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Major Andrew Watts

NOVEMBER 2022 MONTHLY SUPPORT SERVICES REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Andrew Watts.

- Investigations
- Administrative Services
- Community Relations
- Public Information
- Purchasing/Budget
- Information & Technology
- Human Resources
- Training
- Vehicle Fleet

Investigations

The Investigations Unit received (36) new cases, closed and/or suspended (10) cases, and closed (2) cases with (2) arrests. The crime trend for this month was Crimes Against Persons.

The Investigations Unit served (2) search warrants, conducted (11) interviews, and attended (3) Child Forensic Interview this month.

This month, *Captain Barrett* spent the first portion of the month preparing for a jury trial for the May 3rd, 2021, homicide that occurred in the Kroger parking lot. State vs. Edmon was set for trial on November 15th and on November 11th, Edmon plead guilty to felony murder and robbery and was sentenced to 45 years. Barrett completed various trainings this month to include emergency vehicle operations (EVO), and State Mandates.

Sgt. Bass is actively investigating several *theft from vehicle* cases this month. In all the cases, the vehicles were left unlocked and items were stolen from the vehicles. The investigations continue, as there was some recovered evidence at one of the scenes. Bass completed State Mandate training, and was called out and/or consulted (1) time this month to assist road units with investigations.

Cpl. Stanford is actively investigating theft and fraud cases this month. Stanford completed State Mandates and conducted (2) Voice stress tests (CVSA's) for new hires. Stanford was called out and/or consulted (2) time(s) this month to assist road units with investigations.

Detective Wells is actively investigating and preparing to charge a suspect for Child Abuse. In addition, he continues to await search warrant results on various cases. Wells was called out (2) times and/or consulted (3) times this month to assist road units with investigations.

Det. O'Brien is actively investigating several crimes against persons cases, and numerous 310 (child abuse allegation) reports this month. O'Brien was called out and/or consulted (1) time this month to assist road units with investigations.

Det. Cronin made an arrest for a Level 6 Felony Fraud this month. In this case, the victim's credit card was used at multiple stores after the victim unintentionally left her card at a local business. Cronin attended ERT training and Crime Scene Investigation training this month. Cronin was called out (1) time this month to assist road units with investigations.

Detective Jones made an arrest for (3) Level five Felonies about a child molest investigation. Jones was not called out and/or consulted this month to assist road units with investigations. Jones attended ERT training (1) time.

Investigations Assistant and Victim Advocate Amanda Earles is currently working with (3) victim(s). She transported (1) victim to a local healthcare facility for examination. In addition, Earles signed out (2) pieces of evidence, and assisted CSI Knowles (1) time with emptying the lobby Rx box. Earles transferred (2) cases to other agencies, completed (3) Public Access request(s) (APRA) and went to the ISP Lab and Prosecutor's Office with CSI Knowles for orientation. Earles also uploaded (111) 310's, completed (14) Prosecutor requests, (142) body cam, (39) Dash Cam, (22) photos, (6) in-Car, and assisted Investigations in (14) IDACS/NCIC queries. Earles continued to assist in the Property Room audit and assisted Captain Barrett with Homicide trail for the Edmon Case.

Crime Scene Investigator and Property Room Manager Todd Knowles reported the following: called out (2) times, served (1) search warrant, processed (3) crime scenes and made (2) trips to ISP Lab. In addition, Knowles completed (4) Lab requests, uploaded (15) body cam videos to Sharepoint and emptied the lobby Rx box (1) time for a total of (34) lbs. Additionally, Knowles checked in (198) items of evidence, signed out (63) items of evidence to Officers, returned (4) items of property to owners and made (39) phone calls. Finally, Knowles made (3) trips to the Prosecutor's Office, made (3) copies for Prosecutor's office, instructed Field Test Certification at the Indiana Law Enforcement Academy (ILEA), instructed Undercover Operations at ILEA, and attended Crime Scene Investigator training this month.

Forensics Analyst and Technology Liaison Kim Shupert had eight (8) requests for examination of phones involving narcotics, smash and grab thefts from cars, dissemination of sexual content media, an overdose death investigation, and a child molest. It should be noted that one of the narcotics phones completed was for Pittsboro PD.

Shupert began preparing for testimony for the second Homicide trial, including a preparatory phone call with Prosecutor. Shupert completed an updated “Best Practices” training module on one of the forensic tools that BPD utilizes.

Administrative Services

November was again a routine month for Administrative Services as it relates to daily duties and tasks. The Administrative Services staff continued to work together on training of the many functions of the office.

Administrative Services Supervisor Debbie Umbanhowar worked with the Indiana Data and Communications System (IDACS) staff toward the successful resolution of a follow-up audit from earlier in 2022.

In the month of November, the Administrative Services Unit processed (22) public access requests, (22) criminal history requests, (5) gun permits, (5) sets of fingerprints, (2) rider requests, and (82) alarm permit transactions. Fees generated totaled \$2567.00 below is a breakdown of the collected fees:

➤ Accident Reports	\$	35.00
➤ Incident Reports	\$	30.00
➤ Gun Permits	\$	0.00
➤ Criminal Histories	\$	90.00
➤ Alarm Transactions	\$	2375.00
➤ Vin Check	\$	0.00
➤ Notary Fees	\$	2.00
➤ Fingerprints	\$	35.00
➤ Pictures/CD	\$	0.00

Community Relations

During the month of November Sgt. Fleck coordinated, supervised or completed the below events as it relates to community relations:

November was not as active a month as Sgt. Fleck is slowly shutting down most of the community relations programs in anticipation of his pending retirement. Sgt. Fleck was able to give a few tours of the police training facility for kids with social and learning disabilities. In addition, Fleck coordinated the monthly women's self-defense and next month will be the last one until a full time replacement for community relations takes over in 2023. Sgt. Fleck coordinated one explorer meeting that focused on mental health and the psychological aspects of law enforcement. Sgt. Fleck gave a single class on fraud and identity theft at the Calvary Methodist Church on Nov 29 .However, the majority of November Sgt. Fleck was on vacation and recovering from outpatient surgery.

Juvenile information was sent to the state database on November 10th.




Sgt. Fleck in cooperation with Lt. Depinet and Captain Bullock conducted court security each Wednesday throughout November. All Juvenile documentation was turned into the State database.

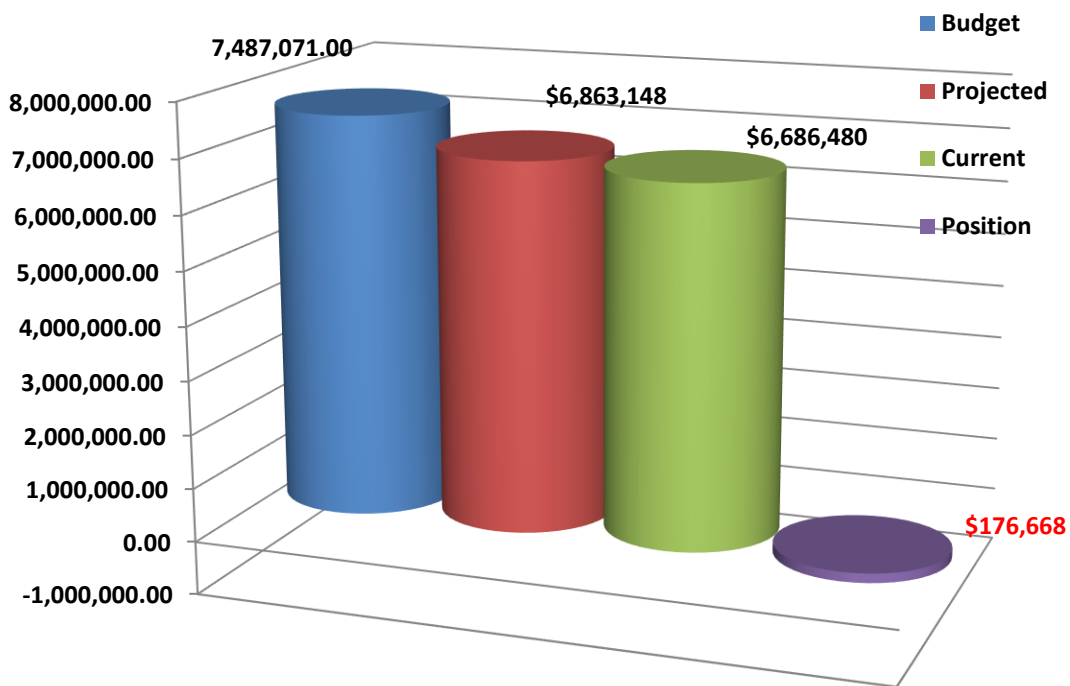
Public Information

The agency received numerous media contacts/inquires throughout the month of November. The majority of the media inquiries (television and written) revolved around significant incidents that occurred throughout the last several weeks including barricaded subject resulting arrest. In addition, BPD received inquiries reference pending Hendricks County Sheriff's cases that occurred adjacent to Brownsburg jurisdiction.

The department also released (9) Facebook posts, (1) Facebook Crime Tips post, (6) Tweets from Twitter, (5) Instagram Posts

Current subscriber lists report the following number of members:

Media Resource	Subscribers/Contacts
Facebook 	12,305
Facebook Crime Tips 	7,731
Twitter 	3,152
Instagram	1,245



Budget

As of November 30, 2022, the department expended 89.31% of its budget. As is typical of November, we remain slightly under budget.

Information Technology

Lt. Depinet reported that he has been coordinating with a *Kustom Signals* representative at the Police Department to assist in diagnosing the issues we have been experiencing with wireless upload times from the new car and body camera video systems. The representative met with Town IT Dan Maki as well as Town Garage staff and Depinet to discuss the issues and identify potential solutions. After problem solving, the speeds were improved but more configuration is necessary to optimize the systems.

Human Resources

In November, two of the newest officers (Jacob Smith and James Lynch) continued to progress through session 228 of the Indiana Law Enforcement Training Academy. This session is expected to run until 12/16/2022.

On June 15th the BPD began accepting Pre-applications/Applications for the position of sworn police officer for lateral candidates. Interviews were conducted on August 16th for the lateral process. (9) candidates were interviewed and (4) of the top candidates were sent upstairs for background investigations with hopes of extending conditional offers to lateral candidates on October 11th police commission meeting. Officer Taylor Adamson was sworn in as the newest lateral candidate on October 17th. Adamson comes to Brownsburg from Pittsboro Police Department and has progressed through the FTO process successfully and working as a solo unit on day shift. In addition, the Police Commission extended a conditional offer of employment to Tyler See at the October 11th meeting. Tyler started with the BPD on November 28th and is working on his field training on night shift.

At the November 8th PC, meeting conditional offers were extended to Mathew Dixon and Dustin Johnson. Both of these lateral candidates are presently employed by IMPD. Dixon has a start date of December 19th and Johnson a start date after the first of year. Our staff will be approaching the PC in the coming weeks to present a revised recruitment process for anticipated vacancies in 2023.



Officer Tyler See at his swearing in ceremony

Training

The end of the month budget lines maintained by the Department Training Coordinator is as follows:

- Firearms/Range \$2,722.
- Range Maintenance \$0
- Schools/Training \$17,901

Training Requests submitted to the Training Board in November

<u>Requests</u>					
<u>Date request</u>	<u>Officer</u>	<u>Course</u>	<u>Tuition</u>	<u>Approved</u>	<u>Denied</u>
None					

Hosted training courses for November

- November 1st – Managing Critical Incidents (National Tactical Officers Association) BPD agreed to host this class in exchange for (2) free host seats. Cost of tuition was \$224/officer, with a cost savings of \$448 total for hosting the course.
- November 2nd – Advanced STOPS Instructor (Pro Train Inc) this was a CILETC sponsored course that we agreed to host. Brownsburg PD did not have any STOPS instructors attend this course.
- November 14th – Understanding Police Use of Force – The Real Rules (Pro Train Inc) this was a CILETC sponsored course that we agreed to host. Brownsburg PD had one officer attend. CILETC membership covered cost of tuition.
- November 14th – 16th – Field Training Officer (CILETC) this was a CILETC sponsored course that we agreed to host. Unfortunately, the course was cancelled due to lack of enrollment.

Training Facility use by outside agencies for the month of November

<u>Agency</u>	<u>Date</u>	<u>Range</u>	<u>Shoot House</u>	<u>Mats</u>	<u>Classroom</u>
Speedway PD	11/3		X		
IMPD SWAT (Cancelled)	11/10	X	X		X
FBI SWAT (Cancelled)	11/15	X	X		X

- As of the last several months, Local and Federal agencies have been trading ammunition or range supplies for training space at the training facility.

Training Coordinator Business

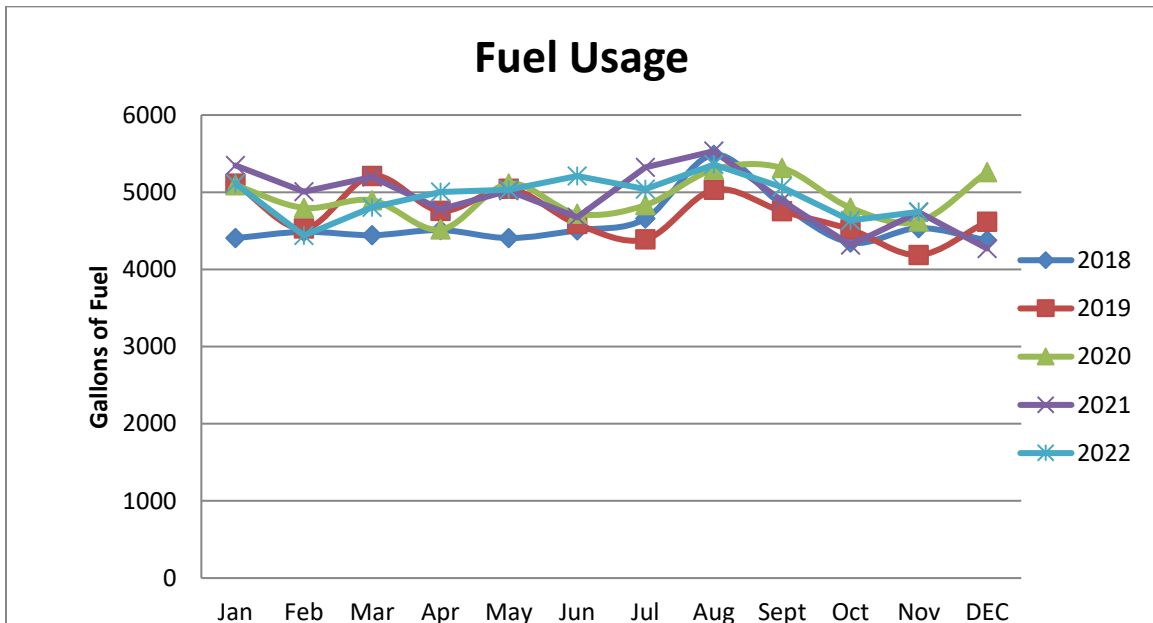
In addition to normal daily duties, Cpl. West completed the following highlights in November:

- The agency completed the 3rd rotation of RDS training at the Boone County Range on November 2nd and 3rd. The 4th rotation is scheduled for mid-December.
- Officer Cronin completed Less Lethal Shotgun training with Reserve Officer Rob Van on November 2nd. This added an additional less lethal platform to the enforcement division.
- Major Watts and Cpl West scheduled a Lead Abatement service to be completed in the range the week of December 5th.
- State Mandates are being completed on Power DMS. Cpl West is receiving a weekly report on who has completed the training. Currently, (19) more officers need to complete this training for 100% compliance.
- Cpl West continues to monitor the training hours report. With 30 days left, the agency looks to be in good shape with no issues at year-end.

Vehicle Fleet

As of the time of this report, the town garage has received (2) 2022 Ford Explorers and have (4) additional Ford patrol units on order from the first batch of 2022. The two units on hand have been outfitted and assigned for road service. In addition to the (4) Patrol units on order, the agency is still awaiting the arrival of an F150 that has been earmarked to Training Unit as well as a replacement K9 Tahoe to replace a total K9 vehicle from

earlier this calendar year. The Harley Davidson Police motorcycles have arrived and are awaiting pickup by our traffic unit in mid-December. The fuel usage numbers for November reflected 4,745 gallons used. This is a slight increase from last month and a (3) gallon increase from October of 2021. Usage is still very consistent with previous months and years (see below chart). Our officers continue to be mindful and conservative of the fuel utilized both on and off duty.



Respectfully Submitted,
Major Andrew Watts