124
Clerk	\$ 72,211
Utility	\$ 96,543
IT	\$ 33,609
Stormwater Coordinator	\$ 122,525

### 2018 Actual

2018 Actual	
Administration	\$ 701,508
Development Services	\$ 356,720
Street	\$ 65,166
Clerk	\$ 89,156
Utility	\$ 106,741
IT	\$ 35,233
Stormwater Coordinator	\$ 132,056



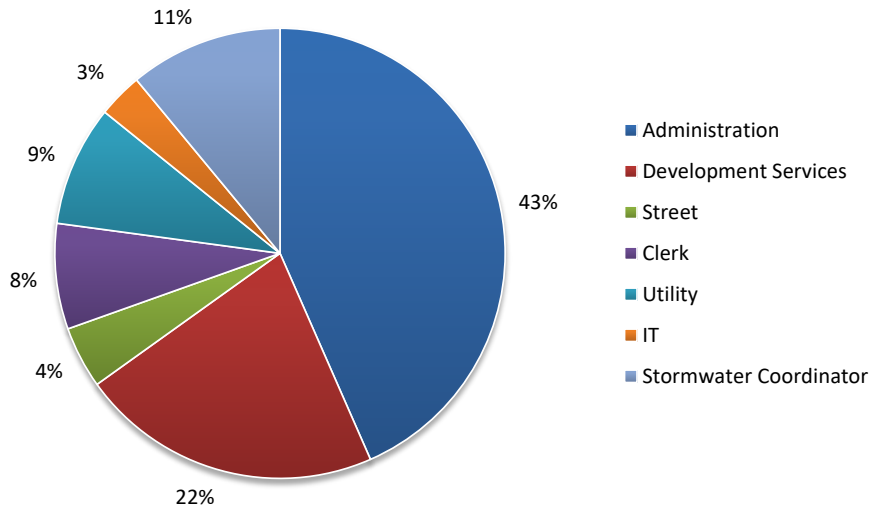
### 2019 Actual



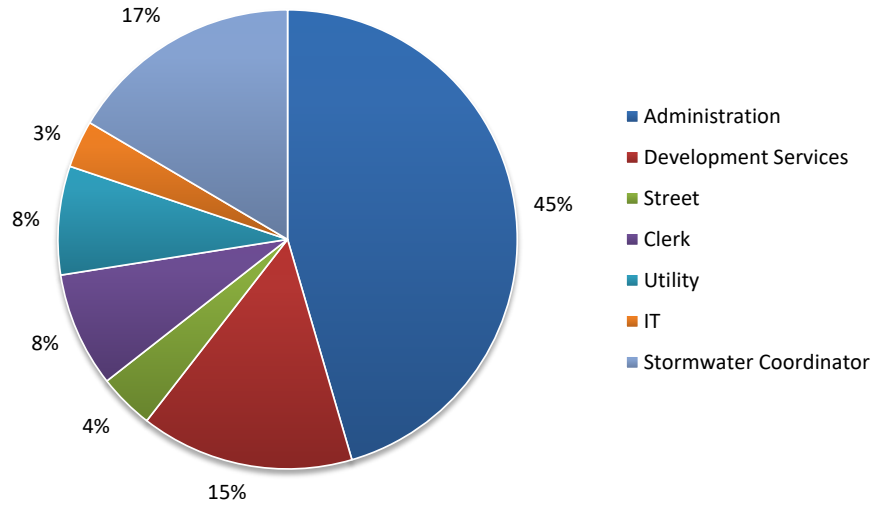
2019 Actual	
Administration	\$ 812,683
Development Services	\$ 293,057
Street	\$ 62,350
Clerk	\$ 89,616
Utility	\$ 108,688
IT	\$ 34,514
Stormwater Coordinator	\$ 88,831

### 2020 Budget

2020 Budget	
Administration	\$ 635,842
Development Services	\$ 317,576
Street	\$ 65,127
Clerk	\$ 111,058
Utility	\$ 126,861
IT	\$ 46,925
Stormwater Coordinator	\$ 161,025

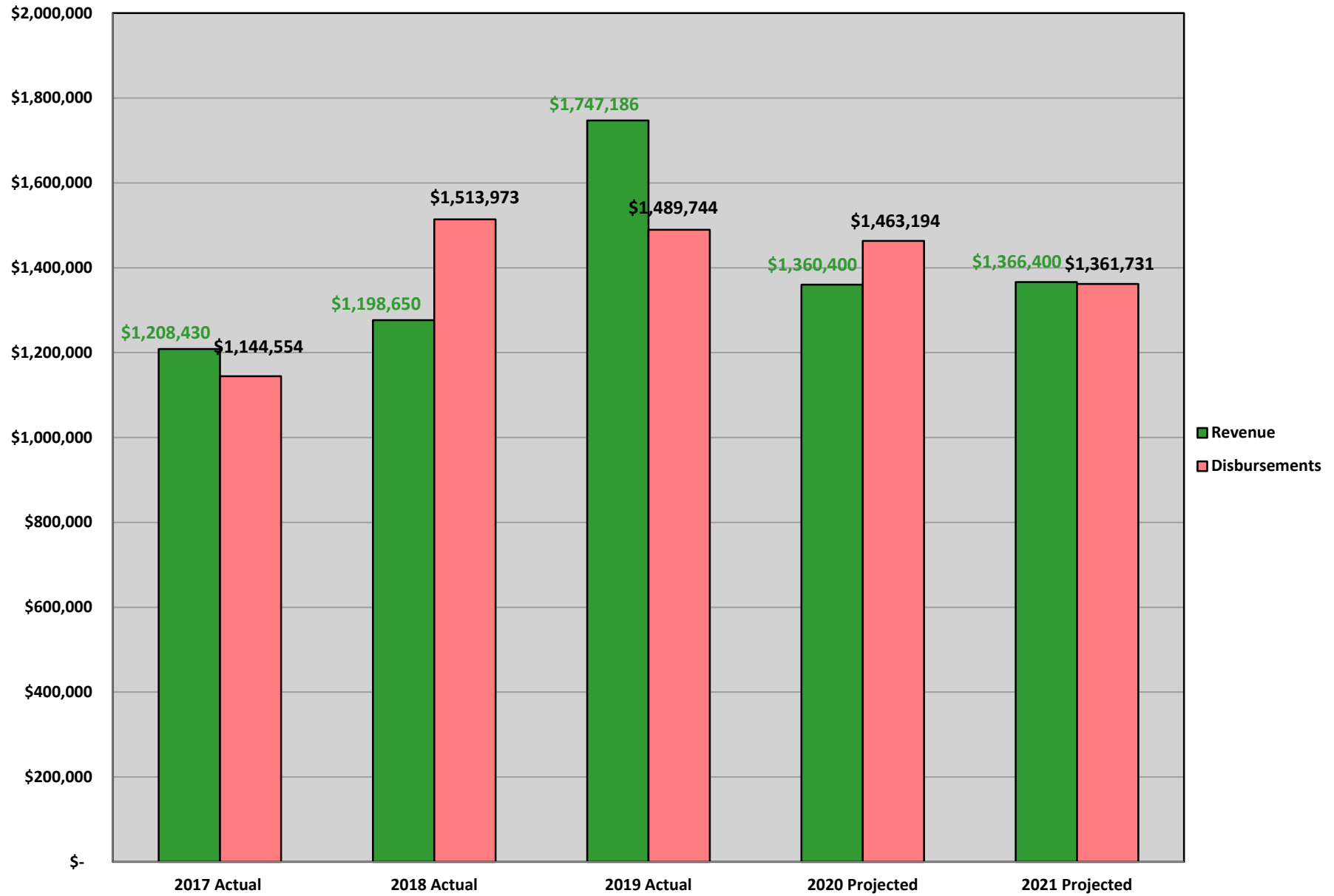


### 2021 Proposed

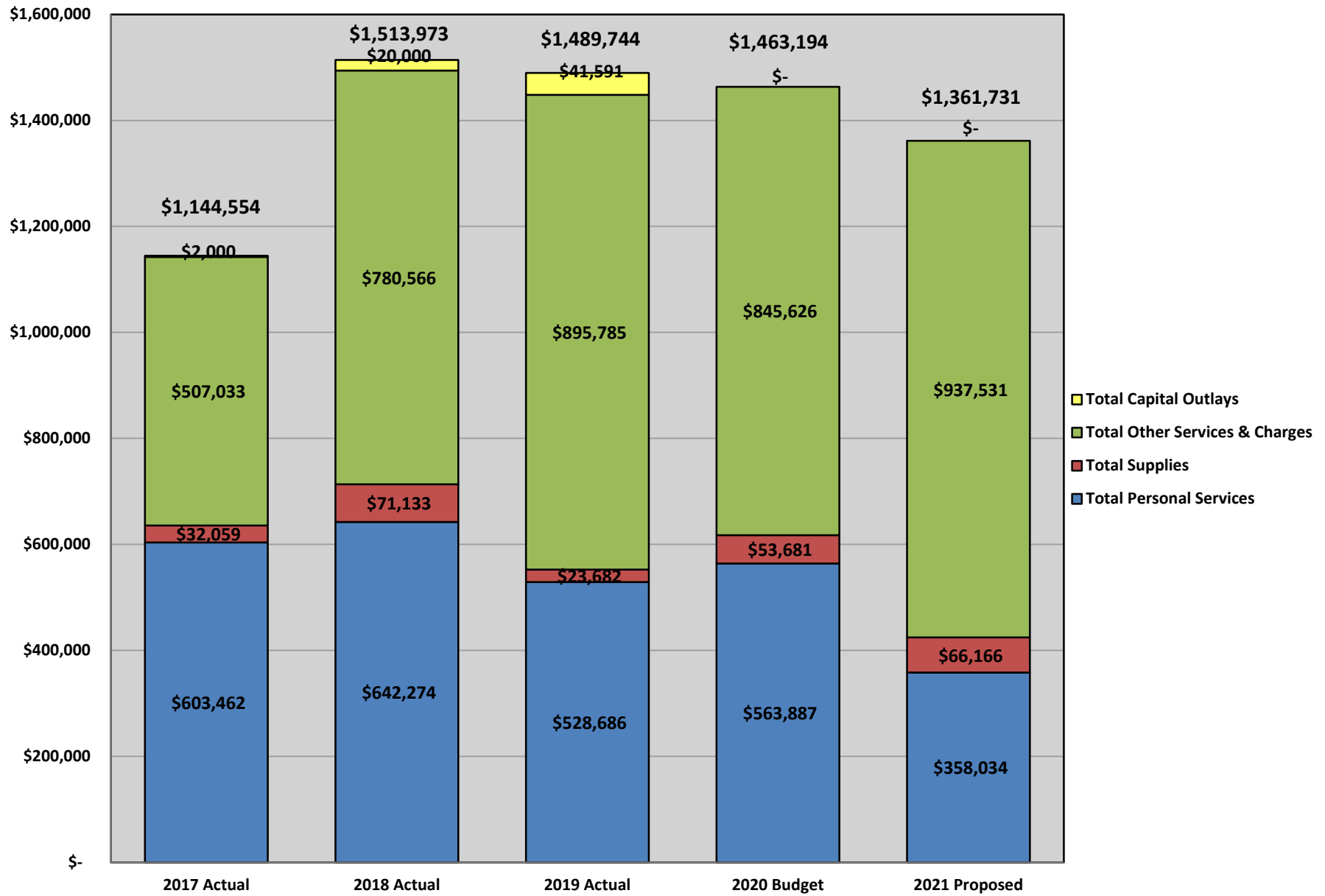


2021 Proposed	
Administration	\$ 619,335
Development Services	\$ 204,592
Street	\$ 53,292
Clerk	\$ 110,198
Utility	\$ 104,148
IT	\$ 45,300
Stormwater Coordinator	\$ 224,864

## Stormwater Fund Revenue vs Disbursements



### Stormwater Fund Yearly Comparison



**BUDGET REPORT - 605 - STORMWATER FUND**

<b>Account Number</b>	<b>Account Description</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
100	TOTAL SALARIES/BENEFITS	\$ 603,462	\$ 642,274	\$ 528,686	\$ 563,887	\$ 358,034	-37%	\$ (205,853)
200	TOTAL SUPPLIES	\$ 32,059	\$ 71,133	\$ 23,682	\$ 53,681	\$ 66,166	23%	\$ 12,485
300	TOTAL SERVICES	\$ 507,033	\$ 780,566	\$ 895,785	\$ 845,626	\$ 937,531	11%	\$ 91,905
400	TOTAL CAPITAL EXP	\$ 2,000	\$ 20,000	\$ 41,591	\$ -	\$ -	N/A	\$ -
	<b>GRAND TOTALS STORMWATER FUND</b>	<b>\$ 1,144,554</b>	<b>\$ 1,513,973</b>	<b>\$ 1,489,744</b>	<b>\$ 1,463,194</b>	<b>\$ 1,361,731</b>	<b>-7%</b>	<b>\$ (101,463)</b>

**Development Services - Stormwater (605.02) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Administrative Assistants	\$ 16,947	\$ 12,126	\$ 18,627	\$ 19,242	\$ 7,851	-59%	\$ (11,391)
115	Bldg. Commissioners Pay	\$ 31,395	\$ 32,059	\$ 32,778	\$ 32,564	\$ 13,308	-59%	\$ (19,256)
116	APC-BZA Members	\$ 2,395	\$ 2,247	\$ 2,814	\$ 5,190	\$ 5,190	0%	\$ -
117	Director Pay (Director & Asst Director)	\$ 18,498	\$ 18,684	\$ 19,151	\$ 19,151	\$ 23,550	23%	\$ 4,399
118	Planners (P1, P2, & Senior Planner)	\$ 28,388	\$ 23,967	\$ 29,199	\$ 36,002	\$ 14,712	-59%	\$ (21,290)
120	Building Inspectors Pay	\$ 24,597	\$ 20,947	\$ 24,551	\$ 24,584	\$ 10,030	-59%	\$ (14,554)
121	Intern Pay	\$ -	\$ -	\$ -	\$ 3,120	\$ -	-100%	\$ (3,120)
123	Overtime Pay	\$ 679	\$ 339	\$ 967	\$ 4,962	\$ 1,500	-70%	\$ (3,462)
127	Time In Service Pay	\$ 834	\$ 113	\$ -	\$ -	\$ 881	N/A	\$ 881
128	Compliance Coordinator Pay	\$ 8,665	\$ 9,021	\$ 8,810	\$ 10,279	\$ 3,952	-62%	\$ (6,327)
130	FICA/Medicare	\$ 12,302	\$ 12,488	\$ 9,969	\$ 11,468	\$ 6,227	-46%	\$ (5,241)
131	Employee Health Insurance	\$ 35,412	\$ 44,354	\$ 53,030	\$ 55,663	\$ 27,600	-50%	\$ (28,063)
132	PERF	\$ 12,230	\$ 18,615	\$ 15,207	\$ 16,440	\$ 9,118	-45%	\$ (7,322)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 3,371	\$ -	-100%	\$ (3,371)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ -	\$ -	\$ 540	N/A	\$ 540
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 192,343</b>	<b>\$ 194,958</b>	<b>\$ 215,101</b>	<b>\$ 242,035</b>	<b>\$ 124,459</b>	<b>-49%</b>	<b>\$ (117,577)</b>
211	Stationary/Printing	\$ 125	\$ -	\$ 265	\$ 750	\$ 750	0%	\$ -
221	Postage	\$ -	\$ -	\$ 3	\$ 578	\$ 625	8%	\$ 48
223	Office Supplies	\$ 491	\$ 529	\$ 265	\$ 1,031	\$ 938	-9%	\$ (94)
224	Other Supplies	\$ 2,743	\$ 799	\$ 784	\$ 2,539	\$ 2,000	-21%	\$ (539)
226	Fuel	\$ -	\$ -	\$ -	\$ 2,063	\$ 2,063	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 3,359</b>	<b>\$ 1,328</b>	<b>\$ 1,317</b>	<b>\$ 6,960</b>	<b>\$ 6,375</b>	<b>-8%</b>	<b>\$ (585)</b>
300	Recording Fees	\$ 143	\$ 133	\$ 38	\$ 250	\$ 250	0%	\$ -
303	Background / Physical / Drug Test	\$ 53	\$ 113	\$ 40	\$ 250	\$ 125	-50%	\$ (125)
309	Consulting Fees	\$ 240,531	\$ 45,461	\$ 64,845	\$ 53,000	\$ 61,750	17%	\$ 8,750
313	Meeting/Conferences/ Training	\$ 3,119	\$ 3,129	\$ 5,830	\$ 3,845	\$ 2,795	-27%	\$ (1,050)
316	Misc. Other Services	\$ -	\$ -	\$ 336	\$ 1,281	\$ 1,281	0%	\$ -
323	Travel	\$ 2,743	\$ 3,541	\$ 2,568	\$ 5,050	\$ 2,925	-42%	\$ (2,125)
326	Cellular Phones	\$ 1,809	\$ 1,508	\$ 1,443	\$ 1,515	\$ 1,455	-4%	\$ (60)
332	Legal Notices	\$ 200	\$ 26	\$ 43	\$ 250	\$ 250	0%	\$ -
362	Copier Lease/Maintenance	\$ 537	\$ 617	\$ 713	\$ 875	\$ 938	7%	\$ 63
374	Uniform Rental/Cleaning	\$ 90	\$ 88	\$ 160	\$ 250	\$ 250	0%	\$ -
395	Credit Card Fees - (P&B)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
398	Subscription/Dues	\$ 906	\$ 739	\$ 624	\$ 2,015	\$ 1,740	-14%	\$ (275)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 250,131</b>	<b>\$ 55,354</b>	<b>\$ 76,639</b>	<b>\$ 68,581</b>	<b>\$ 73,758</b>	<b>8%</b>	<b>\$ 5,178</b>
442	Misc. Capital	\$ 2,000	\$ 105,080	\$ -	\$ -	\$ -	N/A	\$ -
<b>400</b>	<b>Total Capital Services &amp; Charges</b>	<b>\$ 2,000</b>	<b>\$ 105,080</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Grand Total 605.02 Budget</b>	<b>\$ 447,833</b>	<b>\$ 356,720</b>	<b>\$ 293,057</b>	<b>\$ 317,576</b>	<b>\$ 204,592</b>	<b>-36%</b>	<b>\$ (112,984)</b>

**Development Services - Stormwater (605.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Assistants		\$ 7,851	aa-b, aa-p (55% General, 15% Water, 10% Storm, 20% Sewer)
115	Bldg. Commissioners Pay		\$ 13,308	bc, bsc (50% General, 20% Water, 10% Storm, 20% Sewer)
116	APC-BZA Members		\$ 5,190	Est. 18 APC meetings @ \$720/meeting Est. 15 BZA meetings @ \$520/meeting [\$20,760 total]
117	Director Pay (Director & Asst Director)		\$ 23,550	dir & asst dir (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
118	Planners (P1, P2, & Senior Planner)		\$ 14,712	sp, p1 (45% General, 10% Water, 15% Storm, 20% Sewer, 10% EDIT)
120	Building Inspectors Pay		\$ 10,030	sin, in (50% General, 20% Water, 10% Storm, 20% Sewer)
121	Intern Pay		\$ -	
123	Overtime Pay		\$ 1,500	
127	Time In Service Pay		\$ 881	F. Wise (24yrs), J. Swalley (24yrs), T. Barker (16yrs), H. Wetzel (8yrs); includes FICA/Medicare/PERF impact
128	Compliance Coordinator Pay		\$ 3,952	cc (70% General, 10% Water, 10% Storm, 10% Sewer)
130	FICA/Medicare		\$ 6,227	
131	Employee Health Insurance	United Healthcare (UMR)	\$ 27,600	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 9,118	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 540	\$300 per month for DS Director (\$3,600 annually) -- (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 124,459</b>	
211	Stationary/Printing		\$ 750	
			\$ 250	Misc. Printing [\$1,000]
			\$ 500	Ordinance Revisions Printing [\$2,000]
221	Postage		\$ 625	Compliance, various notice and misc. mailings (appx. 3,000 mailings at various rates \$0.55, \$1.50 & \$7.85) [\$2,500 total] (Strategic Plan 1.4.1)
223	Office Supplies		\$ 938	
			\$ 938	\$375/person (10 employees) [\$3,750 total]
224	Other Supplies		\$ 2,000	
			\$ 125	Emergency Ops. (identifying unsafe buildings) [\$500] (Strategic Plan 7.5.1)
			\$ 425	2018 Mech. Code Book / 2020 Res. Code Book / 2018 Ele. Code Book / Misc. Code Books [\$1,700]
			\$ -	Standup desks (4) \$500 each [\$2,000] -- REMOVED PER TOWN MANAGER
			\$ 250	PPE (masks, gloves, shoe covers, etc.) [\$2,500] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 250	Misc. supplies [\$1,000]
			\$ 250	Clothing [\$2,000] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 700	Apple iPad Pro 12.9"   Keyboard/case   Protection - sp & dir \$1,400 each [\$2,800]
226	Fuel		\$ 2,063	Est. 3,300 Gallons Gas @ \$2.50 /gal. [\$8,252 total, split General, Water, Stormwater, Sewer]
<b>200</b>	<b>Total Supplies</b>		<b>\$ 6,375</b>	
300	Recording Fees		\$ 250	APC & BZA Commitments [\$1,000 total]
303	Background / Physical / Drug Test		\$ 125	New hires [\$500 total]

**Development Services - Stormwater (605.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
309	Consulting Fees		\$ 61,750	
			\$ 25,000	APC Reimbursement Account - Traffic Engineering [\$100,000 total; \$25,000 per fund]
			\$ 500	ADA Site Review Inspections [\$2,000 total]
		TBD	\$ 6,250	Housing Study Update [\$25,000 total]
			\$ 11,250	Inspections (Infrastructure & Building) [\$45,000 total] Expense offset by corresponding revenue (Strategic Plan 6.4.1.1)
			\$ 6,250	Misc. Consulting [\$25,000 total]
			\$ 5,000	GIS Data Development [\$20,000 total] (Strategic Plan 6.1.1.3 / 6.1.1.4)
			\$ 1,250	Misc. Special Inspection [\$5,000 total]
			\$ 6,250	Annual Traffic Count Program (3 yr. program to collect timely traffic data) (Comp. Plan Action Item - Traffic Data Collection Program) [\$25,000 total]
313	Meeting/Conferences/ Training		\$ 2,795	
			\$ 350	dir - APA / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 300	bc - IABO Conf. / ADA / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 300	bsc - Exam fees / IABO Conf. / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 63	aa-p - Misc. \$250 [\$250 total] (Strategic Plan 9.6.2.2)
			\$ 125	aa-b - Permit TECH / Misc. \$500 [\$500 total] (Strategic Plan 9.6.2.2)
			\$ 350	sp - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 250	in - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 325	cc - Code Enforcement Conf. / Misc. [\$1,300 total] (Strategic Plan 9.6.9.2.2)
			\$ 350	p1 - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 132	APC & BZA training [\$528 total] (Strategic Plan 1.1.1.1. / 1.2.1.1)
316	Misc. Other Services		\$ 1,281	Compliance abatements [\$5,125 total] (Strategic Plan 1.4.1.2 / 2.5.1.2)
323	Travel		\$ 2,925	
			\$ 500	dir - APA / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bsc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 25	aa-p - Misc. [\$100 total]
			\$ 25	aa-b - Misc. [\$100 total]
			\$ 500	sp - APA or ESRI / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	in - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 375	cc - Code Enforcement Conf. - travel / lodging / meals [\$1,500 total] (Strategic Plan 9.6.2.2)
			\$ 500	p1 - APA / APA-IN - travel / lodging / meals [\$2,000] (Strategic Plan 9.6.2.2)

**Development Services - Stormwater (605.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
326	Cellular Phones	Verizon	\$ 1,455	
			\$ 270	dir - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	bc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 105	sp - \$35/mth. air card [\$420]
			\$ 270	sin - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	in - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	cc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
332	Legal Notices		\$ 250	Various Ordinance Changes [\$1,000 total]
362	Copier Lease/Maintenance		\$ 938	Rental of Canon large format scanner/copier/printer for Town Hall [\$3,750 total]
374	Uniform Rental/Cleaning		\$ 250	[\$1,000 total]
395	Credit Card Fees - (P&B)		\$ -	
398	Subscription/Dues		\$ 1,740	
			\$ 75	CISEC (\$75 per - in, sin, bc, bsc) [\$300 total]
			\$ 38	CESSWI (\$75 per - in, sin) [\$150 total]
			\$ 40	IABO (\$40 per - in, sin, bsc, bc) [\$160 total]
			\$ 40	INAFSM (\$160 per - bc) [\$160 total]
			\$ 53	ASFPM (\$210 per - bc) [\$210 total]
			\$ 25	IAEI (\$100 per - bc) [total \$100]
			\$ 325	ICC (\$156 per - bc, bsc, sin, in, cc) & Cert. Renewals [total \$1,300]
			\$ 25	MS4 (\$50 per -bc, bsc) [total \$100]
			\$ 20	Floodplain (\$40 per - bc, bsc) [total \$80]
			\$ 450	APA & AICP (\$700 - dir, \$600 - sp, \$500 - p1) [\$1,800 total]
			\$ 61	IGIC [\$245 total]
			\$ 75	US Green Building Council [\$300 total]
			\$ 125	Misc. & Building Services Coordinator [\$500 total]
			\$ 389	ICC premium ACCES subscription [\$1,555 total]
300	<b>Total Other Services &amp; Charges</b>		\$ 73,758	
442	Misc. Capital		\$ -	
400	<b>Total Capital Services &amp; Charges</b>		\$ -	
	<b>Grand Total 605.02 Budget</b>		\$ 204,592	

**Clerk Treasurer - Stormwater (605.05) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
111	Clerk Treasurer Pay	\$ 18,574	\$ 18,574	\$ 18,574	\$ 19,750	\$ 19,750	0%	\$ -
112	Deputy Pay	\$ 23,854	\$ 30,917	\$ 35,251	\$ 42,000	\$ 42,000	0%	\$ -
114	Payroll Specialist	\$ 2,629	\$ 1,002	\$ -	\$ -	\$ -	N/A	\$ -
123	Overtime Pay	\$ 158	\$ 89	\$ 101	\$ 750	\$ 625	-17%	\$ (125)
127	Time In Service Pay	\$ 187	\$ 104	\$ -	\$ -	\$ 238	N/A	\$ 238
130	FICA/Medicare	\$ 3,088	\$ 3,627	\$ 3,803	\$ 4,824	\$ 4,790	-1%	\$ (34)
131	Employee Health Insurance	\$ 14,928	\$ 18,883	\$ 20,496	\$ 21,514	\$ 22,582	5%	\$ 1,068
132	PERF	\$ 3,714	\$ 5,666	\$ 6,040	\$ 7,062	\$ 7,013	-1%	\$ (49)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,108	\$ -	-100%	\$ (1,108)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 67,131</b>	<b>\$ 78,862</b>	<b>\$ 84,265</b>	<b>\$ 97,008</b>	<b>\$ 96,998</b>	<b>0%</b>	<b>\$ (10)</b>
211	Stationary/Printing	\$ 312	\$ 274	\$ 188	\$ 500	\$ 400	-20%	\$ (100)
223	Office Supplies	\$ 154	\$ 90	\$ 177	\$ 500	\$ 300	-40%	\$ (200)
224	Other Supplies	\$ 67	\$ -	\$ 77	\$ 150	\$ 150	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 533</b>	<b>\$ 364</b>	<b>\$ 442</b>	<b>\$ 1,150</b>	<b>\$ 850</b>	<b>-26%</b>	<b>\$ (300)</b>
313	Meeting/Conferences/ Training	\$ 1,163	\$ 1,565	\$ 842	\$ 5,500	\$ 5,500	0%	\$ -
315	Clerk-Treasurer Attorney Fees	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
323	Travel	\$ 1,078	\$ 811	\$ 639	\$ 1,600	\$ 1,600	0%	\$ -
326	Cellular Phones	\$ 692	\$ 353	\$ 386	\$ 400	\$ 400	0%	\$ -
332	Legal Notices	\$ -	\$ 73	\$ -	\$ 100	\$ 100	0%	\$ -
333	Municipal Code Update	\$ 1,100	\$ 124	\$ 124	\$ 2,000	\$ 2,000	0%	\$ -
340	Clerk-Treasurer Bond	\$ 313	\$ 625	\$ 313	\$ 400	\$ 400	0%	\$ -
374	Uniform Shirts	\$ 63	\$ -	\$ -	\$ 200	\$ 200	0%	\$ -
392	Contingency Expenses	\$ -	\$ 6,250	\$ -	\$ 1,500	\$ 950	-37%	\$ (550)
395	Election Costs	\$ -	\$ -	\$ 2,436	\$ -	\$ -	N/A	\$ -
398	Subscription/Dues	\$ 139	\$ 129	\$ 170	\$ 200	\$ 200	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 4,548</b>	<b>\$ 9,930</b>	<b>\$ 4,910</b>	<b>\$ 12,900</b>	<b>\$ 12,350</b>	<b>-4%</b>	<b>\$ (550)</b>
	<b>Grand Total 605.05 Budget</b>	<b>\$ 72,211</b>	<b>\$ 89,156</b>	<b>\$ 89,616</b>	<b>\$ 111,058</b>	<b>\$ 110,198</b>	<b>-1%</b>	<b>\$ (860)</b>

**Clerk Treasurer - Stormwater (605.05) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
111	Clerk Treasurer Pay		\$ 19,750	79,000-45, 20, 25, 10
112	Deputy Pay		\$ 42,000	3 Deputies-45, 20, 25, 10 - 168,000
114	Payroll Specialist		\$ -	
123	Overtime Pay		\$ 625	2500-45, 20, 25, 10
127	Time In Service Pay		\$ 238	A.Kaytar (12yrs), A. Hathaway (4yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare		\$ 4,790	
131	Employee Health Insurance	UMR	\$ 22,582	
132	PERF		\$ 7,013	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 96,998</b>	
211	Stationary/Printing		\$ 400	\$1600/4
223	Office Supplies		\$ 300	\$1200/4
224	Other Supplies		\$ 150	
<b>200</b>	<b>Total Supplies</b>		<b>\$ 850</b>	
310	Accounting Fees (SBOA Audit)		\$ -	
313	Meeting/Conferences/ Training		\$ 5,500	
315	Clerk-Treasurer Attorney Fees		\$ 1,000	
323	Travel		\$ 1,600	
326	Cellular Phones	Verizon	\$ 400	2 cell phones; 1 air card
332	Legal Notices		\$ 100	
333	Municipal Code Update		\$ 2,000	
340	Clerk-Treasurer Bond		\$ 400	
374	Uniform Shirts		\$ 200	
392	Contingency Expenses		\$ 950	
395	Election Costs		\$ -	Budget again in 2023-\$25,000 for primary and general
398	Subscription/Dues		\$ 200	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 12,350</b>	
	<b>Grand Total 605.05 Budget</b>		<b>\$ 110,198</b>	

**IT Department - Stormwater (605.10) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
227	Computer Supplies	\$ 819	\$ 1,653	\$ 2,771	\$ 5,000	\$ 5,000	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 819</b>	<b>\$ 1,653</b>	<b>\$ 2,771</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0%</b>	<b>\$ -</b>
309	Consulting Fees	\$ 22,485	\$ 23,310	\$ 23,310	\$ 24,375	\$ 24,375	0%	\$ -
324	Telephone	\$ 8,704	\$ 8,662	\$ 6,833	\$ 15,950	\$ 14,325	-10%	\$ (1,625)
364	Computer Support/Maintenance	\$ 1,600	\$ 1,608	\$ 1,600	\$ 1,600	\$ 1,600	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 32,789</b>	<b>\$ 33,580</b>	<b>\$ 31,743</b>	<b>\$ 41,925</b>	<b>\$ 40,300</b>	<b>-4%</b>	<b>\$ (1,625)</b>
	<b>Grand Total 605.10 Budget</b>	<b>\$ 33,609</b>	<b>\$ 35,233</b>	<b>\$ 34,514</b>	<b>\$ 46,925</b>	<b>\$ 45,300</b>	<b>-3%</b>	<b>\$ (1,625)</b>

**IT Department - Stormwater (605.10) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
227	Computer Supplies		\$ 5,000	
			\$ 1,000	Replacement keyboards, batteries, mice, etc. (\$4,000/4)
			\$ 4,000	Replacement/new monitors, hard drives, printers (\$16,000/4)
<b>200</b>	<b>Total Supplies</b>		<b>\$ 5,000</b>	
309	Consulting Fees		\$ 24,375	IT Support Contract (\$97,500/4)
324	Telephone		\$ 14,325	
		Everstream	\$ 6,375	Fiber maintenance and internet (\$30,000 -- Town's 85% portion is \$25,500/4, BFT has other 15%); includes Mecca fiber connection for Police & Fire
		AT&T	\$ 2,950	Landline service for elevators/fire alarms (\$11,800/4)
		AXIA	\$ 5,000	Phone system (\$20,000/4)
364	Computer Support/Maintenance	MS4Front	\$ 1,600	Annual subscription for stormwater compliance software
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 40,300</b>	
	<b>Grand Total 605.10 Budget</b>		<b>\$ 45,300</b>	

**Administration - Stormwater (605.11) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Exec Asst/Asst to the TM	\$ 25,100	\$ 31,084	\$ 22,585	\$ 32,011	\$ -	-100%	\$ (32,011)
121	Capital Projects Manager	\$ 12,115	\$ 10,815	\$ 5,003	\$ 9,000	\$ 10,500	17%	\$ 1,500
122	Assistant Town Manager Pay	\$ 21,942	\$ 21,976	\$ 17,908	\$ -	\$ -	N/A	\$ -
123	Overtime Pay	\$ 323	\$ 224	\$ 112	\$ 2,000	\$ -	-100%	\$ (2,000)
127	Time In Service Pay	\$ 172		\$ -	\$ -	\$ 187	N/A	\$ 187
130	FICA/Medicare (Reg & OT)	\$ 5,269	\$ 4,623	\$ 3,095	\$ 3,290	\$ 803	-76%	\$ (2,487)
131	Employee Health Insurance	\$ 23,599	\$ 21,643	\$ 17,163	\$ 14,787	\$ 3,387	-77%	\$ (11,400)
132	PERF (Reg & OT)	\$ 7,705	\$ 7,028	\$ 4,691	\$ 5,727	\$ 1,176	-79%	\$ (4,551)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 975	\$ -	-100%	\$ (975)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 98,607</b>	<b>\$ 98,191</b>	<b>\$ 70,558</b>	<b>\$ 77,917</b>	<b>\$ 16,053</b>	<b>-79%</b>	<b>\$ (61,864)</b>
211	Stationary/Printing	\$ 263	\$ 389	\$ 840	\$ 1,650	\$ 1,250	-24%	\$ (400)
221	Postage	\$ 689	\$ 1,219	\$ 1,374	\$ 1,500	\$ 1,500	0%	\$ -
223	Office Supplies	\$ 3,323	\$ 2,455	\$ 1,710	\$ 4,000	\$ 3,000	-25%	\$ (1,000)
224	Other Supplies	\$ 648	\$ 196	\$ 334	\$ 1,950	\$ 1,500	-23%	\$ (450)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 49,294</b>	<b>\$ 4,324</b>	<b>\$ 4,258</b>	<b>\$ 9,100</b>	<b>\$ 7,250</b>	<b>-20%</b>	<b>\$ (1,850)</b>
300	Recording Fees	\$ -	\$ -	\$ -	\$ 150	\$ 100	-33%	\$ (50)
303	Background / Physical / Drug Test	\$ 88	\$ 88	\$ -	\$ 125	\$ 565	352%	\$ 440
309	Consulting Fees	\$ 13,900	\$ 7,024	\$ 160,087	\$ 12,500	\$ 12,500	0%	\$ -
310	Accounting Fees	\$ 7,461	\$ 9,433	\$ 1,991	\$ 7,500	\$ 7,500	0%	\$ -
312	Attorney Fees	\$ -	\$ 84,229	\$ 82,757	\$ 75,000	\$ 80,000	7%	\$ 5,000
313	Meeting/Conferences/ Training	\$ 1,343	\$ 1,509	\$ 620	\$ 4,033	\$ 2,750	-32%	\$ (1,283)
316	Misc. Other Services	\$ 20,227	\$ 15,610	\$ 15,909	\$ 15,000	\$ 12,000	-20%	\$ (3,000)
323	Travel	\$ 1,612	\$ 193	\$ 956	\$ 900	\$ 700	-22%	\$ (200)
326	Cellular Phones	\$ 2,321	\$ 2,326	\$ 2,217	\$ 2,500	\$ 2,000	-20%	\$ (500)
331	Printing & Advertising	\$ -	\$ 2	\$ -	\$ 150	\$ 150	0%	\$ -
332	Legal Notices	\$ -	\$ -	\$ -	\$ 500	\$ 125	-75%	\$ (375)
340	Insurance/Deductibles	\$ 3,745	\$ 4,645	\$ 432	\$ 4,117	\$ 5,190	26%	\$ 1,073
343	Workers Comp	\$ 809	\$ 2,521	\$ -	\$ -	\$ -	N/A	\$ -
359	Employee Events & Recognition	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,750	175%	\$ 1,750
370	Postage Meter Rental	\$ -	\$ -	\$ 360	\$ 600	\$ 600	0%	\$ -
374	Uniform Rental/Cleaning	\$ 454	\$ 973	\$ 1,185	\$ 1,500	\$ 500	-67%	\$ (1,000)
389	Transfer Monthly Debt Service	\$ 111,438	\$ 447,906	\$ 457,768	\$ 400,600	\$ 465,952	16%	\$ 65,352
392	Contingency Expenses	\$ 15,073	\$ 10,333	\$ 11,900	\$ 20,000	\$ -	-100%	\$ (20,000)
398	Subscription/Dues	\$ 3,663	\$ 2,201	\$ 1,685	\$ 2,650	\$ 2,650	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 182,174</b>	<b>\$ 598,993</b>	<b>\$ 737,868</b>	<b>\$ 548,825</b>	<b>\$ 596,032</b>	<b>9%</b>	<b>\$ 47,207</b>
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total 605.11 Budget</b>	<b>\$ 330,075</b>	<b>\$ 701,508</b>	<b>\$ 812,683</b>	<b>\$ 635,842</b>	<b>\$ 619,335</b>	<b>-3%</b>	<b>\$ (16,507)</b>

**Administration - Stormwater (605.11) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Exec Asst/Asst to the TM		\$ -	
	Executive Assistant Pay		\$ -	Moved out of this fund
	Asst to the Town Manager Pay		\$ -	Moved out of this fund
121	Capital Projects Manager		\$ 10,500	(5% General - 15% Water - 15% Storm - 15% Sewer - 30% MVH - 15% EDIT - 5% Food & Beverage)
122	Assistant Town Manager Pay		\$ -	Moved out of this fund
123	Overtime Pay		\$ -	N/A
127	Time In Service Pay		\$ 187	S. Pabst (8yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare (Reg & OT)		\$ 803	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 3,387	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 1,176	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 16,053</b>	
211	Stationary/Printing		\$ 1,250	
		D & E Printing	\$ 750	Admin - Misc. printing and budget binders (\$3,000/4)
		D & E Printing, Mindys Signs	\$ 500	Comm: Printing for annual report, marketing collateral and signs (\$2000/4)
221	Postage		\$ 1,500	
			\$ 1,500	Comm: \$7,850 in 101, 601, 606 -- \$1,500 in 605.11.221 [\$25,050 Total]
223	Office Supplies		\$ 3,000	
			\$ 3,000	Purchasing: Admin - General office supplies - Paper for Civil Town (\$12,000/4)
224	Other Supplies		\$ 1,500	
			\$ 1,500	Purchasing: Misc Repair supplies, Electrical, HVAC, Hardware
			\$ -	HR: Remove, no longer needed
<b>200</b>	<b>Total Supplies</b>		<b>\$ 7,250</b>	
300	Recording Fees		\$ 100	Miscellaneous fees for recording documents
303	Background / Physical / Drug Test		\$ 565	
		Hendricks / Safe Hiring Solutions	\$ 125	HR: \$500/4 Background Checks, Random Drug test/CDL physical & RefLynk annual fee
		Indiana Testing Inc.	\$ 440	HR: \$1755/4 Testing/Compliance
309	Consulting Fees		\$ 12,500	
		Wessler	\$ 2,500	Storm Water Planning/Consulting
		BTMA	\$ 10,000	Financial Planning, Revenue Estimates
310	Accounting Fees	SBOA	\$ 7,500	(\$30,000/4)
312	Attorney Fees	FBT	\$ 80,000	Misc. Attorney Fees
313	Meeting/Conferences/ Training		\$ 2,750	
			\$ 250	Council Training [\$1,000/4; \$250 per fund]
		IACT (AIM)	\$ 1,000	Admin - Miscellaneous Trainings, Budget Workshop, & Annual Conference [\$4,000/4; \$1000 per fund]
		Laserfiche	\$ 1,000	Regional Trainings [\$4,000/4; \$1,000 per fund]
		TBD	\$ -	Comm: No Longer Needed
		ICMA/IMMA	\$ 500	Annual Conference (Town Manager and Assistant Town Manager) Total = (\$1,800/4) Toronto or Regional Summit
316	Misc. Other Services		\$ 12,000	
			\$ 12,000	Purchasing: Decrease Based on Usage

**Administration - Stormwater (605.11) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
323	Travel		\$ 700	
		ICMA/IMMA	\$ 500	Admin - Travel for ICMA Conf - 2 employees [\$2,000/4; \$500 per fund]
		Laserfiche	\$ -	Admin - Remove, not needed for 2021
			\$ 200	Misc. Conference Travel [\$600/3; \$200 per fund - not in 101.01]
326	Cellular Phones		\$ 2,000	
		Verizon	\$ 2,000	Purchasing: Decrease Based on Usage
331	Printing & Advertising		\$ 150	Printing of Newsletters/flyers/public outreach
332	Legal Notices		\$ 125	Admin: Newspaper postings \$500/4
340	Insurance/Deductibles		\$ 5,190	Cost of premiums; includes cost for Insurance deductibles based on new premiums
343	Workers Comp		\$ -	All 605.11 portion in 606.12 in FY2021
359	Employee Events & Recognition		\$ 2,750	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 2,000	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 750	HR: Engagement/Wellness,/Development Committies (\$3000/4)
370	Postage Meter Rental	Pitney Bowes	\$ 600	
374	Uniform Rental/Cleaning	Cintas	\$ 500	Purchasing: Decrease based on usage [\$2,000/4]
389	Transfer Monthly Debt Service		\$ 465,952	2011 A - Monthly transfers for Grant St. and Murphy Meadows Subdivision Project (Refunded as 2019 in Sept 2019, no longer 2011 A) -- \$65,412 for the transfer and \$400,540 for the bond payments [10 at \$33,384 and 2 at \$33,350]
392	Contingency Expenses		\$ -	Purchasing: Aging HVAC System [Moved to 402.01.392]
398	Subscription/Dues		\$ 2,650	
		IACT (now AIM)	\$ 1,625	Annual Dues (\$6,500/4)
		IMMA	\$ 75	IMMA Annual Dues (2 employees) \$300/4
		ICMA	\$ 450	ICMA Annual Dues (2 employees) \$1,800/4
			\$ 500	Miscellaneous Subscription/Dues
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 596,032</b>	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Total 605.11 Budget</b>		<b>\$ 619,335</b>	

**Stormwater Coordinator (605.16) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
124	Stormwater Coordinator	\$ 54,996	\$ 38,551	\$ -	\$ -	\$ -	N/A	\$ -
	Wastewater Superintendent	\$ -	\$ -	\$ -	\$ -	\$ 8,036	N/A	\$ 8,036
127	Time In Service Pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
130	FICA/Medicare	\$ -	\$ -	\$ -	\$ -	\$ 615	N/A	\$ 615
131	Employee Health Insurance	\$ 25,443	\$ 7,024	\$ 7,163	\$ -	\$ 2,258	N/A	\$ 2,258
132	PERF	\$ -	\$ -	\$ -	\$ -	\$ 900	N/A	\$ 900
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 80,439</b>	<b>\$ 45,576</b>	<b>\$ 7,163</b>	<b>\$ -</b>	<b>\$ 11,809</b>	<b>N/A</b>	<b>\$ 11,809</b>
211	Stationary/Printing	\$ -	\$ 955	\$ 50	\$ 3,000	\$ 3,000	0%	\$ -
221	Postage	\$ -	\$ -	\$ -	\$ 70	\$ 70	0%	\$ -
223	Office Supplies	\$ 36	\$ -	\$ -	\$ 200	\$ 100	-50%	\$ (100)
224	Other Supplies	\$ 8,642	\$ 393	\$ 296	\$ 5,200	\$ 5,200	0%	\$ -
228	Janitorial Supplies / Maintenance Supplies	\$ 217	\$ 7	\$ 573	\$ 300	\$ 720	140%	\$ 420
<b>200</b>	<b>Total Supplies</b>	<b>\$ 9,143</b>	<b>\$ 1,518</b>	<b>\$ 919</b>	<b>\$ 8,770</b>	<b>\$ 9,090</b>	<b>4%</b>	<b>\$ 320</b>
309	Consulting Fees	\$ 24,232	\$ 38,919	\$ 24,834	\$ 135,085	\$ 137,500	2%	\$ 2,415
313	Meeting/Conferences/ Training	\$ 140	\$ 310	\$ -	\$ 375	\$ 325	-13%	\$ (50)
316	Misc. Other Services	\$ -	\$ 3,833	\$ 14,324	\$ 7,000	\$ 6,500	-7%	\$ (500)
323	Travel	\$ 283	\$ -	\$ -	\$ 350	\$ 195	-44%	\$ (155)
326	Cellular Phones	\$ 961	\$ 633	\$ -	\$ -	\$ -	N/A	\$ -
361	Building Repairs/Maint	\$ 295	\$ 205	\$ -	\$ 5,000	\$ 5,000	0%	\$ -
374	Uniform Rental/Cleaning	\$ 26	\$ 550	\$ -	\$ 200	\$ 200	0%	\$ -
392	Contingency Expenses	\$ -	\$ -	\$ -	\$ -	\$ 50,000	N/A	\$ 50,000
398	Subscription/Dues	\$ 4,391	\$ 4,431	\$ -	\$ 4,245	\$ 4,245	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 32,943</b>	<b>\$ 48,882</b>	<b>\$ 39,158</b>	<b>\$ 152,255</b>	<b>\$ 203,965</b>	<b>34%</b>	<b>\$ 51,710</b>
442	Misc. Capital	\$ -	\$ 36,081	\$ 41,591	\$ -	\$ -	N/A	\$ -
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ -</b>	<b>\$ 36,081</b>	<b>\$ 41,591</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Grand Total 605.16 Budget</b>	<b>\$ 122,525</b>	<b>\$ 132,056</b>	<b>\$ 88,831</b>	<b>\$ 161,025</b>	<b>\$ 224,864</b>	<b>40%</b>	<b>\$ 63,839</b>

**Stormwater Coordinator (605.16) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
124	Stormwater Coordinator		\$ -	
	Wastewater Superintendent		\$ 8,036	PW: 10% Storm, 90% Sewer
127	Time In Service Pay		\$ -	
130	FICA/Medicare		\$ 615	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 2,258	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 900	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 11,809</b>	
211	Stationary/Printing		\$ 3,000	
			\$ 1,500	SWC-Educational material reprinting (4.4.1)(4.5.2)
			\$ 1,500	SWC - Reprinting of educational materials for Schools for stormwater utility credit (4.4.1 & 4.5.2)
221	Postage		\$ 70	
			\$ 20	SWC - Certified Mailings-Notice of Violations - Stormwater (6.1.2)
			\$ 50	SWC - Brochure Mailings - Stormwater (4.4.1 & 4.5.2)
223	Office Supplies		\$ 100	
			\$ 100	decrease due to available inventory
224	Other Supplies		\$ 5,200	
			\$ 250	SWC - Sampling supplies- testing equipment, test strips (6.1.2)
			\$ 1,000	Complaint and/or spill related material identification
			\$ 250	SWC - Continue and expand Geocaching program and supplies (4.4.1 & 4.5.2), stormwater education
			\$ 500	SWC - Promotional items- yard waste disposal
			\$ 1,200	SWC - Promotional items- reusable totes
			\$ -	Rain Barrel and Composter program - consider for 2022 budget
			\$ 2,000	Spill response - containment, barrels, refill supplies
228	Janitorial Supplies / Maintenance Supplies		\$ 720	increase due to partnership no longer providing majority of supplies for trash clean up event (Gloves, sanitizer, trash bags), paper towel, toilet paper, cleaning related supplies.
<b>200</b>	<b>Total Supplies</b>		<b>\$ 9,090</b>	
309	Consulting Fees		\$ 137,500	
		Wessler Eng	\$ 13,000	SWC - Consulting Services Misc (4.5.1)
		Wessler Eng	\$ -	Falls under consulting Misc services
		Wessler Eng	\$ 5,000	SWC - Annual reporting - compiling data, meeting - 2020 & 2021 data
		Wessler Eng	\$ 2,600	SWC - Coordinate & conduct annual training event for staff
		Wessler Eng	\$ 11,800	SWC - Quarterly staff meetings & reporting coordination
		Wessler Eng	\$ 6,100	SWC - Annual SWPPP inspections - Fleet, Water, WWTP, Street, Parks
		Wessler Eng	\$ 39,700	Prepare NOI for new MS4 Permit, Update MS4 Program/Part C Plan for new requirements, Prepare Water Quality Characterization report, Utilize Town's GIS to identify and inspect MS4 outfalls, Update municipal SWPPPs to comply with new permit.
		BF&S	\$ 59,300	Mapping of outfalls and storm system including Storm BMPs and structures. Cost extended over two years- \$118,600 total (4.5.1.1; 6.1.1.3; 6.1.1.4) -- Funding for this project is contingent upon a rate increase to the Stormwater Fee. If a rate increase is not passed, then this project will not be funded

**Stormwater Coordinator (605.16) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
313	Meeting/Conferences/ Training		\$ 325	
			\$ 125	SWC - MS4 Annual conference-Kathy (6.6.3)
			\$ 200	SWC - MISC-Meetings (6.6.3)
316	Misc. Other Services		\$ 6,500	
			\$ 4,000	SWC- Annual maintenance fee for Stream gauge
		Williams Creek Management	\$ 500	WWTP rain garden maintenance plan covered in 2019, misc. BMP Maintenance [Will need to budget rain garden maintenance again for 2022]
			\$ 2,000	Spill cleanup/material disposal
323	Travel		\$ 195	
			\$ 195	SWC -(hotel \$170, parking \$25) (6.6.3)
361	Building Repairs/Maint		\$ 5,000	SWC-Repairs and regular maintenance needed for items such as Furnace/AC unit, garage door, or other building repairs needed (4.5)
374	Uniform Rental/Cleaning		\$ 200	floor mats- building G
392	Contingency Expenses		\$ 50,000	[Add contingency line item - TM]
398	Subscription/Dues		\$ 4,245	
		Hendricks County Commissioners	\$ 4,000	SWC - Hendricks County Partnership for Water Quality Agreement (4.4.1, 4.5)
		Envirocert	\$ 135	SWC - CPSEC- (6.6.3)
		Envirocert	\$ 110	SWC - CPMSM- (6.6.3)
300	<b>Total Other Services &amp; Charges</b>		<b>\$ 203,965</b>	
442	Misc. Capital		\$ -	
400	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 605.16 Budget</b>		<b>\$ 224,864</b>	

**Street Department - Stormwater (605.17) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
114	Administrative Asst. Pay	\$ 4,905	\$ 3,383	\$ 3,605	\$ 3,418	\$ 4,489	31%	\$ 1,071
123	Overtime	\$ 51	\$ 72	\$ 16	\$ -	\$ 100	N/A	\$ 100
125	Labor	\$ 52,960	\$ 38,795	\$ 39,162	\$ 39,163	\$ 29,723	-24%	\$ (9,440)
127	Time In Service Pay	\$ 875	\$ 74	\$ 413	\$ -	\$ 446	N/A	\$ 446
130	FICA/Medicare	\$ 4,392	\$ 3,207	\$ 3,224	\$ 3,257	\$ 2,625	-19%	\$ (632)
131	Employee Health Insurance	\$ 12,883	\$ 11,376	\$ 8,964	\$ 9,408	\$ 7,616	-19%	\$ (1,792)
132	PERF	\$ 6,597	\$ 4,740	\$ 4,838	\$ 4,769	\$ 3,843	-19%	\$ (926)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,012	\$ -	-100%	\$ (1,012)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 82,664</b>	<b>\$ 61,647</b>	<b>\$ 60,222</b>	<b>\$ 61,027</b>	<b>\$ 48,842</b>	<b>-20%</b>	<b>\$ (12,185)</b>
303	Background/Physical/Drug Test	\$ 50	\$ 360	\$ 25	\$ 100	\$ 100	0%	\$ -
313	Meeting/Conferences/Training	\$ -	\$ 912	\$ -	\$ 500	\$ 500	0%	\$ -
326	Cellular Phones	\$ 1,654	\$ 1,165	\$ 962	\$ 1,450	\$ 1,450	0%	\$ -
331	Printing & Advertising	\$ 1,300	\$ -	\$ 54	\$ 1,300	\$ 1,300	0%	\$ -
374	Uniform Rental/Cleaning	\$ 456	\$ 1,082	\$ 1,088	\$ 750	\$ 1,100	47%	\$ 350
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 3,460</b>	<b>\$ 3,519</b>	<b>\$ 2,128</b>	<b>\$ 4,100</b>	<b>\$ 4,450</b>	<b>9%</b>	<b>\$ 350</b>
	<b>Grand Total 605.17 Budget</b>	<b>\$ 86,124</b>	<b>\$ 65,166</b>	<b>\$ 62,350</b>	<b>\$ 65,127</b>	<b>\$ 53,292</b>	<b>-18%</b>	<b>\$ (11,835)</b>

**Street Department - Stormwater (605.17) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
114	Administrative Asst. Pay		\$ 4,489	10% General, 10% Water, 10% Storm, 10% Sewer, 60% MVH
123	Overtime		\$ 100	
125	Labor		\$ 29,723	
	Public Works Director		\$ 15,335	10% General, 25% Water, 15% Storm, 25% Sewer, 20% MVH, 5% EDIT
	Asst. Street Superintendent		\$ 14,388	25% Storm, 75% MVH
126	Seasonal Labor		\$ -	
127	Time In Service Pay		\$ 446	J.Waggoner (32yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare		\$ 2,625	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 7,616	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 3,843	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 48,842</b>	
303	Background/Physical/Drug Test	Hendricks	\$ 100	No Increase (H/R)
313	Meeting/Conferences/Training	Road School, PU	\$ 500	No Increase
326	Cellular Phones		\$ 1,450	No Increase (Purchasing)
331	Printing & Advertising	Hendricks Design & Print	\$ 1,300	No Increase (E-mail from Hendricks Design & Print)
374	Uniform Rental/Cleaning	Cintas	\$ 1,100	Increase (Steve)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 4,450</b>	
	<b>Grand Total 605.17 Budget</b>		<b>\$ 53,292</b>	

**Utility Billing - Stormwater (605.20) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
123	Overtime Pay	\$ -	\$ -	\$ 73	\$ 100	\$ 500	400%	\$ 400
125	Labor	\$ 56,116	\$ 57,155	\$ 56,407	\$ 58,730	\$ 33,000	-44%	\$ (25,730)
127	Time in Service Pay	\$ 171	\$ 432	\$ 351	\$ 400	\$ -	-100%	\$ (400)
130	FICA/Medicare (Reg & OT)	\$ 4,186	\$ 4,290	\$ 4,175	\$ 4,501	\$ 2,454	-45%	\$ (2,046)
131	Employee Health Insurance	\$ 15,502	\$ 23,334	\$ 24,028	\$ 25,220	\$ 20,325	-19%	\$ (4,895)
132	PERF (Reg & OT)	\$ 6,304	\$ 6,450	\$ 6,342	\$ 6,589	\$ 3,594	-45%	\$ (2,995)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,396	\$ -	-100%	\$ (1,396)
	COLA (No Adjustmentt 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 82,279</b>	<b>\$ 91,660</b>	<b>\$ 91,376</b>	<b>\$ 96,936</b>	<b>\$ 59,873</b>	<b>-38%</b>	<b>\$ (37,063)</b>
211	Stationary/Printing	\$ 3,946	\$ 3,670	\$ 3,656	\$ 5,000	\$ 7,000	40%	\$ 2,000
221	Postage	\$ 8,765	\$ 10,299	\$ 9,628	\$ 14,000	\$ 28,000	100%	\$ 14,000
223	Office Supplies	\$ 359	\$ 325	\$ 232	\$ 2,000	\$ 600	-70%	\$ (1,400)
224	Other Supplies	\$ 206	\$ 265	\$ 459	\$ 1,700	\$ 2,000	18%	\$ 300
<b>200</b>	<b>Total Supplies</b>	<b>\$ 13,277</b>	<b>\$ 14,559</b>	<b>\$ 13,974</b>	<b>\$ 22,700</b>	<b>\$ 37,600</b>	<b>66%</b>	<b>\$ 14,900</b>
300	Recording Fees	\$ -	\$ -	\$ 100	\$ 1,200	\$ 1,200	0%	\$ -
303	Background / Physical / Drug Test	\$ -	\$ -	\$ -	\$ 50	\$ 50	0%	\$ -
313	Meeting/Conferences/ Training	\$ 249	\$ -	\$ 790	\$ 3,800	\$ 3,800	0%	\$ -
326	Cellular Phones	\$ 528	\$ 462	\$ 316	\$ 600	\$ -	-100%	\$ (600)
336	Collection Fee	\$ 9	\$ 39	\$ 25	\$ 550	\$ 550	0%	\$ -
337	Cash Drawer Shortage	\$ -	\$ -	\$ -	\$ 25	\$ 25	0%	\$ -
362	Copier Lease/Maintenance	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
398	Subscription/Dues	\$ 20	\$ 20	\$ 27	\$ -	\$ 50	N/A	\$ 50
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 806</b>	<b>\$ 521</b>	<b>\$ 3,338</b>	<b>\$ 7,225</b>	<b>\$ 6,675</b>	<b>-8%</b>	<b>\$ (550)</b>
	<b>Grand Total 605.20 Budget</b>	<b>\$ 96,543</b>	<b>\$ 106,741</b>	<b>\$ 108,688</b>	<b>\$ 126,861</b>	<b>\$ 104,148</b>	<b>-18%</b>	<b>\$ (22,713)</b>

**Utility Billing - Stormwater (605.20) Justification**

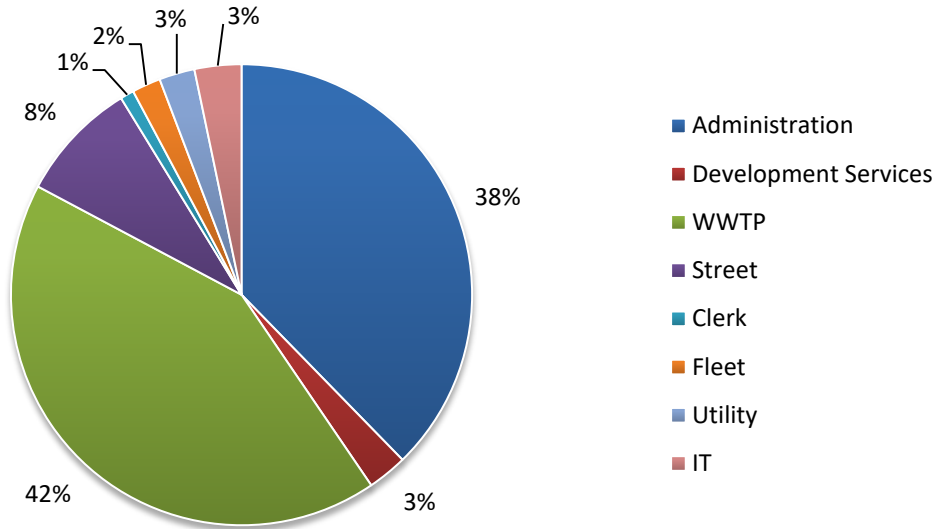
<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
123	Overtime Pay		\$ 500	
125	Labor		\$ 33,000	110,000 - 3 Utility Billing Clerks 35, 35, 30
127	Time in Service Pay		\$ -	
130	FICA/Medicare (Reg & OT)		\$ 2,454	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 20,325	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 3,594	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 59,873</b>	
211	Stationary/Printing	Data Mail & ABF	\$ 7,000	Changing to full sheet billing - 21,000 over 3 departments
221	Postage	Data Mail	\$ 28,000	Changing to full sheet billing - Postage difference - 80,000
223	Office Supplies	Staples, Boyce	\$ 600	Folding machine - 6000 + 25000 [To bring statements in house. Revisit if budget allows]
224	Other Supplies	Staples	\$ 2,000	Up slightly for the possibility of bringing statements in house
<b>200</b>	<b>Total Supplies</b>		<b>\$ 37,600</b>	
300	Recording Fees		\$ 1,200	Same
303	Background / Physical / Drug Test		\$ 50	Same
313	Meeting/Conferences/ Training		\$ 3,800	Same
326	Cellular Phones	Verizon	\$ -	No phone needed
336	Collection Fee		\$ 550	Same
337	Cash Drawer Shortage		\$ 25	Same
362	Copier Lease/Maintenance		\$ 1,000	Same
398	Subscription/Dues		\$ 50	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 6,675</b>	
	<b>Grand Total 605.20 Budget</b>		<b>\$ 104,148</b>	

**Tab 7:**

Wastewater Operating Fund Budget (606)

# Wastewater Operating Fund (606)

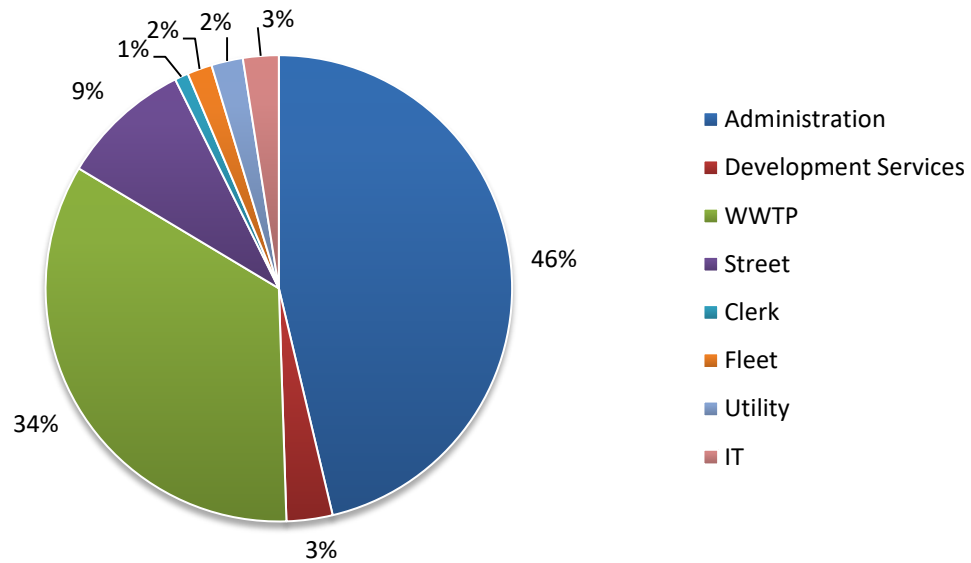
## 2017 Actual



	2017 Actual
Administration	\$ 1,292,266
Development Services	\$ 95,498
WWTP	\$ 1,449,385
Street	\$ 290,362
Clerk	\$ 32,952
Fleet	\$ 68,937
Utility	\$ 85,424
IT	\$ 112,532

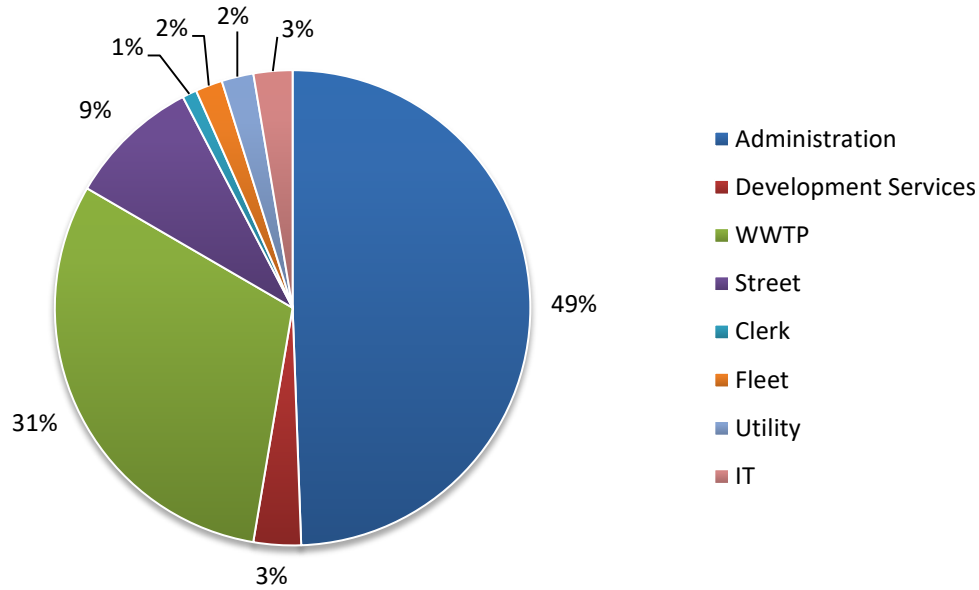
## 2018 Actual

	2018 Actual
Administration	\$ 2,002,358
Development Services	\$ 137,976
WWTP	\$ 1,475,700
Street	\$ 392,644
Clerk	\$ 40,823
Fleet	\$ 74,449
Utility	\$ 94,666
IT	\$ 106,986



# Wastewater Operating Fund (606)

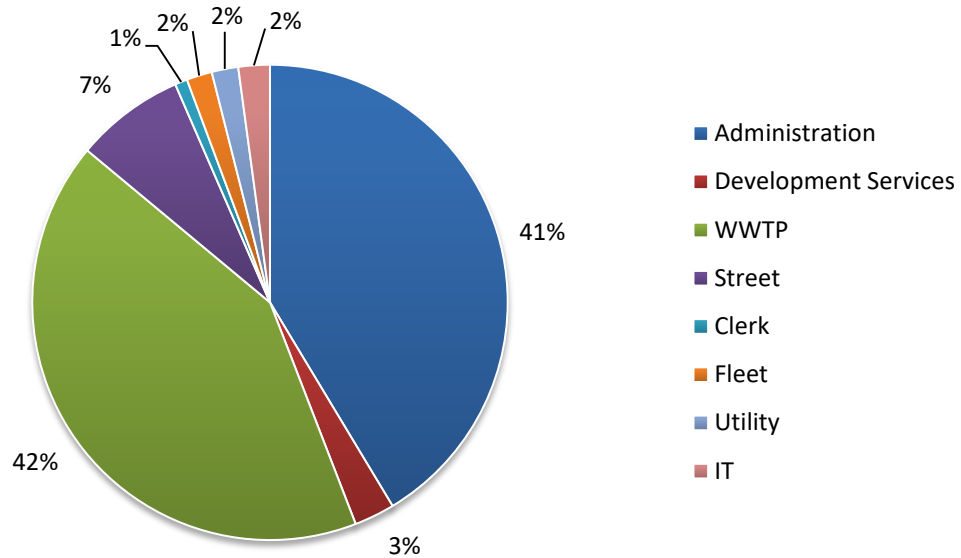
## 2019 Actual



	2019 Actual
Administration	\$ 2,195,710
Development Services	\$ 143,283
WWTP	\$ 1,365,417
Street	\$ 399,115
Clerk	\$ 43,554
Fleet	\$ 81,693
Utility	\$ 96,434
IT	\$ 117,460

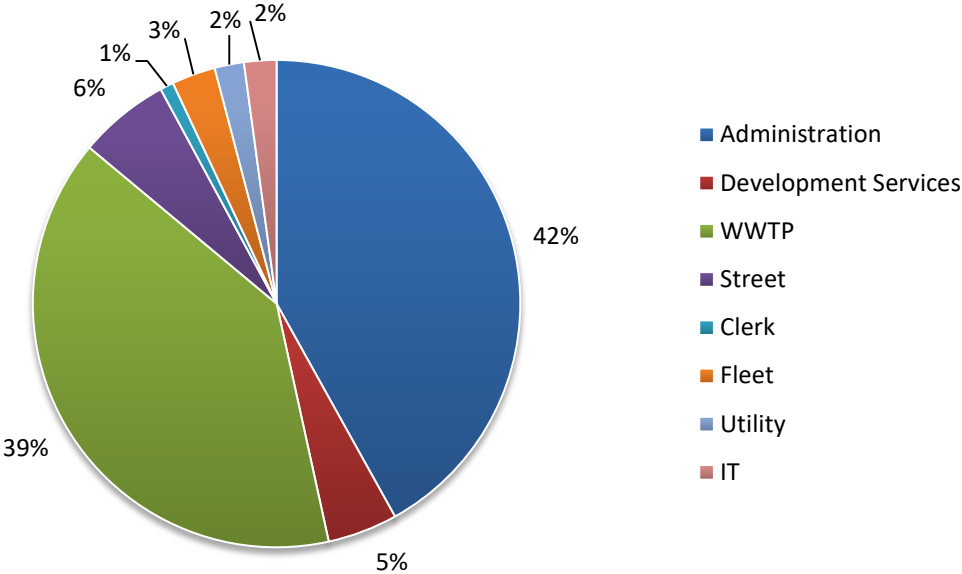
## 2020 Budget

	2020 Budget
Administration	\$ 2,590,114
Development Services	\$ 172,356
WWTP	\$ 2,623,902
Street	\$ 465,664
Clerk	\$ 52,853
Fleet	\$ 108,430
Utility	\$ 113,029
IT	\$ 133,720



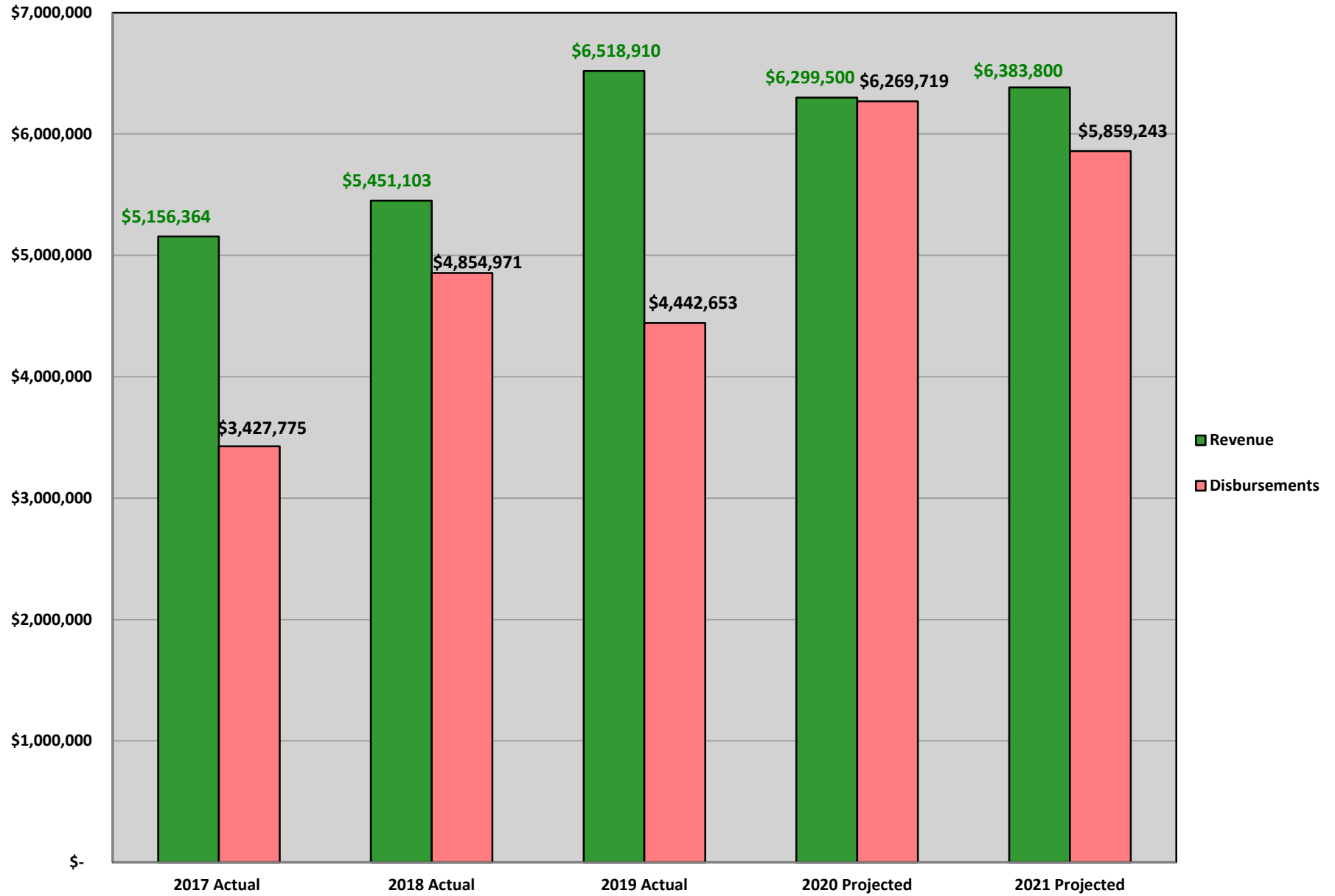
Wastewater Operating Fund (606)

2021 Proposed

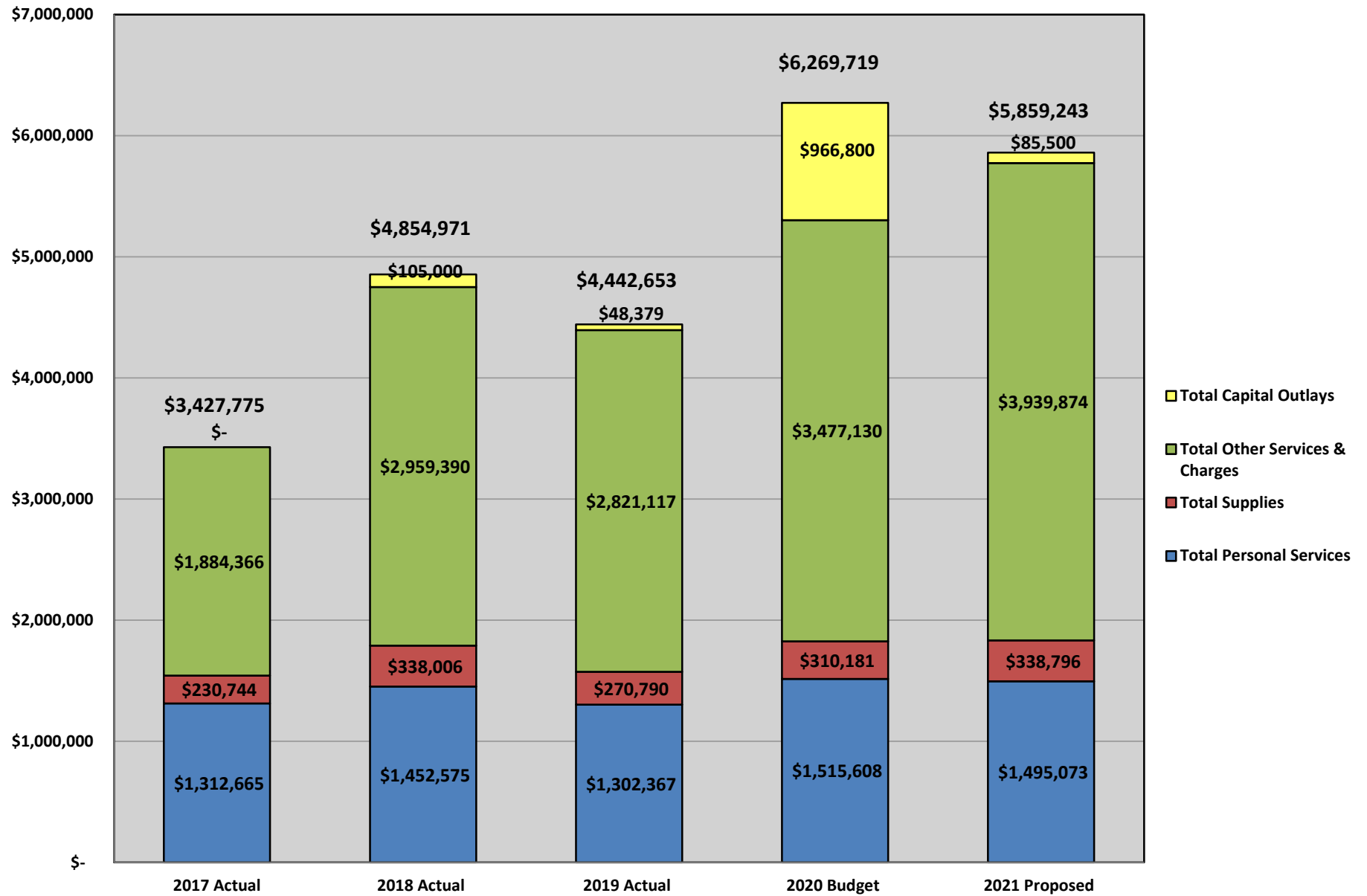


	2021 Proposed
Administration	\$ 2,456,330
Development Services	\$ 271,936
WWTP	\$ 2,314,502
Street	\$ 354,550
Clerk	\$ 52,312
Fleet	\$ 169,988
Utility	\$ 114,027
IT	\$ 125,596

### Wastewater Fund Revenue vs Disbursements



### Wastewater Fund Yearly Comparison



**BUDGET REPORT - 606 - WASTEWATER FUND**

<b>Account Number</b>	<b>Account Description</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
100	TOTAL SALARIES/BENEFITS	\$ 1,312,665	\$ 1,452,575	\$ 1,302,367	\$ 1,515,608	\$ 1,495,073	-1%	\$ (20,535)
200	TOTAL SUPPLIES	\$ 230,744	\$ 338,006	\$ 270,790	\$ 310,181	\$ 338,796	9%	\$ 28,615
300	TOTAL SERVICES	\$ 1,884,366	\$ 2,959,390	\$ 2,821,117	\$ 3,477,130	\$ 3,939,874	13%	\$ 462,744
400	TOTAL CAPITAL EXP	\$ -	\$ 105,000	\$ 48,379	\$ 966,800	\$ 85,500	-91%	\$ (881,300)
	<b>GRAND TOTALS WASTEWATER FUND</b>	<b>\$ 3,427,775</b>	<b>\$ 4,854,971</b>	<b>\$ 4,442,653</b>	<b>\$ 6,269,719</b>	<b>\$ 5,859,243</b>	<b>-7%</b>	<b>\$ (410,476)</b>

**Development Services - Wastewater (606.02) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Administrative Assistants	\$ 6,779	\$ 4,851	\$ 7,451	\$ 7,697	\$ 15,701	104%	\$ 8,004
115	Bldg. Commissioners Pay	\$ 12,558	\$ 12,824	\$ 13,111	\$ 13,026	\$ 26,617	104%	\$ 13,591
116	APC-BZA Members	\$ 2,395	\$ 2,247	\$ 2,814	\$ 2,076	\$ 2,076	0%	\$ -
117	Director Pay (Director & Asst Director)	\$ 7,400	\$ 7,473	\$ 7,660	\$ 7,660	\$ 31,400	310%	\$ 23,740
118	Planners (P1, P2, & Senior Planner)	\$ 11,355	\$ 9,587	\$ 11,680	\$ 14,401	\$ 19,616	36%	\$ 5,215
120	Building Inspectors Pay	\$ 9,839	\$ 8,378	\$ 9,820	\$ 9,834	\$ 20,060	104%	\$ 10,226
121	Intern Pay	\$ -	\$ -	\$ -	\$ 1,248	\$ -	-100%	\$ (1,248)
123	Overtime Pay	\$ 272	\$ 135	\$ 387	\$ 1,985	\$ 1,500	-24%	\$ (485)
127	Time In Service Pay	\$ 333	\$ 45	\$ 411	\$ -	\$ 1,530	N/A	\$ 1,530
128	Compliance Coordinator Pay	\$ 3,466	\$ 3,608	\$ 3,524	\$ 4,112	\$ 3,952	-4%	\$ (160)
130	FICA/Medicare	\$ 3,389	\$ 3,863	\$ 4,060	\$ 4,587	\$ 9,757	113%	\$ 5,170
131	Employee Health Insurance	\$ 14,289	\$ 17,617	\$ 21,212	\$ 22,265	\$ 44,591	100%	\$ 22,326
132	PERF	\$ 4,892	\$ 5,719	\$ 6,082	\$ 6,576	\$ 14,283	117%	\$ 7,707
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,348	\$ -	-100%	\$ (1,348)
	COLA (No Adjustment 2021)		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance					\$ 720	N/A	\$ 720
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 76,966</b>	<b>\$ 76,346</b>	<b>\$ 88,210</b>	<b>\$ 96,815</b>	<b>\$ 191,803</b>	<b>98%</b>	<b>\$ 94,988</b>
211	Stationary/Printing	\$ 125	\$ -	\$ 265	\$ 750	\$ 750	0%	\$ -
221	Postage	\$ -	\$ -	\$ 3	\$ 578	\$ 625	8%	\$ 48
223	Office Supplies	\$ 495	\$ 548	\$ 265	\$ 1,031	\$ 938	-9%	\$ (94)
224	Other Supplies	\$ 1,639	\$ 1,607	\$ 784	\$ 2,539	\$ 2,000	-21%	\$ (539)
226	Fuel	\$ 1,409	\$ 1,674	\$ 2,730	\$ 2,063	\$ 2,063	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 3,668</b>	<b>\$ 3,830</b>	<b>\$ 4,046</b>	<b>\$ 6,960</b>	<b>\$ 6,375</b>	<b>-8%</b>	<b>\$ (585)</b>
300	Recording Fees	\$ 148	\$ 133	\$ 38	\$ 250	\$ 250	0%	\$ -
303	Background / Physical / Drug Test	\$ 21	\$ 97	\$ 40	\$ 250	\$ 125	-50%	\$ (125)
309	Consulting Fees	\$ 5,445	\$ 47,844	\$ 40,868	\$ 53,000	\$ 61,750	17%	\$ 8,750
313	Meeting/Conferences/ Training	\$ 3,119	\$ 3,170	\$ 4,163	\$ 3,845	\$ 2,795	-27%	\$ (1,050)
316	Misc. Other Services	\$ 35	\$ -	\$ 336	\$ 1,281	\$ 1,281	0%	\$ -
323	Travel	\$ 2,743	\$ 3,556	\$ 2,553	\$ 5,050	\$ 2,925	-42%	\$ (2,125)
326	Cellular Phones	\$ 1,508	\$ 1,408	\$ 1,443	\$ 1,515	\$ 1,455	-4%	\$ (60)
332	Legal Notices	\$ 200	\$ 26	\$ 35	\$ 250	\$ 250	0%	\$ -
362	Copier Lease/Maintenance	\$ 537	\$ 617	\$ 713	\$ 875	\$ 938	7%	\$ 63
374	Uniform Rental/Cleaning	\$ 201	\$ 211	\$ 215	\$ 250	\$ 250	0%	\$ -
398	Subscription/Dues	\$ 906	\$ 739	\$ 624	\$ 2,015	\$ 1,740	-14%	\$ (275)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 14,864</b>	<b>\$ 57,800</b>	<b>\$ 51,026</b>	<b>\$ 68,581</b>	<b>\$ 73,758</b>	<b>8%</b>	<b>\$ 5,178</b>
	<b>Grand Total 606.02 Budget</b>	<b>\$ 95,498</b>	<b>\$ 137,976</b>	<b>\$ 143,283</b>	<b>\$ 172,356</b>	<b>\$ 271,936</b>	<b>58%</b>	<b>\$ 99,580</b>

**Development Services - Wastewater (606.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Assistants		\$ 15,701	aa-b, aa-p (55% General, 15% Water, 10% Storm, 20% Sewer)
115	Bldg. Commissioners Pay		\$ 26,617	bc, bsc (50% General, 20% Water, 10% Storm, 20% Sewer)
116	APC-BZA Members		\$ 2,076	Est. 18 APC meetings @ \$720/meeting Est. 15 BZA meetings @ \$520/meeting [\$20,760 total]
117	Director Pay (Director & Asst Director)		\$ 31,400	dir & asst dir (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
118	Planners (P1, P2, & Senior Planner)		\$ 19,616	sp, p1 (45% General, 10% Water, 15% Storm, 20% Sewer, 10% EDIT)
120	Building Inspectors Pay		\$ 20,060	sin, in (50% General, 20% Water, 10% Storm, 20% Sewer)
121	Intern Pay		\$ -	
123	Overtime Pay		\$ 1,500	
127	Time In Service Pay		\$ 1,530	F. Wise (24yrs), J. Swalley (24yrs), T. Barker (16yrs), H. Wetzel (8yrs); includes FICA/Medicare/PERF impact
128	Compliance Coordinator Pay		\$ 3,952	cc (70% General, 10% Water, 10% Storm, 10% Sewer)
130	FICA/Medicare		\$ 9,757	
131	Employee Health Insurance	United Healthcare (UMR)	\$ 44,591	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 14,283	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 720	\$300 per month for DS Director (\$3,600 annually) -- (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 191,803</b>	
211	Stationary/Printing		\$ 750	
			\$ 250	Misc. Printing [\$1,000]
			\$ 500	Ordinance Revisions Printing [\$2,000]
221	Postage		\$ 625	Compliance, various notice and misc. mailings (appx. 3,000 mailings at various rates \$0.55, \$1.50 & \$7.85) [\$2,500 total] (Strategic Plan 1.4.1)
223	Office Supplies		\$ 938	
			\$ 938	\$375/person (10 employees) [\$3,750 total]
224	Other Supplies		\$ 2,000	
			\$ 125	Emergency Ops. (identifying unsafe buildings) [\$500] (Strategic Plan 7.5.1)
			\$ 425	2018 Mech. Code Book / 2020 Res. Code Book / 2018 Ele. Code Book / Misc. Code Books [\$1,700]
			\$ -	Standup desks (4) \$500 each [\$2,000] -- REMOVED PER TOWN MANAGER
			\$ 250	PPE (masks, gloves, shoe covers, etc.) [\$2,500] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 250	Misc. supplies [\$1,000]
			\$ 250	Clothing [\$2,000] -- REDUCED TO \$1,000 TOTAL PER TOWN MANAGER
			\$ 700	Apple iPad Pro 12.9"   Keyboard/case   Protection - sp & dir \$1,400 each [\$2,800]
226	Fuel		\$ 2,063	Est. 3,300 Gallons Gas @ \$2.50 /gal. [\$8,252 total, split General, Water, Stormwater, Sewer]
<b>200</b>	<b>Total Supplies</b>		<b>\$ 6,375</b>	
300	Recording Fees		\$ 250	APC & BZA Commitments [\$1,000 total]
303	Background / Physical / Drug Test		\$ 125	New hires [\$500 total]

**Development Services - Wastewater (606.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
309	Consulting Fees		\$ 61,750	
			\$ 25,000	APC Reimbursement Account - Traffic Engineering [\$100,000 total; \$25,000 per fund]
			\$ 500	ADA Site Review Inspections [\$2,000 total]
		TBD	\$ 6,250	Housing Study Update [\$25,000 total]
			\$ 11,250	Inspections (Infrastructure & Building) [\$45,000 total] Expense offset by corresponding revenue (Strategic Plan 6.4.1.1)
			\$ 6,250	Misc. Consulting [\$25,000 total]
			\$ 5,000	GIS Data Development [\$20,000 total] (Strategic Plan 6.1.1.3 / 6.1.1.4)
			\$ 1,250	Misc. Special Inspection [\$5,000 total]
			\$ 6,250	Annual Traffic Count Program (3 yr. program to collect timely traffic data) (Comp. Plan Action Item - Traffic Data Collection Program) [\$25,000 total]
313	Meeting/Conferences/ Training		\$ 2,795	
			\$ 350	dir - APA / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 300	bc - IABO Conf. / ADA / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 300	bsc - Exam fees / IABO Conf. / Misc. [\$1,200 total] (Strategic Plan 9.6.2.2)
			\$ 63	aa-p - Misc. \$250 [\$250 total] (Strategic Plan 9.6.2.2)
			\$ 125	aa-b - Permit TECH / Misc. \$500 [\$500 total] (Strategic Plan 9.6.2.2)
			\$ 350	sp - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 250	in - IABO / Misc. [\$1,000 total] (Strategic Plan 9.6.9.2.2)
			\$ 325	cc - Code Enforcement Conf. / Misc. [\$1,300 total] (Strategic Plan 9.6.9.2.2)
			\$ 350	p1 - APA or ESRI / APA-IN / Misc. [\$1,400 total] (Strategic Plan 9.6.2.2)
			\$ 132	APC & BZA training [\$528 total] (Strategic Plan 1.1.1.1. / 1.2.1.1)
316	Misc. Other Services		\$ 1,281	Compliance abatements [\$5,125 total] (Strategic Plan 1.4.1.2 / 2.5.1.2)
323	Travel		\$ 2,925	
			\$ 500	dir - APA / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	bsc - IABO Conf. / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 25	aa-p - Misc. [\$100 total]
			\$ 25	aa-b - Misc. [\$100 total]
			\$ 500	sp - APA or ESRI / APA-IN / Misc. - travel / lodging / meals [\$2,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	sin - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 250	in - IABO / Misc. - travel / lodging / meals [\$1,000 total] (Strategic Plan 9.6.2.2)
			\$ 375	cc - Code Enforcement Conf. - travel / lodging / meals [\$1,500 total] (Strategic Plan 9.6.2.2)
			\$ 500	p1 - APA / APA-IN - travel / lodging / meals [\$2,000] (Strategic Plan 9.6.2.2)

**Development Services - Wastewater (606.02) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
326	Cellular Phones	Verizon	\$ 1,455	p1 - APA / APA-IN - travel / lodging / meals [\$2,000] (Strategic Plan 9.6.2.2)
			\$ 270	dir - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	bc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 105	sp - \$35/mth. air card [\$420]
			\$ 270	sin - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	in - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
			\$ 270	cc - phone + air card (est. \$55/mth. Phone & \$35/mth. air card) [\$1080 total]
332	Legal Notices		\$ 250	Various Ordinance Changes [\$1,000 total]
362	Copier Lease/Maintenance		\$ 938	Rental of Canon large format scanner/copier/printer for Town Hall [\$3,750 total]
374	Uniform Rental/Cleaning		\$ 250	[\$1,000 total]
398	Subscription/Dues		\$ 1,740	
			\$ 75	CISEC (\$75 per - in, sin, bc, bsc) [\$300 total]
			\$ 38	CESSWI (\$75 per - in, sin) [\$150 total]
			\$ 40	IABO (\$40 per - in, sin, bsc, bc) [\$160 total]
			\$ 40	INAFSM (\$160 per - bc) [\$160 total]
			\$ 53	ASFPM (\$210 per - bc) [\$210 total]
			\$ 25	IAEI (\$100 per - bc) [total \$100]
			\$ 325	ICC (\$156 per - bc, bsc, sin, in, cc) & Cert. Renewals [total \$1,300]
			\$ 25	MS4 (\$50 per -bc, bsc) [total \$100]
			\$ 20	Floodplain (\$40 per - bc, bsc) [total \$80]
			\$ 450	APA & AICP (\$700 - dir, \$600 - sp, \$500 - p1) [\$1,800 total]
			\$ 61	IGIC [\$245 total]
			\$ 75	US Green Building Council [\$300 total]
			\$ 125	Misc. & Building Services Coordinator [\$500 total]
			\$ 389	ICC premium ACCES subscription [\$1,555 total]
300	<b>Total Other Services &amp; Charges</b>		\$ 73,758	
	<b>Grand Total 606.02 Budget</b>		\$ 271,936	

**Clerk Treasurer - Wastewater (606.05) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
111	Clerk Treasurer Pay	\$ 7,429	\$ 7,429	\$ 7,429	\$ 7,900	\$ 7,900	0%	\$ -
112	Deputy Pay	\$ 9,542	\$ 12,367	\$ 14,100	\$ 16,800	\$ 16,800	0%	\$ -
114	Payroll Specialist	\$ 1,051	\$ 401	\$ -	\$ -	\$ -	N/A	\$ -
123	Overtime Pay	\$ 63	\$ 35	\$ 40	\$ 300	\$ 250	-17%	\$ (50)
127	Time In Service Pay	\$ 75	\$ 42	\$ -	\$ -	\$ 358	N/A	\$ 358
130	FICA/Medicare	\$ 1,235	\$ 1,451	\$ 1,995	\$ 1,929	\$ 1,936	0%	\$ 7
131	Employee Health Insurance	\$ 6,991	\$ 6,534	\$ 8,198	\$ 8,606	\$ 9,033	5%	\$ 427
132	PERF	\$ 1,485	\$ 2,266	\$ 2,415	\$ 2,825	\$ 2,834	0%	\$ 9
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 443	\$ -	-100%	\$ (443)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 27,872</b>	<b>\$ 30,525</b>	<b>\$ 34,178</b>	<b>\$ 38,803</b>	<b>\$ 39,112</b>	<b>1%</b>	<b>\$ 309</b>
211	Stationary/Printing	\$ 312	\$ 274	\$ 188	\$ 500	\$ 400	-20%	\$ (100)
223	Office Supplies	\$ 154	\$ 90	\$ 177	\$ 500	\$ 300	-40%	\$ (200)
224	Other Supplies	\$ 67	\$ 17	\$ 77	\$ 150	\$ 150	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 533</b>	<b>\$ 381</b>	<b>\$ 442</b>	<b>\$ 1,150</b>	<b>\$ 850</b>	<b>-26%</b>	<b>\$ (300)</b>
313	Meeting/Conferences/ Training	\$ 1,163	\$ 1,565	\$ 842	\$ 5,500	\$ 5,500	0%	\$ -
315	Clerk-Treasurer Attorney Fees	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
323	Travel	\$ 1,078	\$ 766	\$ 639	\$ 1,600	\$ 1,600	0%	\$ -
326	Cellular Phones	\$ 692	\$ 385	\$ 386	\$ 400	\$ 400	0%	\$ -
332	Legal Notices	\$ -	\$ 73	\$ -	\$ 100	\$ 100	0%	\$ -
333	Municipal Code Update	\$ 1,100	\$ 124	\$ 124	\$ 2,000	\$ 2,000	0%	\$ -
340	Clerk-Treasurer Bond	\$ 313	\$ 625	\$ 313	\$ 400	\$ 400	0%	\$ -
374	Uniform Shirts	\$ 63	\$ -	\$ -	\$ 200	\$ 200	0%	\$ -
392	Contingency Expenses	\$ -	\$ 6,250	\$ -	\$ 1,500	\$ 950	-37%	\$ (550)
395	Election Costs	\$ -	\$ -	\$ 6,460	\$ -	\$ -	N/A	\$ -
398	Subscription/Dues	\$ 139	\$ 129	\$ 170	\$ 200	\$ 200	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 4,548</b>	<b>\$ 9,917</b>	<b>\$ 8,934</b>	<b>\$ 12,900</b>	<b>\$ 12,350</b>	<b>-4%</b>	<b>\$ (550)</b>
	<b>Grand Total 606.05 Budget</b>	<b>\$ 32,952</b>	<b>\$ 40,823</b>	<b>\$ 43,554</b>	<b>\$ 52,853</b>	<b>\$ 52,312</b>	<b>-1%</b>	<b>\$ (541)</b>

**Clerk Treasurer - Wastewater (606.05) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
111	Clerk Treasurer Pay		\$ 7,900	79,000-45, 20, 25, 10
112	Deputy Pay		\$ 16,800	3 Deputies-45, 20, 25, 10 - 168,000
114	Payroll Specialist		\$ -	
123	Overtime Pay		\$ 250	2500-45, 20, 25, 10
127	Time In Service Pay		\$ 358	A.Kaytar (12yrs), A. Hathaway (4yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare		\$ 1,936	
131	Employee Health Insurance	UMR	\$ 9,033	
132	PERF		\$ 2,834	
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 39,112</b>	
211	Stationary/Printing		\$ 400	\$1600/4
223	Office Supplies		\$ 300	\$1200/4
224	Other Supplies		\$ 150	
<b>200</b>	<b>Total Supplies</b>		<b>\$ 850</b>	
310	Accounting Fees (SBOA Audit)		\$ -	
313	Meeting/Conferences/ Training		\$ 5,500	
315	Clerk-Treasurer Attorney Fees		\$ 1,000	
323	Travel		\$ 1,600	
326	Cellular Phones	Verizon	\$ 400	2 cell phones; 1 air card
332	Legal Notices		\$ 100	
333	Municipal Code Update		\$ 2,000	
340	Clerk-Treasurer Bond		\$ 400	
374	Uniform Shirts		\$ 200	
392	Contingency Expenses		\$ 950	
395	Election Costs		\$ -	Budget again in 2023-\$25,000 for primary and general
398	Subscription/Dues		\$ 200	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 12,350</b>	
	<b>Grand Total 606.05 Budget</b>		<b>\$ 52,312</b>	

**IT Department - Wastewater (606.10) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
227	Computer Supplies	\$ 2,389	\$ 2,735	\$ 2,816	\$ 5,000	\$ 5,000	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 2,389</b>	<b>\$ 2,735</b>	<b>\$ 2,816</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0%</b>	<b>\$ -</b>
309	Consulting Fees	\$ 22,485	\$ 23,310	\$ 23,310	\$ 24,375	\$ 24,375	0%	\$ -
324	Telephone	\$ 16,247	\$ 17,059	\$ 15,926	\$ 15,950	\$ 14,325	-10%	\$ (1,625)
364	Computer Support/Maintenance	\$ 36,011	\$ 32,824	\$ 40,610	\$ 43,690	\$ 31,887	-27%	\$ (11,803)
366	Computer Support/Maintenance - Development Services	\$ 21,429	\$ 17,981	\$ 21,766	\$ 30,650	\$ 35,310	15%	\$ 4,660
367	Computer Support/Maintenance - Clerk Treasurer	\$ 13,121	\$ 12,578	\$ 12,030	\$ 12,437	\$ 12,419	0%	\$ (18)
368	Computer Support/Maintenance - Fleet Maintenance	\$ 850	\$ 500	\$ 1,002	\$ 1,618	\$ 2,280	41%	\$ 662
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 110,143</b>	<b>\$ 104,251</b>	<b>\$ 114,643</b>	<b>\$ 128,720</b>	<b>\$ 120,596</b>	<b>-6%</b>	<b>\$ (8,124)</b>
	<b>Grand Total 606.10 Budget</b>	<b>\$ 112,532</b>	<b>\$ 106,986</b>	<b>\$ 117,460</b>	<b>\$ 133,720</b>	<b>\$ 125,596</b>	<b>-6%</b>	<b>\$ (8,124)</b>

**IT Department - Wastewater (606.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
227	Computer Supplies		\$ 5,000	
			\$ 1,000	Replacement keyboards, batteries, mice, etc. (\$4,000/4)
			\$ 4,000	Replacement/new monitors, hard drives, printers (\$16,000/4)
<b>200</b>	<b>Total Supplies</b>		<b>\$ 5,000</b>	
309	Consulting Fees		\$ 24,375	IT Support Contract (\$97,500/4)
324	Telephone		\$ 14,325	
		Everstream	\$ 6,375	Fiber maintenance and internet (\$30,000 -- Town's 85% portion is \$25,500/4, BFT has other 15%); includes Mecca fiber connection for Police & Fire
		AT&T	\$ 2,950	Landline service for elevators/fire alarms (\$11,800/4)
		AXIA	\$ 5,000	Phone system (\$20,000/4)
364	Computer Support/Maintenance		\$ 31,887	
		Steele Benefits	\$ 2,179	HR: Steele benefits management for open enrollment, ACA reporting, etc.; There is a \$1,500 renewal fee, \$750 ACA fee and annual cost of \$7,500 = \$9,750 total cost (\$9,750: Town's 67% portion is \$6,533/3; BFT has 33% of total)
		HR Solutions	\$ -	HR: Removed, not needed for 2021
		BambooHR	\$ 3,520	HR: BambooHR HRIS System (\$10,558/3)
		XpertHR	\$ 1,100	HR: Online training & resources (\$3,300/3)
		RefLynk	\$ 120	HR: Professional reference checks - recruitment (\$350/3)
		SlickText	\$ 320	HR: Text messaging communication tool (\$950/3)
		HelloSign	\$ 160	HR: E-signature platform (\$480/3)
		Instructure	\$ 2,760	HR: Bridge Learning Management System (\$8,270/3)
		Cyberian	\$ 425	Vmware [Virtualization software] Maintenance (\$1,500: Town's 85% portion is \$1,275/3; BFT has 15% of Total)
		Cyberian	\$ 822	Maintenance - Veeam Backup Software (\$2,900: Town's 85% portion is \$2,465/3; BFT has 15% of Total)
		MCCi	\$ 7,768	Laserfiche annual maintenance and support (\$20,000 maintenance + \$3,300 misc support = \$23,300 then divide by 3)+ \$2,500 Police Mx support - 101.10.364 only - <b>(AMOUNT ENTERED BY TOWN BASED ON CONTRACT)</b>
		Mojo Help Desk	\$ 200	MOJO Helpdesk (\$600/3)
		Cyberian	\$ 1,133	Cyberian after hours labor and project cost including security, firmware, and other upgrades (\$4,000: Town's 85% portion is \$3,400/3; BFT has 15%)
		Cyberian	\$ 354	Cisco Smartnet Mx (\$1,250: Town's 85% portion is \$1,063/3; BFT has 15%) - Network device maintenance, WiFi units, and one switch
		Cyberian	\$ 333	Network device maintenance, WiFi units, and one switch [\$1,000/3]
		Cyberian	\$ 992	Netsure coverage, warranty for backup SAN and server (\$3,500: Town's 85% portion is \$2,975/3; BFT has 15% of Total)
		Cyberian	\$ 383	New Core Stack SMARTnet (\$1,350: Town's 85% portion is \$1,148/3; BFT has 15% of total)
		Cyberian	\$ -	Cylance, Labtech PC Agents, and adding Huntress (\$16,000/3) [Moved to 402.10.227]
		Cyberian	\$ 400	Barracuda Web Filter Updates (\$1,200/3)
		Cyberian	\$ 233	Route By Sender Email Application for dual exchange server environment (\$700/3).
		Barracuda	\$ 1,818	Barracuda Email Archiver or replacement solution (\$5450/3 + \$2,050 for police portion - 101.01.364 only)
		GoDaddy	\$ 200	GoDaddy (Brownsburg.org Website hosting service \$600/3)
		CivicPlus	\$ 2,000	Comm: Website annual maintenance (\$6000/3) - Increase due to moving to new website
		Swagit	\$ 3,000	Comm: Live streaming and video recording of public meetings (\$9,000/3)

**IT Department - Wastewater (606.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
		Adobe	\$ 1,000	Comm: Adobe creative cloud design software, 2 seats (\$3,000/3)
		iStock	\$ -	Comm: Removed, no longer needed
		Envato	\$ -	Comm: Removed, no longer needed
		Mailchimp	\$ 500	Comm: Email marketing software (\$1500/3)
		Site Improve	\$ -	Comm: Removed, no longer needed
		Cyberian/ Various	\$ -	Misc unknown computer support/maintenance, unexpected renewal increases (\$15,000/3) [Moved to 402.10.392]
		Cisco	\$ 167	Cisco AnyConnect Plus License for mobile device remote access [\$500/3]
366	Computer Support/Maintenance - Development Services		\$ 35,310	
		ESRI	\$ 9,667	DS: ESRI Enterprise License (Annual Fee)[\$29,000/3]
		Schneider Corp.	\$ 3,500	DS: Beacon (Annual Support & Maint.)[\$10,500/3]
		Schneider Corp.	\$ 7,667	DS: Beacon (Annual Web Hosting) [\$23,000/3]
		Schneider Corp.	\$ 83	DS: Geogear - Editor (Annual Maint.) [\$250/3]
		Schneider Corp.	\$ 83	DS: Geogear - Navigator (Annual Maint.) [\$250/3]
		Schneider Corp.	\$ 400	DS: ArcGIS Server WFS Hosting [\$1,200/3]
		CitizenServe	\$ 11,667	DS: Permit/Inspection/Planning/Compliance Software (Annual Support & Maint.)--Replaced enerGov [\$35,000/3]
		Adobe	\$ 400	DS: Two Subscriptions - Adobe Creative Cloud suite [\$1,200/3]
		ESRI	\$ 167	DS: ESRI Business Analyst (Economic Development) [\$500/3]
		ESRI	\$ 133	DS: ESRI Community Analyst (Economic Development) [\$400/3]
		Microsoft	\$ 210	DS: Microsoft Office 365 for iPad (9 @ \$69.99 each) [\$630/3]
		Schneider Corp.	\$ 1,333	DS: ArcGIS Enterprise Server (Amazon Web Services Server \$3,500; Web Certificate \$500) [\$4,000/3]
367	Computer Support/Maintenance - Clerk Treasurer		\$ 12,419	
		Frey-BUCS	\$ 3,123	Clerk: BUCS Annual & BUCS Crystal Reports Support (\$11,021 total; BFT has 15%, Town has 85% of balance, or 9,369/3)
		Frey-CHIPS	\$ 2,110	Clerk: CHIPS Annual/CHIPS Web Hosting/CHIPS Crystal Support, (\$6329 total; BFT has 15%, Town has 85% of balance, or 5380/3)
		Frey-CUBIC	\$ 4,455	Clerk: CUBIC Annual/CUBIC Internet Hosting/CUBIC Crystal Support (\$13,365/3)
		Frey-XDBC	\$ 231	Clerk: XDBC Support (\$693/3)
		Elements	\$ 2,500	Clerk: \$7500/3 Changing to Elements - Checking on price
368	Computer Support/Maintenance - Fleet Maintenance		\$ 2,280	
		AllData	\$ 500	Fleet: Fleet Maintenance IT Support contract (\$1,500/3)
		Gilbarco	\$ 200	Fleet: Gasboy Fuel Software (\$525/3)
		SWREG	\$ 350	Fleet: FleetMate IT (\$1050/3)
			\$ 320	Fleet: Matco Tools Vehicle Scan Tool (\$926/3)
		Ford	\$ 290	Fleet: Ford Diganostics Software (\$850/3)
			\$ 620	Fleet: International Software (\$1850/3) *New
300	Total Other Services & Charges		\$ 120,596	
	Grand Total 606.10 Budget		\$ 125,596	

**Administration - Wastewater (606.12) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
110	Council Members Pay	\$ 22,985	\$ 22,985	\$ 23,030	\$ 23,172	\$ 23,200	0%	\$ 28
113	Town Manager Pay	\$ 11,964	\$ 14,610	\$ 6,190	\$ 12,000	\$ 11,100	-8%	\$ (900)
114	Exec Asst/Asst to the TM	\$ 15,675	\$ 21,244	\$ 9,034	\$ 12,805	\$ 13,204	3%	\$ 399
115	HR Manager Pay	\$ 16,633	\$ 15,626	\$ 16,011	\$ 16,011	\$ 15,000	-6%	\$ (1,011)
119	Maint. Technician III Pay	\$ 10,063	\$ 9,317	\$ 9,716	\$ 9,689	\$ 11,230	16%	\$ 1,541
121	Capital Projects Manager	\$ 9,692	\$ 8,652	\$ 4,005	\$ 18,000	\$ 10,500	-42%	\$ (7,500)
122	Assistant Town Manager Pay	\$ 8,777	\$ 8,790	\$ 7,163	\$ 8,878	\$ 8,500	-4%	\$ (378)
123	Overtime Pay	\$ 2,345	\$ 2,214	\$ 1,375	\$ 5,330	\$ 4,000	-25%	\$ (1,330)
124	Purchasing Manager Pay	\$ 12,744	\$ 11,387	\$ 11,667	\$ 11,667	\$ 13,523	16%	\$ 1,856
125	Labor	\$ 1,405	\$ 1,878	\$ 1,506	\$ 1,000	\$ 1,000	0%	\$ -
127	Time In Service Pay	\$ 69	\$ -	\$ 325	\$ 649	\$ 187	-71%	\$ (462)
129	Communications	\$ 20,848	\$ 22,049	\$ 22,602	\$ 23,613	\$ 10,747	-54%	\$ (12,866)
130	FICA/Medicare (Reg & OT)	\$ 11,004	\$ 10,094	\$ 8,915	\$ 10,697	\$ 9,333	-13%	\$ (1,363)
131	Employee Health Insurance	\$ 38,868	\$ 38,745	\$ 37,135	\$ 38,978	\$ 33,928	-13%	\$ (5,050)
132	PERF (Reg & OT)	\$ 13,647	\$ 11,974	\$ 10,546	\$ 14,646	\$ 10,954	-25%	\$ (3,692)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 2,878	\$ -	-100%	\$ (2,878)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ 560	\$ 1,560	\$ 1,440	-8%	\$ (120)
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 198,062</b>	<b>\$ 200,362</b>	<b>\$ 178,830</b>	<b>\$ 221,105</b>	<b>\$ 177,846</b>	<b>-20%</b>	<b>\$ (43,258)</b>
211	Stationary/Printing	\$ 4,145	\$ 4,620	\$ 5,016	\$ 7,650	\$ 1,920	-75%	\$ (5,730)
221	Postage	\$ 3,434	\$ 3,164	\$ 3,854	\$ 4,000	\$ 7,850	96%	\$ 3,850
223	Office Supplies	\$ 4,137	\$ 2,948	\$ 2,193	\$ 4,500	\$ 3,500	-22%	\$ (1,000)
224	Other Supplies	\$ 5,025	\$ 2,677	\$ 2,700	\$ 6,750	\$ 5,500	-19%	\$ (1,250)
226	Fuel	\$ 969	\$ 700	\$ 768	\$ 1,500	\$ -	-100%	\$ (1,500)
228	Janitorial Supplies / Maintenance Supplies	\$ 414	\$ 1,053	\$ 1,214	\$ 1,750	\$ 1,500	-14%	\$ (250)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 18,125</b>	<b>\$ 15,161</b>	<b>\$ 15,745</b>	<b>\$ 26,150</b>	<b>\$ 20,270</b>	<b>-22%</b>	<b>\$ (5,880)</b>
300	Recording Fees	\$ -	\$ -	\$ -	\$ -	\$ 100	N/A	\$ 100
303	Background/Physical/Drug Test	\$ 1,679	\$ 472	\$ 253	\$ 125	\$ 565	352%	\$ 440
309	Consulting Fees	\$ 14,329	\$ 9,639	\$ 25,366	\$ 12,000	\$ 10,000	-17%	\$ (2,000)
310	Accounting Fees	\$ 11,279	\$ 9,655	\$ 6,366	\$ 7,500	\$ 7,500	0%	\$ -
311	Engineering	\$ 4,263	\$ 65,920	\$ 83,504	\$ 90,000	\$ 90,000	0%	\$ -
312	Attorney Fees	\$ 58,991	\$ 154,728	\$ 92,757	\$ 85,000	\$ 95,000	12%	\$ 10,000
313	Meeting/Conferences/ Training	\$ 11,114	\$ 8,571	\$ 8,424	\$ 11,858	\$ 6,750	-43%	\$ (5,108)
314	Unemployment	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	0%	\$ -
316	Misc. Other Services	\$ 8,541	\$ 26,318	\$ 27,292	\$ 10,000	\$ 10,000	0%	\$ -
317	Payment in Lieu of Taxes	\$ 147,620	\$ 147,620	\$ 197,620	\$ 197,620	\$ 197,620	0%	\$ -
323	Travel	\$ 2,001	\$ 1,474	\$ 1,620	\$ 2,150	\$ 1,535	-29%	\$ (615)
326	Cellular Phones	\$ 2,517	\$ 2,167	\$ 2,242	\$ 2,500	\$ 2,000	-20%	\$ (500)
331	Printing & Advertising	\$ 401	\$ 1,075	\$ 527	\$ 1,950	\$ 1,905	-2%	\$ (45)
332	Legal Notices	\$ 198	\$ -	\$ -	\$ 500	\$ 125	-75%	\$ (375)
340	Insurance/Deductibles	\$ 44,012	\$ 47,376	\$ 51,827	\$ 59,404	\$ 94,256	59%	\$ 34,852
343	Workers Comp	\$ 8,860	\$ 14,450	\$ 4,562	\$ 10,696	\$ 10,696	0%	\$ -
350	Storm Water	\$ 12,877	\$ 12,207	\$ 13,285	\$ 13,000	\$ 13,000	0%	\$ -
351	Electricity	\$ 419,041	\$ 447,956	\$ 448,367	\$ 450,000	\$ 450,000	0%	\$ -
353	Heat	\$ 26,931	\$ 29,340	\$ 33,044	\$ 30,000	\$ 34,000	13%	\$ 4,000
354	Water	\$ 74,795	\$ 81,628	\$ 40,803	\$ 90,000	\$ 50,000	-44%	\$ (40,000)
355	Scavenger Service	\$ 3,412	\$ 3,809	\$ 4,008	\$ 4,000	\$ 4,000	0%	\$ -
359	Employee Events & Recognition	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,750	175%	\$ 1,750

**Administration - Wastewater (606.12) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
360	Building Contracts	\$ 37,127	\$ 44,636	\$ 41,990	\$ 48,000	\$ 44,667	-7%	\$ (3,333)
361	Building Repairs/Maint	\$ 16,334	\$ 22,401	\$ 18,194	\$ 25,000	\$ 25,000	0%	\$ -
362	Copier Lease/Maintenance	\$ 15,583	\$ 14,400	\$ 13,719	\$ 15,000	\$ 15,000	0%	\$ -
370	Postage Meter Rental	\$ -	\$ -	\$ 360	\$ 600	\$ 600	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,343	\$ 1,390	\$ 1,226	\$ 2,000	\$ 500	-75%	\$ (1,500)
388	Transfer Monthly B & I	\$ 120,173	\$ 555,113	\$ 793,460	\$ 1,048,118	\$ 1,049,356	0%	\$ 1,238
389	Transfer Monthly Debt Service Reserve	\$ -	\$ 27,904	\$ 55,808	\$ 83,712	\$ -	-100%	\$ (83,712)
392	Contingency Expenses	\$ 27,639	\$ 11,251	\$ 31,900	\$ 30,000	\$ 30,000	0%	\$ -
398	Subscription/Dues	\$ 4,005	\$ 45,334	\$ 2,611	\$ 3,626	\$ 3,789	4%	\$ 163
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 1,076,079</b>	<b>\$ 1,786,835</b>	<b>\$ 2,001,136</b>	<b>\$ 2,342,859</b>	<b>\$ 2,258,214</b>	<b>-4%</b>	<b>\$ (84,645)</b>
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total 606.12 Budget</b>	<b>\$ 1,292,266</b>	<b>\$ 2,002,358</b>	<b>\$ 2,195,710</b>	<b>\$ 2,590,114</b>	<b>\$ 2,456,330</b>	<b>-5%</b>	<b>\$ (133,783)</b>

**Administration - Wastewater (606.12) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
110	Council Members Pay		\$ 23,200	\$13,703 x 4 Councilmembers + \$14,703 for Council President = \$69,515/3
113	Town Manager Pay		\$ 11,100	(45% General - 20% Water - 10% Sewer - 25% EDIT)
114	Exec Asst/Asst to the TM		\$ 13,204	
	Executive Assistant Pay		\$ 6,240	Exec Asst x 1; (50% General - 15% Water - 15% Sewer - 20% EDIT)
	Asst to the Town Manager Pay		\$ 6,964	(35% General - 15% Water - 15% Sewer - 35% EDIT)
115	HR Manager Pay		\$ 15,000	HR: (50% General - 20% Water - 20% Sewer - 10% BASE)
119	Maint. Technician III Pay		\$ 11,230	(45% General - 30% Water - 25% Sewer)
121	Capital Projects Manager		\$ 10,500	(5% General - 15% Water - 15% Storm - 15% Sewer - 30% MVH - 15% EDIT - 5% Food & Beverage)
122	Assistant Town Manager Pay		\$ 8,500	(45% General - 20% Water - 10% Sewer - 25% EDIT)
123	Overtime Pay		\$ 4,000	
	Admin Overtime		\$ 4,000	Executive Assistant, Maintenance Tech
	HR Overtime		\$ -	HR:Not needed 20201
124	Purchasing Manager Pay		\$ 13,523	(45% General - 30% Water - 25% Sewer)
125	Labor		\$ 1,000	1 Part-time Intern - Town Manager's Office (25 hrs. 12 wks. @ \$10.00 hr = \$3,000/3)
127	Time In Service Pay		\$ 187	S. Pabst (8yrs); includes FICA/Medicare/PERF impact
129	Communications		\$ 10,747	
	Comm Engagement Manager		\$ 6,371	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Comm Engagement Coordinator		\$ 4,376	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
130	FICA/Medicare (Reg & OT)		\$ 9,333	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 33,928	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 10,954	11.2% PERF Contribution per Civilian Staff Employee
133	401 A Town Contributions	Hoosier Start	\$ -	N/A
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 1,440	\$800 per month for Town Manager (\$9,600 annually); \$400 per month for Assistant Town Manger (\$4,800 annually); TM & ATM Allocation = (45% General - 25% EDIT - 20% Water - 10% Sewer)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 177,846</b>	
211	Stationary/Printing		\$ 1,920	
		D & E Printing	\$ 750	Admin - Misc. printing and budget binders (\$3,000/4)
		D & E Printing, Mindys Signs	\$ 500	Comm: Printing for annual report, marketing collateral and signs (\$2000/4)
			\$ 670	Comm: Printing of quarterly (\$2000/3)
		Hendricks Design	\$ -	Comm: No Longer Needed
221	Postage		\$ 7,850	
			\$ 7,850	Comm: \$7,850 in 101, 601, 606 -- \$1,500 in 605.11.221 [\$25,050 Total]
223	Office Supplies		\$ 3,500	
			\$ 500	HR: No change
			\$ 3,000	Purchasing: Admin - General office supplies - Paper for Civil Town (\$12,000/4)
224	Other Supplies		\$ 5,500	
			\$ 5,500	Purchasing: Decrease Based on Usage
			\$ -	HR: Remove, no longer needed
226	Fuel		\$ -	No longer needed; moved employees to car allowance

**Administration - Wastewater (606.12) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
228	Janitorial Supplies / Maintenance Supplies		\$ 1,500	Purchasing: Maint Supplies; Misc Tools, Janitorial supplies (\$4,500/3)
200	<b>Total Supplies</b>		<b>\$ 20,270</b>	
300	Recording Fees		\$ 100	Miscellaneous fees for recording documents
303	Background/Physical/Drug Test		\$ 565	
		Hendricks / Safe Hiring Solutions	\$ 125	HR: \$500/4 Background Checks, Random Drug test/CDL physical & RefLynk annual fee
		Indiana Testing Inc.	\$ 440	HR: \$1755/4 Testing/Compliance
309	Consulting Fees		\$ 10,000	
		BTMA	\$ 10,000	Financial Planning, Revenue Estimates, Fiscal Plan Update, Surveys
310	Accounting Fees	SBOA	\$ 7,500	(\$30,000/4)
311	Engineering		\$ 90,000	Includes Kramer Corp owner's rep services contract--\$255,000 across three funds: 601 (\$25K), 606 (\$70K), 201 (\$160K); Misc including small utility connection projects, cost recovery studies (\$20K)
312	Attorney Fees	FBT	\$ 95,000	
313	Meeting/Conferences/ Training		\$ 6,750	
		SHRM	\$ -	HR: Remove, not needed for 2021
		HR Indiana SHRM	\$ 200	HR: Indiana Conference/Professional development \$595/3 (1 HR employee)
			\$ 2,000	HR: Town University/Employee professional development \$6000/3
			\$ 250	Council Training [\$1,000/4; \$250 per fund]
		IACT (AIM)	\$ 1,000	Admin - Miscellaneous Trainings, Budget Workshop, & Annual Conference [\$4,000/4; \$1000 per fund]
		Laserfiche	\$ 1,000	Regional Trainings [\$4,000/4; \$1,000 per fund]
		TBD	\$ -	Comm: No Longer Needed
			\$ 1,000	Facility Maintenance classes & Miscellaneous employee trainings [\$3,000/3; \$1,000 per fund - not in 605.11]
		ICMA/IMMA	\$ 500	Annual Conference (Town Manager and Assistant Town Manager) Total = (\$2,000/4) Portland or Regional Summit
			\$ 800	Comm: Conference registration \$2390/3 (Cost for 2 employees)
314	Unemployment	IDWD	\$ 7,500	
316	Misc. Other Services		\$ 10,000	
			\$ 10,000	Purchasing: No Change [Includes CSX crossing fee (\$1,000/2 see 601.11.316)]
317	Payment in Lieu of Taxes		\$ 197,620	
323	Travel		\$ 1,535	
			\$ 335	HR: Travel for IndySHRM [\$1000/3; \$335 per fund - not in 605.11] increased due to elimination of "misc. conference travel" line item
			\$ -	HR: Remove, not needed for 2021
		ICMA/IMMA	\$ 500	Admin - Travel for ICMA Conf - 2 employees [\$2,000/4; \$500 per fund]
		Laserfiche	\$ -	Admin - Remove, not needed for 2021
			\$ 200	Misc. Conference Travel [\$600/3; \$200 per fund - not in 101.01]
			\$ 500	Comm: Conference travel \$1495/3 (Cost for 2 employees)
326	Cellular Phones		\$ 2,000	
		Verizon	\$ 2,000	Purchasing: Decrease Based on Usage

**Administration - Wastewater (606.12) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
331	Printing & Advertising		\$ 1,905	
			\$ 150	Printing of Newsletters/flyers/public outreach
		CareerBuilder /Zip Recruiter /Monster	\$ 1,670	HR: Posting to online job boards as needed \$5000/3
		Facebook, Instagram	\$ 85	Comm: For social media promoted posts and ads (\$250/3)
332	Legal Notices		\$ 125	Admin: Newspaper postings \$500/4
340	Insurance/Deductibles		\$ 94,256	Cost of premiums; includes cost for Insurance deductibles based on new premiums; also includes \$10,000 additional for new plant expansion.
343	Workers Comp		\$ 10,696	Premium and expected claims
350	Storm Water		\$ 13,000	Purchasing: No Change
351	Electricity		\$ 450,000	Purchasing: No Change
353	Heat		\$ 34,000	Purchasing: Shortfall in 2019-20
354	Water		\$ 50,000	Purchasing: Decrease in usage
355	Scavenger Service		\$ 4,000	Purchasing: No Change
359	Employee Events & Recognition		\$ 2,750	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 2,000	HR: Employee Appreciation, Summer Picnic, Thanksgiving Pitch In, Christmas Luncheon, Misc. Items (Cards, High Five Awards, Departmental Enrichment Events, Etc.), Service Awards - Total Amount \$8000 split evenly between 101,601,605, and 606
			\$ 750	HR: Engagement/Wellness,/Development Committies (\$3000/4)
360	Building Contracts		\$ 44,667	Purchasing: MaidBrigade \$60K; Cintas RR \$9K; Brownsburg Landscaping maintenance \$29K (divide by 3 budgets) - (Additional Cleaning EH & Additional Landscaping \$14K (divided by 3 budgets) - \$48K each budget
361	Building Repairs/Maint		\$ 25,000	Purchasing: Electrical, plumbing, alarms (fire & smoke), HVAC, door, water softener, backflow, sprinkler, roof repairs and other misc. building repairs throughout the year
362	Copier Lease/Maintenance		\$ 15,000	Purchasing: No Change
370	Postage Meter Rental	Pitney Bowes	\$ 600	
374	Uniform Rental/Cleaning	Cintas	\$ 500	Purchasing: Decrease based on usage [\$2,000/4]
388	Transfer Monthly B & I		\$ 1,049,356	
			\$ 613,122	2009-A Bond Payments \$613,122 [10x \$51,096 and 2x \$51,081]
			\$ 436,234	2016-SRF Bond Payments \$436,234 [10x \$36,338 and 2x \$36,427]
389	Transfer Monthly Debt Service Reserve		\$ -	No longer needed
392	Contingency Expenses		\$ 30,000	Purchasing: No Change

**Administration - Wastewater (606.12) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
398	Subscription/Dues		\$ 3,789	
		SHRM	\$ 73	HR: National SHRM Membership \$219/3; Professional development 1 employee
		IndySHRM	\$ 25	HR: IndySHRM renewal & flat fee \$75/3; Professional development 1 employee
		IACT (now AIM)	\$ 1,625	Annual Dues (\$6,500/4)
		IMMA	\$ 75	IMMA Annual Dues (2 employees) \$300/4
		ICMA	\$ 450	ICMA Annual Dues (2 employees) \$1,800/4
		Hootsuite	\$ 75	Comm: Subscription - social media management; Strategic Plan Action Item 9.1.3 (\$200/3)
		PRSA	\$ 250	Comm: Public Relations Society of America membership, professional development (\$745/3)
		Farmers Market Coalition	\$ -	Comm: Remove, not needed for 2021
		Issuu	\$ 136	Comm: New - Read publications online (\$410/3)
			\$ 500	Miscellaneous Subscription/Dues
			\$ -	Remove, not needed for 2021
		SurveyMonkey	\$ 396	HR: Annual subscription \$1188/3 (Subscription upgrade)
		SurveyMonkey	\$ 132	Comm: Annual subscription \$400/3
			\$ 52	HR: IPMA-HR Membership-HR News, \$156/3 (Professional development)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 2,258,214</b>	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Total 606.12 Budget</b>		<b>\$ 2,456,330</b>	

**WWTP - Operating (606.16) Expense Report**

Account Number	Account Name	2017 Actual	2018 Acutal	2019 Acutal	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
123	Overtime Pay	\$ 22,359	\$ 23,522	\$ 17,784	\$ 23,000	\$ 23,000	0%	\$ -
125	Labor	\$ 472,035	\$ 476,544	\$ 428,917	\$ 522,072	\$ 501,995	-4%	\$ (20,077)
127	Time In Service Pay	\$ -	\$ 2,727	\$ 1,704	\$ 455	\$ 411	-10%	\$ (44)
130	FICA/Medicare (Reg & OT)	\$ 41,465	\$ 42,208	\$ 36,334	\$ 41,699	\$ 40,163	-4%	\$ (1,536)
131	Employee Health Insurance	\$ 182,287	\$ 193,065	\$ 191,779	\$ 201,293	\$ 231,455	15%	\$ 30,162
132	PERF (Reg & OT)	\$ 49,871	\$ 48,770	\$ 46,726	\$ 59,683	\$ 58,298	-2%	\$ (1,385)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 12,120	\$ -	-100%	\$ (12,120)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 768,017</b>	<b>\$ 786,836</b>	<b>\$ 723,244</b>	<b>\$ 860,322</b>	<b>\$ 855,322</b>	<b>-1%</b>	<b>\$ (5,000)</b>
220	Chemicals	\$ 72,388	\$ 73,919	\$ 105,380	\$ 83,400	\$ 93,000	12%	\$ 9,600
221	Postage	\$ 180	\$ 1,040	\$ 241	\$ 500	\$ 400	-20%	\$ (100)
223	Office Supplies	\$ 177	\$ 582	\$ 552	\$ 1,000	\$ 800	-20%	\$ (200)
224	Other Supplies	\$ 10,487	\$ 11,976	\$ 7,874	\$ 7,500	\$ 7,500	0%	\$ -
225	Lab Supplies	\$ 10,772	\$ 14,278	\$ 17,011	\$ 15,950	\$ 20,100	26%	\$ 4,150
226	Fuel	\$ 15,878	\$ 20,592	\$ 20,262	\$ 21,200	\$ 23,200	9%	\$ 2,000
228	Janitorial Supplies / Maintenance Supplies	\$ 796	\$ 1,326	\$ 1,274	\$ 1,800	\$ 1,800	0%	\$ -
290	Safety Supplies	\$ 9,076	\$ 8,066	\$ 10,249	\$ 5,500	\$ 6,500	18%	\$ 1,000
291	Hardware	\$ 11,754	\$ 26,057	\$ 21,740	\$ 25,500	\$ 25,500	0%	\$ -
292	Signs	\$ 155	\$ 210	\$ 180	\$ 200	\$ 200	0%	\$ -
293	First Aid Supplies	\$ -	\$ -	\$ -	\$ 400	\$ 400	0%	\$ -
295	Hand tools	\$ 522	\$ 867	\$ 788	\$ 900	\$ 900	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 132,185</b>	<b>\$ 158,912</b>	<b>\$ 185,550</b>	<b>\$ 163,850</b>	<b>\$ 180,300</b>	<b>10%</b>	<b>\$ 16,450</b>
303	Background / Physical / Drug Test	\$ 808	\$ 1,182	\$ 673	\$ 850	\$ 700	-18%	\$ (150)
309	Consulting Fees	\$ -	\$ 2,390	\$ 6,971	\$ 25,000	\$ 25,000	0%	\$ -
311	Engineering	\$ 229,125	\$ 42,722	\$ 93,408	\$ 125,000	\$ 65,000	-48%	\$ (60,000)
313	Meeting/Conferences/ Training	\$ 3,973	\$ 3,620	\$ 6,589	\$ 6,530	\$ 6,680	2%	\$ 150
316	Misc. Other Services	\$ 3,461	\$ 11,372	\$ 9,573	\$ 18,000	\$ 18,000	0%	\$ -
326	Cellular Phones	\$ 3,038	\$ 2,673	\$ 3,348	\$ 4,000	\$ 4,000	0%	\$ -
331	Printing/Brochures	\$ 460	\$ 335	\$ 305	\$ 900	\$ 900	0%	\$ -
332	Legal Notices	\$ 19	\$ 19	\$ 20	\$ 100	\$ 100	0%	\$ -
343	Lab Fees	\$ 9,848	\$ 5,005	\$ 2,362	\$ 6,700	\$ 4,000	-40%	\$ (2,700)
355	Scavenger Service	\$ 750	\$ -	\$ 462	\$ 700	\$ 700	0%	\$ -
357	Biosolids Management	\$ 81,526	\$ 102,337	\$ 93,609	\$ 110,000	\$ 110,000	0%	\$ -
360	Building Contracts	\$ 685	\$ 1,988	\$ 1,760	\$ 2,500	\$ 2,500	0%	\$ -
361	Building Repairs/Maint	\$ 5,553	\$ 7,753	\$ 9,959	\$ 5,000	\$ 8,000	60%	\$ 3,000
362	Equipment Repairs	\$ 81,860	\$ 29,108	\$ 67,092	\$ 92,300	\$ 684,000	641%	\$ 591,700
364	Sanitary/Storm Improvements	\$ 29,223	\$ 139,604	\$ 19,304	\$ 150,000	\$ 150,000	0%	\$ -
372	Equipment Rentals	\$ 81	\$ 196	\$ -	\$ 1,000	\$ 800	-20%	\$ (200)
373	Repairs to Lift Stations	\$ 79,499	\$ 95,845	\$ 69,241	\$ 60,000	\$ 90,000	50%	\$ 30,000
374	Uniform Rental/Cleaning	\$ 9,102	\$ 8,443	\$ 8,328	\$ 13,350	\$ 12,000	-10%	\$ (1,350)
389	NPDES Annual Fees	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,800	\$ 9,800	0%	\$ -
398	Subscription/Dues	\$ 673	\$ 1,879	\$ 618	\$ 1,200	\$ 1,200	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 549,183</b>	<b>\$ 465,973</b>	<b>\$ 408,243</b>	<b>\$ 632,930</b>	<b>\$ 1,193,380</b>	<b>89%</b>	<b>\$ 560,450</b>

**WWTP - Operating (606.16) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Acutal</b>	<b>2019 Acutal</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
442	Misc Capital	\$ -	\$ 5,077	\$ -	\$ 6,800	\$ -	-100%	\$ (6,800)
444	Truck	\$ -	\$ 58,902	\$ -	\$ -	\$ -	N/A	\$ -
447	Lift Station Improvements	\$ -	\$ -	\$ 48,379	\$ 960,000	\$ 85,500	-91%	\$ (874,500)
400	<b>Total Capital Outlays</b>	<b>\$ -</b>	<b>\$ 63,979</b>	<b>\$ 48,379</b>	<b>\$ 966,800</b>	<b>\$ 85,500</b>	<b>-91%</b>	<b>\$ (881,300)</b>
	<b>Grand Total 606.16 Budget</b>	<b>\$ 1,449,385</b>	<b>\$ 1,475,700</b>	<b>\$ 1,365,417</b>	<b>\$ 2,623,902</b>	<b>\$ 2,314,502</b>	<b>-12%</b>	<b>\$ (309,400)</b>

**WWTP - Operating (606.16) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
123	Overtime Pay		\$ 23,000	Increase due to Facility classification change from class III plant to a class IV plant which increases testing on weekends
125	Labor		\$ 501,995	11 full time employees, 1 part-time employee [10% of Superintendent pay in 605.16]
127	Time In Service Pay		\$ 411	R. Outlar (4yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare (Reg & OT)		\$ 40,163	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 231,455	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 58,298	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment in 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 855,322</b>	
220	Chemicals		\$ 93,000	
		water chem	\$ 22,000	slight decrease switched provider
		Praxair	\$ 18,000	increased use of odor control - park area (twin lift)
		Chemtrade	\$ 50,000	
		Miller	\$ 3,000	
221	Postage	US Postal Service	\$ 400	lab equipment mailing for annual inspection & recertifications, pretreatment survey letters
223	Office Supplies	Staples	\$ 800	slight decrease
224	Other Supplies	Several	\$ 7,500	
			\$ 7,500	No change - Hose, stone, tubing, paint, shop towels, insulation, batteries, sand, nozzles, soap
225	Lab Supplies		\$ 20,100	
		NCL	\$ 6,300	adjusted to previous spending as well as new permit increased testing requirements
		Hach	\$ 8,500	increased due to new TKN monitoring requirements and new permit increased testing frequency requirements
		IDEXX	\$ 2,500	increase due to new permit increased testing frequency requirements
		Hinckley Springs	\$ 1,950	no change
		Sigma Aldrich	\$ 850	increase in costs
226	Fuel	Pinkerton fuels	\$ 23,200	Est. 4,000 gallons gasoline @ 2.50/gal - Est. 4,400 gallons of diesel fuel @ \$3.00/gal
228	Janitorial Supplies / Maintenance Supplies	Economy Plus	\$ 1,800	No change
290	Safety Supplies	US Blue book	\$ 6,500	Increase due to increased use of PPE
291	Hardware	Several	\$ 25,500	No change -Misc. parts, valves, bolts, impellers, wear rings, floats, relays, VFD boards, Soft starts, level sensors, Replace a portion of the digester tank air diffuser caps \$6,000, UV replacement lamps
292	Signs	Hendricks Design	\$ 200	No change - CSO & Equipment ID signage
293	First Aid Supplies	Misc.	\$ 400	No change
295	Hand tools	Lowe's/Thrifty	\$ 900	No change
<b>200</b>	<b>Total Supplies</b>		<b>\$ 180,300</b>	
303	Background / Physical / Drug Test		\$ 700	decreased slightly
309	Consulting Fees		\$ 25,000	Assistance with permit renewals, CSO Agreed Order Compliance, etc. [\$5,000 for BTMA rate studies & reviews]
311	Engineering		\$ 65,000	
			\$ 15,000	Lift station Capacity reviews, Design reviews
			\$ 50,000	Misc. assistance (contingency) [Added per Town Manager]

**WWTP - Operating (606.16) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
313	Meeting/Conferences/ Training		\$ 6,680	
		Doheny	\$ 1,800	PACP/MACP/LACP Certification & training
		IWEA	\$ 1,200	Operator Challenge seminar
		IWEA	\$ 160	Biosolids seminar
			\$ 160	Lab Seminar
		IWEA	\$ 1,800	Annual Conference
		IWEA	\$ 160	Operations Seminar
			\$ 300	Pretreatment Conference
			\$ 600	Pump Maintenance Seminars
			\$ 500	Misc. training opportunities
316	Misc. Other Services		\$ 18,000	no change
326	Cellular Phones	Verizon	\$ 4,000	
331	Printing/Brochures		\$ 900	
		Hendricks Design	\$ 600	no change
		Hendricks Design	\$ 300	no change
332	Legal Notices	Indy Star/The Republican	\$ 100	no change
343	Lab Fees		\$ 4,000	
		Commonwealth Biomonitoring	\$ -	Removed for 2021 - currently needed every 5 years for permit renewal.
		ESG Labs	\$ 4,000	Biosolids testing, Industrial testing, Water plant discharge
355	Scavenger Service	Air Cycle Corp.	\$ 700	
357	Biosolids Management	Wealing/Southside	\$ 110,000	no change
360	Building Contracts	Misc.	\$ 2,500	
361	Building Repairs/Maint		\$ 8,000	Adjusted due to 2019 expenses
362	Equipment Repairs		\$ 684,000	Misc repairs to plant equipment - rotors, motors, pumps, blowers; replace 1 rotor splash plate- \$25,000; Oxidation ditch 1& 2/Clarifier 1&2 rebuild - \$550,000, Replace all decant telescoping valves in all 4 digesters - \$42,000
364	Sanitary/Storm Improvements		\$ 150,000	Root treatment, sewer lining/repairs- target areas based upon televising results, 6.1.2, 6.1.3
372	Equipment Rentals		\$ 800	
373	Repairs to Lift Stations		\$ 90,000	Pump rebuilds, panel repairs, pump replacement, control board repairs
374	Uniform Rental/Cleaning		\$ 12,000	slightly decreased
389	NPDES Annual Fees	IDEM	\$ 9,800	no change
398	Subscription/Dues		\$ 1,200	no change
300	<b>Total Other Services &amp; Charges</b>		\$ 1,193,380	
447	Lift Station Improvements		\$ 85,500	Replace Maplehurst, Ironwood, and Holloway A lift station control panels
400	<b>Total Capital Outlays</b>		\$ 85,500	
	<b>Grand Total 606.16 Budget</b>		\$ 2,314,502	

**Street Department - Wastewater (606.17) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Administrative Asst. Pay	\$ 3,270	\$ 3,319	\$ 3,605	\$ 3,418	\$ 4,489	31%	\$ 1,071
123	Overtime Pay	\$ 1,733	\$ 3,835	\$ 3,298	\$ 5,000	\$ 5,000	0%	\$ -
125	Labor	\$ 78,343	\$ 83,269	\$ 76,475	\$ 80,516	\$ 25,558	-68%	\$ (54,958)
126	Seasonal Labor	\$ 5,723	\$ 6,005	\$ 11,158	\$ 12,684	\$ -	-100%	\$ (12,684)
127	Time In Service Pay	\$ -	\$ 140	\$ 513	\$ 144	\$ 743	414%	\$ 598
130	FICA/Medicare (Reg & OT)	\$ 6,977	\$ 7,129	\$ 6,746	\$ 7,774	\$ 2,682	-66%	\$ (5,092)
131	Employee Health Insurance	\$ 25,676	\$ 56,013	\$ 37,149	\$ 38,949	\$ 7,904	-80%	\$ (31,045)
132	PERF (Reg & OT)	\$ 9,343	\$ 10,476	\$ 9,433	\$ 9,961	\$ 3,925	-61%	\$ (6,036)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 2,268	\$ -	-100%	\$ (2,268)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 131,065</b>	<b>\$ 170,186</b>	<b>\$ 148,376</b>	<b>\$ 160,714</b>	<b>\$ 50,300</b>	<b>-69%</b>	<b>\$ (110,414)</b>
224	Other Supplies	\$ 5,363	\$ 4,778	\$ 4,407	\$ 5,200	\$ 5,200	0%	\$ -
226	Fuel	\$ 18,190	\$ 22,731	\$ 16,570	\$ 22,000	\$ 22,000	0%	\$ -
230	Stone/Sand/Cement/Mulch	\$ 6,711	\$ 7,212	\$ -	\$ 7,000	\$ 7,000	0%	\$ -
234	Locate Supplies	\$ 364	\$ 276	\$ -	\$ 400	\$ 400	0%	\$ -
236	Structures/Castings	\$ 844	\$ 3,068	\$ -	\$ 6,000	\$ 5,000	-17%	\$ (1,000)
237	Storm Pipe/Plastic Pipe	\$ 1,831	\$ 458	\$ 343	\$ 3,000	\$ 3,000	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 33,304</b>	<b>\$ 38,522</b>	<b>\$ 21,320</b>	<b>\$ 43,600</b>	<b>\$ 42,600</b>	<b>-2%</b>	<b>\$ (1,000)</b>
303	Background/Physical/Drug Test	\$ 50	\$ 360	\$ 25	\$ 100	\$ 100	0%	\$ -
313	Meeting/Conferences/Training	\$ 846	\$ 198	\$ 333	\$ 600	\$ 600	0%	\$ -
326	Cellular Phones	\$ 1,285	\$ 2,482	\$ 962	\$ 1,450	\$ 1,450	0%	\$ -
360	Building Contracts	\$ -	\$ 3,132	\$ 309	\$ 3,000	\$ 3,000	0%	\$ -
361	Building Repairs/Maint	\$ 2,120	\$ 2,999	\$ 2,993	\$ 5,000	\$ 5,000	0%	\$ -
364	Sanitary/Storm Improvements	\$ 120,447	\$ 173,150	\$ 223,334	\$ 250,000	\$ 250,000	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,245	\$ 1,614	\$ 1,463	\$ 1,200	\$ 1,500	25%	\$ 300
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 125,993</b>	<b>\$ 183,936</b>	<b>\$ 229,418</b>	<b>\$ 261,350</b>	<b>\$ 261,650</b>	<b>0%</b>	<b>\$ 300</b>
	<b>Grand Total 606.17 Budget</b>	<b>\$ 290,362</b>	<b>\$ 392,644</b>	<b>\$ 399,115</b>	<b>\$ 465,664</b>	<b>\$ 354,550</b>	<b>-24%</b>	<b>\$ (111,114)</b>

**Street Department - Wastewater (606.17) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Asst. Pay		\$ 4,489	10% General, 10% Water, 10% Storm, 10% Sewer, 60% MVH
123	Overtime Pay		\$ 5,000	
125	Labor		\$ 25,558	
	Public Works Director		\$ 25,558	10% General, 25% Water, 15% Storm, 25% Sewer, 20% MVH, 5% EDIT
126	Seasonal Labor		\$ -	
127	Time In Service Pay		\$ 743	J.Waggoner (32yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare (Reg & OT)		\$ 2,682	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 7,904	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 3,925	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 50,300</b>	
224	Other Supplies		\$ 5,200	No Increase
226	Fuel	Fleet	\$ 22,000	No Increase (Fleet)
230	Stone/Sand/Cement/Mulch	Quotes	\$ 7,000	No Increase (Martin Marietta Paperwork)
234	Locate Supplies	Quotes	\$ 400	No Increase
236	Structures/Castings	Quotes	\$ 5,000	Decrease
237	Storm Pipe/Plastic Pipe	Quotes	\$ 3,000	No Increase
<b>200</b>	<b>Total Supplies</b>		<b>\$ 42,600</b>	
303	Background/Physical/Drug Test	Hendricks	\$ 100	No Increase (H/R)
313	Meeting/Conferences/Training	Mosquito, Safety IPEP	\$ 600	No Increase
326	Cellular Phones		\$ 1,450	No Increase (Purchasing)
360	Building Contracts	Quotes	\$ 3,000	No Increase
361	Building Repairs/Maint	Quotes	\$ 5,000	No Increase
364	Sanitary/Storm Improvements	Bids	\$ 250,000	No Increase
374	Uniform Rental/Cleaning	Cintas	\$ 1,500	No Increase (Purchasing)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 261,650</b>	
	<b>Grand Total 606.17 Budget</b>		<b>\$ 354,550</b>	

**Fleet Maintenance - Wastewater (606.18) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
121	Part-time	\$ 2,630	\$ 2,136	\$ 2,251	\$ -	\$ -	N/A	\$ -
123	Overtime	\$ 10	\$ 33	\$ -	\$ 500	\$ 500	0%	\$ -
125	Labor	\$ 27,177	\$ 27,522	\$ 31,221	\$ 33,509	\$ 68,358	104%	\$ 34,849
127	Time In Service Pay	\$ 134	\$ 41	\$ -	\$ 365	\$ 425	17%	\$ 61
130	FICA/Medicare	\$ 2,133	\$ 2,127	\$ 2,294	\$ 2,601	\$ 5,267	102%	\$ 2,666
131	Employee Health Insurance	\$ 5,015	\$ 16,383	\$ 12,300	\$ 12,908	\$ 28,676	122%	\$ 15,768
132	PERF	\$ 3,060	\$ 3,040	\$ 3,155	\$ 3,809	\$ 7,712	102%	\$ 3,903
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 718	\$ -	-100%	\$ (718)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 40,158</b>	<b>\$ 51,282</b>	<b>\$ 51,221</b>	<b>\$ 54,410</b>	<b>\$ 110,938</b>	<b>104%</b>	<b>\$ 56,529</b>
218	Bulk Supplies	\$ -	\$ 1,650	\$ -	\$ 1,650	\$ 1,650	0%	\$ -
223	Office Supplies	\$ -	\$ 270	\$ -	\$ 270	\$ 300	11%	\$ 30
226	Fuel	\$ 524	\$ 770	\$ 1,439	\$ 2,600	\$ 2,600	0%	\$ -
228	Janitorial	\$ -	\$ -	\$ 7,532	\$ 500	\$ 500	0%	\$ -
235	Vehicle Repairs	\$ 26,623	\$ 4,160	\$ 17,923	\$ 35,000	\$ 40,000	14%	\$ 5,000
295	Small Hand Tools	\$ -	\$ -	\$ -	\$ 750	\$ 750	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 27,146</b>	<b>\$ 6,850</b>	<b>\$ 26,895</b>	<b>\$ 40,770</b>	<b>\$ 45,800</b>	<b>12%</b>	<b>\$ 5,030</b>
303	Background/Physical/Drug Test	\$ -	\$ -	\$ -	\$ 75	\$ 75	0%	\$ -
313	Training	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0%	\$ -
316	Other Services	\$ 128	\$ 265	\$ 141	\$ 2,500	\$ 2,500	0%	\$ -
326	Cellular Phones	\$ 521	\$ 385	\$ 502	\$ 325	\$ 325	0%	\$ -
360	Building-Maintenance Contracts	\$ 225	\$ 195	\$ 300	\$ 500	\$ 500	0%	\$ -
361	Building-Repairs	\$ 27	\$ 14,787	\$ 1,880	\$ 1,000	\$ 1,000	0%	\$ -
362	Equipment-Repairs	\$ -	\$ -	\$ -	\$ 400	\$ 400	0%	\$ -
374	Uniform Rental/Cleaning	\$ 731	\$ 684	\$ 754	\$ 700	\$ 700	0%	\$ -
392	Contingency	\$ -	\$ -	\$ -	\$ 6,250	\$ 6,250	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 1,632</b>	<b>\$ 16,316</b>	<b>\$ 3,577</b>	<b>\$ 13,250</b>	<b>\$ 13,250</b>	<b>0%</b>	<b>\$ -</b>
	<b>Grand Total 606.18 Budget</b>	<b>\$ 68,937</b>	<b>\$ 74,449</b>	<b>\$ 81,693</b>	<b>\$ 108,430</b>	<b>\$ 169,988</b>	<b>57%</b>	<b>\$ 61,559</b>

**Fleet Maintenance - Wastewater (606.18) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
121	Part-time		\$ -	
123	Overtime		\$ 500	
125	Labor		\$ 68,358	Includes custodian position
127	Time In Service Pay		\$ 425	A. Starr (20yrs); includes FICA/Medicare/PERF Impact
130	FICA/Medicare		\$ 5,267	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 28,676	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 7,712	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 110,938</b>	
218	Bulk Supplies		\$ 1,650	oil, grease, hydraulic fluid
223	Office Supplies		\$ 300	misc supplies
226	Fuel		\$ 2,600	Est. 1,700 Gallons Gas @ \$2.50 /gal [Total \$4,250 split General, MVH, Water, Sewer]
228	Janitorial		\$ 500	misc supplies to clean building
235	Vehicle Repairs		\$ 40,000	misc repairs and supplies
295	Small Hand Tools		\$ 750	replacement tools
<b>200</b>	<b>Total Supplies</b>		<b>\$ 45,800</b>	
303	Background/Physical/Drug Test		\$ 75	CDL physicals
313	Training		\$ 1,500	Continuing Education
316	Other Services		\$ 2,500	alignments, vehicle tow
326	Cellular Phones		\$ 325	2 cell phones & 2 air cards
360	Building-Maintenance Contracts		\$ 500	Smoke detector
361	Building-Repairs		\$ 1,000	Fuel island, AC and heat repairs
362	Equipment-Repairs		\$ 400	repairs needed to shop equipment
374	Uniform Rental/Cleaning		\$ 700	uniforms
392	Contingency		\$ 6,250	Unexpected repairs that would exceed usual cost
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 13,250</b>	
	<b>Grand Total 606.18 Budget</b>		<b>\$ 169,988</b>	

**Utility Billing - Wastewater (606.20) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
123	Overtime Pay	\$ -	\$ -	\$ 62	\$ 100	\$ 500	400%	\$ 400
125	Labor	\$ 48,099	\$ 48,990	\$ 48,348	\$ 50,340	\$ 38,500	-24%	\$ (11,840)
127	Time In Service Pay	\$ 146	\$ 370	\$ 301	\$ 343	\$ -	-100%	\$ (343)
130	FICA/Medicare (Reg & OT)	\$ 3,588	\$ 3,677	\$ 3,579	\$ 3,859	\$ 2,857	-26%	\$ (1,001)
131	Employee Health Insurance	\$ 13,287	\$ 20,000	\$ 20,595	\$ 21,617	\$ 23,712	10%	\$ 2,095
132	PERF (Reg & OT)	\$ 5,403	\$ 5,528	\$ 5,437	\$ 5,649	\$ 4,183	-26%	\$ (1,466)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,196	\$ -	-100%	\$ (1,196)
	COLA (No Adjustmentt 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 70,524</b>	<b>\$ 78,565</b>	<b>\$ 78,322</b>	<b>\$ 83,104</b>	<b>\$ 69,752</b>	<b>-16%</b>	<b>\$ (13,352)</b>
211	Stationary/Printing	\$ 3,946	\$ 3,670	\$ 3,656	\$ 5,000	\$ 7,000	40%	\$ 2,000
221	Postage	\$ 8,764	\$ 10,299	\$ 9,628	\$ 14,000	\$ 28,000	100%	\$ 14,000
223	Office Supplies	\$ 359	\$ 325	\$ 232	\$ 2,000	\$ 600	-70%	\$ (1,400)
224	Other Supplies	\$ 206	\$ 508	\$ 459	\$ 1,700	\$ 2,000	18%	\$ 300
<b>200</b>	<b>Total Supplies</b>	<b>\$ 13,275</b>	<b>\$ 14,802</b>	<b>\$ 13,974</b>	<b>\$ 22,700</b>	<b>\$ 37,600</b>	<b>66%</b>	<b>\$ 14,900</b>
300	Recording Fees	\$ 825	\$ 800	\$ 900	\$ 1,200	\$ 1,200	0%	\$ -
303	Background / Physical / Drug Test	\$ -	\$ -	\$ -	\$ 50	\$ 50	0%	\$ -
313	Meeting/Conferences/ Training	\$ 249	\$ -	\$ 790	\$ 3,800	\$ 3,800	0%	\$ -
326	Cellular Phones	\$ 340	\$ 439	\$ 316	\$ 600	\$ -	-100%	\$ (600)
336	Collection Fee	\$ 9	\$ 39	\$ 25	\$ 550	\$ 550	0%	\$ -
337	Cash Drawer Shortage	\$ -	\$ -	\$ -	\$ 25	\$ 25	0%	\$ -
362	Copier Lease/Maintenance	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
398	Subscription/Dues	\$ 20	\$ 20	\$ 27	\$ -	\$ 50	N/A	\$ 50
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 1,444</b>	<b>\$ 1,299</b>	<b>\$ 4,138</b>	<b>\$ 7,225</b>	<b>\$ 6,675</b>	<b>-8%</b>	<b>\$ (550)</b>
	<b>Grand Total 606.20 Budget</b>	<b>\$ 85,424</b>	<b>\$ 94,666</b>	<b>\$ 96,434</b>	<b>\$ 113,029</b>	<b>\$ 114,027</b>	<b>1%</b>	<b>\$ 998</b>

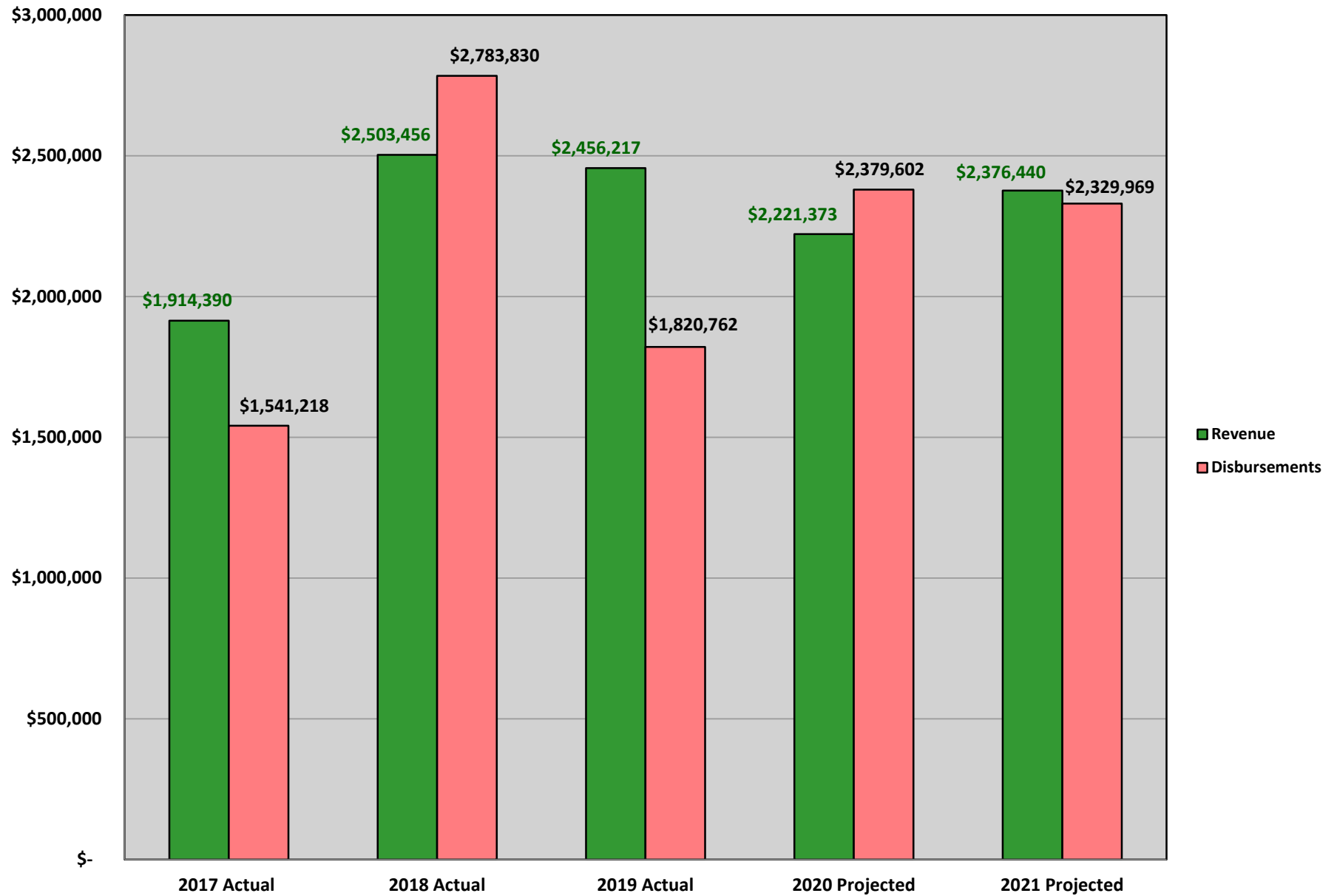
**Utility Billing - Wastewater (606.20) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
123	Overtime Pay		\$ 500	
125	Labor		\$ 38,500	110,000 - 3 Utility Billing Clerks 35, 35, 30
127	Time In Service Pay		\$ -	
130	FICA/Medicare (Reg & OT)		\$ 2,857	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 23,712	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 4,183	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustmentt 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 69,752</b>	
211	Stationary/Printing	ABF or DATA	\$ 7,000	Changing to full sheet billing - 21,000 over 3 departments
221	Postage	DATA MAIL	\$ 28,000	Changing to full sheet billing - Postage difference - 80,000
223	Office Supplies	Staples, Boyce	\$ 600	Folding machine - 6000 + 25000 [To bring statements in house. Revisit if budget allows]
224	Other Supplies	Staples	\$ 2,000	Up slightly for the possibility of bringing statements in house
<b>200</b>	<b>Total Supplies</b>		<b>\$ 37,600</b>	
300	Recording Fees		\$ 1,200	Same
303	Background / Physical / Drug Test		\$ 50	Same
313	Meeting/Conferences/ Training		\$ 3,800	Same
326	Cellular Phones	Verizon	\$ -	No phone needed
336	Collection Fee		\$ 550	Same
337	Cash Drawer Shortage		\$ 25	Same
362	Copier Lease/Maintenance		\$ 1,000	Same
398	Subscription/Dues		\$ 50	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 6,675</b>	
	<b>Grand Total 606.20 Budget</b>		<b>\$ 114,027</b>	

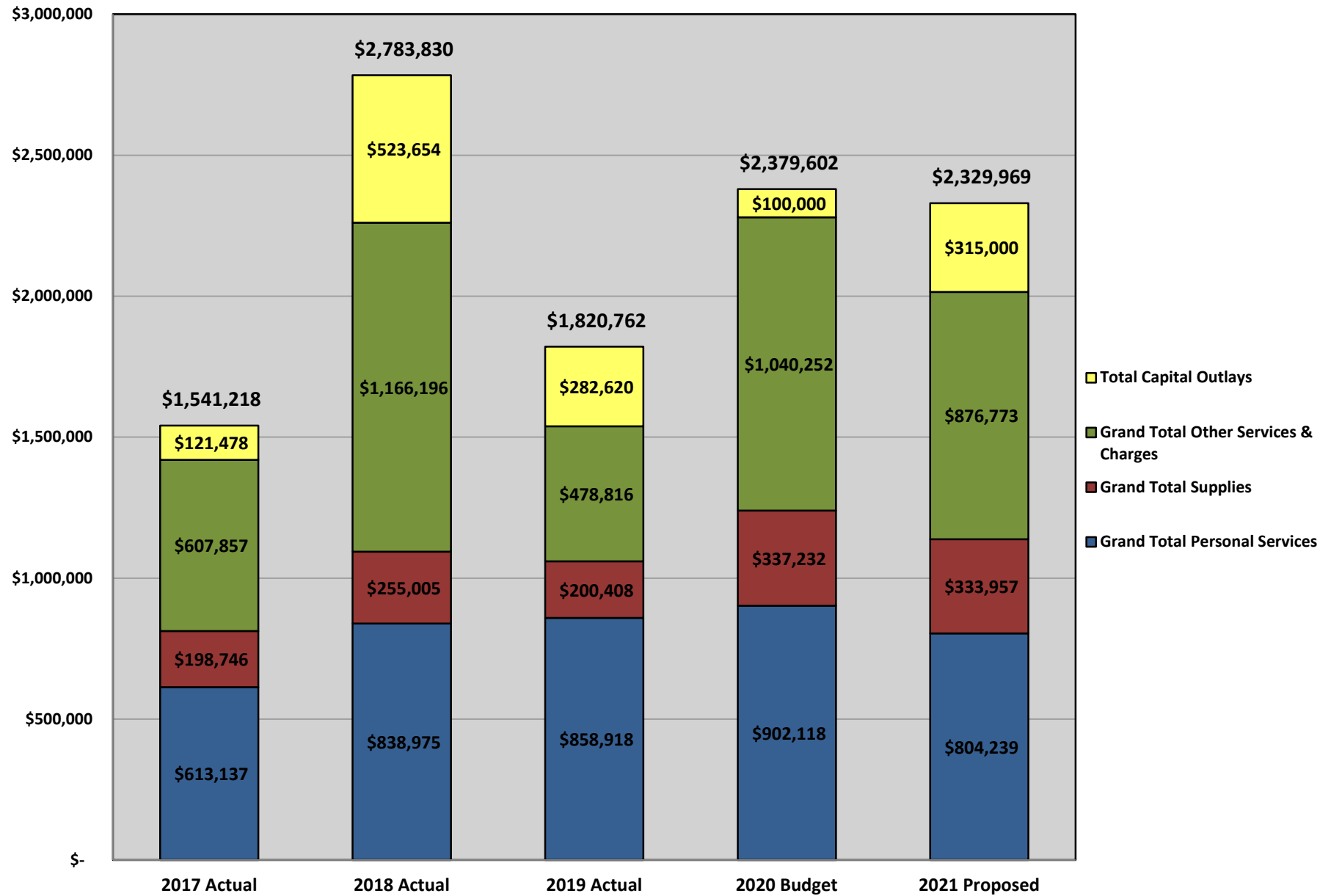
**Tab 8:**

Motor Vehicle Highway Budget – MVH (201)

### MVH Fund Revenue vs Disbursements



### MVH Fund Yearly Comparison



**BUDGET REPORT - 201 - MVH FUND**

<b>Account Number</b>	<b>Account Description</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
100	TOTAL SALARIES/BENEFITS	\$ 613,137	\$ 838,975	\$ 858,918	\$ 902,118	\$ 804,239	-11%	\$ (97,879)
200	TOTAL SUPPLIES	\$ 198,746	\$ 255,005	\$ 200,408	\$ 337,232	\$ 333,957	-1%	\$ (3,275)
300	TOTAL SERVICES	\$ 607,857	\$ 1,166,196	\$ 478,816	\$ 1,040,252	\$ 876,773	-16%	\$ (163,479)
400	TOTAL CAPITAL EXP	\$ 121,478	\$ 523,654	\$ 282,620	\$ 100,000	\$ 315,000	215%	\$ 215,000
	<b>GRAND TOTALS MVH FUND</b>	<b>\$ 1,541,218</b>	<b>\$ 2,783,830</b>	<b>\$ 1,820,762</b>	<b>\$ 2,379,602</b>	<b>\$ 2,329,969</b>	<b>-2%</b>	<b>\$ (49,633)</b>

**Street Department - MVH (201.05) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Administrative Asst. Pay	\$ 13,079	\$ 19,657	\$ 21,629	\$ 20,510	\$ 26,932	31%	\$ 6,422
121	Capital Projects Manager	\$ 56,077	\$ 12,985	\$ 6,007	\$ 27,000	\$ 21,000	-22%	\$ (6,000)
123	Overtime Pay	\$ 3,789	\$ 10,096	\$ 12,163	\$ 16,700	\$ 15,000	-10%	\$ (1,700)
125	Labor	\$ 270,637	\$ 355,131	\$ 357,356	\$ 339,546	\$ 292,607	-14%	\$ (46,939)
126	Seasonal Labor	\$ -	\$ 13,041	\$ 26,034	\$ 29,596	\$ 26,250	-11%	\$ (3,346)
127	Time In Service Pay	\$ 1,625	\$ 409	\$ 2,436	\$ 337	\$ 1,953	479%	\$ 1,616
130	FICA/Medicare (Reg & OT)	\$ 24,607	\$ 31,252	\$ 31,575	\$ 35,217	\$ 29,207	-17%	\$ (6,011)
131	Employee Health Insurance	\$ 81,118	\$ 156,513	\$ 141,585	\$ 148,509	\$ 157,773	6%	\$ 9,264
132	PERF (Reg & OT)	\$ 35,417	\$ 45,058	\$ 43,458	\$ 48,244	\$ 39,821	-17%	\$ (8,423)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 9,838	\$ -	-100%	\$ (9,838)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 486,350</b>	<b>\$ 644,142</b>	<b>\$ 642,244</b>	<b>\$ 675,497</b>	<b>\$ 610,542</b>	<b>-10%</b>	<b>\$ (64,955)</b>
221	Postage	\$ 49	\$ -	\$ 55	\$ 2,200	\$ -	-100%	\$ (2,200)
223	Office Supplies	\$ 1,660	\$ 1,407	\$ 866	\$ 1,700	\$ 1,500	-12%	\$ (200)
226	Fuel	\$ 14,601	\$ 20,317	\$ 19,464	\$ 24,000	\$ 24,000	0%	\$ -
228	Janitorial Supplies	\$ 2,049	\$ 1,004	\$ 2,529	\$ 2,200	\$ 2,500	14%	\$ 300
229	Salt	\$ 116,585	\$ 176,155	\$ 121,184	\$ 212,732	\$ 212,732	0%	\$ -
230	Stone/Sand/Cement/Mulch	\$ 5,406	\$ 4,179	\$ 3,300	\$ 6,000	\$ 6,000	0%	\$ -
232	Concrete	\$ 7,039	\$ 5,867	\$ 5,746	\$ 7,000	\$ 7,000	0%	\$ -
290	Safety Supplies	\$ 1,741	\$ 1,891	\$ 1,995	\$ 2,000	\$ 2,000	0%	\$ -
291	Hardware	\$ 4,439	\$ 2,049	\$ 1,171	\$ 5,200	\$ 5,200	0%	\$ -
292	Signs	\$ 14,527	\$ 12,729	\$ 19,120	\$ 25,000	\$ 25,000	0%	\$ -
294	Cones/Barricades	\$ 6,089	\$ 914	\$ 4,652	\$ 3,000	\$ 1,500	-50%	\$ (1,500)
295	Small Hand Tools	\$ 360	\$ 1,129	\$ 1,168	\$ 1,200	\$ 1,200	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 174,544</b>	<b>\$ 227,641</b>	<b>\$ 181,249</b>	<b>\$ 292,232</b>	<b>\$ 288,632</b>	<b>-1%</b>	<b>\$ (3,600)</b>
303	Background/Physical/Drug Test	\$ 524	\$ 1,080	\$ 554	\$ 600	\$ 600	0%	\$ -
308	Crossing Guards	\$ 9,224	\$ 9,501	\$ 9,501	\$ 10,080	\$ 10,000	-1%	\$ (80)
309	Consulting Fees	\$ 5,595	\$ 44,212	\$ 25,243	\$ 30,000	\$ 30,000	0%	\$ -
311	Engineering Fees	\$ 27,469	\$ 203,879	\$ 289,099	\$ 360,000	\$ 160,000	-56%	\$ (200,000)
313	Meeting/Conferences/Training	\$ 247	\$ 724	\$ 500	\$ 500	\$ 500	0%	\$ -
326	Cellular Phones	\$ 1,448	\$ 1,165	\$ 1,016	\$ 1,450	\$ 1,450	0%	\$ -
331	Printing and Advertising	\$ 1,106	\$ 139	\$ 100	\$ 2,300	\$ 2,300	0%	\$ -
340	Insurance/Deductibles	\$ 46,192	\$ 46,142	\$ 48,543	\$ 49,404	\$ 87,005	76%	\$ 37,601
343	Worker's Comp	\$ 12,211	\$ 47,749	\$ 11,824	\$ 21,393	\$ 21,393	0%	\$ -
360	Building Contracts	\$ 2,100	\$ -	\$ 1,500	\$ 2,500	\$ 2,500	0%	\$ -
361	Building Repairs/Maint.	\$ 2,473	\$ 2,644	\$ 2,693	\$ 3,000	\$ 3,000	0%	\$ -
365	UPM/emulsion	\$ 21,337	\$ 20,097	\$ 14,755	\$ 30,000	\$ 30,000	0%	\$ -
366	Sidewalk Maint/Repair	\$ -	\$ -	\$ -	\$ -	\$ 200,000	N/A	\$ 200,000
367	Resurfacing	\$ 391,392	\$ 733,770	\$ -	\$ 450,000	\$ 250,000	-44%	\$ (200,000)
372	Equipment Rental/Cleaning	\$ 852	\$ 2,337	\$ 944	\$ 4,000	\$ 3,000	-25%	\$ (1,000)
374	Uniform Rental/Cleaning	\$ 7,367	\$ 5,733	\$ 4,223	\$ 8,400	\$ 8,400	0%	\$ -
392	Contingency Expenses	\$ 23,550	\$ 34,454	\$ 33,053	\$ 40,000	\$ 40,000	0%	\$ -
394	Tree Trimming	\$ 6,000	\$ 4,100	\$ 8,100	\$ 10,000	\$ 10,000	0%	\$ -
398	Subscription Dues	\$ 35	\$ -	\$ 334	\$ 500	\$ 500	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 559,123</b>	<b>\$ 1,157,724</b>	<b>\$ 451,980</b>	<b>\$ 1,024,127</b>	<b>\$ 860,648</b>	<b>-16%</b>	<b>\$ (163,479)</b>
442	Misc Capital	\$ 103,510	\$ 523,654	\$ 58,129	\$ -	\$ -	N/A	\$ -
444	Vehicles	\$ -	\$ -	\$ 184,342	\$ 100,000	\$ 165,000	65%	\$ 65,000
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 103,510</b>	<b>\$ 523,654</b>	<b>\$ 242,471</b>	<b>\$ 100,000</b>	<b>\$ 165,000</b>	<b>65%</b>	<b>\$ 65,000</b>
	<b>Grand Total 201.05 Budget (MVH)</b>	<b>\$ 1,323,527</b>	<b>\$ 2,553,161</b>	<b>\$ 1,517,944</b>	<b>\$ 2,091,856</b>	<b>\$ 1,924,822</b>	<b>-8%</b>	<b>\$ (167,034)</b>

**Street Department - MVH (201.05) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Administrative Asst. Pay		\$ 26,932	10% General, 10% Water, 10% Storm, 10% Sewer, 60% MVH
121	Capital Projects Manager		\$ 21,000	5% General, 15% Water, 15% Storm, 15% Sewer, 30% MVH, 15% EDIT, 5% Food & Beverage
123	Overtime Pay		\$ 15,000	
125	Labor		\$ 292,607	
	Public Works Director		\$ 20,446	10% General, 25% Water, 15% Storm, 25% Sewer, 20% MVH, 5% EDIT
	Asst. Street Superintendent		\$ 43,164	25% Storm, 75% MVH
	Comm Engagement Manager		\$ 6,371	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Comm Engagement Coordinator		\$ 4,376	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Labor		\$ 218,250	Includes Field Supervisor, Operators, & Laborers
126	Seasonal Labor		\$ 26,250	
127	Time In Service Pay		\$ 1,953	J.Waggoner (32yrs), B. Green (12yrs), J. Burke (12yrs), S. Pabst (8yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare (Reg & OT)		\$ 29,207	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 157,773	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 39,821	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 610,542</b>	
221	Postage	USPS	\$ -	1st Round Discussion
223	Office Supplies	Staples	\$ 1,500	Decrease
226	Fuel	Fleet	\$ 24,000	No Increase (Fleet)
228	Janitorial Supplies	Economy	\$ 2,500	Covid-19 Expenses
229	Salt	Bid	\$ 212,732	NO INCREASE (State Bid TBD Once Received)
230	Stone/Sand/Cement/Mulch	Quotes	\$ 6,000	No Increase (Martin Marietta Paperwork)
232	Concrete	Shelby	\$ 7,000	No Increase (Shelby Materials Paperwork)
290	Safety Supplies	Quotes	\$ 2,000	No Increase
291	Hardware	Lowe's	\$ 5,200	No increase
292	Signs	Quotes	\$ 25,000	No Increase (Stello Paperwork)
294	Cones/Barricades	Quotes	\$ 1,500	Decrease (Stello Paperwork)
295	Small Hand Tools	Lowe's/Quotes	\$ 1,200	No Increase
<b>200</b>	<b>Total Supplies</b>		<b>\$ 288,632</b>	
303	Background/Physical/Drug Test	Hendricks	\$ 600	No Increase (H/R)
308	Crossing Guards	B'Burg Schools	\$ 10,000	REDUCED
309	Consulting Fees	TBD	\$ 30,000	NO INCREASE
311	Engineering Fees	TBD	\$ 160,000	1st Round Discussion
			\$ 160,000	Includes Kramer Corp owner's rep services contract--\$255,000 across three funds: 601 (\$25K), 606 (\$70K), 201 (\$160K) -- No increase from FY2020
	Des. 1585		\$ -	Preliminary engineering/design cost for S. Green St. reconstruction [\$475K removed per TM]
313	Meeting/Conferences/Training		\$ 500	No Increase
326	Cellular Phones		\$ 1,450	No Increase (Steve)
331	Printing and Advertising	Design & Print	\$ 2,300	No Increase (E-mail from Design & Print)
340	Insurance/Deductibles		\$ 87,005	No Increase
343	Worker's Comp		\$ 21,393	No Increase
360	Building Contracts	Quotes	\$ 2,500	No Increase
361	Building Repairs/Maint.		\$ 3,000	No Increase

**Street Department - MVH (201.05) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
365	UPM/emulsion	Quotes	\$ 30,000	No Increase (Propane, Reith Riley & Milestone paperwork)
366	Sidewalk Maint/Repair		\$ 200,000	<b>Full amount to be expensed to Special MVH Fund 203</b>
367	Resurfacing	Bids	\$ 250,000	<b>Full amount to be expensed to Special MVH Fund 203</b>
372	Equipment Rental/Cleaning	Deans	\$ 3,000	Decrease
374	Uniform Rental/Cleaning	Cintas	\$ 8,400	No Increase (Steve)
392	Contingency Expenses		\$ 40,000	No Increase
394	Tree Trimming	TREE SERVICE	\$ 10,000	No Increase
398	Subscription Dues		\$ 500	No Increase
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 860,648</b>	
442	Misc Capital		\$ -	
444	Vehicles		<b>\$ 165,000</b>	1st Round Discussion
			\$ 165,000	Replace Loader #21 (Tractor Loader)
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ 165,000</b>	
	<b>Grand Total 201.05 Budget (MVH)</b>		<b>\$ 1,924,822</b>	

**Fleet Maintenance - MVH (201.08) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
121	Part-time	\$ 7,890	\$ 8,870	\$ 9,455	\$ -	\$ -	N/A	\$ -
123	Overtime	\$ 31	\$ 138	\$ -	\$ 500	\$ 500	0%	\$ -
125	Labor	\$ 81,529	\$ 108,354	\$ 131,127	\$ 140,738	\$ 119,627	-15%	\$ (21,111)
127	Time In Service Pay	\$ 403	\$ 598	\$ -	\$ 1,531	\$ 743	-51%	\$ (788)
130	FICA/Medicare (Reg & OT)	\$ 6,398	\$ 8,297	\$ 11,186	\$ 10,804	\$ 9,189	-15%	\$ (1,615)
131	Employee Health Insurance	\$ 21,356	\$ 57,169	\$ 51,658	\$ 54,215	\$ 50,183	-7%	\$ (4,032)
132	PERF (Reg & OT)	\$ 9,179	\$ 11,408	\$ 13,249	\$ 15,819	\$ 13,454	-15%	\$ (2,365)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 3,014	\$ -	-100%	\$ (3,014)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 126,787</b>	<b>\$ 194,834</b>	<b>\$ 216,675</b>	<b>\$ 226,621</b>	<b>\$ 193,696</b>	<b>-15%</b>	<b>\$ (32,925)</b>
218	Bulk Supplies	\$ -	\$ -	\$ -	\$ 3,300	\$ 3,500	6%	\$ 200
223	Office Supplies	\$ -	\$ 200	\$ 226	\$ 525	\$ 525	0%	\$ -
226	Fuel	\$ 641	\$ 633	\$ 500	\$ 550	\$ 550	0%	\$ -
228	Janitorial	\$ -	\$ -	\$ 1,000	\$ 750	\$ 750	0%	\$ -
235	Vehicle Repairs	\$ 23,247	\$ 26,531	\$ 17,432	\$ 39,875	\$ 40,000	0%	\$ 125
295	Small Hand Tools	\$ 313	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 24,202</b>	<b>\$ 27,365</b>	<b>\$ 19,158</b>	<b>\$ 45,000</b>	<b>\$ 45,325</b>	<b>1%</b>	<b>\$ 325</b>
303	Background/Physical/Drug Test	\$ -	\$ 50	\$ -	\$ 145	\$ 145	0%	\$ -
313	Training	\$ -	\$ 778	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
316	Other Services	\$ 3,745	\$ 411	\$ 1,424	\$ 2,000	\$ 2,000	0%	\$ -
326	Cellular Phones	\$ 446	\$ 303	\$ 412	\$ 380	\$ 380	0%	\$ -
360	Building-Maintenance Contracts	\$ 321	\$ 918	\$ 949	\$ 900	\$ 900	0%	\$ -
361	Building-Repairs	\$ 42,709	\$ 4,690	\$ 22,575	\$ 2,500	\$ 2,500	0%	\$ -
362	Equipment-Repairs	\$ -	\$ -	\$ -	\$ 600	\$ 600	0%	\$ -
374	Uniform Rental/Cleaning	\$ 1,414	\$ 1,322	\$ 1,474	\$ 1,350	\$ 1,350	0%	\$ -
392	Contingency	\$ 100	\$ -	\$ -	\$ 6,250	\$ 6,250	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 48,734</b>	<b>\$ 8,472</b>	<b>\$ 26,834</b>	<b>\$ 16,125</b>	<b>\$ 16,125</b>	<b>0%</b>	<b>\$ -</b>
442	Misc Capital Expenses	\$ 17,968	\$ -	\$ 40,149	\$ -	\$ 150,000	N/A	\$ 150,000
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 17,968</b>	<b>\$ -</b>	<b>\$ 40,149</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>N/A</b>	<b>\$ 150,000</b>
	<b>Grand Total 201.08 Budget</b>	<b>\$ 217,690</b>	<b>\$ 230,670</b>	<b>\$ 302,815</b>	<b>\$ 287,746</b>	<b>\$ 405,146</b>	<b>41%</b>	<b>\$ 117,400</b>

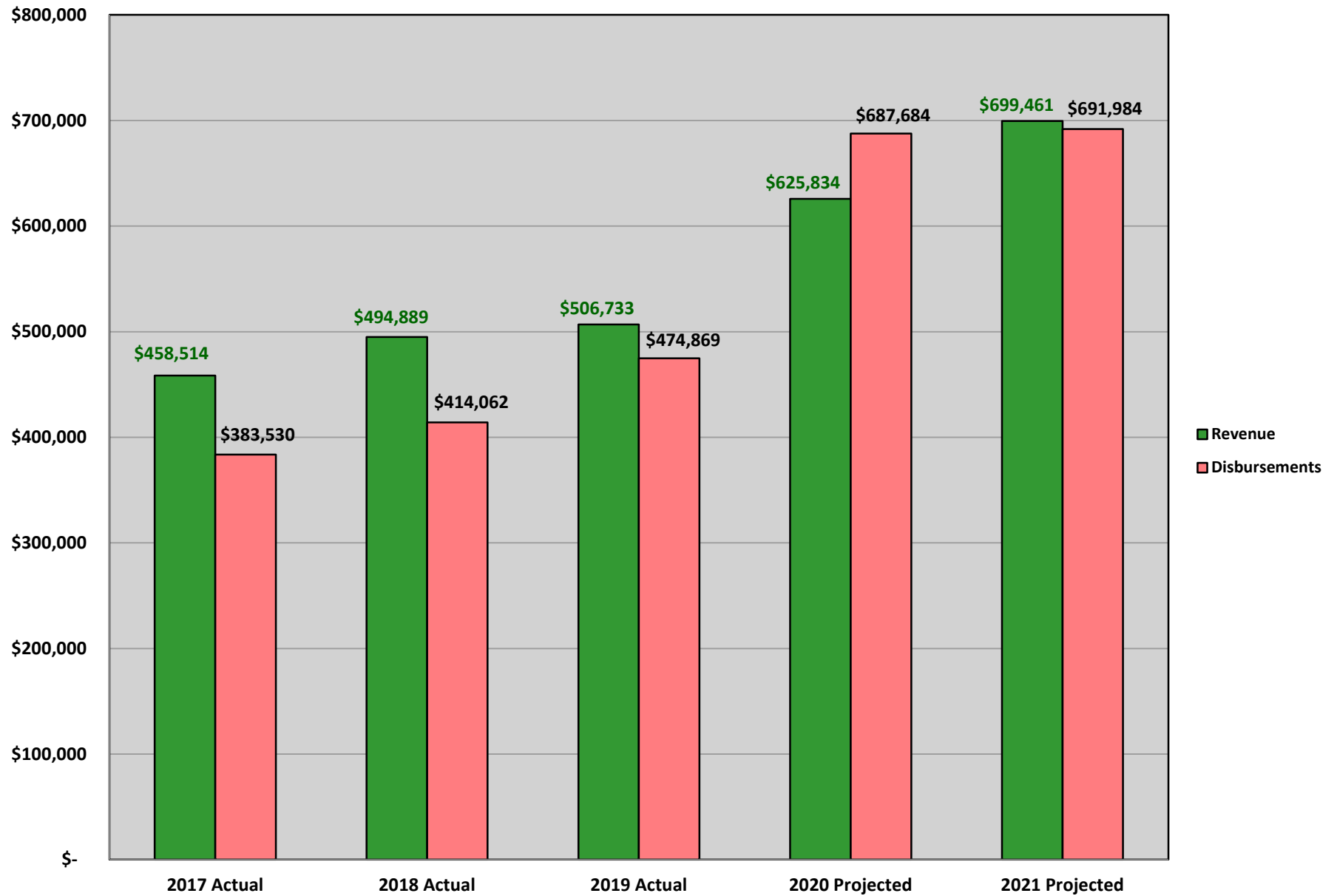
**Fleet Maintenance - MVH (201.08) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
121	Part-time		\$ -	
123	Overtime		\$ 500	
125	Labor		\$ 119,627	Includes custodian position
127	Time In Service Pay		\$ 743	A. Starr (20yrs); includes FICA/Medicare/PERF Impact
130	FICA/Medicare (Reg & OT)		\$ 9,189	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 50,183	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF (Reg & OT)		\$ 13,454	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 193,696</b>	
218	Bulk Supplies		\$ 3,500	oils , grease and other bulk supplies
223	Office Supplies		\$ 525	misc office supplies
226	Fuel		\$ 550	Est. 1,700 Gallons Gas @ \$2.50 /gal [Total \$4,250 split General, MVH, Water, Sewer]
228	Janitorial		\$ 750	misc cleaning supplies for building
235	Vehicle Repairs		\$ 40,000	Vehicle and equipment repair supplies
295	Small Hand Tools		\$ -	
<b>200</b>	<b>Total Supplies</b>		<b>\$ 45,325</b>	
303	Background/Physical/Drug Test		\$ 145	drug test
313	Training		\$ 2,000	Continuing Education
316	Other Services		\$ 2,000	alignments, vehicle tow - increase due to current expenses
326	Cellular Phones		\$ 380	2 cell phone; 1 air card
360	Building-Maintenance Contracts		\$ 900	
			\$ 500	sprinkler
			\$ 400	IDEM testing of fuel pumps
361	Building-Repairs		\$ 2,500	General repairs to building and lot
362	Equipment-Repairs		\$ 600	repairs needed to shop equipment
374	Uniform Rental/Cleaning		\$ 1,350	Uniforms
392	Contingency		\$ 6,250	Unexpected repairs that would exceed usual cost
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 16,125</b>	
442	Misc Capital Expenses		\$ 150,000	
			\$ 150,000	Fleet Storage Building
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ 150,000</b>	
	<b>Grand Total 201.08 Budget</b>		<b>\$ 405,146</b>	

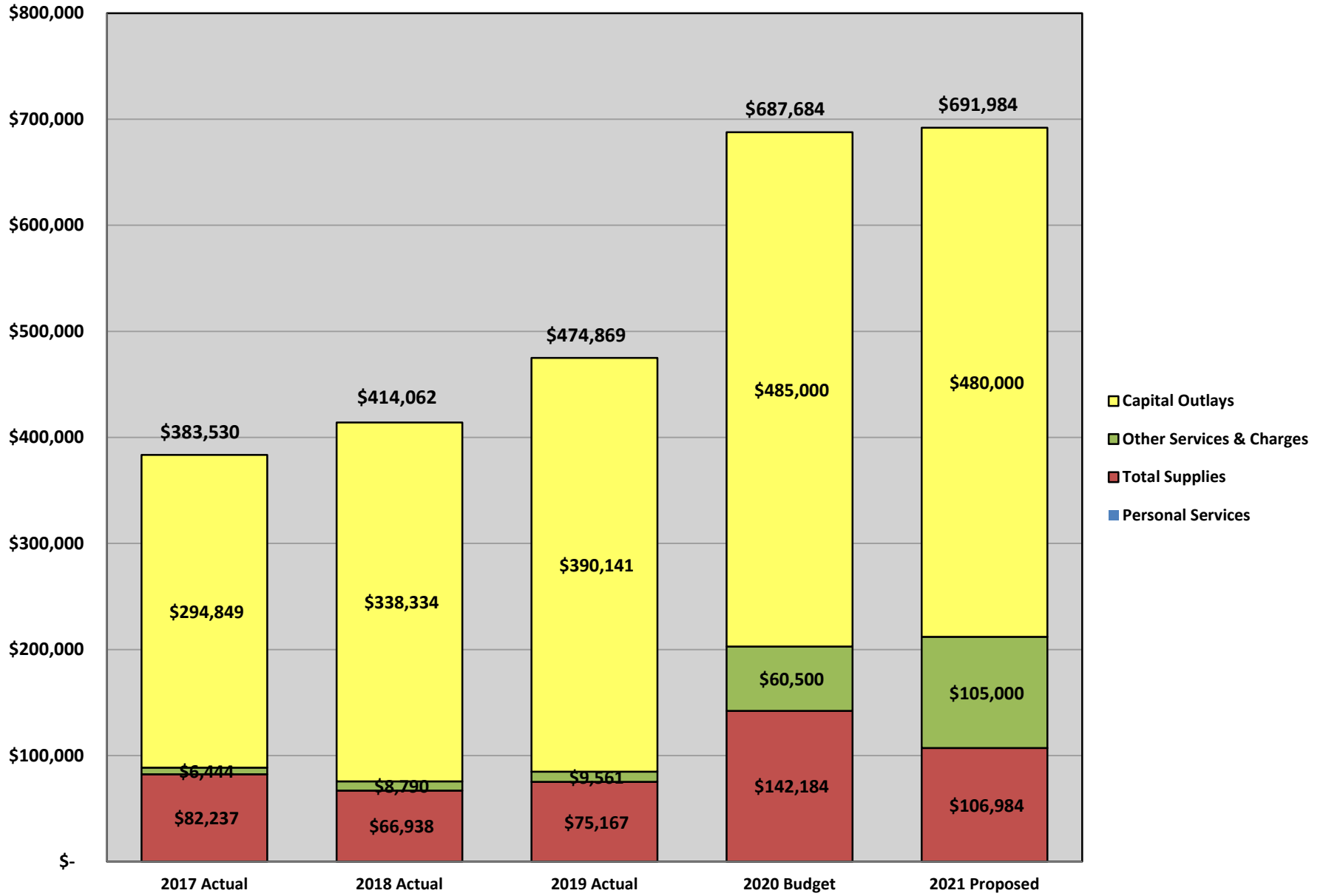
**Tab 9:**

Cumulative Capital Development Budget – CCD (402)

### CCD Revenue vs Disbursements



### CCD Fund Yearly Comparison



**BUDGET REPORT - 402 - CCD FUND**

<b>Account Number</b>	<b>Account Description</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
100	TOTAL SALARIES/BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
200	TOTAL SUPPLIES	\$ 82,237	\$ 66,938	\$ 75,167	\$ 142,184	\$ 106,984	-25%	\$ (35,200)
300	TOTAL SERVICES	\$ 6,444	\$ 8,790	\$ 9,561	\$ 60,500	\$ 105,000	74%	\$ 44,500
400	TOTAL CAPITAL EXP	\$ 294,849	\$ 338,334	\$ 390,141	\$ 485,000	\$ 480,000	-1%	\$ (5,000)
	<b>GRAND TOTALS CCD FUND</b>	<b>\$ 383,530</b>	<b>\$ 414,062</b>	<b>\$ 474,869</b>	<b>\$ 687,684</b>	<b>\$ 691,984</b>	<b>1%</b>	<b>\$ 4,300</b>

**Cumulative Capital Development (CCD) 402.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
235	Police Vehicle Equipment	\$ 33,168	\$ 25,758	\$ 32,973	\$ 33,234	\$ 33,234	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 33,168</b>	<b>\$ 25,758</b>	<b>\$ 32,973</b>	<b>\$ 33,234</b>	<b>\$ 33,234</b>	<b>0%</b>	<b>\$ -</b>
359	Landscaping	\$ -	\$ 520	\$ -	\$ 2,500	\$ -	-100%	\$ (2,500)
392	Contingency Expenses	\$ -	\$ -	\$ -	\$ 30,000	\$ 55,000	83%	\$ 25,000
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ 520</b>	<b>\$ -</b>	<b>\$ 32,500</b>	<b>\$ 55,000</b>	<b>69%</b>	<b>\$ 22,500</b>
443	Police Vehicles	\$ 200,356	\$ 224,407	\$ 248,792	\$ 320,000	\$ 320,000	0%	\$ -
450	Truck and Equipment	\$ 73,779	\$ 98,927	\$ 141,349	\$ 125,000	\$ 160,000	28%	\$ 35,000
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 274,135</b>	<b>\$ 323,334</b>	<b>\$ 390,141</b>	<b>\$ 445,000</b>	<b>\$ 480,000</b>	<b>8%</b>	<b>\$ 35,000</b>
	<b>Total 402.01 Budget</b>	<b>\$ 307,304</b>	<b>\$ 349,612</b>	<b>\$ 423,114</b>	<b>\$ 510,734</b>	<b>\$ 568,234</b>	<b>11%</b>	<b>\$ 57,500</b>

**Cumulative Capital Development (CCD) 402.01 Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
235	Police Vehicle Equipment	Brite, Carmean Consulting	\$ 33,234	PD: Mounting equipment, Accessories, and GPS's (\$6,428); MDT's only qty 12 (\$26,806); \$33,234. Maintains a 5 year replacement plan. No increase being sought for new hires in 2020
200	<b>Total Supplies</b>		<b>\$ 33,234</b>	
392	Contingency Expenses		\$ 55,000	Purchasing: Aging HVAC System [\$15K moved from 601.01.392; \$20K Moved from 605.11.392 for replacement of aging HVAC system -- \$20K for misc contingency expenses]
300	<b>Total Other Services &amp; Charges</b>		<b>\$ 55,000</b>	
443	Police Vehicles		\$ 320,000	
			\$ 320,000	PD: 8 vehicles non-K9 @ \$40,000
450	Truck and Equipment		\$ 160,000	
			\$ 100,000	Replace Backhoe #12 - Water Dept
			\$ 60,000	Mobile Column Lift [Moved from 101.08.442]
400	<b>Total Capital Outlays</b>		<b>\$ 480,000</b>	
	<b>Total 402.01 Budget</b>		<b>\$ 568,234</b>	

**Cumulative Capital Development - IT (CCD - IT) 402.10 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
227	Computer Supplies	\$ 49,069	\$ 41,180	\$ 42,194	\$ 108,950	\$ 73,750	-32%	\$ (35,200)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 49,069</b>	<b>\$ 41,180</b>	<b>\$ 42,194</b>	<b>\$ 108,950</b>	<b>\$ 73,750</b>	<b>-32%</b>	<b>\$ (35,200)</b>
324	Telephone	\$ 3,060	\$ -	\$ -	\$ 3,000	\$ -	-100%	\$ (3,000)
392	Contingency Expenses	\$ 3,384	\$ 8,270	\$ 9,561	\$ 25,000	\$ 50,000	100%	\$ 25,000
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 6,444</b>	<b>\$ 8,270</b>	<b>\$ 9,561</b>	<b>\$ 28,000</b>	<b>\$ 50,000</b>	<b>79%</b>	<b>\$ 22,000</b>
400	IT Capital	\$ 20,714	\$ 15,000	\$ -	\$ -	\$ -	N/A	\$ -
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 20,714</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Grand Total 402.10 Budget</b>	<b>\$ 76,227</b>	<b>\$ 64,450</b>	<b>\$ 51,756</b>	<b>\$ 136,950</b>	<b>\$ 123,750</b>	<b>-10%</b>	<b>\$ (13,200)</b>

**Cumulative Capital Development - IT (CCD - IT) 402.10 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
227	Computer Supplies		\$ 73,750	
		Various	\$ 30,000	2021 PC Replacement Plan (\$19,000); Closet switches to replace failing switches affecting network connectivity (\$7,500); Misc expenses (\$3,500)
		Microsoft	\$ 7,000	MS Office licenses for ongoing effort to continue phasing out 2007 versions no longer supported after 2017 as well as some 2010 versions.
		Cyberian	\$ 20,750	New Firewall (\$12,500); New Firewall Labor Install (\$4,500); Firewall for Fleet DR Location (\$2,000); Labor for DR Fallover Test (\$1,750)
		Cyberian	\$ 16,000	Cyance, Labtech PC Agents; Adding Huntress (improving security) [Moved from IT budget]
<b>200</b>	<b>Total Supplies</b>		\$ <b>73,750</b>	
392	Contingency Expenses	Various	\$ 50,000	
			\$ 25,000	Unexpected fiber, server, capital/equipment, or network repairs/replacement
			\$ 25,000	Misc unknown computer support/maintenance, unexpected renewal increases [Moved from IT budget]
<b>300</b>	<b>Total Other Services &amp; Charges</b>		\$ <b>50,000</b>	
	<b>Grand Total 402.10 Budget</b>		\$ <b>123,750</b>	

**Tab 10:**

Cumulative Capital Improvement Budget – CCI (401)

**Cumulative Capital Improvement (CCI) 401.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
444	Vehicle Purchases	\$ 74,601	\$ 90,475	\$ 117,809	\$ 60,000	\$ 45,000	-25%	\$ (15,000)
					\$ 15,000	\$ 45,000	200%	\$ 30,000
400	<b>Total Capital Outlays</b>	\$ 74,601	\$ 90,475	\$ 117,809	\$ 85,000	\$ 45,000	-47%	\$ (40,000)
	<b>Grand Total 401.01 Budget</b>	\$ 74,601	\$ 90,475	\$ 117,809	\$ 85,000	\$ 45,000	-47%	\$ (40,000)

**Cumulative Capital Improvement (CCI) 401.01 Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
444	Vehicle Purchases		\$ 45,000	
			\$ 45,000	Replace Truck #16 - Street Dept. Pickup Truck
400	Total Capital Outlays		\$ 45,000	
	<b>Grand Total 401.01 Budget</b>		\$ 45,000	

**Tab 11:**

EDIT Budget (444)

**Administration - EDIT (444.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
113	Town Manager	\$ 29,911	\$ 36,526	\$ 15,476	\$ 30,000	\$ 27,750	-8%	\$ (2,250)
114	Economic Development Director	\$ 69,401	\$ 70,095	\$ 27,081	\$ 85,000	\$ 90,000	6%	\$ 5,000
121	Capital Projects Manager	\$ -	\$ -	\$ -	\$ 13,500	\$ 10,500	-22%	\$ (3,000)
122	Assistant Town Manager Pay	\$ -	\$ -	\$ -	\$ 22,194	\$ 21,250	-4%	\$ (944)
125	Labor	\$ -	\$ -	\$ -	\$ 4,000	\$ 112,787	2720%	\$ 108,787
127	Time In Service Pay	\$ -	\$ -	\$ 701	\$ -	\$ 684	N/A	\$ 684
130	FICA/Medicare	\$ 7,638	\$ 7,920	\$ 3,537	\$ 11,835	\$ 17,054	44%	\$ 5,219
131	Employee Health Insurance	\$ 23,599	\$ 24,879	\$ 30,744	\$ 35,498	\$ 46,434	31%	\$ 10,936
132	PERF	\$ 11,280	\$ 10,401	\$ 4,878	\$ 17,326	\$ 15,376	-11%	\$ (1,950)
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 3,270	\$ -	-100%	\$ (3,270)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Car Allowance	\$ -	\$ -	\$ 1,400	\$ 3,900	\$ 8,940	129%	\$ 5,040
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 141,829</b>	<b>\$ 149,821</b>	<b>\$ 85,517</b>	<b>\$ 226,523</b>	<b>\$ 350,775</b>	<b>55%</b>	<b>\$ 124,252</b>
221	Postage	\$ -	\$ -	\$ -	\$ 500	\$ 200	-60%	\$ (300)
223	Office Supplies	\$ 144	\$ 294	\$ 49	\$ 1,500	\$ 1,000	-33%	\$ (500)
224	Banner Purchases	\$ 3,976	\$ 19,091	\$ 1,755	\$ 9,750	\$ 9,000	-8%	\$ (750)
226	Fuel	\$ -	\$ 50	\$ -	\$ -	\$ -	N/A	\$ -
229	Community/Event Supplies	\$ 23,632	\$ 27,181	\$ 26,634	\$ 29,200	\$ 16,000	-45%	\$ (13,200)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 27,751</b>	<b>\$ 46,616</b>	<b>\$ 28,438</b>	<b>\$ 40,950</b>	<b>\$ 26,200</b>	<b>-36%</b>	<b>\$ (14,750)</b>
309	Consulting Fees	\$ 26,899	\$ 25,909	\$ 51,257	\$ 70,800	\$ 142,800	102%	\$ 72,000
311	Engineering Fees		\$ 33,341	\$ 7,192	\$ 100,000	\$ 50,000	-50%	\$ (50,000)
312	Attorney Fees	\$ 454,663	\$ 109,017	\$ 123,474	\$ 223,886	\$ 150,000	-33%	\$ (73,886)
313	Meeting / Conferences / Training	\$ 1,997	\$ 3,728	\$ 74	\$ 7,500	\$ 5,000	-33%	\$ (2,500)
316	Misc Other Services	\$ 269,268	\$ 14,694	\$ 313	\$ 32,500	\$ 32,500	0%	\$ -
319	EDC - Hendricks County Economic Development Partnership (HCEDP)	\$ 100,971	\$ 133,021	\$ 75,000	\$ 75,000	\$ 50,000	-33%	\$ (25,000)
323	Travel	\$ 415	\$ 4,758	\$ 38	\$ 750	\$ 2,500	233%	\$ 1,750
326	Cellular Phones	\$ 295	\$ 606	\$ 306	\$ -	\$ 350	N/A	\$ 350
331	Printing / Brochures / Advertising	\$ 1,560	\$ 11,744	\$ 18,597	\$ 20,500	\$ 17,500	-15%	\$ (3,000)
332	Legal Notices	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
369	Economic Development Incentives	\$ 3,736,313	\$ 229,063	\$ 5,000	\$ 532,844	\$ 451,655	-15%	\$ (81,189)
388	Debt Service Payment EDIT 2015, Series A (Tilden Road)	\$ 420,000	\$ 468,000	\$ 514,000	\$ 515,000	\$ 510,500	-1%	\$ (4,500)
389	Debt Service Payment	\$ -	\$ 399,673	\$ 1,375,654	\$ 836,000	\$ 836,000	0%	\$ -
392	Appraisals of Properties	\$ 10,675	\$ 5,925	\$ -	\$ 5,000	\$ 5,000	0%	\$ -
393	Contingency Expenses	\$ -	\$ -	\$ 18,618	\$ 96,932	\$ 50,000	-48%	\$ (46,932)
398	Dues / Subscriptions	\$ 9,685	\$ 9,475	\$ 9,781	\$ 10,709	\$ 21,500	101%	\$ 10,791
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 5,032,740</b>	<b>\$ 1,448,952</b>	<b>\$ 2,199,302</b>	<b>\$ 2,527,921</b>	<b>\$ 2,325,805</b>	<b>-8%</b>	<b>\$ (202,116)</b>
442	Misc. Capital	\$ 800,301	\$ 826,963	\$ 642,699	\$ -	\$ -	N/A	\$ -
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 800,301</b>	<b>\$ 826,963</b>	<b>\$ 642,699</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Grand Total 444.01 Budget (EDIT)</b>	<b>\$ 6,002,622</b>	<b>\$ 2,472,351</b>	<b>\$ 2,955,956</b>	<b>\$ 2,795,394</b>	<b>\$ 2,702,780</b>	<b>-3%</b>	<b>\$ (92,614)</b>

**Administration - EDIT (444.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
113	Town Manager		\$ 27,750	Admin: (45% General, 20% Water, 10% Sewer, 25% EDIT)
114	Economic Development Director		\$ 90,000	Economic Development Director (100% EDIT)
115	Economic Development Specialist		\$ -	
121	Capital Projects Manager		\$ 10,500	PW: (5% General, 15% Water, 15% Storm, 15% Sewer, 30% MVH, 15% EDIT, 5% Food & Beverage)
122	Assistant Town Manager Pay		\$ 21,250	Admin: (45% General, 20% Water, 10% Sewer, 25% EDIT)
125	Labor		\$ 112,787	
	EDC Pay		\$ 4,000	Economic Development Commission (EDC) Pay
	Public Works Director Pay		\$ 5,112	PW: (10% General, 25% Water, 15% Storm, 25% Sewer, 20% MVH, 5% EDIT)
	Executive Assistant Pay		\$ 8,320	Admin: Exec Asst x 1; (50% General, 15% Water, 15% Sewer, 20% EDIT)
	Asst to the Town Manager Pay		\$ 16,250	Admin: (35% General, 15% Water, 15% Sewer, 35% EDIT)
	Comm Eng Manager Pay		\$ 6,371	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Comm Eng Coordinator Pay		\$ 4,376	Comm: (12.5% in General, Water, Sewer, MVH, EDIT, Parks Non-Reverting, & Parks BASE)
	Dir Dev Services Pay		\$ 12,750	DS: (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
	Asst Dir Dev Services Pay		\$ 10,800	DS: (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
	Planners Pay		\$ 9,808	DS: (45% General, 10% Water, 15% Storm, 20% Sewer, 10% EDIT); (P1 & Senior Planner)
	Support Staff		\$ 35,000	
127	Time In Service Pay		\$ 684	J.Waggoner (32yrs), T. Barker (16yrs), S. Pabst (8yrs); includes FICA/Medicare/PERF impact
130	FICA/Medicare		\$ 17,054	7.65% of wages
131	Employee Health Insurance	United Healthcare (UMR)	\$ 46,434	Family Health \$22,450; Single \$7,751; Civilian Life Insurance \$80; Short Term Dis \$32; EAP \$20
132	PERF		\$ 15,376	11.2% PERF Contribution per Civilian Staff Employee [Econ Dev Dir has waived]
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Increase FY2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
135	Car Allowance		\$ 8,940	\$800 per month for Town Manager (\$9,600 annually); \$400 per month for Assistant Town Manger (\$4,800 annually); TM & ATM Allocation = (45% General - 25% EDIT - 20% Water - 10% Sewer) \$400 per month for Econ Dev Dir (\$4,800 annually) Econ Dev Dir Allocation = (100% EDIT) \$300 per month for Dir Dev Services (\$3,600 annually); Dir Dev Services Allocation = (40% General, 10% Water, 15% Storm, 20% Sewer, 15% EDIT)
100	<b>Total Personal Services</b>		\$ 350,775	
221	Postage	U.S. Post Office	\$ 200	
223	Office Supplies	TBD	\$ 1,000	
224	Banner Purchases		\$ 9,000	
		TBD	\$ 9,000	Comm: Replacing outdated banners; Strategic Plan Action Item 2.8.4 (3) Street Light Banner Program
			\$ -	Comm: Town Merchandise [Removed Per Town Manager]

**Administration - EDIT (444.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
229	Community/Event Supplies	Multiple	\$ 16,000	
		Special Events	\$ 2,500	Farmers Market being managed by the Parks Dept.
		Special Events	\$ -	Remove, not needed for 2021
		Special Events	\$ 6,000	Comm: Big Go Block Party - Strategic Plan Item 8.6.2 -- Marketing & misc: \$1250; games & entertainment \$2800; music & sound: \$2950. NHRA sponsors \$1000
		Special Events	\$ -	Remove, not needed for 2021
			\$ 2,000	Small Business Saturday -- Printing, promotions & kickoff supplies; Strategic Plan Item 8.6.3
		Special Events	\$ 500	Holiday Decorating Committee -- To replace/update lobby decorations; Strategic Plan Item 8.6.3
		Special Events	\$ -	Remove, not needed for 2021
		Special Events	\$ 5,000	4th of July Fireworks -- Continued support for community event; Strategic Plan Item 8.6.3 [Amount will go to Parks Dept]
		Special Events	\$ -	Remove, budgeted elsewhere for 2021
<b>200</b>	<b>Total Supplies</b>		<b>\$ 26,200</b>	
309	Consulting Fees		\$ 142,800	
			\$ 10,800	Pictometry with Hendrick County; Contract Approved by Town Council at 9.26.19 Meeting. Will need to budget \$10,800 for 2019-2024
			\$ 112,000	Misc. Consulting
		BTMA	\$ 20,000	Financial Analysis for Potential Economic Development Projects
311	Engineering Fees	Various	\$ 50,000	Projects to be determined
312	Attorney Fees	FBT	\$ 150,000	Misc. Projects/General Municipal Matters
313	Meeting / Conferences / Training		\$ 5,000	
316	Misc Other Services		\$ 32,500	
		Economic Development	\$ 2,500	
	Garage Maintenance Costs		\$ 30,000	Represents costs associated with Arbuckle Garage
319	EDC - Hendricks County Economic Development Partnership (HCEDP)	HCEDP	\$ 50,000	We are now doing most of the Economic Development work in house. With projected decreased revenue, we need to scale this back.
323	Travel		\$ 2,500	
326	Cellular Phones	Verizon	\$ 350	
331	Printing / Brochures / Advertising		\$ 17,500	
	Printing		\$ 2,500	Econ Dev:
	Brochures		\$ 2,500	Econ Dev:
	Marketing / Website		\$ 2,500	Econ Dev:
	Advertising	Lucas Oil Raceway	\$ 10,000	Comm: Oval banner and staging lanes billboard at Lucas Oil Raceway; Strategic Plan Item 3.3.1
332	Legal Notices		\$ 500	
369	Economic Development Incentives		\$ 451,655	
	Economic Development Incentive		\$ 421,655	Potential Incentives as needed and approved by the EDC and/or Town Council; includes \$15,000 per 2019-03EDC, \$15,000 per 2018-03EDC,
	Utility Relief		\$ 15,000	Utility Connection Fee Assistance - Reimbursement as required
	BEDC Tenant Lease Assistance Program		\$ 15,000	includes \$5,000 per 2019-02EDC and \$2,500 per 2018-02EDC
388	Debt Service Payment EDIT 2015, Series A (Tilden Road)		\$ 510,500	Debt Service Payment EDIT 2015, Series A (Tilden Road); payment due in 2020; \$254,500 due 7/1/21, \$254,500 due 1/1/22 [Total amount includes \$1500 for trustee fees]

**Administration - EDIT (444.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
389	Debt Service Payment		\$ 836,000	
			\$ 216,000	Envoy Master Lease--maximum amount is \$216,000, may be less.
			\$ 154,000	Paragon Master Lease--Total payment amount is \$258,000. \$154,000 will be transferred to RDC 242.01.320 and then paid for out of that account (RDC 242.01.320)
			\$ 466,000	Scannell Developer Payments (2018 - 2033 (15yrs))
392	Appraisals of Properties	Various	\$ 5,000	
393	Contingency Expenses		\$ 50,000	
398	Dues / Subscriptions		\$ 21,500	
		MPO	\$ 10,000	
		Brownsburg Chamber	\$ 10,000	Chamber Membership
		IEDC	\$ 1,500	This would be helpful for Ethan to offer training to work toward ED Certification.
300	<b>Total Other Services &amp; Charges</b>		\$ 2,325,805	
442	Misc. Capital		\$ -	
400	<b>Total Capital Outlays</b>		\$ -	
	<b>Grand Total 444.01 Budget (EDIT)</b>		\$ 2,702,780	

**Tab 12:**

Economic Redevelopment Budget – TIF (242),  
Arbuckle Commons TIF (243), Towne Center TIF (244),  
& Wynne Farms TIF (806)

**RDC/TIF (242.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
229	Salt	\$ -	\$ 5,185	\$ 12,589	\$ -	\$ -	N/A	\$ -
200	<b>Total Supplies</b>	<b>\$ -</b>	<b>\$ 5,185</b>	<b>\$ 12,589</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
309	Consulting Fees	\$ 42,570	\$ 18,458	\$ 70,143	\$ 30,000	\$ 30,000	0%	\$ -
310	Trustee and Bond Compliance Fees	\$ 3,000	\$ 3,500	\$ 10,700	\$ 1,500	\$ 1,500	0%	\$ -
311	Engineering Fees	\$ 452,673	\$ 246,780	\$ 212,001	\$ 795,081	\$ 300,000	-62%	\$ (495,081)
312	Attorney Fees	\$ 58,987	\$ 79,914	\$ 49,416	\$ 40,000	\$ 100,000	150%	\$ 60,000
314	Appraisals	\$ 520,487	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
315	Consulting Fees	\$ 9,508	\$ 120,814	\$ 45,788	\$ 50,000	\$ 50,000	0%	\$ -
316	Misc. Other Services	\$ 40,728	\$ 12,229	\$ 1,847	\$ -	\$ 100,000	N/A	\$ 100,000
320	Master Lease Payments	\$ -	\$ -	\$ 168,031	\$ 69,540	\$ 91,718	32%	\$ 22,178
335	Wheel Tax Revenue Bond (Hendricks County)	\$ 16,076	\$ 23,545	\$ 25,181	\$ 24,724	\$ 24,885	1%	\$ 161
380	Lease Rental Bonds '99 refund 2010	\$ 394,000	\$ 54,000	\$ -	\$ -	\$ -	N/A	\$ -
382	Lease Rental Bonds '07, Refunding 2016	\$ 542,000	\$ 545,000	\$ 784,000	\$ 788,000	\$ 788,500	0%	\$ 500
383	Lease Rental Bonds '10	\$ 432,500	\$ 370,000	\$ -	\$ -	\$ -	N/A	\$ -
384	Lease Rental Bonds 2011-A	\$ 259,000	\$ 314,000	\$ -	\$ -	\$ -	N/A	\$ -
385	Refunding Bond 2017A	\$ -	\$ -	\$ 373,000	\$ 377,000	\$ 371,500	-1%	\$ (5,500)
386	Refunding Bond 2017B	\$ -	\$ -	\$ 199,000	\$ 206,000	\$ 208,500	1%	\$ 2,500
390	Redevelopment Grants	\$ 56,605	\$ 24,918	\$ -	\$ 25,000	\$ -	-100%	\$ (25,000)
391	Lease Rental Bond 2015	\$ 306,000	\$ 306,000	\$ 381,000	\$ 379,000	\$ 380,000	0%	\$ 1,000
392	Contingency	\$ -	\$ 17,707	\$ 1,595	\$ 50,000	\$ 286,817	474%	\$ 236,817
396	Lease Rental Bond 2014A	\$ 299,000	\$ 294,000	\$ 279,000	\$ 274,000	\$ 277,000	1%	\$ 3,000
397	Revenue Bonds of 2016	\$ 162,060	\$ 159,070	\$ 156,070	\$ 159,200	\$ 156,650	-2%	\$ (2,550)
300	<b>Total Other Services &amp; Charges</b>	<b>\$ 3,725,678</b>	<b>\$ 2,589,935</b>	<b>\$ 2,756,771</b>	<b>\$ 3,269,045</b>	<b>\$ 3,167,070</b>	<b>-3%</b>	<b>\$ (101,975)</b>
442	Misc Capital	\$ 906,275	\$ 294,143	\$ 43,470	\$ 250,000	\$ 300,000	20%	\$ 50,000
400	<b>Total Capital Outlays</b>	<b>\$ 906,275</b>	<b>\$ 294,143</b>	<b>\$ 43,470</b>	<b>\$ 250,000</b>	<b>\$ 300,000</b>	<b>20%</b>	<b>\$ 50,000</b>
	<b>Grand Total 242.01 Budget</b>	<b>\$ 4,685,622</b>	<b>\$ 2,889,263</b>	<b>\$ 2,812,830</b>	<b>\$ 3,519,045</b>	<b>\$ 3,467,070</b>	<b>-1%</b>	<b>\$ (51,975)</b>

**RDC/TIF (242.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
309	Consulting Fees		\$ 30,000	
		BTMA	\$ 30,000	Annual Required Financial Reporting per State Statute; Financial Analysis for Potential Economic Development Projects
310	Trustee and Bond Compliance Fees		\$ 1,500	
311	Engineering Fees		\$ 300,000	
			\$ 300,000	Misc engineering for various projects or engineering for possible MPO Submittals
312	Attorney Fees	FBT	\$ 100,000	Legal work associated with reporting, creation of agreements, resolutions, etc.
315	Consulting Fees		\$ 50,000	
			\$ 50,000	Misc consulting; Update traffic counts & studies; intersection improvement studies; corridor improvement studies per Comp Plan; or engineering for possible new MPO Submittals
316	Misc. Other Services		\$ 100,000	Misc. repairs; various beautification projects; signage; landscaping, etc.; unexpected services; signal repair - in the TIF Area
320	Master Lease Payments		\$ 91,718	
	Paragon Master Lease		\$ 91,718	Total Paragon Master Lease Payment = \$258,000. \$12,282 is a transfer from the Arbuckle Commons TIF 243.01.395. \$154,000 is a transfer from EDIT 444.01.389
335	Wheel Tax Revenue Bond (Hendricks County)		\$ 24,885	CR600/56th Street Bond Payment per agreement with Hendricks County (East Annexation) \$12,345 due 2/1/20, \$12,540 due 8/1/21
382	Lease Rental Bonds '07, Refunding 2016		\$ 788,500	Brownsburg Redevelopment \$8,660,000 Authority Economic Development Lease Rental Bonds of 2007 (Economic Redevelopment Authority Lease Rental \$7,235,000 Refunding Bonds); \$393,500 due 7/1/21, \$393,500 due 1/1/22 (Includes 1,500 Trustee Fee)
385	Refunding Bond 2017A		\$ 371,500	Refund of 2010 Lease Rental Bond; \$185,500 due 7/1/21, \$185,000 due 1/1/22 (Includes \$1,500 Trustee Fee)
386	Refunding Bond 2017B		\$ 208,500	Refund of 2011A Lease Rental Bond; \$103,500 due 7/1/21, \$103,500 due 1/1/22 (Includes \$1,500 Trustee Fee)
391	Lease Rental Bond 2015		\$ 380,000	Economic Development Lease Rental Bonds of 2015, Series A (Ronald Reagan Project); \$189,000 due 7/1/21, \$189,000 due 1/1/22 (includes \$2K Trustee Fee)
392	Contingency		\$ 286,817	
396	Lease Rental Bond 2014A		\$ 277,000	Economic Development Lease Rental Bonds of 2014, Series A (Northfield Drive East/West Project) (includes \$2K Trustee Fee); \$137,500 due 7/1/21, \$137,500 due 1/1/22
397	Revenue Bonds of 2016		\$ 156,650	Taxable Economic Development Revenue Bonds of 2016 (HRH Project) - number subject to change; \$75,350 due 2/1/21, \$79,800 due 8/1/21 (Includes \$1,500 trustee fee)
300	<b>Total Other Services &amp; Charges</b>		\$ 3,167,070	
442	Misc Capital		\$ 300,000	
			\$ 300,000	Property purchase per priority list, unforeseen property or right of way acquisition or capital project needs
400	<b>Total Capital Outlays</b>		\$ 300,000	
	<b>Grand Total 242.01 Budget</b>		\$ 3,467,070	

**Arbuckle Commons TIF (243.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
300	2017 Taxable Lease Bonds	\$ -	\$ -	\$ -	\$ 466,000	\$ 469,000	1%	\$ 3,000
309	Consulting Fees	\$ -	\$ -	\$ 923	\$ -	\$ -	N/A	\$ -
310	Bond Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
394	2017 Grant Purchase Agreement	\$ -	\$ -	\$ 85,279	\$ 191,850	\$ 211,029	10%	\$ 19,179
395	Master Lease Payments	\$ -	\$ -	\$ -	\$ 34,460	\$ 12,282	-64%	\$ (22,178)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,202</b>	<b>\$ 692,310</b>	<b>\$ 695,311</b>	<b>0%</b>	<b>\$ 3,001</b>
	<b>Grand Total 243.01 Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,202</b>	<b>\$ 692,310</b>	<b>\$ 695,311</b>	<b>0%</b>	<b>\$ 3,001</b>

**Arbuckle Commons TIF (243.01) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
300	2017 Taxable Lease Bonds		\$ 469,000	Payment for Arbuckle (F&C) garage per EDA. Total payment \$469,000 [\$234,500 due 7/1/21 and \$234,500 due 1/1/22]
309	Consulting Fees	Umbaugh	\$ -	
310	Bond Trustee Fees		\$ 3,000	
394	2017 Grant Purchase Agreement		\$ 211,029	Payments for Arbuckle (F&C) developer financing gap per EDA. Total payment \$211,029 [\$103,132 due 2/1/2021 and \$107,897 due 8/1/21]
395	Master Lease Payments		\$ 12,282	Paragon Master Lease--Total payment amount is \$258,000. \$12,282 will be transferred to RDC 242.01.320 and then paid for out of that account (RDC 242.01.320)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 695,311</b>	
	<b>Grand Total 243.01 Budget</b>		<b>\$ 695,311</b>	

**Towne Center TIF (244.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
309	Consulting Fees	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
310	Bond Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
394	2017 Installment Purchase Contract	\$ -	\$ -	\$ -	\$ 159,275	\$ 318,710	100%	\$ 159,435
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,275</b>	<b>\$ 318,710</b>	<b>100%</b>	<b>\$ 159,435</b>
	<b>Grand Total 244.01 Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 159,275</b>	<b>\$ 318,710</b>	<b>100%</b>	<b>\$ 159,435</b>

**Towne Center TIF (244.01) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
309	Consulting Fees	Umbaugh	\$ -	
310	Bond Trustee Fees		\$ -	
394	2017 Installment Purchase Contract		\$ 318,710	2017 Installment Purchase Contract for Scannell Project [\$159,355 due 2/1/21 and \$159,355 due 8/1/21]
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 318,710</b>	
	<b>Grand Total 244.01 Budget</b>		<b>\$ 318,710</b>	

**Wynne Farms TIF (806.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
309	Consulting Fees	\$ -	\$ 4,647	\$ 923	\$ -	\$ -	N/A	\$ -
310	Bond Trustee & Compliance Fees	\$ 1,500	\$ 1,650	\$ 2,150	\$ 4,000	\$ 4,000	0%	\$ -
311	Engineering Fees	\$ -	\$ 22,090	\$ 189,717	\$ -	\$ -	N/A	\$ -
394	Special Benefits Tax Revenue Bonds, 2013A -	\$ -	\$ 155,390	\$ 149,535	\$ 186,390	\$ 188,765	1%	\$ 2,375
397	2018 Bonds Debt Service	\$ -	\$ -	\$ 149,482	\$ 217,832	\$ 247,834	14%	\$ 30,002
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>1500</b>	<b>\$ 183,777</b>	<b>\$ 491,807</b>	<b>\$ 408,222</b>	<b>\$ 440,599</b>	<b>8%</b>	<b>\$ 32,377</b>
442	Misc Capital	\$ 22,500	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
400	Total Capital Outlays	\$ 22,500	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Grand Total 806.01 Budget</b>	<b>\$ 114,734</b>	<b>\$ 183,777</b>	<b>\$ 491,807</b>	<b>\$ 408,222</b>	<b>\$ 440,599</b>	<b>8%</b>	<b>\$ 32,377</b>

**Wynne Farms TIF (806.01) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
309	Consulting Fees	Umbaugh	\$ -	
310	Bond Trustee & Compliance Fees		\$ 4,000	
311	Engineering Fees		\$ -	
394	Special Benefits Tax Revenue Bonds, 2013A -		\$ 188,765	Economic Development Special Benefits Tax Revenue Bonds, Series 2013A (Wynne Farms Proj.) principal & interest; \$92,220 due 2/1/21, \$96,545 due 8/1/21
397	2018 Bonds Debt Service		\$ 247,834	Bond for E. Northfield Drive from CR 300N to Airport Rd.; \$122,117 due 2/1/21, \$125,717 due 8/1/21
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 440,599</b>	
442	Misc Capital		\$ -	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 806.01 Budget</b>		<b>\$ 440,599</b>	

## **Tab 13:**

### **Debt Service Funds**

Ad Valorem Corporate Debt 2019 (306)

Park District Debt Fund 2019 (307)

Building Debt Funds Budget (318) & (319)

General Obligation Bonds – GO Bond 2015 (320),

GO Bond 2016 (321), GO Bond 2017 (322),

& GO Bond 2018 (323)

Anticipated Bond 2020 (324)

**Ad Valorem Corporate Debt (2019) - 306.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
310	Bond Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
387	RDA Ad Valorem Property Tax Lease Rental Bond 2019	\$ -	\$ -	\$ -	\$ -	\$ 192,000	N/A	\$ 192,000
300	<b>Total Other Services &amp; Charges</b>	\$ -	\$ -	\$ -	\$ -	\$ 193,500	N/A	\$ 193,500
	<b>Grand Total 306.01 Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ 193,500	N/A	\$ 193,500

**Ad Valorem Corporate Debt (2019) - 306.01 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
310	Bond Trustee Fees		\$ 1,500	
387	RDA Ad Valorem Property Tax Lease Rental Bond 2019		\$ 192,000	Bond payment \$192,000 total [\$96,000 due 7/1/2021 and \$96,000 due 1/1/22]
300	<b>Total Other Services &amp; Charges</b>		\$ 193,500	
	<b>Grand Total 306.01 Budget</b>		\$ 193,500	

**2019 Park District Debt Fund (307.01) - Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
310	Bond Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
387	Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ 171,112	N/A	\$ 171,112
300	Total Other Services & Charges	\$ -	\$ -	\$ -	\$ -	\$ 172,612	N/A	\$ 172,612
	<b>Grand Total 811.01 Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ 172,612	N/A	\$ 172,612

**2019 Park District Debt Fund (307.01) - Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
310	Bond Trustee Fees		\$ 1,500	
387	Bond Payment		\$ 171,112	\$85,781 due 7/1/21 and \$85,331 due 1/1/22
300	Total Other Services & Charges		\$ 172,612	
	<b>Grand Total 811.01 Budget</b>		<b>\$ 172,612</b>	

**Building Debt - Fire (318) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
309	Consulting Fees	\$ -	\$ 983	\$ 2,375	\$ -	\$ -	N/A	\$ -
310	Bond Trustee Fees	\$ 3,000	\$ 3,150	\$ 3,150	\$ 3,000	\$ 3,000	-100%	\$ -
384	Fire 1st Mortgage Refunding Bond 2015 (Refund of 2005 Fire Station)	\$ 98,327	\$ 98,652	\$ 100,424	\$ 164,000	\$ 165,000	-100%	\$ 1,000
390	Fire 1st Mortgage Refunding Bond 2013 (Refund of 2003 Fire Station)	\$ 103,690	\$ 101,659	\$ 105,407	\$ 171,000	\$ 173,000	-100%	\$ 2,000
300	<b>Total Other Services &amp; Charges</b>	<b>\$ 205,017</b>	<b>\$ 204,444</b>	<b>\$ 211,356</b>	<b>\$ 338,000</b>	<b>\$ 341,000</b>	<b>-100%</b>	<b>\$ 3,000</b>
	<b>Grand Total 318 Budget</b>	<b>\$ 205,017</b>	<b>\$ 204,444</b>	<b>\$ 211,356</b>	<b>\$ 338,000</b>	<b>\$ 341,000</b>	<b>-100%</b>	<b>\$ 3,000</b>

**Building Debt - Fire (318) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
309	Consulting Fees		\$ -	
310	Bond Trustee Fees		\$ 3,000	
384	Fire 1st Mortgage Refunding Bond 2015 (Refund of 2005 Fire Station)		\$ 165,000	\$82,500 due 7/1/21, \$82,500 due 1/1/22
390	Fire 1st Mortgage Refunding Bond 2013 (Refund of 2003 Fire Station)		\$ 173,000	\$86,500 due 7/1/21, \$86,500 due 1/1/22
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 341,000</b>	
	<b>Grand Total 318 Budget</b>		<b>\$ 341,000</b>	

**Building Debt - Municipal (319) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
309	Consulting Fees		\$ -	\$ 462	\$ -	\$ -	N/A	\$ -
310	Bond Trustee and Compliance Fees		\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	-100%	\$ -
385	Municipal Complex Debt Series 2005 (Fire 1st Mortgage Refund Bond 2013 - Town Hall)	\$ 1,175,000	\$ 1,181,000	\$ 1,185,000	\$ 1,184,000	\$ 1,187,000	-100%	\$ 3,000
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 1,175,000</b>	<b>\$ 1,182,000</b>	<b>\$ 1,186,462</b>	<b>\$ 1,185,500</b>	<b>\$ 1,188,500</b>	<b>-100%</b>	<b>\$ 3,000</b>
	<b>Grand Total 319 Budget</b>	<b>\$ 1,175,000</b>	<b>\$ 1,182,000</b>	<b>\$ 1,186,462</b>	<b>\$ 1,185,500</b>	<b>\$ 1,188,500</b>	<b>-100%</b>	<b>\$ 3,000</b>

**Building Debt - Municipal (319) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
309	Consulting Fees		\$ -	
310	Bond Trustee and Compliance Fees		\$ 1,500	
385	Municipal Complex Debt Series 2005 (Fire 1st Mortgage Refund Bond 2013 - Town Hall)		\$ 1,187,000	\$593,500 due 7/15/21, \$593,500 due 1/15/22
300	<b>Total Other Services &amp; Charges</b>		\$ 1,188,500	
	<b>Grand Total 319 Budget</b>		\$ 1,188,500	

**GO Bond (2015) - 320.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
300	2015 GO Bond Principal	\$ 185,000	\$ -	\$ 111,775	\$ -	\$ -	N/A	\$ -
301	2015 GO Bond Interest	\$ 42,050	\$ -	\$ 112,725	\$ -	\$ -	N/A	\$ -
309	Consulting Fees	\$ -	\$ -	\$ 462	\$ -	\$ -	N/A	\$ -
310	Bond Trustee and Compliance Fees	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0%	\$ -
345	GO Bond Payment interest	\$ -	\$ 38,300	\$ -	\$ 30,700	\$ 26,750	-13%	\$ (3,950)
381	GO Bond Payment principal	\$ -	\$ 190,000	\$ -	\$ 195,000	\$ 200,000	3%	\$ 5,000
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 227,050</b>	<b>\$ 228,300</b>	<b>\$ 224,962</b>	<b>\$ 227,200</b>	<b>\$ 228,250</b>	<b>0%</b>	<b>\$ 1,050</b>
	<b>Grand Total 320.01 Budget</b>	<b>\$ 227,050</b>	<b>\$ 228,300</b>	<b>\$ 224,962</b>	<b>\$ 227,200</b>	<b>\$ 228,250</b>	<b>0%</b>	<b>\$ 1,050</b>

**GO Bond (2015) - 320.01 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
310	Bond Trustee and Compliance Fees		\$ 1,500	
345	GO Bond Payment interest		\$ 26,750	General Obligation Bond Payment 2015; \$13,875 due 7/1/21, \$12,875 due 1/1/22
381	GO Bond Payment principal		\$ 200,000	General Obligation Bond Payment 2015; \$100,000 due 7/1/21, \$100,000 due 1/1/22
300	Total Other Services & Charges		\$ 228,250	
	<b>Grand Total 320.01 Budget</b>		<b>\$ 228,250</b>	

**GO Bond (2016) - 321.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
300	2016 GO Bond Principal	\$ 190,000	\$ -	\$ 195,000	\$ -	\$ -	N/A	\$ -
301	2016 GO Bond Interest	\$ 49,908	\$ -	\$ 40,800	\$ -	\$ -	N/A	\$ -
309	Consulting Fees		\$ -	\$ 462	\$ -	\$ -	N/A	\$ -
310	Bond Trustee and Compliance Fees	\$ 1,000	\$ 500	\$ 500	\$ 1,500	\$ 1,500	0%	\$ -
345	GO Bond Payment interest		\$ 44,600	\$ -	\$ 36,900	\$ 33,000	-11%	\$ (3,900)
381	GO Bond Payment principal		\$ 190,000	\$ -	\$ 195,000	\$ 195,000	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 240,908</b>	<b>\$ 235,100</b>	<b>\$ 236,762</b>	<b>\$ 233,400</b>	<b>\$ 229,500</b>	<b>-2%</b>	<b>\$ (3,900)</b>
	<b>Grand Total 321.01 Budget</b>	<b>\$ 240,908</b>	<b>\$ 235,100</b>	<b>\$ 236,762</b>	<b>\$ 233,400</b>	<b>\$ 229,500</b>	<b>-2%</b>	<b>\$ (3,900)</b>

**GO Bond (2016) - 321.01 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
310	Bond Trustee and Compliance Fees		\$ 1,500	
345	GO Bond Payment interest		\$ 33,000	General Obligation Bond Payment 2016; \$16,975 due 7/1/21, \$16,025 due 1/1/22
381	GO Bond Payment principal		\$ 195,000	General Obligation Bond Payment 2016; \$95,000 due 7/1/21, \$100,000 due 1/1/22
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 229,500</b>	
	<b>Grand Total 321.01 Budget</b>		<b>\$ 229,500</b>	

**GO Bond (2017) - 322.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
300	GO Bond Payment principal	\$ -	\$ 230,000	\$ 135,000	\$ 140,000	\$ 140,000	0%	\$ -
301	GO Bond Payment interest	\$ -	\$ 41,439	\$ 36,300	\$ 33,550	\$ 30,750	-8%	\$ (2,800)
309	Consulting Fees	\$ -	\$ -	\$ 462	\$ -	\$ -	N/A	\$ -
310	Bond Trustee and Compliance Fees	\$ -	\$ 850	\$ 500	\$ 1,500	\$ 1,500	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ 272,289</b>	<b>\$ 172,262</b>	<b>\$ 175,050</b>	<b>\$ 172,250</b>	<b>-2%</b>	<b>\$ (2,800)</b>
	<b>Grand Total 322.01 Budget</b>	<b>\$ -</b>	<b>\$ 272,289</b>	<b>\$ 172,262</b>	<b>\$ 175,050</b>	<b>\$ 172,250</b>	<b>-2%</b>	<b>\$ (2,800)</b>

**GO Bond (2017) - 322.01 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
300	GO Bond Payment principal		\$ 140,000	General Obligation Bond Payment 2017; \$70,000 due 7/1/21, \$70,000 due 1/1/22
301	GO Bond Payment interest		\$ 30,750	General Obligation Bond Payment 2017; \$15,725 due 7/1/21, \$15,025 due 1/1/22
310	Bond Trustee and Compliance Fees		\$ 1,500	
300	<b>Total Other Services &amp; Charges</b>		\$ 172,250	
	<b>Grand Total 322.01 Budget</b>		\$ 172,250	

**GO Bond (2018) - 323.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
300	GO Bond Payment Principal	\$ -	\$ -	\$ 245,000	\$ 265,000	\$ 275,000	4%	\$ 10,000
301	GO Bond Payment Interest	\$ -	\$ -	\$ 90,700	\$ 80,700	\$ 72,675	-10%	\$ (8,025)
309	Consulting Fees	\$ -	\$ -	\$ 462	\$ -	\$ -	N/A	\$ -
310	Bond Trustee and Compliance Fees	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0%	\$ -
385	GO Bond Payments	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 336,162</b>	<b>\$ 347,200</b>	<b>\$ 349,175</b>	<b>1%</b>	<b>\$ 1,975</b>
	<b>Grand Total 323.01 Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 336,162</b>	<b>\$ 347,200</b>	<b>\$ 349,175</b>	<b>1%</b>	<b>\$ 1,975</b>

**GO Bond (2018) - 323.01 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
300	GO Bond Payment Principal		\$ 275,000	General Obligation Bond Payment 2018; \$135,000 due 7/1/21, \$140,000 due 1/1/22
301	GO Bond Payment Interest		\$ 72,675	General Obligation Bond Payment 2018; \$37,350 due 7/1/21, \$35,325 due 1/1/22
310	Bond Trustee and Compliance Fees		\$ 1,500	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 349,175</b>	
	<b>Grand Total 323.01 Budget</b>		<b>\$ 349,175</b>	

**Debt Repayment - Anticipated Bond Issuance (2020) - 324.01 Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
300	Bond Principal	\$ -	\$ -	\$ -	\$ -	\$ 500,000	N/A	\$ 500,000
310	Bond Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
300	<b>Total Other Services &amp; Charges</b>	\$ -	\$ -	\$ -	\$ -	\$ 501,500	N/A	\$ 501,500
	<b>Grand Total 306.01 Budget</b>	\$ -	\$ -	\$ -	\$ -	\$ 501,500	N/A	\$ 501,500

**Debt Repayment - Anticipated Bond Issuance (2020) - 324.01 Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
300	Bond Principal		\$ 500,000	To cover bond payments for anticipated bond issuance in FY2020
310	Bond Trustee Fees		\$ 1,500	To cover trustee fees for anticipated bond issuance in FY2020
300	<b>Total Other Services &amp; Charges</b>		<b>\$ 501,500</b>	
	<b>Grand Total 306.01 Budget</b>		<b>\$ 501,500</b>	

**Tab 14:**

Riverboat Budget (803)

**Riverboat (803.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
367	Resurfacing	\$ 126,489	\$ 59,728	\$ 170,480	\$ 100,000	\$ -	-100%	\$ (100,000)
300	<b>Total Other Services &amp; Charges</b>	<b>\$ 126,489</b>	<b>\$ 59,728</b>	<b>\$ 170,480</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (100,000)</b>
444	Vehicles		\$ -	\$ 40,341	\$ -	\$ -	N/A	\$ -
450	Trucks and Equipment	\$ -	\$ -	\$ -	\$ 25,000	\$ 50,000	-100%	\$ 25,000
400	<b>Total Capital Outlays</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,341</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>	<b>-100%</b>	<b>\$ 25,000</b>
	<b>Grand Total 803.01 Budget</b>	<b>\$ 126,489</b>	<b>\$ 59,728</b>	<b>\$ 210,821</b>	<b>\$ 125,000</b>	<b>\$ 50,000</b>	<b>-100%</b>	<b>\$ (75,000)</b>

Riverboat (803.01) Justification				
Account Number	Account Name	Vendor	2021 Request	2021 Justification
450	Trucks and Equipment		\$ 50,000	
			\$ 50,000	Replace Truck #9 - Street Dept. Diesel Pickup
400	Total Capital Outlays		\$ 50,000	
	Grand Total 803.01 Budget		\$ 50,000	

## **Tab 15:**

Rainy Day Budget (804)

**Rainy Day (804.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
318	Christmas Décor Lease	\$ 33,650	\$ 33,150	\$ 33,150	\$ 35,000	\$ 35,000	0%	\$ -
367	Resurfacing	\$ 316,310	\$ 28,796	\$ 213,538	\$ -	\$ -	N/A	\$ -
392	Contingency Expenses	\$ 50,000	\$ -	\$ 55,785	\$ 50,000	\$ 30,000	-40%	\$ (20,000)
300	<b>Total Other Services &amp; Charges</b>	<b>\$ 401,160</b>	<b>\$ 61,946</b>	<b>\$ 302,472</b>	<b>\$ 85,000</b>	<b>\$ 65,000</b>	<b>-24%</b>	<b>\$ (20,000)</b>
442	Misc Capital	\$ 1,415	\$ 9,790	\$ 11,951	\$ 50,000	\$ 10,000	-80%	\$ (40,000)
400	<b>Total Capital Outlays</b>	<b>\$ 1,415</b>	<b>\$ 9,790</b>	<b>\$ 11,951</b>	<b>\$ 50,000</b>	<b>\$ 10,000</b>	<b>-80%</b>	<b>\$ (40,000)</b>
	<b>Grand Total 804.01 Budget</b>	<b>\$ 40,257</b>	<b>\$ 71,737</b>	<b>\$ 314,423</b>	<b>\$ 135,000</b>	<b>\$ 75,000</b>	<b>-44%</b>	<b>\$ (60,000)</b>

**Rainy Day (804.01) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
318	Christmas Décor Lease		\$ 35,000	Street and Town Hall-Police Decorations
367	Resurfacing		\$ -	
392	Contingency Expenses		\$ 30,000	\$20K Parking Lot Resealing Town Hall, \$10K unforeseen repairs
300	<b>Total Other Services &amp; Charges</b>		<b>\$ 65,000</b>	
442	Misc Capital		\$ 10,000	Maintenance Costs
400	<b>Total Capital Outlays</b>		<b>\$ 10,000</b>	
	<b>Grand Total 804.01 Budget</b>		<b>\$ 75,000</b>	

**Tab 16:**

Clerk's Record Perpetuation Budget (236)

**Clerks Record Perpetuation (236.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
221	Postage	\$ 1,544	\$ 1,450	\$ 1,280	\$ 3,040	\$ 1,976	-35%	\$ (1,064)
<b>200</b>	<b>Total Supplies</b>	<b>\$ 1,544</b>	<b>\$ 1,450</b>	<b>\$ 1,280</b>	<b>\$ 3,040</b>	<b>\$ 1,976</b>	<b>-35%</b>	<b>\$ (1,064)</b>
316	Misc. Other Services	\$ 140	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
325	Jury Expenses	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 140</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	<b>\$ -</b>
	<b>Grand Total 236.01 Budget</b>	<b>\$ 1,684</b>	<b>\$ 1,450</b>	<b>\$ 1,280</b>	<b>\$ 4,040</b>	<b>\$ 2,976</b>	<b>-26%</b>	<b>\$ (1,064)</b>

Clerks Record Perpetuation (236.01) Justification

Account Number	Account Name	Vendor	2021 Request	2021 Justification
221	Postage		\$ 1,976	decreased 35%
200	Total Supplies		\$ 1,976	
316	Misc. Other Services		\$ 500	\$480 portion of shredding services
325	Jury Expenses		\$ 500	
300	Total Other Services & Charges		\$ 1,000	
	Grand Total 236.01 Budget		\$ 2,976	

**Tab 17:**

Local Road & Street Budget – LR&S (202)

**Street Department - LR&S (202.10) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
311	Engineering		\$ 17,868	\$ -	\$ 45,000	\$ 45,000	0%	\$ -
362	Street Light/Signal Repair		\$ 34,130	\$ 29,712	\$ 110,000	\$ 110,000	0%	\$ -
367	Resurfacing	\$ 246,096	\$ 177,061	\$ 24,060	\$ 225,000	\$ 125,000	-44%	\$ (100,000)
367.01	Road Restriping	\$ -	\$ -	\$ -	\$ -	\$ 100,000	N/A	\$ 100,000
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 246,096</b>	<b>\$ 229,058</b>	<b>\$ 53,773</b>	<b>\$ 380,000</b>	<b>\$ 280,000</b>	<b>-26%</b>	<b>\$ (100,000)</b>
	<b>Grand Total 202.10 Budget</b>	<b>\$ 246,096</b>	<b>\$ 229,058</b>	<b>\$ 53,773</b>	<b>\$ 380,000</b>	<b>\$ 280,000</b>	<b>-26%</b>	<b>\$ (100,000)</b>

**Street Department - LR&S (202.10) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
311	Engineering		\$ 45,000	No Increase
362	Street Light/Signal Repair		\$ 110,000	No Increase
367	Resurfacing	Bids	\$ 125,000	No Increase
367.01	Road Restriping		\$ 100,000	
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 280,000</b>	
	<b>Grand Total 202.10 Budget</b>		<b>\$ 280,000</b>	

## **Tab 18:**

Local Income Tax Reform – LOIT (257)

**LOIT Special Distribution (257.01) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
311	Engineering Fees	\$ -	\$ 88,382	\$ 635,212	\$ 7,970	\$ -	-100%	\$ (7,970)
300	Total Other Services & Charges	\$ -	\$ 88,382	\$ 635,212	\$ 7,970	\$ -	-100%	\$ (7,970)
442	Misc Capital	\$ -	\$ 1,145,748	\$ 398,299	\$ -	\$ -	N/A	\$ -
400	Total Capital Outlays	\$ -	\$ 1,145,748	\$ 398,299	\$ -	\$ -	N/A	\$ -
	<b>Grand Total 257.01 Budget</b>	\$ -	\$ 1,234,129	\$ 1,033,511	\$ 7,970	\$ -	-100%	\$ (7,970)

**Tab 19:**

Parks & Recreation Non-Reverting Operating Budget (211)

& B.A.S.E. Non-Reverting (214)

**Parks Department Non-Reverting (211) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actuals	2019 Actuals	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
118	Community Engagement Mgr.	\$ -	\$ 36,281	\$ 15,374	\$ 12,491	\$ 6,371	-49%	\$ (6,120)
119	Assistant Director - Recreation Services	\$ -	\$ -	\$ -	\$ -	\$ 16,316	N/A	\$ 16,316
120	Park Labor	\$ 6,935	\$ 22,632	\$ -	\$ -	\$ 12,294	N/A	\$ 12,294
121	Program Staff	\$ 119,171	\$ 134,446	\$ 139,121	\$ 179,711	\$ 163,094	-9%	\$ (16,617)
122	Customer Service Representative	\$ 9,810	\$ -	\$ -	\$ 6,720	\$ 8,445	26%	\$ 1,725
123	Overtime	\$ 3,676	\$ 2,138	\$ 2,505	\$ 3,000	\$ 3,000	0%	\$ -
125	Program Instructors	\$ 10,483	\$ 15,909	\$ 21,739	\$ 16,000	\$ -	-100%	\$ (16,000)
127	Time in Service Pay	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
129	B.A.S.E. (Extended Breaks)	\$ 18,443	\$ 2,104	\$ 12,341	\$ 30,000	\$ 30,000	0%	\$ -
129.01	MS (Extended Breaks)	\$ -	\$ -	\$ -	\$ 10,000	\$ 2,500	-75%	\$ (7,500)
130	FICA/Medicare	\$ 12,050	\$ 14,057	\$ 12,145	\$ 19,931	\$ 18,543	-7%	\$ (1,388)
131	Employee Health Insurance	\$ 15,373	\$ 13,444	\$ 8,217	\$ 30,362	\$ 34,751	14%	\$ 4,389
132	PERF	\$ 5,445	\$ 6,283	\$ 3,140	\$ 5,932	\$ 11,567	95%	\$ 5,635
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 5,230	\$ -	-100%	\$ (5,230)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
140	Employee Appreciation	\$ 955	\$ 1,342	\$ 982	\$ 3,000	\$ -	-100%	\$ (3,000)
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 230,730</b>	<b>\$ 248,636</b>	<b>\$ 215,564</b>	<b>\$ 322,377</b>	<b>\$ 307,256</b>	<b>-5%</b>	<b>\$ (15,121)</b>
201	Program Supplies	\$ 22,952	\$ 24,372	\$ 37,672	\$ 45,000	\$ 42,250	-6%	\$ (2,750)
203	Sports Supplies	\$ 988	\$ 1,427	\$ 1,883	\$ 3,000	\$ 2,500	-17%	\$ (500)
204	Staff Shirts	\$ 1,723	\$ 1,168	\$ 5,946	\$ 4,500	\$ 4,500	0%	\$ -
207	Special Events	\$ 15,101	\$ 42,494	\$ 39,054	\$ 46,200	\$ 32,700	-29%	\$ (13,500)
221	Postage	\$ 1,622	\$ 1,450	\$ 1,316	\$ 3,700	\$ 3,700	0%	\$ -
223	Office Supplies	\$ 882	\$ 325	\$ 735	\$ 1,000	\$ 1,000	0%	\$ -
293	First Aid Supplies	\$ 438	\$ -	\$ 677	\$ 1,500	\$ 1,500	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 43,947</b>	<b>\$ 71,237</b>	<b>\$ 87,285</b>	<b>\$ 104,900</b>	<b>\$ 88,150</b>	<b>-16%</b>	<b>\$ (16,750)</b>
302	Camp/Ext break misc. services	\$ 2,345	\$ 550	\$ -	\$ -	\$ -	N/A	\$ -
303	Background / Physical / Drug Test	\$ 3,555	\$ 2,033	\$ 1,220	\$ 3,750	\$ 3,750	0%	\$ -
304	Program Services	\$ 27,271	\$ 37,081	\$ 38,586	\$ 47,300	\$ 114,500	142%	\$ 67,200
312	Attorneys Fees	\$ 18,576	\$ -	\$ 10,000	\$ 15,000	\$ 16,000	7%	\$ 1,000
313	Meeting/Conferences/ Training	\$ 19,510	\$ 13,973	\$ 9,793	\$ 11,675	\$ 6,680	-43%	\$ (4,995)
316	Misc. Services	\$ 25,000	\$ -	\$ 3,497	\$ 6,200	\$ 7,000	13%	\$ 800
317	Nature Programming	\$ 2,712	\$ 15	\$ -	\$ -	\$ -	N/A	\$ -
319	Veterans Park Bricks	\$ 122	\$ 655	\$ 94	\$ 1,000	\$ 500	-50%	\$ (500)
323	Travel	\$ 4,628	\$ 2,276	\$ 5,103	\$ 8,480	\$ 4,675	-45%	\$ (3,805)
325	Bundy Lodge Management	\$ -	\$ -	\$ 9,940	\$ 12,000	\$ 16,000	33%	\$ 4,000
326	Cell Phones	\$ 33	\$ 886	\$ 1,258	\$ 3,500	\$ 4,000	14%	\$ 500
331	Advertising/Promotional	\$ 72,882	\$ 79,371	\$ 64,565	\$ 60,493	\$ 27,000	-55%	\$ (33,493)
342	Sales Tax Gazebo & Equipment rent	\$ 1,752	\$ 1,732	\$ 1,827	\$ -	\$ 2,000	N/A	\$ 2,000
343	Refunds	\$ 3,701	\$ 9,243	\$ 10,617	\$ 4,000	\$ 10,000	150%	\$ 6,000
345	Bus Trip Expenses	\$ 20,296	\$ 19,567	\$ 12,822	\$ 7,600	\$ 7,600	0%	\$ -
347	Aquatic Instructors	\$ 20,987	\$ 24,296	\$ 42,915	\$ 30,000	\$ -	-100%	\$ (30,000)
348	Instructors/Officials	\$ 886	\$ 6,155	\$ 4,908	\$ 9,000	\$ 9,000	0%	\$ -
361	Building Repairs	\$ -	\$ 761	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
364	Computers/Software	\$ 41,742	\$ 4,856	\$ 11,339	\$ 6,800	\$ 8,400	24%	\$ 1,600
395	Credit Card Fees	\$ 8,032	\$ -	\$ -	\$ 2,000	\$ -	-100%	\$ (2,000)
398	Subscription/Dues	\$ 2,664	\$ 2,195	\$ 2,902	\$ 3,400	\$ 6,990	106%	\$ 3,590
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 284,839</b>	<b>\$ 205,644</b>	<b>\$ 231,388</b>	<b>\$ 232,198</b>	<b>\$ 247,095</b>	<b>6%</b>	<b>\$ 14,897</b>

**Parks Department Non-Reverting (211) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actuals	2019 Actuals	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
492	Park Capital Projects		\$ -	\$ 11,002	\$ -	\$ -	N/A	\$ -
400	Total Capital Outlays	\$ 46,324		\$ 11,002	\$ -	\$ -	N/A	\$ -
	<b>Grand Total 211 Budget</b>	\$ 605,840	\$ 525,517	\$ 545,238	\$ 659,475	\$ 642,501	-3%	\$ (16,974)

**Parks Department Non-Reverting (211) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
118	Community Engagement Mgr.		\$ 6,371	12.50%
119	Assistant Director - Recreation Services		\$ 16,316	101/211/214
120	Park Labor		\$ 12,294	5% Clerk Treasurer's Office
<b>121</b>	<b>Program Staff</b>		<b>\$ 163,094</b>	
121.01	Summer Camp Counselors		\$ 94,800	5 Program Assistants x \$12.50/hr x 40hrs x 10 wks = \$20,000 17 Seasonal x \$11/hr x 40hrs x 10 weeks = \$74,800
121.03	Recreation Coordinator		\$ 38,438	50% 211/50% 214
121.04	Recreation Manager (15% of Salary)		\$ 6,240	
121.05	Recreation Assistant Manager (50% of Salary)		\$ 19,240	
121.06	Community Engagement Coordinator		\$ 4,376	12.50%
<b>122</b>	<b>Customer Service Representative</b>		<b>\$ 8,445</b>	101/211/214
<b>123</b>	<b>Overtime</b>		<b>\$ 3,000</b>	New Government regulations for exempt employees
<b>127</b>	<b>Time in Service Pay</b>		<b>\$ 375</b>	Attwood; Callaway 50%; Kaytar; Hathaway
<b>129</b>	<b>B.A.S.E. (Extended Breaks)</b>		<b>\$ 30,000</b>	BASE Extended Breaks and Schools Out Day Camps - 14 staff x \$10.5/hr. x 27.5 hours (6 weeks total)
<b>129.01</b>	<b>MS (Extended Breaks)</b>		<b>\$ 2,500</b>	Extended Breaks and Schools Out Day Camps - 7 staff x \$10.5/hr. x 27.5 hours (6 weeks total)
130	FICA/Medicare		\$ 18,543	
131	Employee Health Insurance	United	\$ 34,751	Family Health \$21382; Single \$7,383
132	PERF		\$ 11,567	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No Adjustment 2021
140	Employee Appreciation	TBD	\$ -	Recognition items (employee of the month, apparel)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 307,256</b>	
<b>201</b>	<b>Program Supplies</b>		<b>\$ 42,250</b>	
201.01	Active Adult Program Supplies	Various	\$ 750	Active Adult - fitness supplies and swag
201.02	Adult Program Supplies	Various	\$ 1,500	Social Program for Adult Supplies
201.03	Aquatic Supplies	Various	\$ 500	Learn to Swim supplies and Swim Instructor Suits
201.04	Fitness & Wellness Supplies	Various	\$ 500	Fitness Equipment (Yoga, Weights, Cabinets etc)
201.05	Nature Supplies	Various	\$ 3,500	Tree Sale trees & Nature Programming - \$17 x 282 trees
201.06	Special Event Supplies	Various	\$ 2,500	\$750 Rec Trailer Supplies, \$1750 Misc. item for programs/events, \$500 Fall Hayrides
201.07	Enrichment Camp Supplies	Various	\$ 13,000	Camp Supplies/Misc Adventure Camp Supplies/Program Needs & Adventure Camper shirts 480 Youth size \$6.30/ Adventure Camper shirts 160 Adult size \$7/ \$1,000 Misc. items for Camp Materials
201.08	Youth Program Supplies	Various	\$ 20,000	Father Daughter \$800supplies&food/\$1500prizes/\$750entertainment Mother Son 500 attendees (\$1500entertainment/\$4500supplies&food/\$1500prizes \$2250 Misc. item for programs/events
203	Sports Supplies	BSN or Similar	\$ 2,500	
203.01	Adult Sports Supplies		\$ 1,000	Sport Supplies for new adult sport programs
203.02	Enrichment Camp Supplies		\$ 750	New Sports equipment for Camps (Basketball, Football, Volleyball, Dodgeballs)
203.03	Youth Sports Supplies		\$ 750	Special Events / Youth Supplies Equipment
<b>204</b>	<b>Staff Shirts</b>	<b>Image Pros or Similar</b>	<b>\$ 4,500</b>	Fulltime Staff / Camp Staff / Intern / Instructors / Outreach
			\$ 3,000	Fulltime, Part time, Intern/Outreach, Instructors
			\$ 1,500	52 Counselors 2 shirts/counselor \$6.50 plus 50 extra shirts

**Parks Department Non-Reverting (211) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
<b>207</b>	<b>Special Events</b>		\$ <b>32,700</b>	
		Various Performers	\$ 8,000	Blues & BBQ Live Music 2018 Actuals + New Regional Talent Costs
		Wal-Mart or Similar	\$ 6,000	Prizes and misc. items for special events
		Holiday Goo	\$ 5,000	Easter Egg Hunt (2019 actuals + 1000 for program)
		Sam's Club or Similar	\$ 5,000	Misc Special Event Needs, Farmers Market, Evenings at the Commons
		Indy Jazz Orcastra	\$ 3,000	July 4th Parade Candy, Christmas Under the Stars Parade Candy, Extra Easter Candy
			\$ 2,000	Live Music Band Needs/Hotel Costs/Misc Concert Costs
		Lowe's or Similar	\$ 1,000	Float supplies for Christmas parade
		Performer	\$ 1,000	Concert July 4th Parade Band
		Performer	\$ 1,000	Christmas Under the Stars Special Event
		Homeland Security	\$ 700	State Permits
221	Postage	U.S. Post Office	\$ 3,700	Program/Direct mailings
223	Office Supplies		\$ 1,000	Admin office supplies for Rec staff
293	First Aid Supplies	National Safety Compliance	\$ 1,500	Camp/Sports First Aid supplies - Refills/Ice Packs
<b>200</b>	<b>Total Supplies</b>		\$ <b>88,150</b>	
<b>303</b>	<b>Background / Physical / Drug Test</b>		\$ <b>3,750</b>	44 employee/volunteer background / physical / drug test \$70/employee/volunteer
		SSCI	\$ 1,250	\$5/volunteer x 250 volunteers
		Inkless/HRH	\$ 2,500	Summer Camp staff/Program Assistants/Instructors
<b>304</b>	<b>Program Services</b>		\$ <b>114,500</b>	
304.01	Enrichment Camp Services	Various	\$ 39,500	\$20,000 Field Trips (Explorers&Pathfinders), \$10,000 Field Trips (Trailblazers), \$9,500 (BreakCamp Field Trips)
304.02	Youth Program Services	Various	\$ 2,000	Breakfast with the Grinch Catered Food / Supplies
304.03	Special Event Services	SWANK/Big Bounce House/Various	\$ 5,000	Movies in the Park 3 movies Big Bounce plus movie license at \$450/movie & Nature Services & Program Partnership Costs (Silly Safari/Indy with Kids/etc.)
304.04	Adult Program Services	Various	\$ 750	Program sponsorship or services needed
304.05	Adaptive Recreation Services	Various	\$ 10,000	
312	Attorneys Fees	Frost Brown Todd	\$ 16,000	
<b>313</b>	<b>Meeting/Conferences/ Training</b>		\$ <b>6,680</b>	
		TBD	\$ 3,360	Camp counselor CPR/first aid training, customer service, WSI, Child protection training, Linked In Learning License
		NRPA / IPRA	\$ 1,470	IPRA State Conference 3 Staff members, CPRP Certificaton A.Lane
			\$ 1,850	NRPA Supervisor Management School Yr2
316	Misc. Services		\$ 7,000	BCSC Fees for school usage & BGI Fitness Maintenance Costs
319	Veterans Park Bricks	Ceramica	\$ 500	

**Parks Department Non-Reverting (211) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
<b>323</b>	<b>Travel</b>	<b>TBD</b>	<b>\$ 4,675</b>	
		Multiple	\$ 4,675	NRPA/IPRA/ACA/IEFA
325	Bundy Lodge Management		\$ 16,000	
326	Cell Phones	Verizon	\$ 4,000	
331	Advertising/Promotional		<b>\$ 27,000</b>	
		Row Printing	\$ 18,000.00	Postcards, Rec Guides
		Mindy's Bburg Signs	\$ 6,000.00	Yard signs, specialty signs, promotions
342	Sales Tax Gazebo & Equipment rent		\$ 2,000	
343	Refunds		\$ 10,000	According to past actuals
<b>345</b>	<b>Bus Trip Expenses</b>		<b>\$ 7,600</b>	
		BSCS	\$ 6,000	Adventure Camp & BASE Extended Breaks Bus Transportation Costs
		Various	\$ 1,000	Active Adults Trips (Motorcoach tours & State Park Pass)
		Wal-Mart	\$ 600	Refreshments for Bus trips
348	Instructors/Officials	TBD	\$ 9,000	Contracted Fitness
361	Building Repairs		\$ 3,000	Dog Park/Shelters
364	Computers/Software		<b>\$ 8,400</b>	
		Adobe	\$ 4,500	4 Adobe Creative Cloud licenses
			\$ 1,000	Laptop for Rec Services/potential replacement
		WP Engine	\$ 1,200	Website Host
		Bloomerang	\$ 1,700	Donor software
398	Subscription/Dues		<b>\$ 6,990</b>	
		SurveyMonkey	\$ 3,000	Annual Subscription
		IEFA	\$ 1,500	Music Licensing
		Constant Contact	\$ 900	Subscription for 50000 mails
		ACA	\$ 800	National Parks and Recreation membership dues
		IPRA	\$ 550	Indiana Parks and Recreation membership dues
		Bburg Chamber	\$ 240	Annual Luncheon Fees
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 247,095</b>	
492	Park Capital Projects		\$ -	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 211 Budget</b>		<b>\$ 642,501</b>	

**B.A.S.E. Non-Reverting (214) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
<b>120</b>	<b>Park Labor</b>	<b>\$ 105,152</b>	<b>\$ 101,259</b>	<b>\$ 117,345</b>	<b>\$ 126,000</b>	<b>\$ 187,758</b>	49%	\$ 61,758
120.01	Director	\$ 26,723	\$ -	\$ -	\$ -	\$ 22,800	N/A	\$ 22,800
120.02	Recreation Manager	\$ 24,542	\$ 32,048	\$ 33,675	\$ 35,360	\$ 35,360	0%	\$ -
120.03	Recreation Assistant Manager	\$ 27,113	\$ 25,728	\$ 28,956	\$ 19,240	\$ 19,240	0%	\$ -
120.04	Administrative Assistant	\$ 17,311	\$ 22,731	\$ 34,224	\$ 36,351	\$ 36,351	0%	\$ 0
120.05	Assistant Director Rec Services	\$ 9,463	\$ 7,803	\$ 7,998	\$ 7,998	\$ 16,316	104%	\$ 8,318
120.06	Community Engagement Manager	\$ -	\$ 12,094	\$ 12,491	\$ 12,491	\$ 6,371	-49%	\$ (6,120)
120.07	Business Services Manager	\$ -	\$ -	\$ -	\$ 14,560	\$ 24,150	66%	\$ 9,590
120.08	Community Engagement Coord.	\$ -	\$ -	\$ -	\$ -	\$ 4,376	N/A	\$ 4,376
120.09	Human Resources Office	\$ -	\$ -	\$ -	\$ -	\$ 10,500	N/A	\$ 10,500
120.1	Clerk Treasurers Office	\$ -	\$ -	\$ -	\$ -	\$ 12,294	N/A	\$ 12,294
<b>121</b>	<b>Program Staff</b>	<b>\$ 81,853</b>	<b>\$ 139,881</b>	<b>\$ 146,603</b>	<b>\$ 191,282</b>	<b>\$ 201,682</b>	5%	\$ 10,400
121.01	Brown Site Manager	\$ 17,923	\$ 29,678	\$ 29,504	\$ 33,280	\$ 35,360	6%	\$ 2,080
121.02	CD Site Manager	\$ 19,427	\$ 28,094	\$ 25,778	\$ 33,280	\$ 35,360	6%	\$ 2,080
121.03	Eagle Site Manager	\$ 14,127	\$ 22,329	\$ 33,514	\$ 33,280	\$ 35,360	6%	\$ 2,080
121.04	RL Site Manager	\$ 19,611	\$ 30,506	\$ 17,507	\$ 33,280	\$ 35,360	6%	\$ 2,080
121.05	White Lick Site Manager	\$ 10,765	\$ 27,638	\$ 21,939	\$ 33,280	\$ 35,360	6%	\$ 2,080
121.06	PEAK Site Manager	\$ -	\$ -	\$ 18,363	\$ 24,882	\$ 24,882	0%	\$ -
<b>122</b>	<b>Customer Service Representative</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,445</b>	N/A	\$ 8,445
<b>123</b>	<b>Overtime</b>	<b>\$ 2,363</b>	<b>\$ 2,904</b>	<b>\$ 6,371</b>	<b>\$ 4,200</b>	<b>\$ 3,600</b>	-14%	\$ (600)
123.01	Brown	\$ 343	\$ 636	\$ 617	\$ 700	\$ 600	-14%	\$ (100)
123.02	CD	\$ 225	\$ 163	\$ 884	\$ 700	\$ 600	-14%	\$ (100)
123.03	Eagle	\$ -	\$ 287	\$ 720	\$ 700	\$ 600	-14%	\$ (100)
123.04	RL	\$ 1,449	\$ 669	\$ 908	\$ 700	\$ 600	-14%	\$ (100)
123.05	White Lick	\$ -	\$ 231	\$ 827	\$ 700	\$ 600	-14%	\$ (100)
123.06	PEAK	\$ -	\$ -	\$ 183	\$ -	\$ 600	N/A	\$ 600
123.07	Park Labor Overtime	\$ -	\$ -	\$ -	\$ 700	\$ -	-100%	\$ (700)
<b>127</b>	<b>Time In Service Pay</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ 1,032</b>	N/A	\$ 1,032
<b>129</b>	<b>Base Labor Pay</b>	<b>\$ 136,881</b>	<b>\$ 172,133</b>	<b>\$ 184,554</b>	<b>\$ 273,325</b>	<b>\$ 261,355</b>	-4%	\$ (11,970)
129.01	Brown Site Specialists	\$ 30,389	\$ 36,085	\$ 27,308	\$ 41,895	\$ 47,880	14%	\$ 5,985
129.02	CD Site Specialists	\$ 35,225	\$ 40,248	\$ 46,120	\$ 59,850	\$ 47,880	-20%	\$ (11,970)
129.03	Eagle Site Specialists	\$ 23,856	\$ 30,523	\$ 27,742	\$ 41,895	\$ 41,895	0%	\$ -
129.04	RL Site Specialists	\$ 26,727	\$ 32,685	\$ 45,921	\$ 59,850	\$ 59,850	0%	\$ -
129.05	White Lick Specialists	\$ 20,684	\$ 24,081	\$ 25,747	\$ 41,895	\$ 41,895	0%	\$ -
129.06	PEAK Specialists	\$ -	\$ -	\$ 11,716	\$ 27,940	\$ 21,955	-21%	\$ (5,985)
130	FICA/Medicare	\$ 22,616	\$ 25,345	\$ 38,788	\$ 45,954	\$ 50,786	11%	\$ 4,832
131	Employee Health Insurance	\$ 27,733	\$ 120,181	\$ 81,312	\$ 129,026	\$ 141,446	10%	\$ 12,420
132	PERF	\$ 11,972	\$ 13,050	\$ 30,394	\$ 32,749	\$ 44,020	34%	\$ 11,272
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 11,790	\$ -	-100%	\$ (11,790)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
135	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ 1,080	N/A	\$ 1,080
140	Employee Appreciation	\$ -	\$ 16	\$ 1,452	\$ 3,000	\$ 3,000	0%	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 390,586</b>	<b>\$ 574,770</b>	<b>\$ 606,818</b>	<b>\$ 817,325</b>	<b>\$ 904,205</b>	<b>11%</b>	<b>\$ 86,879</b>

**B.A.S.E. Non-Reverting (214) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
<b>201</b>	<b>Program Supplies</b>	\$ 312	\$ 9,642	\$ 5,959	\$ 11,900	\$ 12,000	1%	\$ 100
201.01	Brown Program Supplies	\$ 2,144	\$ 1,354	\$ 2,146	\$ 2,000	\$ 2,000	0%	\$ -
201.02	CD Program Supplies	\$ 2,239	\$ 1,796	\$ 1,204	\$ 2,200	\$ 2,000	-9%	\$ (200)
201.03	Eagle Program Supplies	\$ 2,040	\$ 1,167	\$ 793	\$ 2,000	\$ 2,000	0%	\$ -
201.04	RL Program Supplies	\$ 1,959	\$ 1,678	\$ 666	\$ 2,200	\$ 2,000	-9%	\$ (200)
201.05	White Lick Program Supplies	\$ 1,814	\$ 1,891	\$ 550	\$ 2,000	\$ 2,000	0%	\$ -
201.06	PEAK Supplies	\$ -	\$ -	\$ 599	\$ 1,500	\$ 2,000	33%	\$ 500
<b>203</b>	<b>Sports Supplies</b>	\$ 400	\$ 1,269	\$ 1,035	\$ 4,800	\$ -	-100%	\$ (4,800)
<b>204</b>	<b>Staff Shirts</b>	\$ 4,376	\$ 3,706	\$ 7,995	\$ 4,000	\$ 4,000	0%	\$ -
	Active	\$ -	\$ 2,483	\$ 3,559	\$ 4,000	\$ 4,000	0%	\$ -
<b>205</b>	<b>Food &amp; Beverages</b>	\$ 14,336	\$ 27,178	\$ 36,717	\$ 33,000	\$ 43,500	32%	\$ 10,500
205.01	Brown Food & Beverage	\$ 2,596	\$ 4,998	\$ 6,145	\$ 6,000	\$ 8,000	33%	\$ 2,000
205.02	CD Food & Beverage	\$ 4,539	\$ 7,454	\$ 6,921	\$ 8,000	\$ 8,000	0%	\$ -
205.03	Eagle Food & Beverage	\$ 2,888	\$ 4,540	\$ 5,573	\$ 5,000	\$ 7,000	40%	\$ 2,000
205.04	RL Food & Beverage	\$ 2,805	\$ 5,022	\$ 9,433	\$ 6,000	\$ 10,500	75%	\$ 4,500
205.05	White Lick Food & Beverage	\$ 1,508	\$ 3,600	\$ 7,158	\$ 5,000	\$ 7,000	40%	\$ 2,000
205.06	PEAK Food & Beverage	\$ -	\$ -	\$ 1,486	\$ 3,000	\$ 3,000	0%	\$ -
211	Stationary/Printing	\$ 120	\$ 756	\$ 525	\$ 1,800	\$ 1,800	0%	\$ -
221	Postage	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
223	Office Supplies	\$ -	\$ 341	\$ 396	\$ 2,500	\$ 2,500	0%	\$ -
224	Other Supplies	\$ 150	\$ 1,744	\$ 1,198	\$ 6,000	\$ 10,000	67%	\$ 4,000
227	Computer Supplies	\$ -	\$ -	\$ -	\$ 6,500	\$ 9,000	38%	\$ 2,500
293	First Aid Supplies	\$ 486	\$ -	\$ 431	\$ 2,100	\$ 5,000	138%	\$ 2,900
<b>200</b>	<b>Total Supplies</b>	\$ 31,130	\$ 44,635	\$ 54,254	\$ 73,100	\$ 88,300	21%	\$ 15,200
303	Background / Physical / Drug Test	\$ 1,302	\$ 4,022	\$ 4,059	\$ 5,000	\$ 5,000	0%	\$ -
309	Consulting	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	0%	\$ -
312	Attorney Fees	\$ 49,350	\$ 33,807	\$ 57,512	\$ 25,000	\$ 25,000	0%	\$ -
313	Meeting/Conferences/ Training	\$ 6,457	\$ 5,143	\$ 6,024	\$ 7,850	\$ 4,850	-38%	\$ (3,000)
316	Misc. Other Services	\$ 25,249	\$ 25,000	\$ 12,500	\$ 35,000	\$ 35,000	0%	\$ -
323	Travel	\$ -	\$ 433	\$ 5,396	\$ 7,200	\$ 3,800	-47%	\$ (3,400)
326	Cellular Phones	\$ 73	\$ 3,062	\$ 4,761	\$ 2,500	\$ 3,000	20%	\$ 500
331	Printing/Brochures/Advertising	\$ 11,265	\$ 32,255	\$ 37,241	\$ 28,000	\$ 8,250	-71%	\$ (19,750)
343	Refunds	\$ 3,979	\$ 2,213	\$ 1,035	\$ 12,000	\$ 5,000	-58%	\$ (7,000)
348	Instructors/Officials	\$ -	\$ -	\$ 424	\$ 3,000	\$ -	-100%	\$ (3,000)
362	Copier Lease/Maintenance	\$ -	\$ -	\$ 440	\$ 600	\$ 600	0%	\$ -
366	Recruiting	\$ 910	\$ 380	\$ 350	\$ 3,000	\$ 3,000	0%	\$ -
398	Subscription/Dues	\$ 649	\$ 1,799	\$ 2,306	\$ 2,000	\$ 19,100	855%	\$ 17,100
<b>300</b>	<b>Total Other Services &amp; Charges</b>	\$ 111,049	\$ 114,560	\$ 161,914	\$ 157,900	\$ 117,600	-26%	\$ (40,300)
492	Park Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>400</b>	<b>Total Capital Outlays</b>	\$ -	\$ -	\$ 120,078	\$ -	\$ -	N/A	\$ -
	<b>Grand Total 214 Budget</b>	\$ 532,766	\$ 733,965	\$ 943,063	\$ 1,048,325	\$ 1,110,105	6%	\$ 61,779

**B.A.S.E. Non-Reverting (214) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
<b>120</b>	<b>Park Labor</b>		<b>\$ 187,758</b>	
120.01	Director		\$ 22,800	101/214
120.02	Recreation Manager		\$ 35,360	Split 85% BASE NR / 15% (211)
120.03	Recreation Assistant Manager		\$ 19,240	Split 50% BASE NR / 50% (211)
120.04	Administrative Assistant		\$ 36,351	100% (214)
120.05	Assistant Director Rec Services		\$ 16,316	101/211/214
120.06	Community Engagement Manager		\$ 6,371	12.50%
120.07	Business Services Manager		\$ 24,150	101/214
120.08	Community Engagement Coord.		\$ 4,376	12.50%
120.09	Human Resources Office		\$ 10,500	10.00%
120.1	Clerk Treasurers Office		\$ 12,294	5.00%
<b>121</b>	<b>Program Staff</b>		<b>\$ 201,682</b>	
121.01	Brown Site Manager		\$ 35,360	\$17/hr. X 40 hours X 52 weeks
121.02	CD Site Manager		\$ 35,360	\$17/hr. X 40 hours X 52 weeks
121.03	Eagle Site Manager		\$ 35,360	\$17/hr. X 40 hours X 52 weeks
121.04	RL Site Manager		\$ 35,360	\$17/hr. X 40 hours X 52 weeks
121.05	White Lick Site Manager		\$ 35,360	\$17/hr. X 40 hours X 52 weeks
121.06	PEAK Site Manager		\$ 24,882	\$16.50/hr. X 29 hours X 52 weeks
<b>122</b>	<b>Customer Service Representative</b>		<b>\$ 8,445</b>	<b>101/211/214</b>
<b>123</b>	<b>Overtime</b>		<b>\$ 3,600</b>	
123.01	Brown		\$ 600	<i>As needed and approved</i>
123.02	CD		\$ 600	<i>As needed and approved</i>
123.03	Eagle		\$ 600	<i>As needed and approved</i>
123.04	RL		\$ 600	<i>As needed and approved</i>
123.05	White Lick		\$ 600	<i>As needed and approved</i>
123.06	PEAK		\$ 600	<i>As needed and approved</i>
123.07	Park Labor Overtime		\$ -	<i>As needed and approved</i>
<b>127</b>	<b>Time In Service Pay</b>		<b>\$ 1,032</b>	<b>Attwood; Ford; Callaway(50%); Kaytar; Hathaway</b>
<b>129</b>	<b>Base Labor Pay</b>		<b>\$ 261,355</b>	
129.01	Brown Site Specialists		\$ 47,880	\$10.50/hr x 8 SS x 15hrs x 38 Weeks
129.02	CD Site Specialists		\$ 47,880	\$10.50/hr x 8 SS x 15hrs x 38 Weeks
129.03	Eagle Site Specialists		\$ 41,895	\$10.50/hr x 7 SS x 15hrs x 38 Weeks
129.04	RL Site Specialists		\$ 59,850	\$10.50/hr x 10 SS x 15hrs x 38 Weeks
129.05	White Lick Specialists		\$ 41,895	\$10.50/hr x 7 SS x 15hrs x 38 Weeks
129.06	PEAK Specialists		\$ 21,955	\$10.50/hr x 3 SS x 15hrs x 38 Weeks + \$4000 Space for Growth (ratio 20to1=80kids/4staff)
130	FICA/Medicare		\$ 50,786	7.65%
131	Employee Health Insurance		\$ 141,446	
132	PERF		\$ 44,020	11.2% PERF Contribution per Civilian Staff Employee
134	Merit (No Adjustment 2021)		\$ -	
	COLA (No Adjustment 2021)		\$ -	
135	Vehicle		\$ 1,080	
140	Employee Appreciation		\$ 3,000	Recognition items (apparel, appreciation dinner, awards, appreciation gifts)
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 904,205</b>	

**B.A.S.E. Non-Reverting (214) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
<b>201</b>	<b>Program Supplies</b>	Various	\$ <b>12,000</b>	Equipment
201.01	Brown Program Supplies		\$ 2,000	
201.02	CD Program Supplies		\$ 2,000	
201.03	Eagle Program Supplies		\$ 2,000	
201.04	RL Program Supplies		\$ 2,000	
201.05	White Lick Program Supplies		\$ 2,000	
201.06	PEAK Supplies		\$ 2,000	
<b>203</b>	<b>Sports Supplies</b>	Various, Goffer BSN	\$ -	
203.01	Brown Sports Supplies		\$ -	CLOSE SUB ACCOUNT
203.02	CD Sports Supplies		\$ -	CLOSE SUB ACCOUNT
203.03	Eagle Sports Supplies		\$ -	CLOSE SUB ACCOUNT
203.04	RL Sports Supplies		\$ -	CLOSE SUB ACCOUNT
203.05	White Lick Sports Supplies		\$ -	CLOSE SUB ACCOUNT
203.06	MS Sports Supplies		\$ -	CLOSE SUB ACCOUNT
<b>204</b>	<b>Staff Shirts</b>	Image Pros	\$ <b>4,000</b>	
	Active		\$ 4,000	Based on number of staff, past actuals and possible turnover + Middle School Staff Apparel
<b>205</b>	<b>Food &amp; Beverages</b>	BCSC	\$ <b>43,500</b>	
205.01	Brown Food & Beverage		\$ 8,000	Cost will vary for each site based on 2020 Actuals
205.02	CD Food & Beverage		\$ 8,000	Cost will vary for each site based on 2020 Actuals
205.03	Eagle Food & Beverage		\$ 7,000	Cost will vary for each site based on 2020 Actuals
205.04	RL Food & Beverage		\$ 10,500	Cost will vary for each site based on 2020 Actuals
205.05	White Lick Food & Beverage		\$ 7,000	Cost will vary for each site based on 2020 Actuals
205.06	PEAK Food & Beverage		\$ 3,000	Cost will vary for each site based on 2020 Actuals
<b>211</b>	<b>Stationary/Printing</b>	Staples/Walmart	\$ <b>1,800</b>	
211.01	Brown Stationary/Printing			CLOSE SUB ACCOUNT
211.02	CD Stationary/Printing			CLOSE SUB ACCOUNT
211.03	Eagle Stationary/Printing			CLOSE SUB ACCOUNT
211.04	RL Stationary/Printing			CLOSE SUB ACCOUNT
211.05	White Lick Stationary/Printing			CLOSE SUB ACCOUNT
211.06	MS Stationary Printing			CLOSE SUB ACCOUNT
<b>221</b>	<b>Postage</b>		\$ <b>500</b>	<b>Approx. of mail correspondence</b>
<b>223</b>	<b>Office Supplies</b>	Staples	\$ <b>2,500</b>	<b>Misc. needs for supplies to support base staff while in office / new whit boards</b>
<b>224</b>	<b>Other Supplies</b>	TBD	\$ <b>10,000</b>	<b>outreach &amp; Special Program Supplies &amp; STEM Contract with Program Company</b>
224.01	Brown Club Supplies			CLOSE SUB ACCOUNT
224.02	CD Club Supplies			CLOSE SUB ACCOUNT
224.03	Eagle Club Supplies			CLOSE SUB ACCOUNT
224.04	RL Club Supplies			CLOSE SUB ACCOUNT
224.05	White Lick Club Supplies			CLOSE SUB ACCOUNT
224.06	MS Club Supplies			CLOSE SUB ACCOUNT
<b>227</b>	<b>Computer Supplies</b>	Cyberian/ Multiple	\$ <b>9,000</b>	<b>Contingency if a computer goes bad</b>
			\$ 6,500	Supplies
			\$ 2,500	Tablets for Sites and Camp (6-7 total)

**B.A.S.E. Non-Reverting (214) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
<b>293</b>	<b>First Aid Supplies</b>	<b>PSTS, Various</b>	<b>\$ 5,000</b>	<b>PSTS cost of first aid up keep and additional restocking fees for supplies.</b>
293.01	Brown First Aid Supplies			CLOSE SUB ACCOUNT
293.02	CD First Aid Supplies			CLOSE SUB ACCOUNT
293.03	Eagle First Aid Supplies			CLOSE SUB ACCOUNT
293.04	RL First Aid Supplies			CLOSE SUB ACCOUNT
293.05	White Lick First Aid Supplies			CLOSE SUB ACCOUNT
293.06	MS First Aid Supplies			CLOSE SUB ACCOUNT
<b>200</b>	<b>Total Supplies</b>		<b>\$ 88,300</b>	
<b>303</b>	<b>Background / Physical / Drug Test</b>	<b>HRH</b>	<b>\$ 5,000</b>	<b>New staff pre-employment process</b>
<b>309</b>	<b>Consulting</b>	<b>TBD</b>	<b>\$ 5,000</b>	<b>Training needed for staff to supervise children</b>
<b>312</b>	<b>Attorney Fees</b>	<b>FBT</b>	<b>\$ 25,000</b>	<b>Contingency to deal with any issues or needed change in policy</b>
<b>313</b>	<b>Meeting/Conferences/ Training</b>	<b>Misc</b>	<b>\$ 4,850</b>	
			\$ 750	2021 NAA Conference
			\$ 1,100	NRPA Conference 2021
			\$ 1,200	Active Network Certifications for A. Lane
			\$ 1,200	Indiana Youth Institute Kids Count Conference (3 staff)
			\$ 600	Indiana Afterschool Network - Indiana Summit (3 staff)
<b>316</b>	<b>Misc. Other Services</b>	<b>BCSC</b>	<b>\$ 35,000</b>	<b>\$17,500 per semester paid to BCSC</b>
<b>323</b>	<b>Travel</b>	<b>TBD</b>	<b>\$ 3,800</b>	
<b>326</b>	<b>Cellular Phones</b>	<b>Verizon</b>	<b>\$ 3,000</b>	
<b>331</b>	<b>Printing/Brochures/Advertising</b>	<b>Quotes</b>	<b>\$ 8,250</b>	
			\$ 3,000	Marketing Materials/Promotions
			\$ 2,250	Sponsoring PTSG events at each school
		BCSC / PSG & Education Foundation	\$ 3,000	Printing/Brochures/Advertising/etc.
<b>343</b>	<b>Refunds</b>		<b>\$ 5,000</b>	
<b>348</b>	<b>Instructors/Officials</b>	<b>TBD</b>	<b>\$ -</b>	
348.01	Brown Instructors/Officials		\$ -	CLOSE SUB ACCOUNT
348.02	CD Instructors/Officials		\$ -	CLOSE SUB ACCOUNT
348.03	Eagle Instructors/Officials		\$ -	CLOSE SUB ACCOUNT
348.04	RL Instructors/Officials		\$ -	CLOSE SUB ACCOUNT
348.05	White Lick Instructors/Officials		\$ -	CLOSE SUB ACCOUNT
348.06	MS Instructors/Officials		\$ -	CLOSE SUB ACCOUNT
<b>362</b>	<b>Copier Lease/Maintenance</b>		<b>\$ 600</b>	
362.01	Brown Copier Lease			CLOSE SUB ACCOUNT
362.02	CD Copier Lease			CLOSE SUB ACCOUNT
362.03	Eagle Copier Lease			CLOSE SUB ACCOUNT
362.04	RL Copier Lease			CLOSE SUB ACCOUNT
362.05	White Lick Copier Lease			CLOSE SUB ACCOUNT
362.06	MS Copier Lease			CLOSE SUB ACCOUNT
<b>366</b>	<b>Recruiting</b>	<b>Various</b>	<b>\$ 3,000</b>	
<b>398</b>	<b>Subscription/Dues</b>	<b>IAS</b>	<b>\$ 19,100</b>	
			\$ 10,000	ePACT 1000 users
			\$ 7,500	Bridge Learn Cloud Subscription
			\$ 800	IAN Membership
			\$ 800	IYI Membership
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 117,600</b>	
<b>492</b>	<b>Park Capital Projects</b>	<b>TBD</b>	<b>\$ -</b>	
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ -</b>	
	<b>Grand Total 214 Budget</b>		<b>\$ 1,110,105</b>	

**Tab 20:**

Park Impact Fee Budget (212)

**Parks and Recreation Impact Fee (212) Expense Report**

<b>Account Number</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
309	Consulting Fees	\$ 24,179	\$ 5,108	\$ 5,090	\$ -	\$ -	N/A	\$ -
311	Engineering Fees	\$ -	\$ 77,133	\$ 1,670	\$ 75,000	\$ 75,000	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 24,179</b>	<b>\$ 82,241</b>	<b>\$ 6,760</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>0%</b>	<b>\$ -</b>
450	Trail Development	\$ 279,374	\$ 433,402	\$ 87,019	\$ -	\$ -	N/A	\$ -
492	Park Capital Projects	\$ 22,930	\$ -	\$ 327,583	\$ 146,400	\$ 370,000	153%	\$ 223,600
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 302,304</b>	<b>\$ 433,402</b>	<b>\$ 414,602</b>	<b>\$ 146,400</b>	<b>\$ 370,000</b>	<b>153%</b>	<b>\$ 223,600</b>
	<b>Grand Total 212 Budget</b>	<b>\$ 326,483</b>	<b>\$ 515,642</b>	<b>\$ 421,363</b>	<b>\$ 221,400</b>	<b>\$ 445,000</b>	<b>101%</b>	<b>\$ 223,600</b>

**Parks and Recreation Impact Fee (212) Justification**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
311	Engineering Fees		\$ 75,000	(20-003-WL) White Lick Creek Greenway, Ph. 2 - Design
300	Total Other Services & Charges		\$ 75,000	
492	Park Capital Projects		\$ 370,000	
			\$ 370,000	(18-003-VP) Virgil Park Development
400	Total Capital Outlays		\$ 370,000	
	<b>Grand Total 212 Budget</b>		\$ 445,000	

## **Tab 21:**

1% Food & Beverage Budget (280)

**Parks and Recreation Food & Beverage (280) Expense Report**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
114	Assistant Director - Ops & Dev.	\$ -	\$ -	\$ -	\$ -	\$ 33,979	N/A	\$ 33,979
117	Community Engagement	\$ -	\$ -	\$ 11,050	\$ 12,491	\$ 10,747	-14%	\$ (1,744)
120	Park Labor	\$ 17,867	\$ 19,647	\$ 20,244	\$ 43,140	\$ 47,503	10%	\$ 4,363
123	Overtime Pay	\$ -	\$ -	\$ 960	\$ -	\$ -	N/A	\$ -
127	Time In Service Pay	\$ 173	\$ -	\$ -	\$ -	\$ 372	N/A	\$ 372
130	FICA/Medicare	\$ 1,329	\$ 1,460	\$ 2,387	\$ 4,298	\$ 7,084	65%	\$ 2,786
131	Employee Health Insurance	\$ 5,014	\$ 14,378	\$ 15,372	\$ 26,832	\$ 33,607	25%	\$ 6,775
132	PERF	\$ 2,029	\$ 2,243	\$ 3,672	\$ 6,293	\$ 10,371	65%	\$ 4,078
134	Merit (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ 1,113	\$ -	-100%	\$ (1,113)
	COLA (No Adjustment 2021)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 26,412</b>	<b>\$ 37,728</b>	<b>\$ 53,686</b>	<b>\$ 94,167</b>	<b>\$ 143,663</b>	<b>53%</b>	<b>\$ 49,497</b>
224	Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
292	Signs	\$ 3,675	\$ 17,177	\$ 34,575	\$ 15,000	\$ 15,000	0%	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 3,675</b>	<b>\$ 17,177</b>	<b>\$ 34,575</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>0%</b>	<b>\$ -</b>
309	Consulting Fees	\$ 149,581	\$ 37,680	\$ 126,163	\$ 112,000	\$ 40,000	-64%	\$ (72,000)
311	Engineering Fees	\$ 29,675	\$ 6,698	\$ 82,520	\$ 35,000	\$ -	-100%	\$ (35,000)
312	Attorney Fees	\$ 56,386	\$ 90,774	\$ 71,999	\$ 80,000	\$ 85,000	6%	\$ 5,000
314	Appraisals	\$ -	\$ 6,850	\$ -	\$ -	\$ -	N/A	\$ -
315	Right of Way/Land Acquisition	\$ 4,375	\$ 1,605	\$ -	\$ -	\$ -	N/A	\$ -
316	Misc. Other Services	\$ 86,728	\$ 26,764	\$ 25,680	\$ 36,100	\$ 58,440	62%	\$ 22,340
381	Environmental Management	\$ 13,748	\$ 9,500	\$ 45,714	\$ 55,000	\$ 86,000	56%	\$ 31,000
387	Splash Pad Debt Payment	\$ 135,266	\$ 135,266	\$ -	\$ -	\$ -	N/A	\$ -
392	Contingency Expenses	\$ 60,108	\$ 15,000	\$ -	\$ -	\$ -	N/A	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 535,867</b>	<b>\$ 330,137</b>	<b>\$ 352,077</b>	<b>\$ 318,100</b>	<b>\$ 269,440</b>	<b>-15%</b>	<b>\$ (48,660)</b>
442	Misc. Capital Expenses	\$ 48,850	\$ -	\$ 70,857	\$ 283,000	\$ 75,000	-73%	\$ (208,000)
492	Park Capital Projects	\$ 176,025	\$ 677,054	\$ 88,670	\$ 280,000	\$ 150,000	-46%	\$ (130,000)
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 224,875</b>	<b>\$ 677,054</b>	<b>\$ 159,527</b>	<b>\$ 563,000</b>	<b>\$ 225,000</b>	<b>-60%</b>	<b>\$ (338,000)</b>
	<b>Grand Total 280 Budget</b>	<b>\$ 790,828</b>	<b>\$ 1,062,096</b>	<b>\$ 599,865</b>	<b>\$ 990,267</b>	<b>\$ 653,103</b>	<b>-34%</b>	<b>\$ (337,163)</b>

**Parks and Recreation Food & Beverage (280) Justification**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
114	Assistant Director - Ops & Dev.		\$ 33,979	101/280
117	Community Engagement		\$ 10,747	Manager/Coordinator - 12.5% each
120	Park Labor		\$ 47,503	J.Maples (50%); G.Dickenson (50%); Capital Projects Mgr. 5%
127	Time In Service Pay		\$ 372	Maples (50%); Pabst
130	FICA/Medicare		\$ 7,084	7.65% of Sub-Total Salaries & Wages
131	Employee Health Insurance	United	\$ 33,607	
132	PERF	Indiana	\$ 10,371	11.2% of Sub-Total Salaries & Wages
134	Merit (No Adjustment 2021)		\$ -	Merit increase, includes FICA/Medicare/PERF impact - No Adjustment 2021
	COLA (No Adjustment 2021)		\$ -	No COLA Adjustment in FY2021
<b>100</b>	<b>Total Personal Services</b>		<b>\$ 143,663</b>	
292	Signs	TBD	\$ 15,000	Sign replacement due to damage, vandalism, etc.
<b>200</b>	<b>Total Supplies</b>		<b>\$ 15,000</b>	
309	Consulting Fees		\$ 40,000	
		BTMA	\$ 10,000	Financial Consulting
		Meyer-Najem	\$ 30,000	Miscellaneous Consulting
311	Engineering Fees		\$ -	
		BDMD	\$ -	(20-003-WL) White Lick Creek Greenway, Ph. 2 - Const. Docs.
312	Attorney Fees	FBT	\$ 85,000	Parks Capital Projects & Operations (Anticipated 6% increase)
316	Misc. Other Services		\$ 58,440	
		Dude Solutions	\$ 4,000	Asset Essentials Software Annual Service Agreement
		Security Pros	\$ 27,100	Surveillance Camera & Access System Monthly Service Fees (Added Cardinal Park)
		Lightbound	\$ 2,100	Fiber Optic Service Contract (Parks Admin.)
		Rays	\$ 1,260	Trash & Recycling Collection (Parks Admin.)
		Comcast	\$ 6,700	Internet Service at Cardinal Park & Williams Park
		Wells Fargo	\$ 3,000	Copier Lease (Parks Admin.)
		Action	\$ 1,000	Pest Control (Parks Admin.)
		Hendricks County	\$ 500	Recording Fees for Park Projects
		Maid Brigade	\$ 5,000	Weekly Janitorial Service (Parks Admin.)
		ADT	\$ 780	Security System Monitoring (Parks Admin.)
		EcoCounter	\$ 7,000	Trail and Park Visitor Counts
381	Environmental Management		\$ 86,000	
			\$ 55,000	Priority/High-Risk Tree Removal (All Properties)
			\$ 31,000	Invasive Species Eradication & Forest Floor Restoration (Arbuckle, Williams and Tague)
<b>300</b>	<b>Total Other Services &amp; Charges</b>		<b>\$ 269,440</b>	
442	Misc. Capital Expenses		\$ 75,000	
		Calumet	\$ 75,000	(20-005-OT) Pavement Preservation
492	Park Capital Projects		\$ 150,000	
			\$ 150,000	(20-002-TG) Tague Property Development
<b>400</b>	<b>Total Capital Outlays</b>		<b>\$ 225,000</b>	
	<b>Grand Total 280 Budget</b>		<b>\$ 653,103</b>	

**Tab 22:**

Police Gift Fund (231) &

Law Enforcement Continuing Education Budget - LECEF (233)

**Police Gift Fund (231.01) Expense Report - Police**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
221	Misc Supplies	\$ 4,841	\$ 2,256	\$ 688	\$ 5,000	\$ 4,500	-10%	\$ (500)
224	Comm. Project-(Walmart)	\$ 320	\$ 687	\$ 386	\$ 1,500	\$ 1,500	0%	\$ -
226	Reserve Expenses	\$ 1,065	\$ 354	\$ 65	\$ 250	\$ 250	0%	\$ -
229	Shield Replacement	\$ 4,492	\$ 2,760	\$ 4,600	\$ -	\$ -	N/A	\$ -
230	Misc Expenses	\$ -	\$ 615	\$ 560	\$ -	\$ -	N/A	\$ -
<b>200</b>	<b>Total Supplies</b>	<b>\$ 10,717</b>	<b>\$ 6,671</b>	<b>\$ 6,299</b>	<b>\$ 6,750</b>	<b>\$ 6,250</b>	<b>-7%</b>	<b>\$ (500)</b>
316	Police Gift Misc Exp	\$ 4,689	\$ 2,897	\$ 3,895	\$ 8,000	\$ 6,900	-14%	\$ (1,100)
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 4,689</b>	<b>\$ 2,897</b>	<b>\$ 3,895</b>	<b>\$ 8,000</b>	<b>\$ 6,900</b>	<b>-14%</b>	<b>\$ (1,100)</b>
401	Vehicle/Equip for Hit Program	\$ -	\$ 48,086	\$ 14,046	\$ -	\$ -	N/A	\$ -
444	K-9 Purchases	\$ 5,800	\$ -	\$ 3,095	\$ 4,500	\$ 2,000	-56%	\$ (2,500)
<b>400</b>	<b>Total Capital Outlays</b>	<b>\$ 5,800</b>	<b>\$ 48,086</b>	<b>\$ 17,141</b>	<b>\$ 4,500</b>	<b>\$ 2,000</b>	<b>-56%</b>	<b>\$ (2,500)</b>
	<b>Grand Total 231.01 Budget</b>	<b>\$ 21,206</b>	<b>\$ 57,654</b>	<b>\$ 27,335</b>	<b>\$ 19,250</b>	<b>\$ 15,150</b>	<b>-21%</b>	<b>\$ (4,100)</b>

Police Gift Fund (231.01) Justification - Police

Account Number	Account Name	Vendor	2021 Request	2021 Justification
221	Misc Supplies		\$ 4,500	
224	Comm. Project-(Walmart)		\$ 1,500	
226	Reserve Expenses		\$ 250	
200	Total Supplies		\$ 6,250	
316	Police Gift Misc Exp		\$ 6,900	
300	Total Other Services & Charges		\$ 6,900	
444	K-9 Purchases		\$ 2,000	
400	Total Capital Outlays		\$ 2,000	
	Grand Total 231.01 Budget		\$ 15,150	

LECEF (233.01) Expense Report - Police

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
300	Schools/Training	\$ 24,113	\$ 25,520	\$ 32,180	\$ 46,150	\$ 46,150	0%	\$ -
300	Total Other Services & Charges	\$ 24,113	\$ 25,520	\$ 32,180	\$ 46,150	\$ 46,150	0%	\$ -
	Grand Total 233.01 Budget	\$ 24,113	\$ 25,520	\$ 32,180	\$ 46,150	\$ 46,150	0%	\$ -

LECEF (233.01) Justification - Police

Account Number	Account Name	Vendor	2021 Request	2021 Justification
300	Schools/Training		\$ 46,150	Meetings/Conferences/Training-not using General Fund
300	Total Other Services & Charges		\$ 46,150	
	Grand Total 233.01 Budget		\$ 46,150	

**Tab 23:**

Police Investigations Budget (213)

& Police Pension Budget (703)

**Police Investigations (213.01) Expense Report - Police**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
318	Undercover Investigations	\$ -	\$ -	\$ 5,000	\$ -	\$ -	N/A	\$ -
365	Fed Forfeiture Expense	\$ 31,452	\$ 67,115	\$ 48,011	\$ 65,000	\$ 46,500	-28%	\$ (18,500)
366	State Forfeiture Expense	\$ -	\$ 4,813	\$ -	\$ -	\$ -	N/A	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 31,452</b>	<b>\$ 71,929</b>	<b>\$ 53,011</b>	<b>\$ 65,000</b>	<b>\$ 46,500</b>	<b>-28%</b>	<b>\$ (18,500)</b>
	<b>Grand Total 213.01 Budget</b>	<b>\$ 31,452</b>	<b>\$ 71,929</b>	<b>\$ 53,011</b>	<b>\$ 65,000</b>	<b>\$ 46,500</b>	<b>-28%</b>	<b>\$ (18,500)</b>

**Police Investigations (213.01) Justification - Police**

Account Number	Account Name	Vendor	2021 Request	2021 Justification
318	Undercover Investigations		\$ -	
365	Fed Forfeiture Expense		\$ 46,500	Misc Federal approved expenditures
366	State Forfeiture Expense		\$ -	
300	Total Other Services & Charges		\$ 46,500	
	<b>Grand Total 213.01 Budget</b>		<b>\$ 46,500</b>	

**Police Pension (703.01) Expense Report - Police**

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
111	Officers Pay	\$ 211,466	\$ 216,431	\$ 220,536	\$ 225,000	\$ 229,725	2%	\$ 4,725
113	Disability Pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
114	Pension Sec Pay	\$ 300	\$ -	\$ 300	\$ 300	\$ 300	0%	\$ -
115	Spouse/Dep Pay	\$ 98,125	\$ 60,089	\$ 45,188	\$ 50,000	\$ 51,050	2%	\$ 1,050
132	Death Benefits	\$ 12,000	\$ -	\$ -	\$ 12,000	\$ 12,000	0%	\$ -
135	PERF	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>100</b>	<b>Total Personal Services</b>	<b>\$ 321,890</b>	<b>\$ 276,520</b>	<b>\$ 266,024</b>	<b>\$ 287,300</b>	<b>\$ 293,075</b>	<b>2%</b>	<b>\$ 5,775</b>
312	Attorney Fees	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
394	Pension Sec Bond	\$ 175	\$ 175	\$ 175	\$ 200	\$ 200	0%	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 175</b>	<b>\$ 175</b>	<b>\$ 175</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>	<b>0%</b>	<b>\$ -</b>
	<b>Grand Total 703.01 Budget</b>	<b>\$ 322,065</b>	<b>\$ 276,695</b>	<b>\$ 266,199</b>	<b>\$ 289,500</b>	<b>\$ 295,275</b>	<b>2%</b>	<b>\$ 5,775</b>

**Police Pension (703.01) Justification - Police**

<b>Account Number</b>	<b>Account Name</b>	<b>Vendor</b>	<b>2021 Request</b>	<b>2021 Justification</b>
111	Officers Pay		\$ 229,725	Assumes 2.1% COLA - announced 7/01/2020
113	Disability Pay		\$ -	
114	Pension Sec Pay		\$ 300	
115	Spouse/Dep Pay		\$ 51,050	Assumes 2.1% COLA - announced by 7/01/2020
132	Death Benefits		\$ 12,000	
135	PERF		\$ -	
100	<b>Total Personal Services</b>		<b>\$ 293,075</b>	
312	Attorney Fees		\$ 2,000	
394	Pension Sec Bond		\$ 200	
300	<b>Total Other Services &amp; Charges</b>		<b>\$ 2,200</b>	
	<b>Grand Total 703.01 Budget</b>		<b>\$ 295,275</b>	

## **Tab 24:**

Local Road & Bridge Budget (457)

Local Road & Bridge (457.01) Expense Report

Account Number	Account Name	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed	Percent Changed	Amount Changed
442	Misc Capital	\$ -	\$ 1,130,179	\$ 10,313	\$ -	\$ -	N/A	\$ -
400	Total Capital Outlays	\$ -	\$ 1,130,179	\$ 10,313	\$ -	\$ -	N/A	\$ -
	Grand Total 457.01 Budget	\$ -	\$ 1,130,179	\$ 10,313	\$ -	\$ -	N/A	\$ -

**Tab 25:**

Insurance/Deductibles (275)

**Insurance/Deductibles (275.01) Expense Report**

<b>Account Number</b>	<b>Account Number</b>	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Budget</b>	<b>2021 Proposed</b>	<b>Percent Changed</b>	<b>Amount Changed</b>
316	Misc. Other Services	\$ -	\$ 13,653	\$ 13,653	\$ -	\$ -	N/A	\$ -
340	Insurance/Deductibles	\$ -	\$ 22,978	\$ 31,054	\$ 36,235	\$ 30,000	-17%	\$ (6,235)
365	Insurance Claims Expenses	\$ 94,734	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>300</b>	<b>Total Other Services &amp; Charges</b>	<b>\$ 94,734</b>	<b>\$ 36,631</b>	<b>\$ 44,708</b>	<b>\$ 36,235</b>	<b>\$ 30,000</b>	<b>-17%</b>	<b>\$ (6,235)</b>
	<b>Grand Total 275.01 Budget</b>	<b>\$ 94,734</b>	<b>\$ 36,631</b>	<b>\$ 44,708</b>	<b>\$ 36,235</b>	<b>\$ 30,000</b>	<b>-17%</b>	<b>\$ (6,235)</b>

**Insurance/Deductibles (275.01) Justification**

Account Number	Account Number	Vendor	2021 Request	2021 Justification
316	Misc. Other Services		\$ -	No longer needed
340	Insurance/Deductibles		\$ 30,000	To cover damages below or near the deductible or to cover any claims shortfall or deductibles as needed.
365	Insurance Claims Expenses		\$ -	
300	<b>Total Other Services &amp; Charges</b>		<b>\$ 30,000</b>	
	<b>Grand Total 275.01 Budget</b>		<b>\$ 30,000</b>	

**Tab 26:**

Fire Territory Budget

0% Increase

# Brownsburg Fire Territory



2021 Budget

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE TERRITORY**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
177.07.113	FIRE CHIEF'S PAY	97,544	97,109	94,842	59,760	91,751
Budget Item Detail:	Description Increase due to longevity pay				Amount	
				Total:	.00	
177.07.114	SECRETARY PAY	37,688	36,591	36,140	22,517	35,525
Budget Item Detail:	Description Increase due to longevity pay				Amount	
				Total:	.00	
177.07.116	COMMISSION/SEC PAY	2,700	2,700	675	525	300
177.07.117	FIRE MARSHALL PAY	0	0	0	0	15,377
177.07.119	CIVILIAN PARAMEDICS	1,088,311	1,086,199	568,635	356,470	540,262
Budget Item Detail:	Description Includes hiring 6 paramedics Increase due to longevity pay				Amount	
				Total:	.00	
177.07.119.01	CIVILIAN TARGET PAY OT	0	0	234,300	143,982	237,230
177.07.120	FIREFIGHTER PAY	4,742,087	4,748,211	4,640,353	2,916,759	4,506,284
Budget Item Detail:	Description Increase due to longevity pay				Amount	
				Total:	.00	
177.07.121	FIRE MARSHAL PAY	70,693	68,634	67,788	42,236	51,257
Budget Item Detail:	Description Increase due to longevity pay				Amount	
				Total:	.00	
177.07.123	OVERTIME PAY	200,000	225,000	144,689	122,608	104,878
177.07.124	SPECIAL/CYCLE PAY	40,000	60,000	19,330	12,635	17,866
Budget Item Detail:	Description Reduced due to spending history				Amount	
				Total:	.00	
177.07.125	RIDE OUT PAY FLSA PAY	50,000	50,000	41,571	25,149	46,077
177.07.126	HOLIDAY PAY	31,200	33,800	27,200	16,800	26,900
177.07.130	FICA & MEDICARE	184,374	186,229	142,431	90,431	136,214
177.07.131	HEALTH INSURANCE	1,962,432	1,820,798	1,705,656	1,225,361	1,569,225
Budget Item Detail:	Description Health Insurance Life Insurance - Civilians (22) Life Insurance - Firefighters (71) EAP Short Term Disability Includes 5% increase in Health Insurance				Amount	
					1,948,968.72	
					1,742.40	
					6,475.20	
					2,232.00	
					3,013.20	
				Total:	1,962,431.52	
177.07.132	PERF	1,114,213	1,113,574	1,067,270	647,479	1,085,256
	*TOTAL SALARIES & BENEFITS	9,621,242	9,528,845	8,790,880	5,682,712	8,464,402
177.07.221	POSTAGE	1,000	1,200	515	376	989
Budget Item Detail:	Description Reduced based on previous spending				Amount	
				Total:	.00	

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE TERRITORY**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
177.07.223	OFFICE SUPPLIES	7,000	11,537	6,519	4,931	7,869
Budget Item Detail:	Description Reduced based on previous spending				Amount	
				Total:	.00	
177.07.225	FIREFIGHTER UNIFORMS	37,900	62,047	38,385	23,804	36,058
177.07.226	GASOLINE	25,000	26,709	25,276	14,139	20,178
177.07.227	COMPUTER SUPPLIES	5,000	6,705	3,636	1,827	5,610
177.07.228	FUEL - DIESEL	42,000	61,772	26,305	8,610	38,424
Budget Item Detail:	Description Reduced based on previous spending				Amount	
				Total:	.00	
177.07.231	RESCUE SUPPLIES	5,000	8,589	4,125	766	8,910
177.07.232	SCBA	2,500	2,500	96	96	154
177.07.233	TRAINING SUPPLIES	12,000	18,804	9,038	8,576	17,677
Budget Item Detail:	Description Fire Training Supplies EMS Training Supplies				Amount	
				Total:	10,000.00 2,000.00 12,000.00	
177.07.274	PUBLIC EDUCATION SUPPLIES	11,500	17,579	13,979	1,369	14,867
Budget Item Detail:	Description Reduced based on previous spending				Amount	
				Total:	.00	
177.07.289	CPR SUPPLIES	1,000	2,500	113	113	0
Budget Item Detail:	Description Reduced based on previous spending				Amount	
				Total:	.00	
177.07.290	MEDICAL SUPPLIES	85,000	97,069	86,305	51,078	75,103
177.07.292	FACILITY SUPPLIES	25,000	35,687	27,807	16,625	21,893
177.07.293	FIREFIGHTING SUPPLIES	8,000	13,402	5,426	5,435	10,772
Budget Item Detail:	Description Reduced based on previous spending				Amount	
				Total:	.00 .00	
177.07.296	PROTECTIVE CLOTHING	15,000	15,096	10,414	2,946	16,481
177.07.299	EMPLOYEE RECOGNITION	3,000	5,993	1,556	1,531	1,565
	<b>**TOTAL SUPPLIES***</b>	<b>285,900</b>	<b>387,189</b>	<b>259,495</b>	<b>142,222</b>	<b>276,550</b>
177.07.303	CLERK TREASURER ACCT & P/R	30,000	30,000	30,000	30,000	30,000
Budget Item Detail:	Description January 1 Payment July 1 Payment				Amount	
				Total:	15,000.00 15,000.00 30,000.00	
177.07.309	CONSULTING FEES	30,000	69,837	22,242	20,841	24,053
Budget Item Detail:	Description Umbaugh & Associates Medicaid Reimbursement Other Consulting Fees				Amount	
					5,000.00 5,000.00 20,000.00	

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE TERRITORY**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
	Reduced based on previous spending					
				Total:	30,000.00	
177.07.310	AMBULANCE COLLECTION/ACCT.	65,000	145,000	64,738	40,787	58,553
Budget Item Detail:	Description				Amount	
	AccuMed				60,000.00	
	ESO Maintenance Contract				5,000.00	
	Reduced based on previous spending					
				Total:	65,000.00	
177.07.312	ATTORNEY FEES	60,000	61,166	38,868	13,086	57,076
177.07.313	MTGS/CONF/TRAINING/SCHOOLS	45,000	65,600	46,085	26,859	42,285
Budget Item Detail:	Description				Amount	
	This will also include travel expenses					
				Total:	.00	
177.07.316	MISC. OTHER SERVICES	5,300	23,729	13,168	5,505	8,412
Budget Item Detail:	Description				Amount	
	Annual Hurst Maintenance				1,600.00	
	Gas Detector Calibration Service				1,200.00	
	Annual Pump / Ladder Testing				2,500.00	
	Reduced due to no longer paying for Identity Force					
				Total:	5,300.00	
177.07.323	TRAVEL	0	10,000	2,833	1,257	7,334
Budget Item Detail:	Description				Amount	
	Moving this cost into 177.07.313 - Mtgs/Conf/Training/Schools					
				Total:	.00	
177.07.324	TELEPHONE	5,800	5,800	5,393	3,680	4,945
177.07.325	ON-LINE SERVICES	10,000	12,040	8,212	5,736	8,299
177.07.326	CELL PHONES	16,000	16,000	13,873	8,178	14,692
177.07.327	PAGERS	0	0	0	0	86
177.07.331	PRINTING	250	750	0	0	0
Budget Item Detail:	Description				Amount	
	Reduced based on previous spending					
				Total:	.00	
177.07.332	LEGAL NOTICES	500	500	272	0	382
177.07.334	PROFESSIONAL BOOKS	2,500	3,000	3,322	3,000	3,571
177.07.336	TORNADO SIRENS	8,000	10,000	6,550	5,712	7,028
177.07.339	LIABILITY INS. DEDUCTIBLES	10,000	12,500	3,000	1,000	2,000
Budget Item Detail:	Description				Amount	
	Reduced based on previous spending					
				Total:	.00	
177.07.340	INSURANCE	80,000	70,000	60,238	674	60,735
177.07.343	WORKERS COMP INSURANCE	100,000	124,000	83,898	30,425	57,562
Budget Item Detail:	Description				Amount	
	Reduced based on previous spending					
				Total:	.00	

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE TERRITORY**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
177.07.346	EMPLOYEE PHYSICALS	90,000	160,256	50,271	50,271	11,889
177.07.350	STORMWATER	1,100	1,100	1,488	1,025	900
177.07.351	ELECTRICITY	60,000	65,000	54,264	35,653	54,850
Budget Item Detail:	Description Reduced based on previous spending				Amount .00	
				Total:	.00	
177.07.353	HEAT	40,000	46,500	20,084	14,020	23,217
Budget Item Detail:	Description Reduced based on previous spending				Amount .00	
				Total:	.00	
177.07.354	WATER	12,000	12,000	10,822	6,589	10,305
177.07.355	SCAVENGER SERVICE	6,000	6,000	5,138	3,265	5,165
177.07.360	FACILITY MAINTENANCE	63,966	79,670	70,604	45,826	79,107
Budget Item Detail:	Description Annual Sprinkler Test/Inspection Fire Extinguisher Testing Back-flow Prevention Testing Generator Maintenance Contract Elevator Service Contract Pond Treatment Asphalt Sealing Fire Alarm and Sprinkler Monitoring HVAC Annual Maintenance Additional Repairs/Maintenance as needed				Amount 1,976.00 597.00 100.00 2,035.00 2,538.00 1,780.00 8,000.00 2,940.00 4,000.00 40,000.00 63,966.00	
				Total:	63,966.00	
177.07.361	TURNOUT GEAR MAINTENANCE	3,000	5,845	1,539	1,079	1,130
Budget Item Detail:	Description Reduced based on previous spending				Amount .00	
				Total:	.00	
177.07.362	COPIER LEASE & MAINTENANCE	9,000	9,000	9,026	6,007	8,817
Budget Item Detail:	Description Copier Lease Copier Supplies not covered by lease Copier Maintenance				Amount 4,200.00 600.00 4,200.00 9,000.00	
				Total:	9,000.00	
177.07.363	VEHICLE/EQUIPMENT REPAIRS	100,000	110,892	114,849	75,701	109,459
Budget Item Detail:	Description Increase based on previous spending				Amount .00	
				Total:	.00	
177.07.364	COMPUTER LEASE & MAINTENANCE	67,844	99,102	70,534	53,498	59,008
Budget Item Detail:	Description Hardware Software Email Target Solutions Mobile Eyes Maintenance (Parts/Labor) Kronos Telestaff Staffing Software Town of Brownsburg Server Cost Maintenance Cyberian PolicyStat (Policy and SOG Software) Location Station Alerting (131) V-Broadcast Limited / Wondershare Reduced to no longer paying for certain softwares				Amount 3,000.00 5,000.00 15,000.00 8,900.00 2,900.00 1,000.00 10,000.00 9,894.00 7,200.00 1,800.00 3,000.00 150.00	

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE TERRITORY**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
				Total:	67,844.00	
177.07.365	RADIO MAINTENANCE	7,000	7,546	6,254	2,917	8,129
177.07.367	SCBA MAINTENANCE	6,250	6,250	6,441	5,332	5,571
Budget Item Detail:	Description				Amount	
	Service & Sampling				5,000.00	
	Hydrostat Testing				1,250.00	
				Total:	6,250.00	
177.07.369	EMS MAINTENANCE	19,540	17,216	15,216	15,216	13,596
Budget Item Detail:	Description				Amount	
	Monitor Maintenance Agreement				12,740.00	
	Cot Maintenance				4,800.00	
	Misc EMS Repairs				2,000.00	
				Total:	19,540.00	
177.07.393	SUBSCRIPTIONS & DUES	450	450	180	1	179
Budget Item Detail:	Description				Amount	
	CLIA Lab License				200.00	
	Fire Training Network				250.00	
				Total:	450.00	
177.07.398	PROFESSIONAL MEMBERSHIPS	3,400	5,925	3,719	2,936	1,957
Budget Item Detail:	Description				Amount	
	International Association of Fire Chiefs				900.00	
	Indiana Fire Chiefs				225.00	
	Hendricks County Fire Chiefs				500.00	
	National Association of Fire Investigators				150.00	
	International Code Council				125.00	
	National Fire Protection Association				1,500.00	
				Total:	3,400.00	
	**TOTAL OTHER SVCS**	957,900	1,292,674	843,121	516,076	780,292
177.07.442	MISC CAPITAL	0	5,087	5,087	5,087	44,590
177.07.447	9/11 MEMORIAL EXPENSES	0	0	88,716	0	139,360
177.07.449	EMS EQUIPMENT	0	4,800	34,331	0	51,458
177.07.451	VEHICLE EQUIPMENT	0	365,500	0	0	0
	**TOTAL CAPITAL EXPENSES**	0	375,387	128,134	5,087	235,408
	**TOTAL FIRE TERRITORY BUDGET	10,865,042	11,584,095	10,021,630	6,346,097	9,756,652
	GRAND TOTAL	10,865,042	11,584,095	10,021,630	6,346,097	9,756,652

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE SERV FEE**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
277.77.224	REPLACEMENT EQUIP & SUPPLIES	15,000	15,000	0	0	0
	* TOTAL SUPPLIES	15,000	15,000	0	0	0
277.77.448	RESCUE EQUIPMENT	0	0	257	0	257
	* TOTAL CAPITAL EXPENSES	0	0	257	0	257
	*** TOTAL FIRE SVC. FEE	15,000	15,000	257	0	257
	**GRAND TOTAL FIRE SVC. FEE	15,000	15,000	257	0	257

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE EQUIP REPL**

Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
377.07.231	FIREFIGHTING EQUIPMENT	85,000	70,200	12,974	9,856	21,662
Budget Item Detail:	Description				Amount	
	Equipment				25,000.00	
	Extrication Equipment				60,000.00	
				Total:	85,000.00	
377.07.232	SCBA EQUIPMENT	10,050	26,238	2,320	1,463	14,532
Budget Item Detail:	Description				Amount	
	6 SCBA Masks				1,650.00	
	6 Regulators				8,400.00	
				Total:	10,050.00	
	* TOTAL SUPPLIES	95,050	96,438	15,294	11,319	36,194
377.07.350	FACILITY UPDATES	20,000	281,720	49,657	14,546	199,471
Budget Item Detail:	Description				Amount	
	HVAC Replacement				20,000.00	
				Total:	20,000.00	
377.07.364	COMPUTERS	10,000	10,000	17,063	8,729	11,958
377.07.387	PPE EQUIPMENT	32,000	41,378	10,711	10,134	154,406
Budget Item Detail:	Description				Amount	
	Firefighter Gear (10 sets)				26,000.00	
	EMS Gear (8 sets)				6,000.00	
				Total:	32,000.00	
	* TOTAL OTHER SVCS. & CHARGES	62,000	333,098	77,431	33,409	365,835
377.07.420	BUILDINGS	0	0	0	0	22,074
377.07.422	TRAINING	120,000	61,040	13,168	2,940	16,237
Budget Item Detail:	Description				Amount	
	Drill Tower				80,000.00	
	Lighting for Training Grounds				15,000.00	
	Search Maze w/Control Box				16,000.00	
	RIT Maze				9,000.00	
				Total:	120,000.00	
377.07.436	FITNESS EQUIPMENT	10,000	20,000	21,418	16,843	4,968
377.07.441	COMMUNICATIONS EQUIPMENT	0	0	0	0	11,834
377.07.447	EMS	200,000	0	0	0	0
Budget Item Detail:	Description				Amount	
	5 LifePak Replacements				200,000.00	
				Total:	200,000.00	
377.07.451	VEHICLES	362,300	388,434	166,783	166,783	395,888
Budget Item Detail:	Description				Amount	
	New Medic Truck				220,000.00	
	Cot				19,000.00	
	Cot Loader				23,000.00	
	Stair Chair				3,800.00	
	LifePak 15				40,000.00	
	Mobile Radio w/install				6,500.00	
	Mobile Data Computer				2,000.00	
	ESO Computer				2,000.00	
	MedVault				1,000.00	
	EMS Chief Vehicle				45,000.00	
				Total:	362,300.00	

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE EQUIP REPL**

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<b>Account Number</b>	<b>Account Description</b>	<b>New Plan</b>	<b>Curr Plan</b>	<b>Prv 12 Mo</b>	<b>Curr YTD</b>	<b>Prior Yr</b>
	* TOTAL CAPITAL EXPENSES	692,300	469,474	201,369	186,566	451,001
	*** GRAND TOTAL	849,350	899,010	294,094	231,294	853,030

**TOWN OF BROWNSBURG**  
**EXPENSE REPORT-FIRE GIFT FUND**

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Account Number	Account Description	New Plan	Curr Plan	Prv 12 Mo	Curr YTD	Prior Yr
777.07.224	OTHER SUPPLIES - MISC.	15,000	15,000	4,252	0	5,561
	***TOTAL SUPPLIES***	15,000	15,000	4,252	0	5,561
777.07.350	ANNUAL DINNER/EMPLOYEE RECOGN.	0	0	0	0	1,467
	***TOTAL OTHER SERVICES***	0	0	0	0	1,467
777.07.450	EMPLOYEE AWARDS	8,500	8,500	90	90	0
	***TOTAL CAPITAL EXPENSES***	8,500	8,500	90	90	0
	***GRAND TOTAL***	23,500	23,500	4,342	90	7,028