



BROWNSBURG POLICE

2015 ANNUAL REPORT



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CHIEF OF POLICE – FOREWORD

As the town grew residentially and commercially in 2015, the department again found itself assessing its readiness in terms of manpower. Brownsburg continues to expand with additional businesses and new multi-family residential construction. During planning and discussion for the 2016 budget, it was determined that we would hire three more officers in the third quarter of the year allowing the department to once again grow in terms of allocated police officer positions to meet the needs of our citizens and continue to provide the level of service we have always provided. A recruitment plan to do so was set in November by the Board of Police Commission and will commence in February.

The department, specialized positions and partnerships with the United Drug Task Force and federal agencies continued to be dedicated toward narcotics, especially heroin, detection and eradication. The new structuring of the task force partnership to include our Interdiction Officers in August of 2014 worked well throughout the year. However, the department recently experienced a setback as the government has stopped local payments to law enforcement under the auspices of the federal seizure program in December. The Justice Department suspended payments from the “equitable sharing” program that paid out 80% of funds seized to local law enforcement agencies due to budget cuts. Basically the money and property involved in criminal activity and contributing to prosecution can still be seized and forfeited but the local police agencies will no longer get a portion if they participated in the enforcement action. The funds the department received by working with task forces went towards training and equipment. This action leaves our department reevaluating the resources it allocates to task force participation and working through the future lack of funding for continuing education and equipment. Regardless, we remain very dedicated to narcotics detection and enforcement and will continue our concerted efforts to be effective in that arena.

2015 was the third year of performing security and crowd control at the NHRA Nationals at Lucas Oil Raceway. It was again another successful year. The department was able to utilize its new Mobile Command center which proved to be very useful, providing some needed autonomy from the track and supplying additional resources for the Incident Command function and assigned officers. The converted recreational vehicle was a welcome addition to operations at the track as well as other events during the year.

Also new to the department in 2015 was the addition of an Armored Personnel Carrier (APC). As critical incidents, such as mass shootings, across the nation increase so must our preparedness level. The armored vehicle is just another tool for response that

increases the department's personnel and citizen protection abilities. The apparatus is assigned to the Emergency Response Team which is trained on its use for tactical operations. While the vehicle may not be used on a regular basis, the protection it will offer when it is will be invaluable.



In November, I had the pleasure of attending and being a keynote speaker at a roundtable discussion about school safety hosted by U.S. Representative Todd Rokita at the Indiana Law Enforcement Academy. This event was a large part of his efforts toward a collaborative approach involving local schools, community leaders, first responders and industry leaders on implementing safety technology and a safer learning atmosphere. Over 70 people participated in the event and a significant amount of information, theories and ideas were shared. As a member of a subcommittee

exploring the issue, Representative Rokita will be taking the shared information and ideas back to Washington to help formulate action plans.

Once again our town ranked in the top ten of safest places in Indiana. Information used by analysts to establish these rankings comes from the FBI Crime Report. Brownsburg came in at number 7 among cities with a population greater than 20,000. On the particular list published in July, ours was the only town located in Hendricks County. Brownsburg officers continue to perform good work, both proactively and responsively, and demonstrate their commitment to the protection of this community. Routinely, crime trends support an overall low-crime community and 2015 proved consistent. The following pages again detail the activities and accomplishments of each Brownsburg Police Department division, department or specialized unit for 2015.



Chief of Police

ENFORCEMENT

The Brownsburg Police Department Enforcement Division is presently comprised of Road Patrol, Motorcycle Patrol, Bicycle Patrol, K9, Reserves and United Drug Task Force assigned officers (formerly Interdiction). Reassignment of one officer back to solely Interdiction, without a task force association, is being considered for 2016. In January, Uniform Division Commander Captain Pyatt launched a new program where patrol officers are temporarily integrated with the task force operations for a thirty day period in order to provide them with some insight on the group's goals and procedures. Officers benefited from the exposure and enjoyed the opportunity.

ACTIVITY	2015
All Calls for Service	28,316
Accidents (PD)	589
Accidents (PI)	98
Assault/Battery	98
Major Crimes	519
Traffic Stops	7,628

Activity remained relatively consistent in 2015 with a significant increase in all calls for service over 2014. Traffic Stops conducted were up by 15% and there were 68 more instances of major crimes than in 2014. However, numbers are still very low in terms of overall crime in our community with eight-hundred four (804) arrests made. Proactive patrols such as "patrols when possible", business checks, premise checks and bike patrols totaled 10,731.



One-hundred eighty (180) requests submitted by the public regarding crime tips, suspicious activity, extra patrols, vacation watches, etc. were fielded by the division throughout the year. This number is up by 70 submissions or nearly 64% over 2014 likely attributed to increased citizen awareness of the ease of making a request for service or providing a crime tip via our website.

2015 was the third year that the Brownsburg Police Department was in charge of security and crowd control at the NHRA Nationals held at Lucas Oil Raceway. Again, Corporal Doug

Abshire and Captain Ben Pyatt formulated a schedule and assignments for the event requiring coordination with Brownsburg officers and officers of Hendricks County law enforcement agencies as well as our department civilian staff who unexpectedly had to take over communications responsibilities. The event again went very smoothly and the additional resource of the Mobile Command Center and new golf carts proved to be an excellent asset.

In April, officers received new trauma kits to keep in their vehicles in the event of serious traumatic injury during a critical incident. Officers received training in their use by the Brownsburg Fire Territory and the department's Emergency Response Team tactical medic, Jerry Harder.

On May 29th Enforcement Officers Sergeant April Hyde, Corporal Steve Crowe as well as Detectives Matt Morgan and Jason McCoy were recognized for outstanding performance in conducting a fraud investigation. The local efforts of these officers resulted in a letter of appreciation from the U.S. Secret Service detailing the Federal investigation that was launched due to the initial investigative efforts by the officers. Ultimately, the local investigation led to the arrest of two individuals who were members of an international criminal organization that used complex methods to defraud hundreds of victims involving millions of dollars. The local case was an instrumental assist to the U.S. Secret Service and resulted in the arrest and indictment of twelve (12) individuals, one of which was a Romanian national later extradited to the United States who received over sixty years of prison time and was ordered to pay \$1.8 million in restitution.



During 2015 the Brownsburg Police Department was involved in 2 (two) vehicular pursuits which is a significant decrease from 2014 when there were ten (10). One pursuit initiated on July 10th was a situation where a Brownsburg officer recognized a

vehicle that matched the description of a vehicle that the communications center had broadcast as a possible intoxicated driver. As the officer initiated a traffic stop, the vehicle fled swerving into oncoming traffic in town and proceeded to I-74 traveling eastbound at speeds of 110 mph in a construction zone with workers present.



The pursuit entered into Indianapolis upon which IMPD became involved and assisted by taking the lead. After a lengthy pursuit through the city, the vehicle was disabled by a tire deflation device and a precision impact technique (PIT) maneuver. The three suspects in the vehicle were apprehended without incident and it was discovered that these individuals were suspects in a theft that had occurred at the Avon

Wal-Mart. The total length of the pursuit was approximately 40 miles and the total time was approximately 30 minutes. Then on August 23rd Brownsburg Officers initiated a vehicle pursuit on a possibly impaired driver where a traffic stop was attempted at 56th street and Patricks Place and ended at Eagle Crossing Boulevard. The speed recorded in the report was 40 mph and the distance traveled was 2.5 miles. Hendricks County Sheriff's Department assisted and utilized their K9 to make apprehension when the subject did not comply with officer's instructions when the pursuit was terminated. Officers had to make forced entry into the vehicle by breaking a window and allow K9 to bring the subject out of the vehicle. The average distance between the two pursuits 2015 in was 22 miles, 40 being the longest and 2.5 being the shortest. The average time spent in pursuit was 17 minutes with 30 minutes being the most and 3 minutes being the least. The highest speed reached in a pursuit was 110 mph which was on the interstate and not in a residential or commercial area. The department continues to conduct mandatory practical training each year on the track at Lucas Oil Raceway.

In 2015 there were a total of twenty-nine (29) cases involving thirty-two (32) documented Use of Force incidents. The incidents of causation increased slightly by 3 cases but the actual applications of force decreased by 7. Analysis again determined that Brownsburg Police officers exercised excellent application of necessary force and appropriate restraint during tense, uncertain and rapidly evolving circumstances. Brownsburg officers drew and pointed their service weapons on fifteen (15) documented occasions, none of which resulted in a

police-action shooting. This is down from 28 in 2014. None of the Use of Force reports involved the delivery of a chemical agent. Two (2) of the Use of Force reports involved the apprehension of a suspect using a police K9. Two (2) of the incidents involved the application of a Taser CEW device, which is significantly down from six (6) in 2014. Twelve (12) incidents involved weaponless, physical techniques including, but not limited to strikes, kicks, and restraints. Nine (9) suspects were rendered medical attention, including those exposed to a police K9 and Taser CEW devices. There was one (1) documented incident of injury to an officer. Once again and as determined in previous years approximately half of all Use of Force incidents reported in 2015 involved intoxicated or impaired persons. The seriousness of the incidents and application of force appeared consistent across the categories documented in the last couple of years. Officers receive continual training in the various areas of use of force each and every year.

The Brownsburg Reserve Program currently consists of eleven (11) officers. This number is up from 2014, when there were eight (8). The department added three new officers who graduated the academy in October, as well as another (Officer Garrett Philips) who was waived academy attendance. The division accepted a resignation from Officer Ryan Lunsford in November due to a new out of state employment opportunity. The department also launched an abbreviated hiring process for experienced (academy-attended) reserve officers in October. That process is still underway with three remaining candidates. The Reserve Division again predominantly staffed annual events such as the Easter egg hunt, walk/runs, Fourth of July Extravaganza, the youth summer camp weeks, high school graduation, bicycle tours, and parades as well as graciously patrolling the Hendricks County Sheriff's Department's north district during their annual Christmas party. The division expanded on their goal set in 2014 of becoming more involved in the community and establishing a positive image and avenues for "giving back" utilizing fundraiser or donated funds. An LLC was officially established as Friends of the Reserve Division (F.O.R.D.). Early in the year, the Reserve Division took over the funding of planters or flower arrangements sent for various reasons to represent the Brownsburg Police Department. Prior to them taking it over, it was dependent upon general donations by employees. On July 20th the division hosted its second annual "Backpack Attack" giveaway that assisted eight (8) children in preparing for the school year with a free backpack full of school supplies. They also organized



another successful “5-0/5K” in October which had 100 participants this year. That number is significantly up from 38 last year. Plans for next year include making this a timed run to attract more competitive runners. Proceeds from the run allowed the division to support several families during the holiday season. The Reserve division continues to thrive and positively imbed itself into the community under the command of Sergeant Kiritschenko and Corporal Wilson.



Throughout 2015, the recently restructured United Drug Task Force was assigned 99 cases and was involved in 62 controlled buys. Investigative efforts were mainly focused on heroin and methamphetamine dealers and distributors operating in



and around Brownsburg and Hendricks County. Of the 62 controlled buys, 32 were for heroin, 13 were for methamphetamine, 6 were for cocaine, 1 was for prescription pills and 8 were for prostitution. During the year, task force and

interdiction efforts led to the seizure of nearly \$1 million dollars in drug money and over 23 pounds of high grade marijuana.



INVESTIGATIONS

2015 for the Investigations Division opened with an extremely busy January and February when detectives were working a death investigation involving multiple interviews, numerous items of evidence and a significant amount of relevant documentation. The investigation and the results of the forensic pathology report ultimately indicated accidental over intoxication. Detectives also completed twenty-two (22) background investigations, some of which required travel, for a full-time sworn and reserve recruitment process as well as started a recruitment process of its own to fill a vacant detective's position.

Also early in the year, Captain Barrett began to reexamine an active missing person's case from July of 2000. She reviewed the case information and evidence and met with the individual's parents. Captain Barrett met with the FBI and requested their assistance as they have additional resources they can allocate to the investigation of these types of incidents. The FBI agreed to assist and assigned a Special Agent for the duration of the investigation. The case was also presented to

the U.S. Attorney's office and they have agreed to assist and consider the case for federal prosecution. The investigation is on-going.

Beginning in 2014 and continuing into 2015, Administrative Assistant Belinda Sharkey received training as a scanner operator for Laserfiche. Belinda has now fully taken on the responsibility of entering all relevant investigative paperwork, evidentiary paperwork and case dispositions into Laserfiche. Throughout 2015, Belinda was able to enter over 2,000 items of documentation into Laserfiche. Belinda also became an active IDACS/NCIC operator with her own secure terminal access from her desktop and now performs all BMV and criminal history inquiries for members of the Investigations Division. These changes were made by Captain Barrett in an effort to make the division more self-reliant and to provide more immediate access to resources.



In February, Crime Scene Investigator, Tiffany Stewart received her official certification from the Indiana Law Enforcement Training Board after meeting the required criteria and hours of hands-on crime scene processing. In late 2014, CSI Stewart had successfully completed 160 hours of training that covered death scene, crimes against a person, crimes against property and two other elective

categories. Once completed, CSI Stewart was required to submit all of her completed videos, pictures, and reports to ILETB for final approval.

In terms of staffing for the division, as previously mentioned, a selection process to obtain an additional detective was launched in January. In March, the department welcomed Officer Jason McCoy, which brought the division up to five (5) detectives. In October, following a review of duty assignments and workloads, two staff members, Sergeant Pete Fleck and Lieutenant John Depinet, were reassigned to Captain Barrett. Sergeant Fleck's job duties will continue as they have, however personnel from Captain Barrett's division will be assisting him with special events and Lieutenant Depinet will be working towards conducting computer and cellular phone forensics. Also in October, the department had the unfortunate circumstance of accepting Detective Matt Morgan's resignation as an officer with this department. The vacant detective's position was filled by Officer

Tim Wells who was the top candidate on the active eligibility list for transfer into the Investigations Division. Detective Wells began his training on November 30th. Detective Corporal Bass was promoted to Sergeant in March and continues to assist Captain Barrett in the daily operations of the division.

Detectives recorded a total of 402 hours of training while assigned to the division covering several topics including:

- Internal Affairs
- Child Death and Homicide
- Crimes Against Children Conference
- Crime Scene Investigator Certification
- Certified Voice Stress Analysis Examiner Certification
- Sexual Assault Investigation
- Managing Property & Evidence
- Death and Homicide
- Annual State Mandates and Firearms

In April, the division experienced its first mock homicide scene tabletop exercise conducted by Captain Barrett and Sergeant Bass. The exercise was not scheduled and the team was assessed (pass/fail) in several categories including timeliness, equipment readiness, forms usage in the field and overall adherence to procedure. The team worked well together on the exercise and proved to be quite prepared. Captain Barrett dedicated a significant amount of time to training in 2015, not only involving the orientation of new detectives but instructing at the Reserve Academy and conducting internal division training as well. In October, following an investigation into a report of child pornography involving numerous alleged local victims that was determined to have insufficient elements of a crime and was more of a harassment issue, Captain Barrett requested a meeting with the Chief Deputy Prosecutor. Together, they developed a set of standards to apply in order to better proceed with the investigation of like cases. These standards will be provided during a brief training for all Hendricks County law enforcement agencies and school resource officers.



On April 9th, Captain Barrett was among other investigators from various law enforcement agencies presented with an award by U.S. Attorney Josh Minkler and

Special Agent in Charge (FBI) W. Jay Abbott for her contribution to the investigation of a major child exploitation case as a member of the Internet Crimes Against Children Task Force.

Activity within the division again showed an increase (24.5%) in assigned cases over 2014 and 14.6% more closed or suspended cases. Arrests decreased slightly and detectives conducted several more background checks for employment than in 2014.

CASE STATISTICS	2014	2015
ASSIGNED CASES	374	466
CLOSED/SUSPENDED CASES	205	235
CLOSED BY ARREST	48	40
BACKGROUND CHECKS	19	27

Some of the more noteworthy cases investigated in 2015 are as follows:

- Nationwide scam involving an elderly female victim resulting in an \$80,000 loss (Detective Stanford)
- Arson of a vacant residence that was used commercially (Detective Stanford)
- Theft case resulting in an arrest and recovery of \$60,000 worth of property (Detective Bass)
- Assisting the FBI with a highly confidential case by gathering intelligence and conducting surveillance (Entire Division)
- \$5,000 jewelry theft from a local business solved by usage of social and news media (Detective Morgan)
- Auto theft (two counts) resulting in an arrest and recovery of \$7,000 worth of property (Detective Morgan)
- August 4th armed robbery of the CVS resulting in the arrest of one male juvenile and another adult male charged (Detective Morgan)
- Cold case auto theft resulting in arrest of juvenile after fingerprint processing and obtaining admission (Detective McCoy)
- Local child pornography case deemed a priority case by the Internet Crimes Against Children Task Force (Captain Barrett)
- Charges on a local male with 13 felonies all related to child molest with 7 victims and 3 more potential (Detective Bass)

One major case involved the July 28th robbery of the Hendricks County Bank and Trust on Northfield Drive. Following an extensive investigation and surveillance, an arrest of a serial robber was made on November 18th. This case required an investigative partnership with the Indiana State Police Technology Unit and the FBI. Persons were taken into custody following a lengthy vehicle pursuit just after the suspect robbed another bank in Greenwood. Our team's identification and apprehension of him solved ten other robberies that had occurred in other law enforcement jurisdictions, some of which were outside of Indiana. The main detectives assigned to this case were Corporal Stanford and Captain Pyatt. However, all members of the division contributed efforts and they were recognized in January.



In regards to the Property and Evidence function, there were 1,158 pieces of evidence returned to the owner, destroyed, transferred to another agency, auctioned or forwarded to long term storage (up 40% over 2014) and there were 108 items sent to the Indiana State Police for testing. At year's end the property and evidence room housed 1,468 pieces of property.

TRAINING

January was basically a calculation and reporting month for Training Coordinator Sergeant Andy Watts in regards to officer training hours to the Indiana Law Enforcement Training Board as is required each year. January also tends to be a high usage month of the facility and its indoor features by outside agencies due to the winter season and it was utilized four times by various tactical teams and the excise police. Also in January, Sergeant Watts finalized the schedule and curriculum for the upcoming Certified Reserve Academy hosted by the

department. Our agency continues to be only one of three in the state conducting a certified academy through the State of Indiana.

On January 29th, the Central Indiana Law Enforcement Training Council (CILETC) again met at our department's training facility to discuss 2015 training events and needs. At the same meeting, the council re-elected Sergeant Watts as the Council President for a fourth consecutive year. As such, Sergeant Watts is responsible for a council comprised of 20 law enforcement agencies and 850 officers. This is a great honor not only for Sergeant Watts but a high honor and excellent representation of our department in the law enforcement community.

On February 6th, the department participated in a tabletop training exercise in collaboration with members of our town offices in order to test our response to a large scale environmental disaster. The exercise was conducted by an outside entity that provided valuable feedback in regards to our preparedness level.



The Certified Reserve Officer Academy (CROA) commenced on March 17th at the training facility. There were twenty-seven (27) recruits from ten different law enforcement agencies. The session ran each Tuesday and Thursday evening as well as every other Saturday through October. Ultimately, twenty-two (22) recruits representing seven agencies successfully

completed all academy requirements and graduated on October 17th.

The department has maintained its partnership with Dr. Paul Whitesell who continued to utilize the training facility throughout 2015 to conduct various defensive tactics topics. Dr. Whitesell used the facility over a span of 22 days throughout the entire year.

On October 28th, Sergeant Watts met with the town's Human Resources representatives in order to discuss planning of police department provided armed intruder training to town hall staff members. Various concerns and training goals were discussed in addition to some development ideas of basic policy. Also on

December 16th, Sergeant Watts met with the Brownsburg Fire Territory and the Brownsburg School Corporation in regards to the same topic (armed intruder) and the possibility of implementing an exercise in March of 2016.

Officers received 5,539 cumulative hours of training during the year, averaging 128 hours of training per officer. This number is up by nearly 18% over 2015 and may be predominantly attributed to the Reserve Academy. The state mandate remains at 24 hours per officer.

Highlighted formal training topics for 2015 include:

- Indiana Drug Enforcement Administration Annual Conference
- Accident Reconstruction
- Incident Command and All Hazard
- Advanced Patrol and Roadside Interview
- Tactical Medicine for Patrol
- Criminal Enforcement Interdiction
- Fitness & Nutrition for Law Enforcement
- Evidence Considerations
- "Arrive Alive" and "The Shooter"
- Mind Mapping and Report Writing
- Statement Analysis

Roll call training conducted by shift supervisors in 2015 covered topics such as Department of Toxicology updates, Title 9 (traffic) law updates, room clearing, K9 usage, trauma kit usage, citizen interaction and cell phone videos, vehicle seizures, consent to search, and active shooters.

Revenue generated from training facility usage fees totaled \$9,730 which is up from \$7,527 for 2014. Each year the number and variety of law enforcement agencies seeking use of our facility and the generated revenue increases. Again, this amount does not represent the dollars saved by the added benefit of free training for our officers throughout the year.

RECORDS

In January of 2015, archival scanning of case reports into Laserfiche was finally completed. The project had been active since 2012 and ended with 14 years of data being transferred. Following the completion of this enormous undertaking, staff was able to focus on some reorganization projects.

January also brought with it more changes to the charging affidavits required to be used and submitted to the Hendricks County Prosecutor's office with a disk of changes provided that contained changes to nearly 500 affidavits. Enforce had to be placed out of service until Kim Shupert and staff were able to complete the update. The changeover was completed on May 29th but not without some additional formatting corrections by LincDoc software engineers. As of that date all charging affidavits, including ones used infrequently that were not previously created, issued by the prosecutor's office had been recreated in the Enforce environment. Outside of the annual changes directed by the prosecutor's office, this was a 3-year project. From that point forward, only updates to the charges will be necessary.

Also during the beginning of the year, Kim Shupert and staff continued to administrate a recruitment process that began in 2014 by facilitating oral interviews and compiling interview packets. Staff would continue to assist with the collection of paperwork and preliminary background checks on selected candidates with Kim Shupert ultimately conducting orientation for new hire Officer Jeremiah Jones on June 1st. The Records department staff continues to be heavily utilized for recruitment processes with success.

In April and upon activity review, it was decided that the Records department would continue the extended hours until 7pm being offered on Wednesdays since October of 2014. The department has had enough activity to support the hours and positive feedback in regards to convenience has been received by citizens.

June kicked off planning activities for the annual Night Out Against Crime for Kim Shupert with the first official meeting being June 18th. She, along with Kellie Cummins, spent the next six weeks working together to plan the layout, assign tasks and market the event.

During the latter part of August, Records staff members Kim Shupert and Debbie Umbanhowar were requested to assist with the communications aspect of the incident command for the NHRA Nationals at Lucas Oil Raceway. The department unexpectedly found itself without this portion of the command logistics due to an untimely withdrawal by the Hendricks County Communications Center citing manpower issues. Major Bullock had to devise an alternate plan with little time to do so. Fortunately, both Kim Shupert and Debbie Umbanhowar happen to be previous dispatchers with extensive experience, including tactical dispatching, so the unforeseen assignment turned out to be ultimately more advantageous and convenient. It is believed that the department will just continue to utilize Brownsburg Police Department staff members in the future as opposed to attempting to coordinate with another agency. Amanda Bultman may also be of

assistance during the 2016 event as she also has emergency dispatching experience, providing a third manpower resource.

Also in August, the Records department found itself understaffed due to the absence of one staff member for various reasons. This absence would ultimately evolve into a separation of employment. On September 11th, the department began accepting applications for the Records Assistant position. The department received a total eighty-eight (88) applications. Following written testing and a computer skills assessment on October 4th, the department interviewed ten candidates on October 14th. As previously mentioned, Amanda Bultman was selected and is currently in her second month of employment with the department.

In November, Kim Shupert assisted Captain Pyatt with an experienced Reserve Officer selection by advertising, maintaining official contact with candidates, and preparing paperwork for November 19th oral interviews. In addition her staff completed the preliminary background checks.

Towards the end of the year, Kim Shupert, focused some attention to the reformatting of the department's employee evaluation program and forms in collaboration with and at the direction of members of Executive Staff. This is an ongoing project into 2016.

As routine duties assigned to the division, Records personnel provided services to the community including gun permit application processing, public access requests, alarm permit processing, report copies and fingerprinting. The following tables reflect various statistics and funds generated for 2015. As compared to 2014 and previous years, 2015 was a record year in terms of both activity (in some areas) and total revenue with a 14% increase. In December alone, Records staff processed 99 gun permit applications and generated \$7,500.00 in revenue:

ACTIVITY BY SERVICE	2014	2015
Gun Permits – New Issues and Renewals	339	415
Alarm Permit Transactions – New Issues, Renewals and False Alarms (Both Business and Residential)	1293	1569
Public Access Requests	195	211
Criminal History Requests	277	393
Fingerprints	227	166

REVENUE BY SERVICE	2014	2015
Offense or Arrest Report Copies	\$535.00	\$665.00
Accident Report Copy Fees Collected Directly by the Department	\$735.00	\$785.00
BuyCrash.com (Accident Report) Revenue	\$5,432.00	\$7,232.00
Gun Permit Application Fees	\$15,210.00	\$18,890.00
Motor Check (VIN) Fees	\$60.00	\$135.00
Notary Fees	\$13.00	\$12.00
Photograph Fees	\$5.00	\$6.00
Citations Filed for Cost Recovery	\$2,687.69	\$2,729.39
Alarm Permit Fees	\$19,960.00	\$21,138.00
Local Criminal History Fees	\$850.00	\$1,440.00
Fingerprinting Fees	\$1,215.00	\$865.00
TOTAL REVENUE	\$47,252.69	\$53,897.39

INFORMATION TECHNOLOGY

2015 for Information Technology opened with yet another delay in the launch of Interact Mobile for an unknown reason. This was to have occurred six (6) months after the deployment of RMS which was February of 2014. At the time, Public Safety Communications (previously MECA) requested from Interact a written explanation of the issues that were preventing the project from moving forward. Unfortunately

this issue was never resolved during 2015 and at years end information had been received that a potential second party may have to be used for the Computer-Aided Dispatch product and



even the possibility of another switchover to a new vendor for both Records Management and CAD exists. This situation is being closely monitored and will hopefully be resolved in early 2016.

In February, new mobile data terminals (MDT's) and police radios arrived and were deployed to officers in the field. The department completed an audit of police radios that was requested by the Hendricks County Communications Center as well. All 98 radios were accounted for and the department was deemed in compliance with agreement standards.

Also in February, Lt. Depinet was able to develop statistical data reporting by extracting data from Interact using the Jasper Report Server. Characteristic of the Brownsburg Police Department, it led the way in information technology and was the first department in the county to do so.

In March the department received four (4) tablets that were assigned to select detectives. The tablets are being used to communicate with dispatch via CAD and provide the detectives with the ability to inquire upon BMV information, check police records, to take photos and record video.

Reserve Officer mobile data terminals were replaced with new Fujitsu computers in April. This enabled the capability for all Reserve Officers to run and interact with the new pending CAD software.

Throughout the year, the department made efforts toward the utilization of body cameras. In May, the department ordered ten (10) Taser brand body cameras. The cameras are compact and hold approximately 12 hours of high definition video and audio. The department developed policy for usage and began researching funding for a video storage contract. Lt. Depinet met with Taser, Custom Signals and West Lafayette Police Department in regards to different methods and price points of managing body and car camera videos. He also researched an on-site solution with IT manager Jon Hemmer. Ultimately in December, Executive Staff made the decision to work with Custom Signals using their software in conjunction with our server and hardware to store videos. In-car cameras will now also store in the same manner. By going with the all-in-one system, all videos will now be handled as evidence with imbedded security for protection. Funding for the software has been identified and installation is expected in January.

In July, the department deployed small mobile printers to some of the Motorcycle Patrol units. The printers are used to issue electronic tickets on a 4 inch wide piece of paper as compared to standard 8 inch wide paper. The printers easily fit on the motorcycles and are Bluetooth and battery operated.

An inventory of all previous Motorola mobile data terminals was completed in October by Lt. Depinet and all hard drives were removed and are awaiting the Town's approval for destruction.

As of November, a police radio programming terminal had been set up with a software installation by Hendricks County Communications Center and by December it was operational. This is a result of a new radio channel update template. Officers will now be able to have their radios programmed at the police department within minutes rather than travel to the communications center in Plainfield multiple times a year.

COMMUNITY RELATIONS & JUVENILE INFORMATION

Community Relations and Juvenile Officer Sergeant Fleck conducted or attended many activities and events throughout 2015. His activities are outlined as follows:

ACTIVITY TYPE	2014	2015
Neighborhood Crime Watch Meetings	20	14
Substance Abuse Task Force Meetings	10	6
Safety Talks (Juvenile Demographic – Preschool, Elementary)	7	9
Diversions Presentation Days (Juvenile Demographic – School Age)	12	11
Structured Presentations (Adult Demographic)	7	7
Building Tours	13	12
Special Events (National Night Out, Haunted Police Station, Parades, Ceremonies, Shop with a Cop, etc.)	16	15
Women's Self Defense Instructions	14	14
Children's Self Defense Instructions	1	7
Explorer Post 1848 Related Meetings or Trainings	16	20

In 2015 Sergeant Fleck's Kid's Self Defense program expanded as he instructed on seven (7) occasions throughout the year, up from only once in 2014. Women's self-defense classes continue to be heavily attended as well. This course of instruction is popular among our citizens. Some new activities for Sergeant Fleck this year

include attending the Hendricks County Drug Court graduation, surprising a 6 year old child at his law enforcement themed birthday at the mother's request, assisting the department by overseeing pre-basic training for a new officer and the attendance of Police Dynamics Leadership and Character training. Sergeant Fleck also instructed in many areas in 2015 including defensive tactics, firearms, constitutional law, on-scene trauma treatment (gunshot wounds, excessive bleeding, pressure dressings and tourniquets) and taser.

Sergeant Fleck remains a committed and very active member of the department's Bike Patrol and began his riding season in April. Sergeant Fleck takes every opportunity during his regular duty hours to participate in this specialized assignment.

In June of 2015, the fifth Annual Police and Fire Youth Camp commenced. The department had to return to a 3 week schedule due to increased interest and participation. From June 8th to June 26th, the department, alongside the Brownsburg Fire Territory, hosted nearly 93 children daily from 8:00 a.m. to 12:00 p.m.



As previously mentioned, preparations for this year's Night Out Against Crime began in June. The electronic participation application was again used with great success. The department had a record number of participants, which seems to increase annually. The event was covered multiple times in the news media and Chief Dove and Captain Barrett conducted two on-air interviews leading up to it. The event was also featured in a popular blog covering events in Hendricks County. The fun photo booth

sponsored by Bill Estes Ford returned as well as the blood mobile and the Pacer's Fan Van. This year, however, the Pacer's organization asked our department to attend, as opposed to being invited, and so did the Indiana Blood Center due to



the success of last year's event. The event focus was again increasing awareness of drug use and overdoses, specifically heroin-related, in our community. The event welcomed a special guest speaker, the Drug Enforcement Agency's (Chicago Division) Assistant Special Agent in Charge Greg Westfall to speak about the issues and the department's response. Chief Dove again addressed the crowd with candor and stressed that the community as a whole needs to start taking action and becoming more vigilant. Also over the last couple of years, the department has partnered with other staff members of the Town to conduct the "Bundle 'Em Up"

coat drive which has proven rather successful and continues to grow. Big Daddy Caddy made their annual appearance and thousands of hot dogs and bratwurst were again served courtesy of Flapjacks. It was once again a great event for the community and the police department.

From February 9th to the 13th and again from September 8th to the 15th, Sergeant Fleck was back in Brownsburg High School presenting his annual diversionary program. Sergeant Fleck instructs on juvenile law, alcohol, illegal narcotics, violence, toxic relationships and media influences. The September program was a full school day program.

Explorer Post 1848 continues to operate and currently has 15 members. Throughout the year, Explorers met 20 times. This year's training topics included attention ability, eye witnesses, behavioral science, criminal psychiatry, physical fitness, criminal law, hostage negotiations, DWI countermeasures and field sobriety, and the K9 program. Also new this year, members of the Explorer post had the opportunity to attend the annual Law Enforcement Explorer Academy hosted by Hamilton County agencies and taking place in Noblesville. The academy ran from July 12th to the 17th.

Sergeant Fleck continued his weekly court security details as well as reporting juvenile information using the state mandated database.

EMERGENCY RESPONSE TEAM

During 2015, the Emergency Response Team was activated or utilized for critical incidents on one (1) occasion, a pre-planned event on two (2) occasions and a high risk warrant service on one. The following list does not include all of the instances where the potential for deployment existed and the team was placed on standby in a state of readiness but essentially did not respond.

March 8th	Federal Search Warrant with the DEA and UDTF
July 4th	High Risk Security Detail (Pre-Planned)
July 23rd	Controlled Buy/Bust Involving United Drug Task Force
October 26th	Armed/Barricaded Subject – Assist Avon PD (disregarded enroute)

In January, Major Grimes (ERT Commander) conducted a large scale scenario based training exercise that involved two training sites (multi-story residence and a small school), during which operators had to complete all phases of an active deployment based upon a high risk warrant service at the residence, that then evolved into an active shooter situation at a nearby school.

On March 9th, the Emergency Response Team assisted the UDTF and DEA with a high risk warrant service of a narcotics dealer who was known to be in possession of firearms. The location of the search warrant was home to a known drug trafficker, and a residence that had involved two persons being shot in the month of January 2015 allegedly by armed intruders. Suspects were taken into custody without incident and approximately \$20,000.00 in U.S. currency, 9 ounces of methamphetamine, 1 loaded handgun, and approximately 2 pounds of marijuana were collected at the scene.

In April, the purchase of the ERT Armored Personnel Carrier (APC) was made with the final approval of the Town Council. The cost of the apparatus came to a total of \$169,500 of the allocated \$175,000 approved in the 2015 CCD budget. The APC will provide department personnel and the citizens of Brownsburg with a much more heightened level of protection during critical or rapidly evolving incidents. Situations for use may include hostage rescue, personnel and equipment delivery,

barricaded armed subjects, victim extraction, natural disaster rescue, high risk warrant service, close quarter negotiations or communications and support to the Brownsburg Fire Territory. The Emergency Response Team had the opportunity to train with the outside organization Workhorse Training Group in May. Emphasis was on legal and tactical considerations of the newly acquired APC. The training on the apparatus was instrumental to operators prior to any deployment or practical training utilizing the APC.



In June the ERT conducted its annual training at the Tactical Engagement Center, a live-fire shoothouse that allows operators to utilize all equipment including rifles and handguns. Targets are set up throughout the TEC forcing operators to make stressful shoot/don't shoot

decisions. All operators performed effectively and the team identified a few areas to continue to train on in the future.

On the 4th of July, a partial activation of the Brownsburg ERT was requested to provide oversight and rapid response to any threat or incident that may occur during the holiday events. This was merely precautionary measures put into place based upon credible potential threats forwarded by FBI and Homeland Security. No incident transpired during the event that required a response by ERT operators.

The United Drug Task Force was assisted by the Emergency Response Team during a controlled buy/bust on July 23rd. This was a high risk takedown of a known to be armed heroin dealer. One ounce of heroin with the approximate value of \$2,100 was recovered along with a handgun. The suspect was taken into custody without incident.

In August, the team extended two conditional offers for probationary status as operators on the team due to the resignation of an Avon Officer from the team earlier this year, and a submitted resignation from Officer Josh O'Brien stating his final date of service with the ERT would be December 31, 2015. Cpl. Steve Sentany and Officer Chad Brandon both accepted those offers, and began training with the team in September. During the month of October, Chad Brandon attended and successfully completed a Basic SWAT Course hosted by the FBI.

On October 26th, the team was activated to assist with an armed barricaded subject in Avon but was disregarded while enroute due to a peaceful surrender. The remainder of the year yielded no more call outs. Training for the year was concluded in December with a pre-planning for 2016 training and tentative plans to send two new members to basic SWAT school.

The Brownsburg Emergency Response Team again committed to several hours of preparedness training in 2015. The team conducted training thirteen (13) times and again covered various topics, including:

- Range Drills & Structure Clearing
- K9 Utilization by ERT
- Negotiated Surrender & Response to a Barricaded Person
- Armored Vehicle Tactics
- Scenario-Based with Role Play
- Live-Fire at the ILEA Tactical Engagement Center
- Pepperball Introduction
- Active Shooter

HONOR GUARD

The department Honor Guard, consisting of Major Joe Grimes, Corporal Jacque Bass, Officer Kevin Huntsman and Officer Grant Anderson continues to be active under the leadership of Sergeant Pete Fleck, meeting and training monthly when possible.



Events or ceremonies attended by the Honor Guard in 2015 included the Law Enforcement Memorial, Youth Police and Fire Summer Camp, participation with the Brownsburg Fire Territory in the 9-11 Memorial

Ceremony, Homecoming Parade, and the presentation of colors at the ILEA Convention.

PUBLIC INFORMATION AND MEDIA RELATIONS

Public Information Officer Captain Jennifer Barrett continued duties as our primary PIO with Sergeant April Hyde as the secondary. For the year, there were 6 formal

press releases issued by the department to thirteen established media outlets, 46 individual inquiries regarding fifteen topics by various media outlets and one on-air scheduled interview. Twenty-two (22) Media Contact form entries



were entered reporting all contacts.

January was the busiest month for media inquiries. Captain Barrett fielded fourteen (14) inquiries and distributed an official media release regarding the unfortunate arrest of a police chaplain. Other incidents generating several inquiries were a fatal accident involving a Brownsburg school corporation teacher in April and the local arrest of a Wayne Township Firefighter in November.

The department continues to utilize Facebook and Twitter and our website to inform Brownsburg citizens and to solicit information (crime tips). Followers or subscribers continue to increase each year. The following are subscriber numbers as compared to 2014:

PLATFORM	SUBSCRIBERS 2014	SUBSCRIBERS 2015	PERCENT INCREASE
Facebook - BPD	2197	3247	+47.7%
Facebook Crime Tips	2609	3976	+52.4%
Twitter	925	1261	+36.3%

MOTORCYCLE PATROL (Traffic Unit)

The Motorcycle Patrol/Traffic Unit began 2015 by continuing to be the primary officers investigating collisions. Corporal West also began receiving calls to reserve the unit's escort services during the year. Coordination with the Town Garage also began for spring service on the motorcycles so that when the weather broke the motorcycles would be ready to ride. The Motorcycle Patrol continues to operate with three (3) officers.

In February, Corporal West prepared for and then instructed three (3) classes in the first month (March) of the Reserve Academy. This consisted of twenty (20) hours of classroom lecture and topics included Traffic Law, Patrol Tactics and Crash Investigation. Officer Rooker assisted with the Crash Investigation class. Corporal West also worked with Speedway Police Department and Greenwood Police Department to schedule and prepare for the annual Basic Police Motorcycle Operations class for April 6th – 17th. He was a main instructor at this class and each BPD motor officer successfully passed and received a recertification certificate for 2015. Corporal West also assisted Speedway with a late year training to certify two

(2) new motor officers for the 100 year celebration of the Indianapolis Motor Speedway.

By May, the motorcycles had been serviced, including some warrant work by Harley Davidson, and were out on patrol. They continued to be responsible for traffic enforcement and accident investigation.

The Motorcycle Patrol was invited to attend the Southside Harley-Davidson police motorcycle skills challenge on Saturday May 30th but was unable to attend.

Motorcycle Officers Rooker and Hunstman were assigned to Lucas Oil Raceway during the NHRA Nationals from September 2nd through the 7th.

On September 21st Corporal West attended a live-fire range exercise that was hosted by the Plainfield Police Department at the Danville Range. This training was specific to motor officers and involved movement drills, transition drills and muscle memory drills. Corporal West passed this training information on to the rest of the Motorcycle Patrol.

Forty-one (41) traffic problems were submitted by citizens using our electronic tip or request form available on our website. This is up from 16 in 2014. These problems were mainly vehicles parked incorrectly or speeding vehicles at various times of day. These complaints are typically handled by the Motorcycle Patrol/Traffic Unit.

The Motorcycle Patrol completed several special details in 2015 which included the following:

- March 6th** **Provided Escort for Purdue Men's Glee Club**
- March 10th** **Funeral Escort for Joe Matthews (at special request of Major Bullock)**
- May 17th** **Nathan Gentry Memorial Ride**



May 27th	Hoosier Burn Camp Ride
June 6th	B & O Bike Ride
June 9th	BPD Youth Camp Demonstration
June 13th	Adesa Motorcycle Escort
June 16th	BPD Youth Camp Demonstration
June 20th	Indiana Ride for the Salute Motorcycle Escort
July 4th	Fourth of July Parade & Fireworks traffic
July 17th	Assisted Greenwood PD with a Funeral Detail
July 31st	Assisted Indiana State Police with the Governor's Ride
Sept 7th	NHRA Championship Monday Escorts
Sept 18th	Brownsburg Homecoming Parade
Sept 19th	Hoosier Burn Camp
Sept 20th	Susie's Place Motorcycle Escort
Dec 5th	Christmas Under the Stars Parade

By November, all motorcycles had been placed in storage in the new building for the winter season.

K9

2015 was another effective year for the Brownsburg Police K9 division. For the purpose of the annual report we include Officer Kiritschenko for a total of four (4) K9 teams. Officer Kiritschenko utilizes her K9 for duty as a school officer and as a Brownsburg Reserve.

The current K9 teams remain the same as in 2014 and are as follows:

- Officer Kevin Hyde and "Czar"
- Officer David Marcum and "Xarro"
- Officer Josh Obrien and "Darro"

- Reserve Sergeant Kim Kiritschenko and "Zeus"

During 2015, K9 teams were utilized in 173 calls for service and 119 searches which resulted in 70 alerts. These searches netted sixty-two (62) arrests for the teams which is a 24% increase over 2014 when there were fifty (50). The teams also participated in 160 hours of narcotics training and 185 hours of patrol training. Officer Kiritschenko and her K9 are single purpose for narcotics detection only. The other teams are all dual purpose in narcotics and apprehension.

There was one (1) apprehension made with a K9 bite in 2015. This was in the course of apprehending a wanted person from a residence who was known to carry a knife and had been attempting to evade law enforcement for several days. The suspect who was hiding in the residence was taken into custody following K9 apprehension by "Xarro" assigned to Officer Marcum and checked for injuries by EMS.

BIKE PATROL

The Bicycle Patrol prepared their bikes for the riding season in April by tuning them up and ensuring proper equipment was in operational readiness. In May, seasonal tactical rides were resumed and Sergeant Pete Fleck began his nearly daily participation on the unit. In June, the unit purchased an additional bike to add to the fleet and welcomed two (2) new members, Officers Mike Gill and Jonathon Flowers. Both officers received their certification that month as well. As the bicycle patrol unit is designed to do, riders focused on tactical riding through neighborhoods and public parks throughout the riding season. They again participated in the annual special events in 2015, such as the Fourth of July Extravaganza, in addition to patrolling the NHRA U.S. Nationals at Lucas Oil Raceway Park. In October, the bicycles were placed in storage until spring.

FLEET

The Brownsburg Police Department fleet underwent significant changes in 2015. Throughout the year, a main goal was to trade in all remaining Ford Crown Victorias and older police commissions towards the purchase of new vehicles. The new

officer-use vehicle purchases for the year consisted of five (5) Ford Explorer sport utility vehicles and two (2) Ford F-150 trucks.

In April, the department took possession of the new Armored Personnel Carrier discussed in other sections of this report as well as four (4) new gas powered golf carts and a multi-purpose utility van. As reported last year, the two electrical EZGO golf carts previously owned by the department proved to be unsatisfactory as the batteries did not maintain charge, were often dead when the carts were needed or the battery did not last throughout an entire event or specialized patrol. The multi-purpose utility van replaced the old Emergency Response Team deployment van.



In June, the department purchased a new Mobile Command Vehicle. The 2005 Alpha motorhome came to the department with just 19,000 miles and was equipped with all of the functionality and equipment to operate as a mobile command center at a fraction of the cost of a brand new vehicle. The vehicle was purchased well below (nearly half) market value and funding did not come from tax dollars. The vehicle's first use was during the NHRA Nationals at Lucas Oil Raceway.

By July, all new vehicles had been decaled, equipped and assigned or deployed.

Late in the year, the Town began proceedings to purchase a building located at the intersection of Copeland and Adams Street for the purposes of storing seasonal vehicles. The final closing on this property took place in December followed by the relocation of golf carts, motorcycles and bicycles.

Total fuel consumption for 2015 was approximately 53,655 gallons of unleaded and 114 gallons of diesel (APC and Mobile Command Vehicle).

HUMAN RESOURCES

For the Human Resource function, the year opened with staff interviews and preliminary background investigations, followed by executive interview on February

24th for the recruitment process that started on October 15th of 2014. The ongoing process was for full-time sworn officers and reserve officers. In addition to continuing the recruitment process, the department completed a promotion process with oral interviews for the ranks of Corporal and Sergeant. On February 10th, the Board of Police Commission announced the following promotions:



- Corporal Doug Abshire to Sergeant
- Corporal Jacque Bass to Sergeant
- Corporal Jeff Klayer to Sergeant
- Officer Joe Fults to Corporal
- Officer John Maples to Corporal
- Officer Steven Sentany to Corporal

On March 17th, three of the four selected reserve officers, Noah Feldman, Jacob Clark and Michael Burrell, began the Certified Reserve Academy. On April 16th, Officer Garrett Phillips was sworn in and began his orientation. Officer Phillips received a waiver for academy attendance due to previously attending an academy. He commenced field training immediately. The officers who attended the academy graduated in October and as of October 22nd, had met their additional employment requirements which included truth verification, medical and psychological exams, as outlined in their offer of employment. These officers are currently in field training.

Jeremiah Jones, the top candidate in the full-time police officer process, was sworn in on June 1st and began his orientation with Kim Shupert. Officer Jones filled the final vacant officer position for 2015. He started the Indiana Law Enforcement Academy in November and will graduate in early 2016.



In July, several employees were removed from their probationary status. Officers Corey Sears, David Shedrow, Joe Steward and Crime Scene Investigator Tiffany Stewart all satisfactorily completed their first year with this department and achieved First Class Officer and First Class Civilian status.

Following a separation of employment with a staff member assigned to Records in August, the department operated short-staffed until the position was filled on November 30th. Beginning in September, Kim Shupert conducted a hiring process for a Records Assistant that included a written examination, computer skills assessment and oral interview. Top Candidate, Amanda Bultman was interviewed on October 14th and received a conditional offer of employment at the November Board of Police Commission meeting. After Amanda satisfactorily met the conditions of the offer, she began employment with the department on November 30th. Amanda was trained and released for solo duty by the end of 2015. The Records Department is now back up to full staffing of three (3) including Records Coordinator Kim Shupert.

The department launched a unique process for experienced Reserve Officers in October. This process was specific to applicants who had previously completed an acceptable academy with Reserve Officer experience or individuals who were previously certified as a police officer in Indiana that were full-time officers with another agency. The process was expedited and shortened. Following the receipt of eight (8) total applications, the department conducted oral interviews in November and conducted background investigations through December. Conditional offers of employment were slated for January of 2016.

The Board of Police Commission was presented a recruitment plan in for 2016 on November 10th to hire three more full-time officers that the 2016 budget will allow for

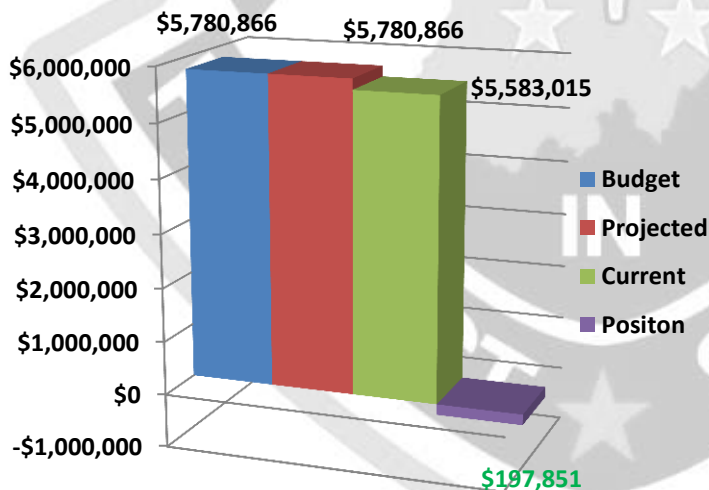
towards the 3rd quarter of the year. This process will begin the first of February next year and will end in July.

On November 6th, Officers Corey Hill and George Glossop graduated the Indiana Law Enforcement Academy. Since they had previously completed field training in the Reserve program and prior to academy attendance, these officers were able to immediately return to solo patrol.

The department accepted a letter of resignation from Officer Matt Morgan, who had been assigned to the Investigations Division, on November 16th. As previously discussed in the Investigations portion of this report, the top candidate from the eligibility list to transfer into Investigations, Officer Tim Wells, was selected to fill the vacancy left by Officer Morgan. The departure and transfer also left a vacancy in the Enforcement. The current hiring list from the most recent process was consulted. The top three candidates will be interviewed again on January 14th with a potential conditional offer of employment being extended at the February Board of Police Commission meeting.

BUDGET AND FINANCE

At year's end, the department had only 3.42% or \$197,851 of the 2015 budget remaining which was returned to the Town's general budget. Of that remaining



amount, \$105,062.49 was from unused fuel. The balance of the Health Insurance line, \$177,578.65, was encumbered by the Clerk Treasurer's office in mid- December. Of the entire \$5,780,866 budget for 2015, \$26,416.09 was encumbered for invoices that were received after the claims deadline or because the invoices had not yet

been received. Claims will be paid as they are received in 2016 with those funds.

The department did request and receive a special appropriation of \$42,435.53. Of that, \$35,584.52 was for reimbursement grants from such entities as the DEA, Operation Pull Over, DUI Enforcement and Internet Crimes Against Children. Grants require our department to pay up front then request reimbursement.

Grant money received in 2015 totaled \$46,511.63 which was an \$11,629.79 increase over 2014. The funds consisted of \$28,348.05 for seatbelt, Operation Pullover, Interstate Crime Enforcement and Drug Enforcement Agency projects deposited into the Town's general fund. Internet Crimes Against Children awarded our department \$10,000 for future needs of equipment and training relating to all crimes against children. The Hendricks County Substance Abuse Task Force awarded the department \$4,138.58 to purchase 2 ballistic entry shields and the vest reimbursement program by the Department of Justice netted another \$4,025.00.

Rental of the department's Training Facility located on Whittington Drive, generated \$9,730 in revenue.

Donations into the Gift Fund for the year totaled \$9,000.00. These funds were utilized for the Police & Fire Youth Camp, Night Out Against Crime, parade candy, and the Haunted Police Station. The Reserve Division used a portion of their Gift Fund monies to purchase book bags and school supplies for several Brownsburg school children. They also provided Christmas presents and grocery gift cards to several Brownsburg families in need.

The Law Enforcement Continuing Education Fund received \$2,729.39 for court user fees. \$2,081.68 of this was from the Brownsburg Town Court and \$647.71 was from the Hendricks County Courts. We also received \$7,232.00 from buycrash.com for 912 accident reports purchased on line.

In 2015, there were 904 purchase orders processed which is a slight increase from the 897 processed in 2014.

The 2016 budgeting process began with the first meeting with the Town on April 23rd.

EMPLOYEE AWARDS

Throughout the year, several employees from both the Operations Division and the Support Division were recognized for their performance. In November, it was discussed to revise the policy regarding Department Awards. Executive Staff chose to forego Employee of the Quarter designations and simplify the system. The

department will designate annually an Operations Division Employee of the Year (Enforcement), Support Services Employee of the Year (Investigations and Other Sworn Personnel), Reserve Officer of the Year and Civilian of the Year (regardless of division assignment).

For 2015, Officer Chad Brandon was selected as the Operations Division Employee of the Year, Sergeant Pete Fleck was the Support Division Employee of the Year, Officer Justin Staley was selected as Reserve Officer of the Year, and Tiffany Stewart was the Civilian Employee of the Year. The 2015 "Top Gun" award went to Major Joe Grimes.

