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Major Andrew Watts

SEPTEMBER 2022 MONTHLY SUPPORT SERVICES REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Andrew Watts.

- Investigations
- Administrative Services
- Community Relations
- Public Information
- Purchasing/Budget
- Information & Technology
- Human Resources
- Training
- Vehicle Fleet

Investigations

The Investigations Unit received (40) new cases, closed and/or suspended (12) cases, and closed (2) cases with (2) arrests. The crime trend for this month was Crimes Against Persons.

The Investigations Unit served (11) search warrants, conducted (6) interviews, and attended (2) Child Forensic Interview this month.

This month, Captain Barrett arrested a Zionsville man for an existing child molest and possession of child sexual assault material (CSAM), and possession and receipt of (child sexual assault material) CSAM on a Zionsville man.

Sgt. Bass made a juvenile arrest for a misdemeanor theft this month. Bass investigated a Child in Need of Service (CHINS) case where an unsupervised infant nearly drowned in a tub. The case was not determined to be criminal. Bass was called out (4) times this month to assist road units with investigations.

Cpl. Stanford investigated a burglary of an unsecured home that is under construction and (2) fraud cases this month. Both fraud cases were the result of successful scams. Stanford completed a Certified Voice Stress Analysis (CVSA) for the new hire this month. Stanford was not called out and/or consulted this month.

Detective Wells made an arrest on a sexual misconduct with a minor case this month. The adult male is also being charged with production and dissemination of *child sexual assault material* (CSAM). Det. Wells attended the Hendricks County MDT meeting. Wells was called out and/or consulted (5) times this month.

Detective O'Brien investigated (2) sexual battery cases, and numerous 310 (child abuse allegation) reports this month. O'Brien attended the Hendricks County MDT meeting and completed (1) new hire background investigation. O'Brien was called out (1) time, and/or consulted (1) time this month.

Detective Cronin investigated a fraud and (2) theft cases this month. Cronin attended ERT (2) times in September as well. Cronin completed one new hire background investigation. Cronin was not called out or consulted this month.

Detective Jones investigated (2) child abuse cases and (1) child molest case this month. Jones was called out (3) times, and/or consulted (1) time this month. Jones attended ERT training (2) times this month.

Investigations Assistant and Victim Advocate Amanda Earles is working with multiple victims from multiple cases. She also returned and/or sent (1) search warrant and assisted CSI Knowles (1) time with emptying the lobby Rx box. Earles began auditing the property room with CSI Knowles, attended the *Night Out against Crime* (NOAC) meeting, completed NOVA Victims Advocacy Academy Training via an online portal and assisted Captain Barrett in compiling a discovery binder for a Federal Case.

Crime Scene Investigator and Property Room Manager Todd Knowles reported the following: called out (4) times, served (4) search warrants, processed (5) crime scenes, and made (3) trips to ISP Lab. In addition, Knowles completed (5) Lab Requests, uploaded (61) body cam videos to Sharepoint and completed (17) Vidanyx downloads. Knowles also emptied the lobby Rx box (2) times for a total of 77 lbs. Additionally Knowles checked in (133) items of evidence, signed out (31) items of evidence to Officers, returned (13) items of property to owners and made (27) phone calls.

Finally, Knowles completed the transfer of (2) items of evidence to another agency, made (1) trip to the Prosecutor's Office, conducted (4) DNA swabs, attended the Motorcycle Gang meeting, instructed Drug Awareness to BHS, and instructed Drug Field Test to School resource Officers in September.

Forensics Analyst and Technology Liaison Kim Shupert conducted extractions and forensic reports for (4) phones involving narcotics and a stolen handgun. Shupert also attended one day of a murder trial in Circuit Court to observe testimony of another Forensic Analyst.

Shupert had a pre-trial meeting with the Deputy Prosecutor to discuss her potential testimony for an upcoming trial. Shupert toured the ISU Forensic Lab and had a discussion with the Coordinator regarding their procedures in Terre Haute.

Administrative Services

September was another routine month for Administrative Services. The Administrative Services staff worked together on cross training. Heidi Shepherd is beginning to absorb and complete many of the tasks that were assigned to Rachel prior to her departure.

Heidi has continued her training throughout the month of September and has proven to be a quick learner. Debbie Umbanhowar (Administrative Services Supervisor) continued her work on uniform pricing comparisons in the month of September as well as purchasing/budget tasks.

In the month of September, the Administrative Services Unit processed (41) public access requests, (17) criminal history requests, (15) gun permits, (16) sets of fingerprints, (2) rider requests, and (89) alarm permit transactions. Fees generated totaled \$1526.00 below is a breakdown of the collected fees:

➤ Accident Reports	\$ 108.00
➤ Incident Reports	\$ 55.00
➤ Gun Permits	\$ 0.00
➤ Criminal Histories	\$ 5.00
➤ Alarm Transactions	\$ 1260.00
➤ Vin Check	\$ 0.00
➤ Notary Fees	\$ 3.00
➤ Fingerprints	\$ 90.00
➤ Pictures/CD	\$ 5.00

Community Relations

During the month of September Sgt. Fleck coordinated, supervised or completed the below events as it relates to community relations:

- Sept. 1-4 Sgt. Fleck conducted track security for Lucas Oil Raceway during the US National Event
- Sept. 8- Sgt. Fleck conducted the monthly woman's self-defense class
- Sept. 15 Sgt. Fleck participated in a *Touch a Truck* event at Calvary Learning Academy
- Sept. 15 Explorer meeting. BPD conducted an "Explorer Open House" and brought on four more young cadets to the program
- Sept. 18 Sgt. Fleck participated in "Fire Day" at White Lick Elementary.
- Sept. 19-23 in cooperation with Brownsburg High School and with assistance from Detective Cronin, Sgt. Fleck instructed (6) classes a day that consisted of Juvenile Law, Alcohol Abuse, Narcotics, Violence and Toxic Relationships.
- Sept. 24 Explorer Meeting lead by Sgt. Fleck focused on Defensive Tactics
- Sept. 26 Sgt. Fleck conducted a tour of the police department
- Sept. 27 Sgt. Fleck conducted self-defense for Sheltering Wings




Sgt. Fleck in cooperation with Lt. Depinet and Captain Bullock conducted court security each Wednesday throughout September. All Juvenile documentation was turned into the State database.

Public Information

The agency received numerous media contacts/inquires throughout the month of September. The majority of the media inquiries (television and written) revolved around significant incidents that occurred throughout the month. In addition, BPD received inquiries reference pending Hendricks County Sheriff's cases that occurred adjacent to Brownsburg jurisdiction.

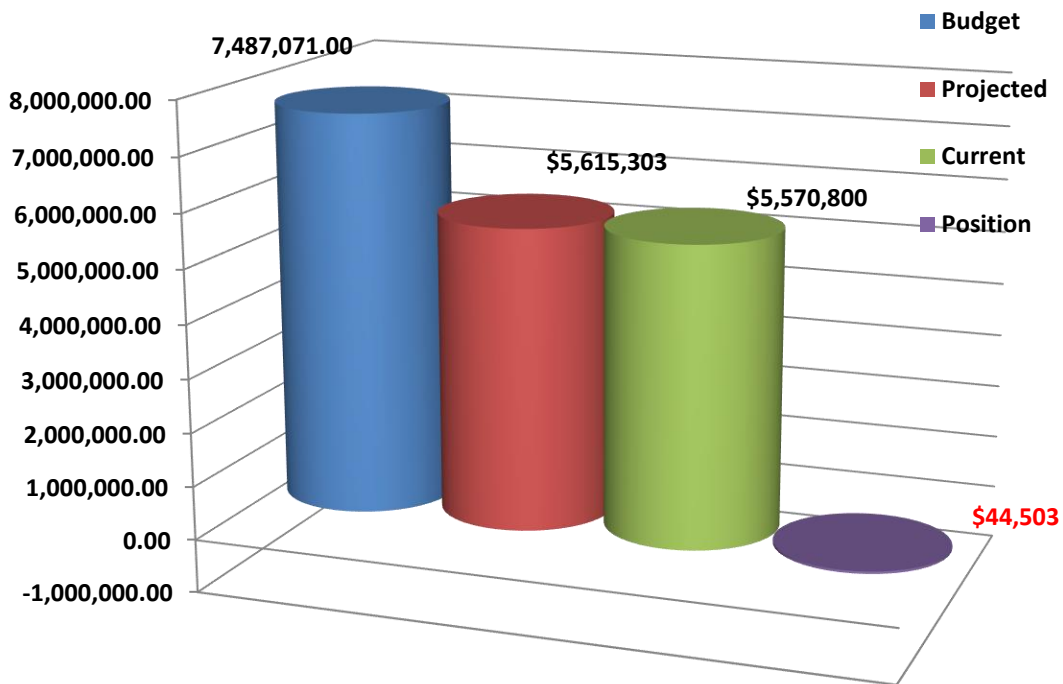
The department also released (21) Facebook posts, (1) Facebook Crime Tips post, (12) Tweets from Twitter, (7) Instagram Posts

Current subscriber lists report the following number of members:

Media Resource	Subscribers/Contacts
Facebook 	12,243
Facebook Crime Tips 	7,701
Twitter 	3,149
Instagram	1,235

Budget

As of September 30, 2022 the department expended 74.41% of its budget. As is typical of September, we remain slightly under budget.



Information Technology

Lt. Depinet reported that he has been coordinating with the Hendricks County Communication Center (HCCC) and that Radio template programming is taking place currently. As of today, 100% of the department's radios have been updated with the new operating template. Encryption templates are scheduled to be active on November 1st through HCCC. The template changes will enable encryption of mission critical channels to keep officers safe and provide additional security to the data being transmitted across the network.

Human Resources

In September, two of BPD's newer officers (Ofc. Clay and Ofc. Navarrete) are progressing in their field training program after graduating from the Indiana Law Enforcement Academy (ILEA). Officer Oliver Hughes has successfully completed his Field Training program and is now patrolling as a solo unit. In addition, Hughes recently completed the remaining steps of his waiver of the ILEA basic course. He is now certified as a law enforcement officer through the State of Indiana.

The two newest officers (Jacob Smith and James Lynch) were accepted into session 228 of the Indiana Law Enforcement Training Academy. They are doing well and have expressed their excitement toward returning to service through the agency after completion of the academy curriculum. They are expected to graduate in December.

On June 15th the BPD began accepting Pre-applications/Applications for the position of sworn police officer for lateral candidates. Interviews were conducted on August 16th for the lateral process. (9) Candidates were interviewed and (4) of the top candidates were sent upstairs for background investigations. One conditional offer has been made to Taylor Adamson and he is expected to begin his employment with BPD on October 17th. A second conditional offer is scheduled for the October Police Commission meeting with hopes of possibly extending additional conditional offers as openings or needs arise in the coming months.

Training

The end of the month budget lines maintained by the Department Training Coordinator is as follows:

- Firearms/Range \$15,044. (\$55,271 is outstanding ammunition/weapon POs)
- Range Maintenance \$4,597.
- Schools/Training \$26,005.

Training Requests submitted to the Training Board in September

<u>Requests</u>					
<u>Date request</u>	<u>Officer</u>	<u>Course</u>	<u>Tuition</u>	<u>Approved</u>	<u>Denied</u>
9/1	Liz Danai	Understanding Police Use Of Force – The Real Rules	0.00	X	
9/16	Alex Nelson	Norse CQT 1 –SWAT School	\$400.00	X	
9/16	Dan Brinson	Norse CQT 1 –SWAT School	\$400.00	X	
9/28	Nick Pugliese	Advanced Highway Interdiction Course	\$0.00	X	
9/28	Ben Pyatt	Commercial Vehicle Interdiction	\$0.00	X	

Hosted training courses for September

- The agency didn't host any outside training courses for the month of September

Training Facility use by outside agencies for the month of September

<u>Agency</u>	<u>Date</u>	<u>Range</u>	<u>Shoot House</u>	<u>Mats</u>	<u>Classroom</u>
FBI SWAT (Cancelled)	9/13	X	X		X
Avon PD	9/14		X		
Whitestown PD	9/15	X			
Pacers Security (IMPD)	9/19	X	X		X
ATF	9/21	X			X
DEA	9/28		X		X

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- As of the last several months, Local and Federal agencies have been trading ammunition or range supplies for training space at the training facility.
 - Pacers Security (IMPD) \$450
 - ATF \$200

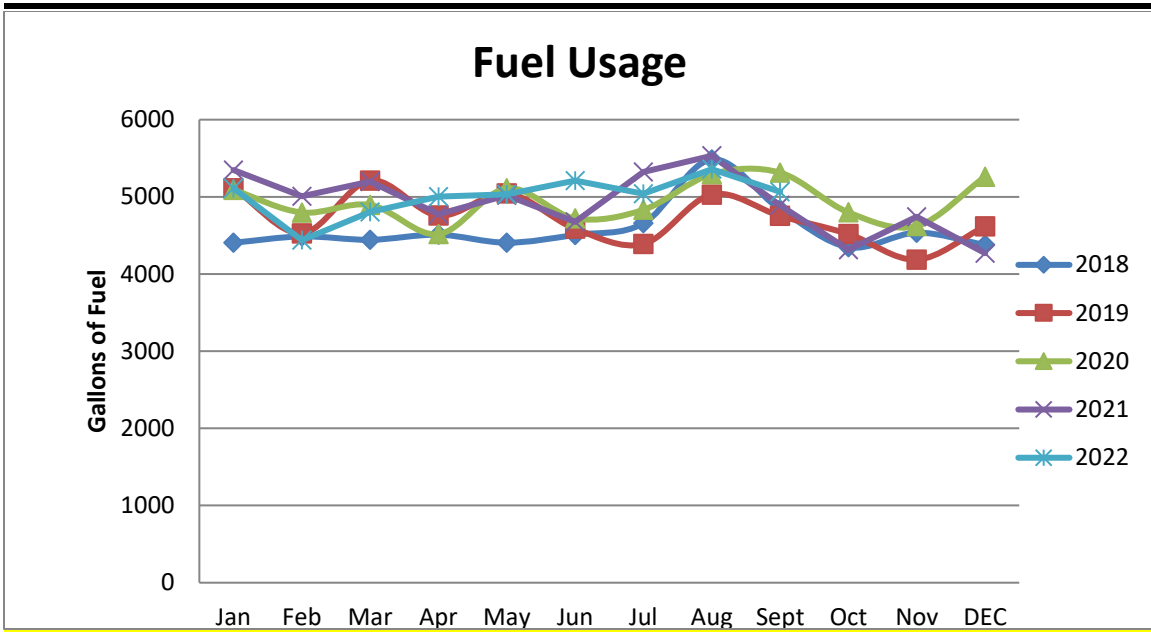
Training Coordinator Business

In addition to normal daily duties, Cpl. West completed the following highlights in September:

- On 9/14 & 9/15 BPD firearm instructors conducted the 2nd round of transition courses from the Glock 21, 45 cal to the Glock 17, 9mm MOS RDS platform.
- Cpl. West and Cpt. Bullock drove to Acme Sports in Seymour, IN and picked up the 3rd batch new Glock 17 MOS handguns, along with the RDS, holsters and mag pouches.
- Next RDS transition course is scheduled for 11/2 & 11/3 at the Boone County Range. This course will have all uniform and road officers completed.
- Cpl. West has submitted all training certificates to ILEA via the Acadis portal and is completing a training audit for mandatory hours for all BPD officers.
- Cpl. West has received the State Mandate course from CILETC and is having it posted on Power DMS for officer sign off.
- The Training Facility parking lot was sealed over the weekend of 9/24 & 9/25

Vehicle Fleet

As of the time of this report, the town garage has received (2) 2022 Ford Explorers and have (4) additional Ford patrol units on order from the first batch of 2022. The two units on hand have been outfitted and assigned for road service. In addition to the (4) Patrol units on order, the agency is still awaiting the arrival of an F150 that has been earmarked to Training Unit. All three Harley Davidson motorcycles have been decommissioned and prepared for trade with Southside Harley. The recent generous donations along with the trade values will offset the purchase of the (3) new 2022 Harley Davidson Electra Glide Solo Police Motorcycles. These motorcycles are expected to be received in the coming weeks. The fuel usage numbers for September reflected 5,065 gallons used. This is a decrease from last month and a slight increase from September of 2021. Usage is still very consistent with previous months and years (see below chart). Our officers continue to be mindful and conservative of the fuel utilized both on and off duty.



*Respectfully Submitted,
Major Andrew Watts*