

Brownsburg Police Dept.
31 North Green Street
Brownsburg, IN 46112

Phone 317-852-1107
Dispatch 317-852-1100
Fax 317-858-2023

Major Andrew Watts

JANUARY 2025 MONTHLY SUPPORT SERVICES REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Andrew Watts.

- Investigations
- Administrative Services
- Community Relations
- Public Information
- Purchasing/Budget
- Information & Technology
- Human Resources
- Training
- Vehicle Fleet

Investigations

The Investigations Unit received (25) new cases, screened (27) outside agency reports, closed and/or suspended (23) cases, and closed (2) cases with (2) arrests. The crime trend for this month was *Property Crimes*. The Unit served (8) search warrants and/or subpoenas, conducted (7) interviews, completed (5) background investigations and attended (2) Child Forensic Interviews this month.

Captain Barrett sat on the sworn officer interview board, reviewed policies, submitted the Investigations/Support staff annual report, attended State SART meeting, assisted with ICESAHT Director with potential training opportunity for another LE agency and met with the Prosecutor's Office reference trial preparation. In addition, Barrett assisted State Child Fatality Review members with possibilities of gathering new and improved data regarding child fatalities in the state.

Detective Sgt. Bass made (0) arrests this month but closed (4) cases. He is actively investigating a fraud involving a suspect selling a fake cell phone to the victim for \$450, which was not discovered until the victim got home with the phone. Bass also continues to work on another Fraud case involving \$100,000 of Bitcoin, which so far has generated no leads following the execution of search warrants. He also was assigned a counterfeit money case that occurred at the Kroger but to date the requested video has not been provided. Bass was called out (1) time and was consulted (4) times this month by road personnel and conducted no background investigations.

Detective Sgt. Stanford made no arrests this month but closed (5) cases including the theft of a purse from an employee breakroom and theft of alcohol from a liquor store due to lack of evidence or leads. He also transferred a case to Irving PD in Texas where a victim paid a down payment on a house allegedly for rent in the Brownsburg area but the fraudulent poster who received her funds via Zelle, resides in Texas. Stanford is also actively investigating another identity fraud where the victim's information was used to lease a town home. Stanford was not called out, but was consulted (2) times this month by road personnel. He also completed (1) background investigation.

Detective Sgt. Wells made no arrests this month but closed (2) cases. He is attempting to investigate a case of alleged sex extortion involving a juvenile victim. The investigation is ongoing as he is working to procure a mobile device for potential evidence. Wells is investigating a case of child abuse by a father, an attempted rape case from 2024 and a possible child molest perpetrated by a childcare worker. He closed out another child abuse case as well as a rape case. Wells also conducted an end of case synopsis with the FBI regarding a November prostitution case. Wells was called out (1) time and was consulted (5) times this month by road personnel. He conducted (1) background investigation.

Detective Sgt. O'Brien made no arrests this month but closed (3) cases. Following two child forensic interviews on two separate incidents, O'Brien closed possible child molest cases. He also closed two separate rape cases following consultation with the Prosecutor's Office who opted not to pursue charges on either. O'Brien is currently investigating a complex shots fired case involving a husband and wife where the firearm was discharged in the home. The interviews of involved parties is pending. Detective O'Brien was not called out but was consulted (2) times this month by road personnel. He completed (1) background investigation.

Detective Sgt. Cronin made (2) arrests this month and closed (5) cases. He continues to investigate the fraudulent sale of a vehicle resulting in the victim's loss of nearly \$50,000. Cronin is also working a case where a suspect cut a hole in the side of a business and proceeded to burglarize it. A suspect has potentially been identified. He is also investigating multiple credit card thefts and filed charges on a juvenile for theft of credit cards and cash. Cronin was called out (1) time and was consulted (1) time this month by road personnel. He also completed (1) background investigation.

Detective Jeremiah Jones made no arrests this month but closed (4) cases. Jones is presently investigating a reported child molest by a family member, a possible rape at a local spa as well as a possible battery of a child involving a mental health issue. He is also working with the Prosecutor's Office to close out another rape case where there was essentially not enough evidence to pursue charges. Jones was called out (1) time and was consulted (7) times this month by road personnel. He completed (1) background investigation and attended ERT training as well.

Crime Scene Investigator and Property Room Manager Todd Knowles reported the following work product: Called out (3) times. Collected/processed (32) items of evidence from (3) crime scenes this month. Checked in (120) items of evidence, signed out (34) items of evidence to officers, returned (7) items of property to owners and transferred (0) items to other agencies. Knowles completed (22) Prosecutor Discovery Requests that resulted in the following work product: uploaded (32) pieces of Body Camera footage, (38) Dash/In-Car Camera Footage, and (0) Photos. He made (4) trips to the ISP Lab and completed (8) lab submissions. No trips were made to the hospital. Knowles obtained/lifted (0) sets of fingerprints, collected (7) evidence swabs, uploaded (4) CAC (Vidanyx) interviews, and emptied the lobby Rx box for a total of (38) lbs. Knowles served (0) search warrants. Knowles completed (4) hours of update training on the department evidence database, attended the County Wide Detective Meeting and completed a community relations talk at the Area 31 program at Harris Academy.

Forensics Analyst Anthony Merckel examined (2) cell phones and (1) storage device in January involving narcotics and theft cases. Merckel assisted Knowles with the upload of surveillance video to the Prosecutor's Office for (3) cases. He also updated the forensic software on the detective laptops, installed/upgraded a newly acquired tool on the forensic desktop as well as renewed the license for an existing tool. Merckel provided Spanish translation services for the Admin Services Unit and the Town Court on (2) occasions. He completed no Prosecutor Discovery Requests and conducted (3) uploads into SharePoint.

Investigations Assistant and Victim Advocate Kim Shupert was called out (0) times on duty, and (0) times off duty this month. She was involved with (2) new victims. Shupert made (2) victim contacts via telephone, (14) victim contacts via text/email, and (0) victim contacts in person. She completed (0) Public Access requests, (0) redactions needed, assisted the Investigations Unit in (25) IDACS/NCIC queries, uploaded (31) 310's, transferred (3) cases to other agencies, and sent (0) search warrants. Shupert continued with the IACP Law Enforcement Victim's Advocate on-line training to include (4) additional hours covering Crisis Response Training and Effective Supervision of Victim's Advocate Services. She also completed a lengthy tour and Q&A with a supervisor/coordinator of Sheltering Wings on January 24th. Shupert provided print materials to the Enforcement Unit.

Intelligence Analyst Michael Langeman was called out (0) times, consulted (5) times, reviewed (35) crime tips or bulletins, disseminated (3) intelligence or safety communications, conducted surveillance (1) time and conducted (2) inter-agency collaborations. In the course of Property Room duties, Langeman collected/processed (0) items of evidence this month. He checked in (48) items of evidence, signed out (2) items of evidence to Officers and returned (1) item of property to owners. He transferred (0) items of evidence to another agency.

Administrative Services

January has been a busy month for the Administrative Service Unit. Staff has been busy reorganizing the document storage cabinets as well as finalizing end of year reports/paperwork from 2024. Admin Services Staff have been instrumental in preparing and compiling the Annual Report for 2024. Kristi Braziel was task as the point person for the gathering and initial reviewing of the various report sections. Debbie Umbanhowar and Heidi Shepherd also assisted in reviewing and editing the document. Staff also prepared and distributed multiple interview packets for Sworn Officer interviews that were conducted on January 14th & 15th.

On Saturday, January 25th, the Administrative Services Staff worked additional hours to reorganize the newly relocated Quartermaster storage area. The new location is smaller thus requiring unused/damaged/or expired items to be relocated and/or disposed.

In the month of January, the Administrative Services Unit processed (37) public access requests, (17) criminal history requests, (12) gun permits, (8) sets of fingerprints, (2) rider requests, (21) vehicle releases and (72) alarm permit transactions. Fees generated totaled \$2703.00 below is a breakdown of the collected fees:




| | | |
|----------------------|----|---------|
| ➤ Accident Reports | \$ | 70.00 |
| ➤ Incident Reports | \$ | 35.00 |
| ➤ Vehicle Release | \$ | 420.00 |
| ➤ Criminal Histories | \$ | 20.00 |
| ➤ Alarm Transactions | \$ | 2060.00 |
| ➤ Vin Check | \$ | 0.00 |
| ➤ Notary Fees | \$ | 5.00 |
| ➤ Fingerprints | \$ | 35.00 |
| ➤ Pictures/CD | \$ | 10.00 |
| ➤ Off Duty Mgmt. | \$ | 48.00 |

Public Information

The agency received several media contacts/inquires throughout the month of January. The majority of the media inquiries (television and written) revolved around updates on significant incidents from throughout the last several weeks/months including vehicle pursuit(s)/crash and several ongoing investigations. In addition, BPD received inquiries reference pending Hendricks County Sheriff's cases that occurred adjacent to Brownsburg jurisdiction.

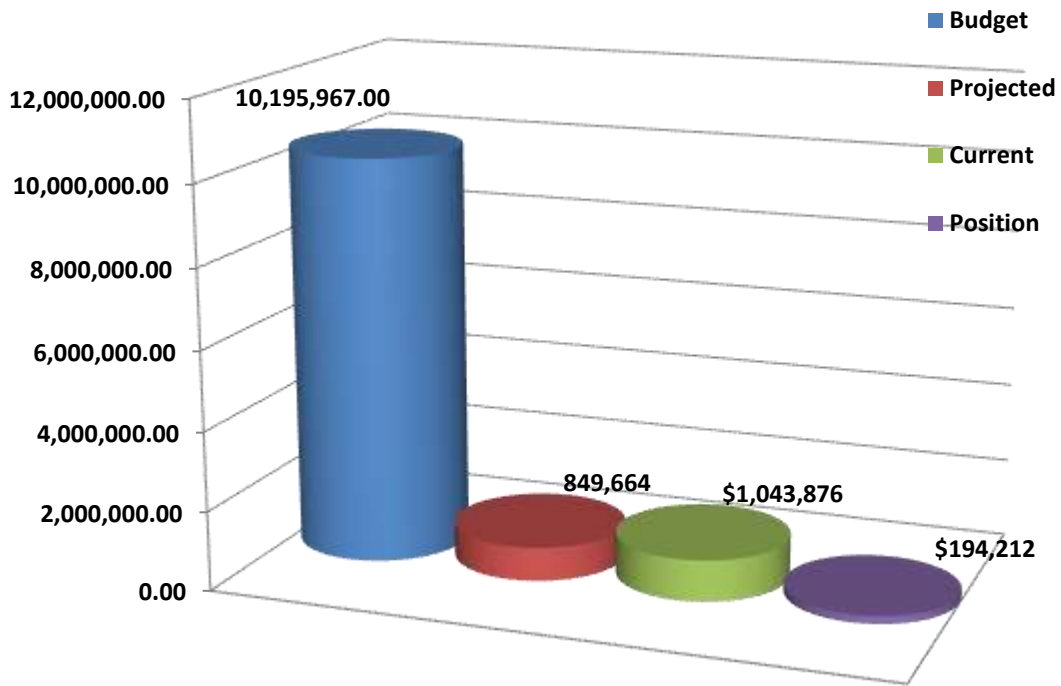
The department also released (17) Facebook posts, (0) Facebook Crime Tips post, (7) Posts from X /Twitter, (6) Instagram Posts

Current subscriber lists report the following number of members:

| Media Resource | Subscribers/Contacts |
|--|----------------------|
| Facebook  | 14,814 |
| Facebook Crime Tips  | 8,000 |
| Twitter/ X  | 3,285 |
| Instagram | 1,475 |

Budget

As of January 31, 2025, the department expended 10.24% of its budget. As is typical of January, we are slightly over budget due to license and contract renewals that are paid in January. Encumbered funds from 2024 totaled \$15,067 and are reflected in the total budget amount.



Information Technology

Lt. John Depinet Information Technology reports that in January he collaborated with Captain Bullock to enhance and streamline the vehicle and officer inspection forms, making the process more efficient while ensuring accurate asset inventory records for the department.

In addition, at the request of the Chief's Office, he updated the department roster to include hire dates and total years of service, providing a clearer overview of personnel tenure.

Additionally, Depinet rebuilt the emergency detention form to meet hospital requirements while significantly reducing the input required from officers in the field. The new online form consolidates (89) fields into just (18) required inputs, greatly improving efficiency and saving valuable time for officers.

Lt. Depinet has assisted Capt. Bullock to ensure that Town Court proceedings are adequately staffed as it relates to security throughout January.

Human Resources

In January, BPD operated at near full-allotted staffing with (5) current vacancies in the sworn officer category. BPD currently has no officers on light duty. Officer Joseph Medjeski, Lucio Argueta, Jason Umbanhowar and Jonah Kiritschenko are progressing through their Field Training under the supervision of an assigned training officer.

The current Lateral/non-experienced process has entered into the background phase and detectives are working diligently to complete the backgrounds within the provided timeline. Once backgrounds are completed, they will be forwarded to Executive staff for review.

The goal is to capitalize on experience and/or certification(s) while still capturing the most favorable candidates. BPD has been approved to increase by (4) additional sworn positions in 2025 thus; the need exists to begin establishing a recruitment list from which to draw upon. As of the completion of this report, the BPD has (9) nine candidate packets in backgrounds and the remaining (11) candidates who interviewed have been provided correspondence advising of the status of their packets.

The new Civilian Intelligence Analyst Daniela Valenzuela-Fernandez started with BPD on January 6th and has begun her onboarding and certifications to set her up for success with the Narcotics Unit. Daniela has met/trained several times with other agency Intel Analysts and continues to develop her duties as it pertains specifically to the Narcotics Unit.

Training

Training Requested/Submitted to the Training Board in January

- Staton, Nelson, Adamson, Mlagan, Crosby – Brazilian Jiu Jitsu Training for DT Instructors
- Fultz – NTOA Wellness for Officers
- Christian – Auto Theft Investigations
- Adamson, Lynch, Smith, Christian-Moss – Tactical Patrol Officers Course
- Abshire, Brinson – NTOA Online Response to Suicidal Subjects
- Molina – Desert Snow

Hosted Training Courses for January

- BPD ERT Monthly Training
- Central Indiana Law Enforcement Training Council Meeting

Training Facility utilization by outside agencies for the month of January

| Outside Agency Facility Usage | | | | | |
|--------------------------------------|--------------------|---------------------|---------------------------|--------------------|-------------------------|
| <u>Agency</u> | <u>Date</u> | <u>Range</u> | <u>Shoot House</u> | <u>Mats</u> | <u>Classroom</u> |
| VA Police | Jan 7 | X | | | X |
| Boone Co SRT | Jan 8 | X | X | | |
| Avon PD | Jan 9 | | X | | |
| Greenwood SWAT | Jan 9 | | X | | |
| FBI | Jan 10,16,30 | X | X | | |
| US Probation | Jan 22-24 | X | | | |
| Danville PD | Jan 27 | X | | | |
| ATF | Jan 29 | | X | | |
| USMS-TFO | Jan 31 | | X | | |
| Pacers Detail | Jan 31 | X | | | |
| | | | | | |

Training Invoices sent out for January

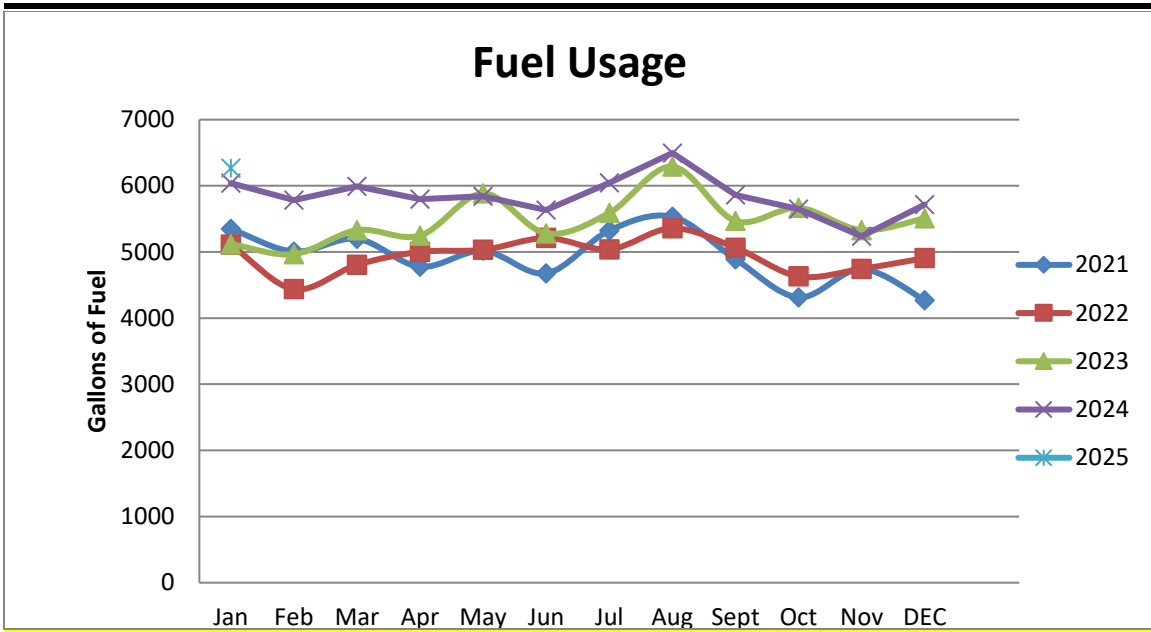
- VA PD – 1 day of Range
- US Probation – 3 days of range
- Pacers Security Detail – 1 day of range
- ATF – Trade Swap Equip
- FBI – Trade Swap SIMS Ammo (forthcoming)
- US Marshall’s Office 1 day of shoot house

Training Coordinator Business

- All documentation has been provided to ILEA in reference to BPD Officers Mandatory Training for 2024.
- Several Officers Resigned (reserves, special police) all equipment is accounted for that is in my inventory.
- All training dates for psychomotor skills have been sent to entire department for the year.
- In January, Sgt. Fults attended Shot Show, made several connections for equipment/weapons/ammo, and was able to get hands on experience with some new technology.

Vehicle Fleet

The town garage continues to prep and rollout the newest 2025 patrol vehicles. The vehicles being replaced (which are 2018 and 2019) are being rolled into the pool fleet and some are being reassigned to new officers who have been recently hired. We currently have received the additional (6) vehicles from the second installment of the 2024 CCD. Five (5) older units (2013s) have been rotated out and sent to auction. The first installment of vehicles are being prepared to order and will include (2) K9 replacement vehicles and several patrol vehicles. In the meantime, garage staff continue to perform routine and preventative maintenance to ensure the safety and life of the vehicle fleet is maintained. The fuel number for January was 6,268 gallons used by Police units. This amount is slightly up from last month total numbers and slightly increased from the January usage amounts due in part to the exceptionally cold month we have endured. When temperatures are low and remain low the equipment must be kept running to ensure its successful operation. Often this requires our staff to idle their squad vehicles to ensure readiness and emergency response is maintained when on duty. For all intents and purposes, usage continue to remain very consistent with previous months and years considering the number of sworn, reserves and civilian staff utilizing department vehicles (see below chart). Our officers and staff continue to be mindful and conservative of the fuel utilized both on and off duty.



*Respectfully Submitted,
Major Andrew Watts*