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Major Andrew Watts

OCTOBER 2022 MONTHLY SUPPORT SERVICES REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Andrew Watts.

- Investigations
- Administrative Services
- Community Relations
- Public Information
- Purchasing/Budget
- Information & Technology
- Human Resources
- Training
- Vehicle Fleet

Investigations

The Investigations Unit received (48) new cases, closed and/or suspended (12) cases, and closed (1) cases with (1) arrests. The crime trend for this month was Crimes Against Persons.

The Investigations Unit served (8) search warrants, conducted (8) interviews, and attended (3) Child Forensic Interview this month.

Captain Barrett spent most of the month preparing and/or testifying in a Jury Trial for the May 3rd, 2021, homicide that occurred in the Kroger parking lot. State vs. Hardiman began on October 25th and concluded with a guilty verdict on all (3) counts (Murder, Felony Murder, and Armed Robbery) on October 28th. Barrett had a non-related meeting with the Prosecutor's Office for a child exploitation investigation. In addition, she attended a State *Sexual Assault Response Team* (SART) meeting, Command Staff meeting, and instructed Sexual Assault Response for local Immigration Custom Enforcement (ICE) and their Core 40 training program.

Sgt. Bass was assigned (4) new cases this month and prepared for the homicide trial in which he provided testimony in for one day. Bass had several search warrants served and is awaiting results to continue an investigation for fraud and theft. Bass also attended National Night Out (NNO), and was not called out this month to assist road units with investigations.

Cpl. Stanford made an arrest for felony forgery and theft this month. The suspect allegedly stole a check from his son, forged the signature, and cashed it without his knowledge. Stanford was called out and/or consulted (1) time this month.

Detective Wells is actively investigating (6) cases of various crimes against persons this month. Wells attended the homicide trial this week and assisted Captain Barrett throughout the trial. Wells was called out and/or consulted (3) times this month.

Detective O'Brien is actively investigating several crimes against persons cases, and numerous 310 (child abuse allegation) reports this month. O'Brien attended training on AED and CPR, NNO, and was called out (1) time, and/or consulted (1) time this month by road personnel.

Detective Cronin investigated a fraud, a death investigation as well as numerous theft cases this month. Cronin attended ERT training (1) time, NNO, Hendricks County Detective meeting, and testified (1) day in the homicide trial. Cronin was called out (1) time this month by road personnel.

Detective Jones investigated (3) child abuse cases and closed (1) child molest case this month. Jones was called out (2) times, and/or consulted (1) time this month by road personnel. Jones attended ERT training (1) time in October and attended the last day of the homicide trial.

Investigations Assistant and Victim Advocate Amanda Earles is currently working with (1) victim. She also assisted CSI Knowles (1) time with emptying the lobby Rx box. Earles began and completed *Core 40 Victims Advocacy Academy* with ICESAHT Training online. In addition, she transferred (2) cases to other agencies, completed (1) *Public Access request*, uploaded (58) 310's (on line child abuse tips), completed (4) prosecutor requests, (2) body camera and (1) photo request. Finally, Earles assisted Investigations Unit in (12) IDACS/NCIC queries, entered (10) items of evidence into property.

Crime Scene Investigator and Property Room Manager Todd Knowles reported the following: called out (5) times, served (1) search warrant, processed (8) crime scenes, (1) firearm processed for DNA, and made (2) trips to ISP Lab. In addition, Knowles uploaded (33) body cam video and emptied the lobby Rx box (1) time for a total of 18 lbs. Knowles transported a total of 200 lbs. of Rx box items to Covanta for routine destruction. Additionally, Knowles checked in (136) items of evidence, signed out (32) items of evidence to Officers, returned (5) items of property to owners and made (20) phone calls. Finally, Knowles completed the transfer of (10) items of evidence to another agency, made (4) trips to the Prosecutor's Office, conducted (4) DNA swabs, and attended NNO.

Forensics Analyst and Technology Liaison Kim Shupert completed (4) requests for forensic examinations on phones. Shupert assisted at the National Night Out event, and attended a short pre-trial meeting at the Prosecutor's Office in preparation for the

upcoming homicide trial. Shupert assisted in the Investigations Unit trial preparation, and ultimately testified one day the week of the trial. Shupert also attended National Night Out.

Administrative Services

October was another routine month for Administrative Services. The Administrative Services staff worked together on educating and cross training of the multiple functions of the office. Heidi has made great strides in her position and is nearly ready to assist in training of a new Administrative Services employee when we fill the remaining vacant position.

The Administrative Services staff assisted with the setup for National Night Out and assisted set up of the Haunted Police Station.

In the month of October, the Administrative Services Unit processed (34) public access requests, (28) criminal history requests, (6) gun permits, (12) sets of fingerprints, (1) rider request, and (83) alarm permit transactions. Fees generated totaled \$1805.00 below is a breakdown of the collected fees:

➤ Accident Reports	\$	30.00
➤ Incident Reports	\$	50.00
➤ Gun Permits	\$	0.00
➤ Criminal Histories	\$	5.00
➤ Alarm Transactions	\$	1630.00
➤ Vin Check	\$	0.00
➤ Notary Fees	\$	0.00
➤ Fingerprints	\$	60.00
➤ Pictures/CD	\$	30.00

Community Relations

During the month of October Sgt. Fleck coordinated, supervised or completed the below events as it relates to community relations:

- October 11th-Sgt. Fleck conducted kids safety and self-defense session for over (20) children
- October 13th- Sgt. Fleck conducted the monthly woman's self-defense class
- October 15th- Sgt. Fleck conducted a women's self-defense session at Emanuel Church
- October 17th- Sgt. Fleck conducted Police Department tour for home schooled children's group.
- October 19th- Sgt. Fleck conducted a woman's self-defense session at Family Promise.
- Brownsburg Police Explorers meeting that focused on tactical room clearing.
- October 24th-Sgt. Fleck conducted a woman's self-defense session for *Brownsburg Mom's Club*.
- October 25th- Sgt. Fleck conducted a woman's self-defense session at Sheltering Wings.
- Sept. 19-23 in cooperation with Brownsburg High School and with assistance from Detective Cronin, Sgt. Fleck instructed (6) classes a day that consisted of Juvenile Law, Alcohol Abuse, Narcotics, Violence and Toxic Relationships.
- Sept. 24 Explorer Meeting lead by Sgt. Fleck focused on Defensive Tactics
- Sept. 26 Sgt. Fleck conducted a tour of the police department
- Sept. 27 Sgt. Fleck conducted self-defense for Sheltering Wings
- Haunted Police Station was organized and set up by Executive Assistant Kellie Cummins with help from the court staff.




Sgt. Fleck in cooperation with Lt. Depinet and Captain Bullock conducted court security each Wednesday throughout October. All Juvenile documentation was turned into the State database.

Public Information

The agency received numerous media contacts/inquires throughout the month of October. The majority of the media inquiries (television and written) revolved around significant incidents that occurred throughout the last several weeks including updates on the ongoing homicide trial. In addition, BPD received inquiries reference pending Hendricks County Sheriff's cases that occurred adjacent to Brownsburg jurisdiction.

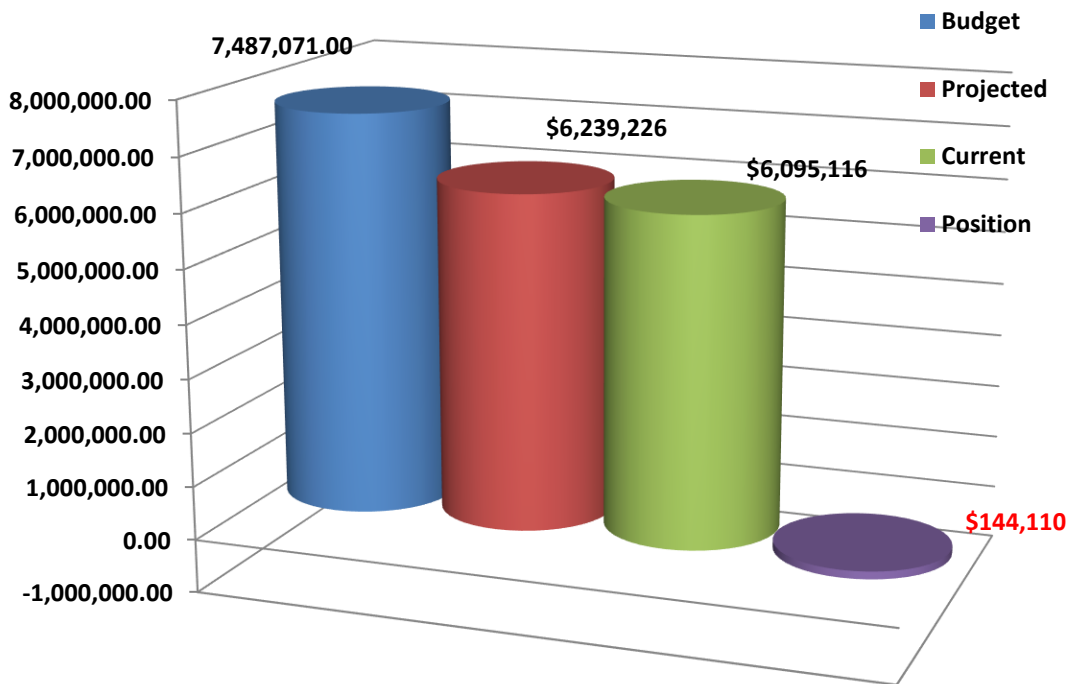
The department also released (12) Facebook posts, (0) Facebook Crime Tips post, (7) Tweets from Twitter, (5) Instagram Posts

Current subscriber lists report the following number of members:

Media Resource	Subscribers/Contacts
Facebook 	12,299
Facebook Crime Tips 	7,723
Twitter 	3,151
Instagram	1,240

Budget

As of October 31, 2022, the department expended 81.41% of its budget. As is typical of October, we remain slightly under budget.



Information Technology

Lt. Depinet reported that he has been coordinating with the Hendricks County Communication Center (HCCC) and that Radio template programming is taking place currently. As of today, 100% of the department's radios have been updated with the new operating template. Encryption templates are scheduled to be active on November 1st through HCCC. The template changes will enable encryption of mission critical channels to keep officers safe and provide additional security to the data being transmitted across the network. In addition, Depinet has been working in conjunction with Town IT Dan Maki as it relates to identifying and problem solving some of the body camera and in car camera interoperability. The manufacturer has also been in communication several times this month attempting to resolve some of the issues occurring with video ingestion and storage.

Human Resources

In October, the newest officers (Jacob Smith and James Lynch) continued to progress through session 228 of the Indiana Law Enforcement Training Academy. This session is expected to run until 12/16/2022.

On June 15th, the BPD began accepting Pre-applications/Applications for the position of sworn police officer for lateral candidates. Interviews were conducted on August 16th for the lateral process. (9) candidates were interviewed and (4) of the top candidates were sent upstairs for background investigations with hopes of extending conditional offers to lateral candidates on October 11th police commission meeting. Officer Taylor Adamson was sworn in as the newest lateral candidate on October 17th. Adamson comes to Brownsburg from Pittsboro Police Department and is expected to progress through the FTO process quickly.

The Police Commission extended a conditional offer of employment to Tyler See at the October meeting. Tyler See has completed all of the requirements and will be sworn in by the Clerk Treasurer on Monday, November 28th at 9:00AM in the courtroom.

Heidi Shepard (newest civilian employee) started with BPD on July 18th and completed her 90-day probationary period on October 17th. Heidi continues to do an excellent job coordinating the front desk and phones in the agencies Administrative Services Unit.



Officer Taylor Adamson at his swearing in ceremony

Training

The end of the month budget lines maintained by the Department Training Coordinator is as follows:

- Firearms/Range \$9,344.
- Range Maintenance \$1,708.
- Schools/Training \$17,901.

Training Requests submitted to the Training Board in October

<u>Requests</u>					
<u>Date request</u>	<u>Officer</u>	<u>Course</u>	<u>Tuition</u>	<u>Approved</u>	<u>Denied</u>
10/04/2022	Todd Knowles	3 rd Phase of the CSI Training Initiative	\$450.00	X	

Hosted training courses for October

- October 3rd – 7th Instructor Development - This was Central Indiana Law Enforcement Training Council (CILETC) sponsored course that BPD hosted. We had (3) officers originally registered but unfortunately only (2) were able to attend.
- October 25th – 28th The Reid Technique of Interview and Interrogation – BPD has hosted this course for the last several years and it always fills up. We had (2) free host seats given to us in exchange for hosting the training session.

Training Facility use by outside agencies for the month of October

<u>Agency</u>	<u>Date</u>	<u>Range</u>	<u>Shoot House</u>	<u>Mats</u>	<u>Classroom</u>
FBI SWAT (Cancelled)	10/11	X	X		X
Avon PD	10/19 & 20		X		
Plainfield PD	10/20	X			

- As of the last several months, Local and Federal agencies have been trading ammunition or range supplies for training space at the training facility.

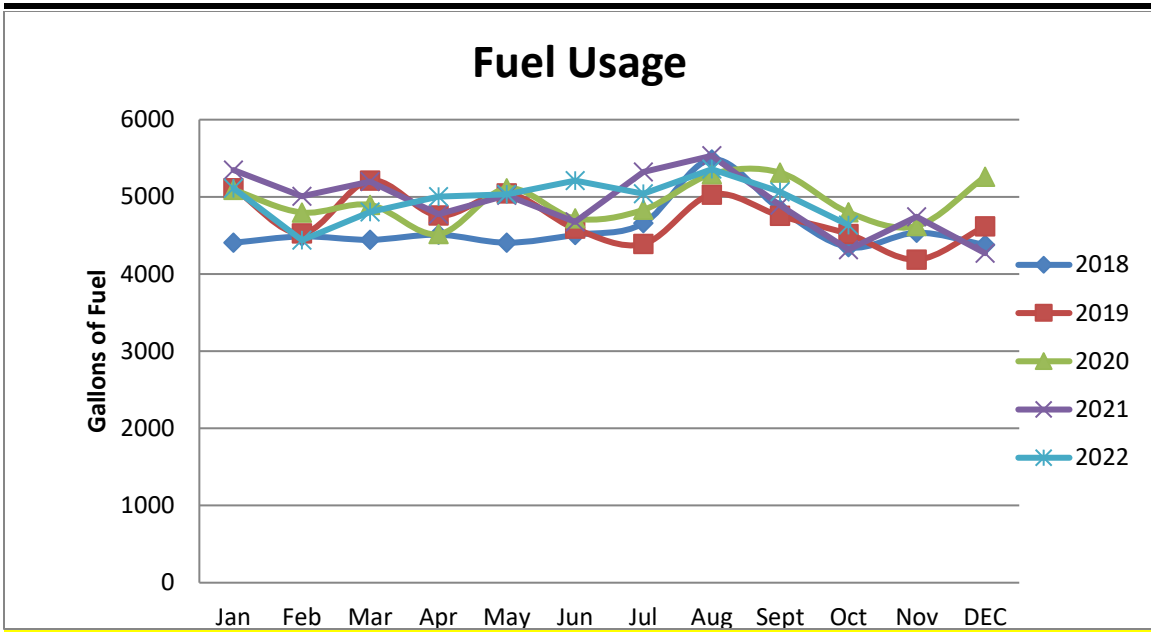
Training Coordinator Business

In addition to normal daily duties, Cpl. West completed the following highlights in October:

- Cpt Bullock and Cpl West drove to Kiesler's Police Supply to pick up 60,000 rounds of long overdue 9mm FMJ target ammunition.
- Cpl West attended a Rescue Task Force training in Avon that was put on by Avon PD and Avon Fire as an evaluator.
- Cpl West and Cpt Bullock conducted handgun and rifle qualifications with new hire Taylor Adamson.
- State Mandated training topics have been posted on *Power DMS* agency platform this year. Cpl West is receiving a weekly report on who has completed the training
- Cpl West has completed a training hours audit for the agency and has issued emails to all officers in need of hours. The agency is in good shape as it relates to required training completed with (2) months until the end of the year.
- Cpl West, like all officers attended the annual Night Out Against Crime event

Vehicle Fleet

As of the time of this report, the town garage has received (2) 2022 Ford Explorers and have (4) additional Ford patrol units on order from the first batch of 2022. The two units on hand have been outfitted and assigned for road service. In addition to the (4) Patrol units on order, the agency is still awaiting the arrival of an F150 that has been earmarked to Training Unit as well as a replacement K9 Tahoe to replace a totaled K9 vehicle from earlier this calendar year. The Harley Davidson Police motorcycles are expected to arrive in the coming days. The fuel usage numbers for October reflected 4,632 gallons used. This is a decrease from last month and a slight increase from October of 2021. Usage is still very consistent with previous months and years (see below chart). Our officers continue to be mindful and conservative of the fuel utilized both on and off duty.



*Respectfully Submitted,
Major Andrew Watts*