

BROWNSBURG POLICE

2014 ANNUAL REPORT



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2014 ANNUAL REPORT TABLE OF CONTENTS

| | |
|---|----|
| Chief of Police – Foreword..... | 2 |
| Enforcement..... | 4 |
| Investigations..... | 10 |
| Training..... | 13 |
| Records..... | 16 |
| Information Technology..... | 19 |
| Community Relations and Juvenile Information..... | 21 |
| Emergency Response Team..... | 24 |
| Interstate Crime Enforcement..... | 27 |
| Honor Guard..... | 28 |
| Public Information and Media Relations..... | 28 |
| Motorcycle Patrol (Traffic Unit)..... | 30 |
| K9..... | 32 |
| Bike Patrol..... | 33 |
| Fleet..... | 33 |
| Human Resources..... | 34 |
| Budget and Finance..... | 37 |
| Awards..... | 38 |
| In Memoriam (Donna Seifert)..... | 39 |

CHIEF OF POLICE – FOREWORD

Throughout 2014, the department continued to assess its readiness for additional annexations in terms of personnel. For the first time in nearly a decade, we were able to add two officers and actually increase the number of officers servicing this community. Prior to 2014, all new hires were replacement personnel due to attrition. Executive Staff and I are in a constant state of needs assessment in order to address necessary change or policing trends. Staff and job task analysis in 2014 revealed a need for promotion in the Investigations Division in order to reestablish a division commander. In April the department appointed Sergeant Detective Jennifer Barrett to Captain and assigned her the duties of the Investigations Division Commander. Another significant change in the Investigations Division was the addition of a civilian full-time Crime Scene Investigator who also took on the task of property and evidence control. During the latter part of 2014, the department began to formulate a promotions process to fill open patrol supervisor positions as well, to take place in 2015.

As the heroin trend continues to escalate nationwide and in our community, our department has allocated significant attention and resources towards detection and enforcement. We continue to work closely with Deputy Prosecutor Jim Bryan and have formed an official alliance with the Drug Enforcement Agency (DEA), the United Drug Task Force and the Metropolitan Task Force. Approximately 80 to 90% of burglaries and robberies have been determined to be motivated by drug addiction funding. It is believed that the reduction



of drug related crime will have a direct and positive impact on property crime in our community. In August, Brownsburg officers assigned to Interdiction were absorbed into the United Drug Task Force. Several arrests were made by this target group of officers in 2014 and continued success is expected.

The department's assigned task of security and crowd control at the NHRA Nationals at Lucas Oil Raceway in August was another success. This was our second year being in charge. Staff does an excellent job formulating and executing the event plan.

(Pictured right – Forest Lucas)



2014 was a record year for vehicular pursuits and the crimes these pursuits are originating from are becoming more and more serious and/or violent. Use of force incidents remained consistent. Officers train annually on vehicle pursuits, practical use of force (defensive tactics), less lethal, firearms and use of force policy.

Crime trends remain steady and continue to support an overall very low-crime community. Major crimes declined 3.4% from 2013. The department continues to foster a good working relationship with the community. According to a study in July, the Town of Brownsburg is ranked the number 8 safest place to live in Indiana. This is a true testament to the work being done by this police department. Any recruitment process conducted generates anywhere from 300 to 500 applicants. Following a precise and rigid selection process, we hire less than the top 1%. Our newest officer, Joseph Steward, performed so exceptionally well at the Indiana Law Enforcement Academy, he ranked number one in his class and received various academic and performance honors.

I believe the Brownsburg Police Department remains the “frontrunner” in law enforcement in Hendricks County, leading in various ways. Our flexibility and willingness to evolve when crime trends or new policing models dictate helps keep this department cutting edge and relevant. The following pages detail the activities and accomplishments of each Brownsburg Police Department division, department or specialized unit for 2014.

Chief of Police

ENFORCEMENT

The Brownsburg Police Department Enforcement Division is comprised of Road Patrol, Motorcycle Patrol, Bicycle Patrol, K9, Reserves and United Drug Task Force assigned officers (formerly Interdiction).

The year opened in January with extreme weather conditions that resulted in the Town closing for two days. Only essential personnel (road patrol) were required to report for duty. The department was again tested and performed quite well, in regards to harsh weather and road conditions, on its operational readiness and ability to respond.

Activity remained consistent in 2014 with a slight increase in calls for service, up from 21,026 in 2013. Proactive patrols resulted in 7,372 "patrols when possible", premise checks and bike patrols. Major Crimes are down 3.4% from 2013.

One-hundred ten (110) requests submitted by the public regarding crime tips, suspicious activity, extra patrols, vacation watches, etc. were fielded by the division throughout the year.

2014 was the second year that the Brownsburg Police Department was in charge of security and crowd control at the NHRA Nationals held at Lucas Oil Raceway.



Again, Corporal Doug Abshire and Captain Ben Pyatt formulated a schedule and assignments for the event requiring coordination with Brownsburg officers and officers of other Hendricks County law enforcement agencies. The department and Lucas Oil Raceway took a moment this year during the event to recognize Deputy Dan Parrott for his many years of work and dedication to the security of

| ACTIVITY | 2014 |
|-----------------------|--------|
| All Calls for Service | 22,566 |
| Accidents (PD) | 563 |
| Accidents (PI) | 76 |
| Assault/Battery | 100 |
| Major Crimes | 451 |
| Traffic Stops | 6,634 |



this event prior to the Brownsburg Police Department assuming that responsibility. Having already established a good procedural and planning foundation in 2013, this event went quite smoothly.

For 2014 the Brownsburg Police department was involved in (ten) 10 vehicle pursuits throughout the year, which is a record number for the department. Nine (9) out of the 10 were initiated by the Brownsburg Police department and the tenth was an instance where the IMPD Robbery Task force was following a vehicle occupied by suspects who were believed to be involved in several Steak and Shake robberies and who were en route to the Brownsburg Steak and Shake to rob it. The pursuit came to an end between Pittsboro and Danville on CR 500N when the subjects, unfamiliar with the area, crashed their vehicle and were apprehended following a foot pursuit and K9 Track. One particular pursuit involved a traffic stop where felony crimes were discovered after which the subject resisted, fought and fled from the officer. At one point the officer was dragged alongside the suspect vehicle for a short distance but escaped without serious injury. This pursuit lasted for about 20 miles over a 14 minute period. The suspect was eventually apprehended in Indianapolis by multiple officers from various agencies. The department was also

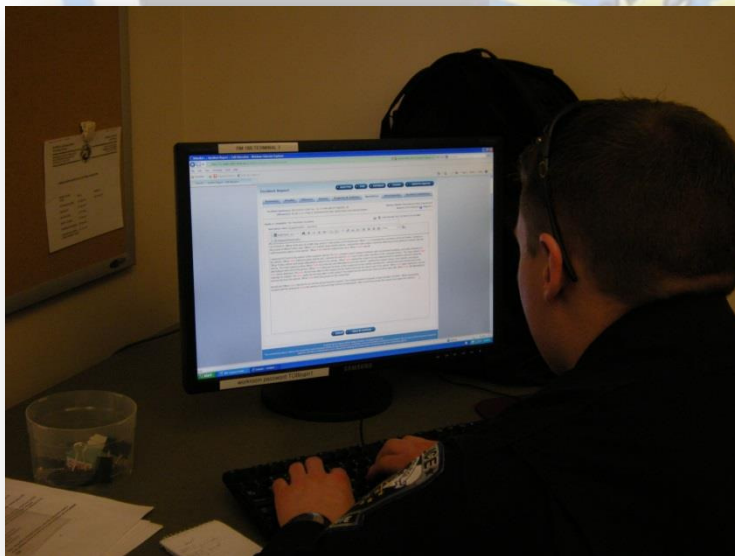
involved in a pursuit that was initiated on Raceway Road and covered approximately 15 to 20 miles and lasted for about 15 minutes, ending on Kentucky Avenue in Indianapolis. The incident resulted in the total loss of a department vehicle and serious, but not life-threatening, injury to one of our officers. It was discovered that the fleeing suspect had his 4 year old and 18 month old children in the vehicle with him during the pursuit. The vehicle pursuits that the department initiated or participated in this year averaged 15 miles in distance with the longest being 54 miles and shortest being a ½ mile. It should be noted that the 54 mile pursuit was completely on I-74 and travelled into Illinois pursuing a suspected drug trafficker. The average time that it took for a pursuit from start to end was 12 minutes with 27 minutes being the longest, on the drug trafficker into Illinois and the shortest being 30 seconds involving a shoplifter. The speeds on these pursuits ranged from 20 mph to 120+ mph. It should again be noted that the high speed pursuit was on the interstate travelling to Illinois. No extreme speed was recorded in town or in populated areas. 2014 saw a 150% increase in vehicle pursuits over 2013 and 400% increase over 2012. The department trains annually for vehicle pursuits using practical exercises that are held at Lucas Oil Raceway Park and did so in November.



In 2014 there were a total of twenty six (26) cases involving thirty-nine (39) documented Use of Force incidents. This number is down from forty-two (42) documented incidents in 2013. Brownsburg Police officers exercised excellent application of necessary force and appropriate restraint in time pressured, and uncertain circumstances throughout the 2014 calendar year. Brownsburg officers drew and pointed their service weapons on twenty-eight (28) documented occasions. However, none of the above situations resulted in a police action shooting. None of the Use of Force reports involved the delivery of a chemical agent. Three (3) of the Use of Force reports involved the apprehension of a suspect using a police K9. Six (6) of the incidents involved the application of a Taser CEW device. Ten (10) of the incidents involved weaponless, physical techniques including but not limited to strikes, kicks, and restraints. Ten (10) suspects were

rendered medical attention, including those exposed to a police K9 and Taser CEW devices. There were no incidents documenting injury to officers. As in previous years approximately half of all Use of Force incidents reported in 2014 involved intoxicated/impaired persons. Even though the overall number of Use of Force Incidents was down compared to 2013, the seriousness of the incidents and application of force used were increased across the categories. K9 apprehensions were up from 2013. Taser applications on resisting subjects and "pointing firearm" applications were up from 2013. This is truly indicative of the violence being displayed nationwide toward police officers as they are performing their law enforcement duties. In addition, the numbers are a reflection of the increasing number of subjects that we are coming into contact with who are too intoxicated or inhibited to "process" the pain compliance based techniques traditionally used by police. Officers are required to escalate their amount of force based upon the severe intoxication and violent behaviors exhibited by suspects involved.

Officers were again called upon in 2014 to adapt to yet another significant change in their reporting procedures. In February, officers attended training on the



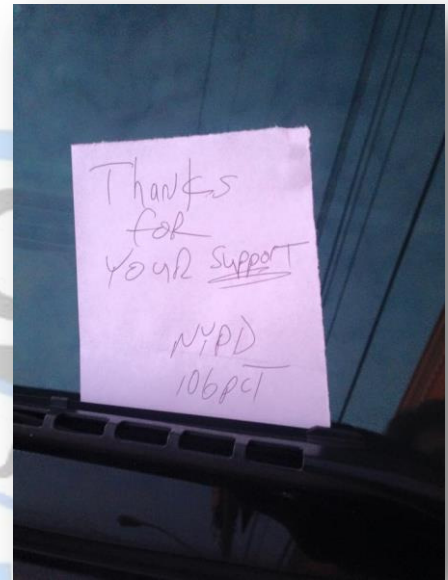
new Interact RMS reporting system that replaced Tiburon. This is the system where officers create incident and arrest reports, in addition to other data entry such as master indexes of persons, places and vehicles, vehicle impounds and warrant service. The LincDoc Enforce Arrest program continues to be utilized with officers becoming more proficient throughout the year and the charging

affidavit database growing as new charges are filed. Officers will once again need to adapt to change once the Interact CAD is launched in 2015.

In December, Brownsburg officers traveled to Queens, New York to attend the funerals of two fallen NYPD officers that were ambushed and executed in the line of duty. It was an honor for Brownsburg officers to put in the effort and represent our department among thousands of other law enforcement agencies across the

nation also in attendance. The NYPD 106th precinct left handwritten notes on squad cars thanking agencies for their support.

The Brownsburg Reserve Program currently consists of eight (8) officers. This number is down from 2013, when we employed 16. Attrition is expected in this division as individuals realize they cannot maintain the commitment, other opportunities arise or they are hired full-time. The department accepted resignations from Officers Moura, B. Lunsford, Southern, and Richards. Officers Sears, Hill, Shedrow and Glossop accepted full-time officer positions with the department. The current recruitment process is also targeting Reserve officer candidates. The Reserve Division again predominantly staffed annual events such as the Easter egg hunt, walk/runs, bicycle tours, parades and the Tox Away Day in 2014.



These officers volunteer countless hours of training, patrol coverage and special event security each year. Starting in 2014, the department began recognizing Reserve Officers with a reserve specific Employee of the Quarter award and continued with Reserve Officer of the Year. Officer Andrew Richards was the first to receive the quarterly designation.

Reserve Officers completed the required hours of training and attended various training sessions including annual re-certifications, Interdiction, and Interact RMS.

The division set a goal for 2014 to become more involved with the community and to establish avenues for "giving back" utilizing fundraiser or donated funds. Department Attorney Jayson Marksberry has been working with the division in order to establish it as a not for profit organization. In May, Reserve Officer Van implemented a program in collaboration with a local ice cream shop giving out gift cards purchased with his own money to children he would encounter riding their bicycle safely (wearing a helmet). Officer Van is a member of the department's Bicycle Patrol. In October, the division hosted the "5-0/5K Foot Pursuit" run/walk fundraiser. 2014 was the inaugural year and the plan is for this event to become an annual signature fundraising event. The division organized its first donation event in July. On the 22nd, the division conducted its first Back to School Backpack giveaway where six local students were personally delivered via lights and sirens brand new backpacks full of school supplies and were then given hands on tours of squad cars and the police department. The division also provided Christmas gifts



for seven children and a \$500 donation to the Misty Eyes Animal shelter in December. Under the command of Sergeant Kiritschenko and Corporal Wilson, in addition to the volunteer spirit of the officers, the Reserve Division transformed itself in 2014 into a very community-oriented group comprised of generally excellent examples of officers and people.



INVESTIGATIONS

Again in 2014, the Investigations Division underwent some significant personnel changes. After being the acting commander of the division for nine months,



Sergeant Detective Jennifer Barrett was appointed Captain and assigned as the department's Investigations Division Commander. Detectives Klayer and Gill transferred out of the division, returning to the Uniform Division and Sergeant Stanford and Officer Morgan were selected as the two new detectives. In addition, the department determined a need for a full-time civilian Crime Scene Investigator. Following testing and interviews, Tiffany Stewart was selected to fill the position. Tiffany attended extensive CSI training in October. She is



now the department's first CSI and also maintains the property and evidence function previously assigned to Administrative Assistant Belinda Sharkey. Belinda has been able to focus more on general administrative support of the entire Investigations Division and become more involved in the Laserfiche case document storage function of the department.

Detectives recorded a total of 653 hours of training while assigned to the division covering several topics including:

- Child First – Finding Words
- Child Death & Homicide Investigation
- Crime Scene Investigation
- Death and Homicide Investigations
- Shooting Incident Reconstruction
- Internal Affairs Conference
- Criminal Investigation and Crime Scene
- Crimes Against Women Conference
- Annual State Mandates
- Social Media Methods
- Moving Surveillance

Activity within the division showed a 20% increase in assigned cases and several more closed or suspended cases over 2013.

| CASE STATISTICS | 2013 | 2014 |
|------------------------|------|------|
| ASSIGNED CASES | 310 | 374 |
| CLOSED/SUSPENDED CASES | 123 | 205 |
| CLOSED BY ARREST | 73 | 48 |
| BACKGROUND CHECKS | 20 | 19 |

Some of the more noteworthy cases investigated in 2014 are as follows:

- Attempted murder investigation (Captain Barrett)
- Three (3) felony arrests in February for armed robbery, criminal confinement and pointing a firearm (Detective Gill)
- Federal child exploitation case with multiple victims (Captain Barrett)
- Felony armed robbery involving Craigslist ad response (Detective Gill)
- Arson (Detective Klayer)
- Identity theft ring involving false identifications used to obtain vehicle loans for luxury vehicles (Detective Klayer)

- Department of Homeland Security Internal Affairs rape case assist (Captain Barrett)
- Sexual battery in the local Wal-Mart (Detective Bass)
- Felony neglect of a dependent and battery on a child (Detective Bass)
- Three felony arrests involving theft from vehicles, auto theft and burglary – obtained admission of at least 100 thefts from vehicles (Detective Morgan)
- Two death investigations – one of which was a suicide (self-inflicted gunshot) taking place in the department's parking lot in a vehicle (Multiple Investigators)
- Armed robbery and counterfeit money working with the U.S. Secret Service (Detective Bass)

Throughout the year, the division began to notice two particular trends. Heroin is quickly becoming a main element of many of the investigations linked to property crimes and most certainly overdoses. Another trend was counterfeit money. The division works closely with the U.S. Secret Service regarding counterfeit money crimes.

As previously stated, Captain Barrett, while being assigned division command in April, had been assuming that role since July of 2013. Captain Barrett continued to actively investigate cases and assist other local, state and federal law enforcement agencies throughout 2014. However, a good portion of her year was dedicated to the replacement and training of personnel. Captain Barrett took an active role in the recruitment process for the department's first Crime Scene Investigator. She continued to be an educational resource during 2014 and conducted training for each and every officer regarding the child advocacy center. In addition she instructed on Domestic Violence. Captain Barrett continued to work various sex crimes and crimes against children but starting in 2014, Corporal Detective Bass began transitioning into the primary investigator of those types of crimes.

In regards to the Property and Evidence function, there were 823 pieces of evidence returned to the owner, destroyed, transferred to another agency, auctioned or forwarded to long term storage and there were 90 items sent to the Indiana State Police for testing. The property room currently houses 1,120 items. As a result of the transition from Tiburon to Interact, a property module within the RMS system became available. Starting in February, then property custodian Belinda Sharkey, along with other members of the division including Captain Barrett, began

transitioning property from the Beast program into Interact. This required removing and inputting approximately 2,008 items of evidence with project concluding in April.

The Investigations Division was also required to attend Interact training in February. The transition required detectives to transfer active cases from Tiburon into Interact. Some cases were quite lengthy and/or high priority investigations and took a substantial amount of time to transfer the data.

Throughout 2014, the United Drug Task Force was assigned 113 cases and was involved in 70 controlled buys, which is up again from 2013 when there were 52. This is the most controlled buys in a single year since 2009. Arrests have been made on 41 of those buys and ten more are likely in early 2015. The conviction rate involving controlled buys in 2014 was 100%. Detective Derek Heller remains as the department's assigned officer to the United Drug Task Force. In February Detective Heller attended the Indiana Drug Enforcement Agency conference and Moving Surveillance training in April. Throughout the first portion of the year he assisted with other cases including armed robberies, fraud, warrant services, etc. In August, the United Drug Task Force function, along with Detective Heller, was transitioned to the Operations Division to be overseen by Captain Ben Pyatt.

TRAINING

As in years past, the majority of January was used to culminate and total annual training hours and events from the previous year. Therefore, much of the month was spent totaling hours and preparing reports to be submitted to the Indiana Law Enforcement Training Board.

From January 14th to the 17th, Training Coordinator Sergeant Andy Watts was able to attend the annual SHOT show convention where vendors, manufacturers, and agencies from all over the world congregate to view new products and establish new contacts. This was the first time the department sent a representative to this event.

On January 23rd, the Central Indiana Law Enforcement Training Council (CILETC) met at our department's training facility to discuss 2014 training events and needs. At the same meeting, the council re-elected Sergeant Watts as the Council President for a third consecutive year. Also during that month, thirteen (13) law enforcement trainings were slated to take place at the Brownsburg Police Department training facility for 2014.

Our training facility also hosted the county-wide Interact/RMS Reporting System training during the month of February. Several law enforcement personnel from all agencies in the county attended a variety of training sessions that month.

Dr. Paul Whitesell returned in 2014 conducting his Defensive Tactics Instructor Certification course utilizing our facility during nine (9) days in April. He again utilized our facility for nine additional training dates in October. Dr. Whitesell's usage alone generated \$3600 in revenue.

On April 24th, Sergeant Watts met with representatives from Avon Police Department, Plainfield Police Department, Danville Police Department and the Hendricks County Sheriff's Department in regards to planning an all-county violent intruder exercise in the future. That was the first of several meetings. This planning evolved into a county wide district 5 training scenario in Plainfield on August 11th. The incident revolved around an active shooter and chemical exposure in a public building. Several Brownsburg officers participated.



On Wednesday, October 8th, U.S. State Representative Todd Rokita was given a tour of the Brownsburg Police Training Facility and its various areas for specialized training. Representative Rokita visited our department's Night Out Against Crime last August and stated he was impressed with Brownsburg Police Department Chief Michael Dove and our

team (Hendricks County Flyer 10/10/2014). He is quoted as saying "We live in a world that is a lot smaller due to technology and it's a rougher place. At the federal level, dealing with these issues, there is no better place to learn how to protect and serve than with the Brownsburg Police Department – they have great support and trust from the community."



Officers received 4,701 cumulative hours of training during the year, averaging 115 hours of training per officer. This number is down from 2013 however the department did not host a Reserve Academy which would account for the difference. The state mandate is only 24 hours.

Highlighted formal training topics for 2014 include:

- Legal Aspects of Search and Seizure
- Criminal Investigation for Street Patrol
- Interact RMS
- Use of Force and Firearms
- Bicycle Patrol
- Bulletproof Leadership
- Startle Response to Ambush
- Criminal Law Update
- Emergency Vehicle Operations
- Field Training Officer Certification

Roll call training conducted by shift supervisors in 2014 covered topics such as search warrants with exigent circumstances, room clearing, K9 tactics for patrol, juvenile charging, evidence submission and Department of Toxicology OWI updates.

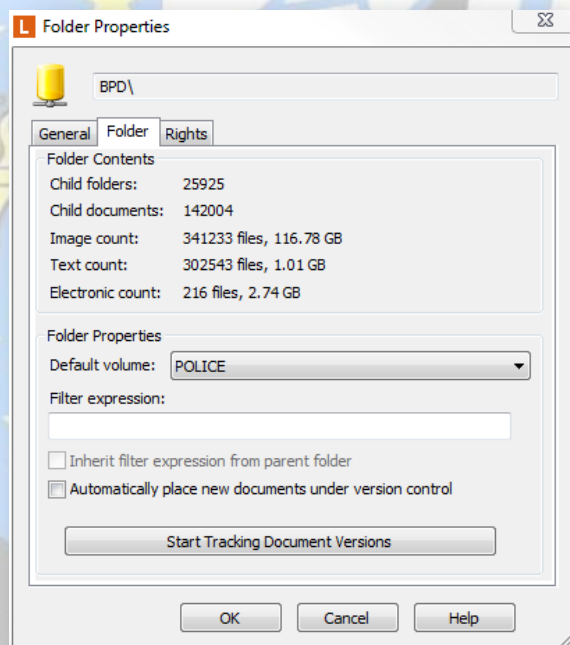
Revenue generated from training facility usage fees totaled an astounding \$7,527 for 2014. This amount does not represent the dollars saved by the added benefit of free training spots for our officers throughout the year. To put this revenue in perspective, in 2006 our training facility generated \$200.

RECORDS

Throughout 2014, Records personnel continued their work on transferring all case reports and supplemental documentation into Laserfiche. By year end, this project was 99% complete and projected to be finalized by the end of January 2015. The volume of data in the department's Laserfiche repository continues to grow and at year's end housed 25,925 individual folders containing 142,004 multi-page documents comprised of 341,233 images. The department continues to evaluate Laserfiche Forms for its incorporation into the records management and arrest paperwork procedures. However, Kim Shupert did utilize the program in June to create a new Night Out Against Crime participation application, which worked quite well.

In February, as discussed in the Information Technology section of this report, the department transitioned to a new records management system, Interact. Records staff spent the majority of that month attending training and acclimating to the new system. Records employees are responsible for uploading arrest paperwork from Enforce into Interact and maintaining the Master Indices. Overall the system has worked well from a central records management aspect.

During the month of March, it was determined that confidential investigative notes that were still being stored in Tiburon needed to be transitioned into Laserfiche otherwise once Tiburon went off line, the data would be lost. This was the last



remaining data in Tiburon that had been entered by the department. Upon receipt of a Crystal Report generated by Lt. Depinet, Records staff spent two weeks moving this information from 1,200 cases.

Kim Shupert trained Investigations Administrative Assistant Belinda Sharkey as a Laserfiche scanner/operator on April 29th. This allowed Belinda to take on the responsibility of uploading case related investigations and property and evidence documents into Laserfiche. This task was previously performed by Records personnel.

The month of May triggered some substantial changes in the Records department. Long-time employee Mary McGuire retired on the 30th and employees transitioned back to a five-day eight-hour workweek. The department continues to assess operations utilizing only three employees, to include Records Coordinator Kim Shupert.

On June 24th, Kim Shupert attended the Prosecutor's office law update training and obtained a disk containing nearly 600 charging affidavits. Since the department utilizes Enforce to complete charges, all of the forms currently in Enforce needed to be updated in using LincDoc to match the new format and information provided by the Prosecutor's Office. Kim worked throughout July, August and part of September on this project. It was delayed due to necessary changes that needed to be performed by the LincDoc software engineers. Finally on September 15th the transition was complete and officers again had access to charging affidavits inside the Enforce Arrest program.

In July, Kim Shupert had a preliminary meeting with Assistant Town Manager's Office Executive Assistant Meegan Morgan regarding records retention procedures. This

| YEAR | BOXES DESTROYED |
|------|-----------------|
| 2014 | 16 |
| 2013 | 19 |
| 2012 | 29 |
| 2011 | 34 |
| 2010 | 40 |
| 2009 | 144 |

meeting was the first of a cooperative effort towards reaching a town-wide policy regarding records retention and destruction. Following some research conducted by Meegan, she, Kim and Jessica from the Brownsburg Fire Territory met in December to discuss a new policy and retention schedules. This project will be ongoing into 2015. Also relative to record's retention Angela Seymour organized authorized destruction of 16 boxes of documents in

May. The volume of records eligible for destruction continues to go down as the department maintains a rigid retention schedule and submits for approval to destroy every year to the Hendricks County Commission on Public Records.

Kim Shupert spent a good portion of July preparing for the annual Night Out Against Crime event including coordinating with participants, creating the official flyer, designing a layout, creating proclamation and advertising. The event was once again a great success. An after action meeting was conducted in August determining very minimal changes will be made to this year's event.

Angela Seymour began work in the long term records storage on personnel files of separated employees in September. She is working towards organizing them in a manner that will assist in locating information more easily and establish a better format for the long term storage. In accordance with the Indiana Commission on Public Records, these files must be maintained for 75 years. Also in September, Deborah Umbanhowar updated the Record's department standard operating procedures to reflect the many changes brought on by the incorporation of Interact. Revisions are currently under review and pending approval.

On September 23rd, the department announced that the Records Division will have extended hours each Wednesday until 7:00 p.m. This is in answer to citizens communicating their difficulty in getting to the department during regular business hours to complete gun permit applications, obtain fingerprints, etc. October 1st was the first Wednesday the department offered the extended ours. To date, it appears that citizens are regularly taking advantage of the service. However the new hours will remain on a trial basis for the next four months.

October brought with it another recruitment process for both full-time and reserve officers. As always, records personnel processed the applications and orchestrated the written examination and physical agility assessment. Feedback from one candidate participant indicated that ours was the most organized testing he had ever attended.

Also in October, Records personnel had to become acquainted with a new gun permit processing program administered by the Indiana State Police. Many changes have taken place to the electronic process and more changes are expected. It would appear the overall goal of the ISP Firearms Division is to remove as many steps taken by local law enforcement agencies as is possible. The system has generated some issues and our staff is experiencing some difficulty in assisting gun permit applicants. These concerns have been communicated and we are under the impression that troubleshooting continues.

As routine duties assigned to the division, Records personnel provided services to the community including gun permit application processing, public access requests, alarm permit processing, report copies and fingerprinting. The following tables reflect various statistics and funds generated for 2014:

| ACTIVITY BY SERVICE | 2013 | 2014 |
|---------------------------------------|------|------|
| Gun Permits – New Issues and Renewals | 448 | 339 |
| Alarm Permits – New Residential | 59 | 73 |
| Alarm Permits – New Business | 15 | 23 |
| Alarm Permit Renewals - Residential | 198 | 262 |
| Alarm Permit Renewals - Business | 182 | 207 |

| REVENUE BY SERVICE | 2013 | 2014 |
|---|-------------|--------------|
| Offense or Arrest Report Copies | \$586.00 | \$535.00 |
| Accident Report Copy Fees Collected by the Department | \$670.00 | \$735.00 |
| BuyCrash.com (Accident Report) Revenue | \$4,051.27 | \$5,432.00 |
| Gun Permit Application Fees | \$16,675.00 | \$15,210.00 |
| Motor Check (VIN) Fees | \$80.00 | \$60.00 |
| Notary Fees | \$3.00 | \$13.00 |
| Photograph Fees | \$50.00 | \$5.00 |
| Citations Filed for Cost Recovery | \$4,392.00 | \$2,687.69 |
| Alarm Permit Fees | \$15,592.00 | \$19,960.00 |
| False Alarm Fees | \$100.00 | \$550.00 |
| Local Criminal History Fees | \$540.00 | \$850.00 |
| Fingerprinting Fees | \$810.00 | \$1,215.00 |
| TOTAL REVENUE | \$39,504.55 | *\$47,252.69 |

*There was nearly a 20 % increase in revenue generated by the Records department over funds in 2013.

INFORMATION TECHNOLOGY

Throughout 2013, Lt. Depinet spent a lot of time being part of the discovery and planning team for the new Records Management System and Computer Aided Dispatch. The cutover was scheduled for February 11, 2014. In January, Lt. Depinet hosted an inter-department discovery meeting with essential personnel to discuss operational issues that may occur afterward. Training took place at our training

facility from February 3rd to the 6th which included other departments such as the Hendricks County Sheriff's Department, Pittsboro Police Department, Clayton, Amo, North Salem and Coatesville. On February 11th at 6:00 a.m., the department officially switched to the Interact Records Management System. Everything went as planned with just a few unexpected adjustments to the department's internal process. One significant issue was data extraction using the reports feature. Interact came to us at no additional cost thanks in large part to grant funding used by Marion County.

Following the first Records Management System phase, focus initially turned toward the mobile data training aspect. However, for unknown reasons it was pushed back until the fourth quarter of the year. At the time of planning for the mobile aspect, the department had at least 25 computers in the field that were at least 5 years old. A plan to purchase updated operating systems ensued as it was required for use of the new mobile product. By May, 70% of fulltime officers were using computers that were 2 years old or newer. In April, accidental damage to an MDT revealed that all replacement parts and labor are included under the warranty. Without said warranty, the damage sustained to the MDT was higher than simply purchasing a new unit. The computers we are obtaining are higher quality and come with warranties at a lower cost as compared to what was mandated several years ago by the Hendricks County Communications Center.

In May, the department began the process of getting quotes for new radios. Although the radios cost more than the outdated model the department had, there were incentives that increased the number of radios we were able to purchase with the trade in of the older ones. A quote and plan to replace 11 radios using the trade in program was received in June and reduced the total cost by nearly \$4,000. A radio audit in August indicated an inventory of 82 police radios with 50 belonging to the Hendricks County Communications Center. Of the 32 remaining that were purchased by the department, 20 are the new APX models.

The month of June was spent auditing air cards, radios and mobile data terminals. At the time, all but 4 officers were using the new MDT's and those that weren't were slated to receive one that had been recently obtained. The review indicated that every air card was assigned to an active user.

Interact upgraded the Jasper Report Server on Thursday, July 17th. The upgrade provided new types of charts, improved calculated fields and measures, improved overall performance, ad hoc improvements, reporting templates and a new home page. In addition, Interact integration between the E-Ticket and Aries (accident report) program was completed. All E-Ticket data was uploaded into Interact and will continue to be uploaded every hour in relation to creating person, vehicle and

location records. All Aries data was also uploaded and will continue to be every two hours. Reports and ticket information will not be in Interact, just the relative persons, vehicles and locations.

Hendricks County announced in September that it would be making the switch to the new CAD (Computer Aided Dispatch) system during the week of February 23, 2015. Lt. Depinet was selected as the police project manager for the entire county, reiterating that the Brownsburg Police Department and its personnel continue to lead in law enforcement Information Technology. Training for CAD is to take place between February 2nd and February 21st of 2015. Each officer will be required to receive at least 3 hours of training prior to being authorized on the new system. On December 10th, Lt. Depinet and Cpl. Klayer attended a train the trainer class for CAD. This will be the final step of a four year project that involved the complete transition from Tiburon to Interact.

COMMUNITY RELATIONS & JUVENILE INFORMATION

Community Relations and Juvenile Officer Sergeant Fleck maintained his busy pace set in 2013 and substantially increased Crime Watch meetings and Substance Abuse Task Force meetings. Sgt. Fleck continues his assignments in juvenile information reporting and court security throughout the year. His 2014 activities are outlined as follows:

| ACTIVITY TYPE | 2013 | 2014 |
|---|------|------|
| Neighborhood Crime Watch Meetings | 13 | 20 |
| Substance Abuse Task Force Meetings | 6 | 10 |
| Safety Talks (Juvenile Demographic – Preschool, Elementary) | 11 | 7 |
| Diversory Presentation Days (Juvenile Demographic – School Age) | 16 | 12 |
| Structured Presentations (Adult Demographic) | 5 | 7 |
| Building Tours | 13 | 13 |
| Special Events (National Night Out, Haunted Police Station, Parades, Ceremonies, Shop with a Cop, etc.) | 12 | 16 |
| Women’s Self Defense Instructions | 14 | 14 |
| Children’s Self Defense Instructions | 1 | 1 |
| Explorer Post 1848 Related Meetings or Trainings | 14 | 16 |

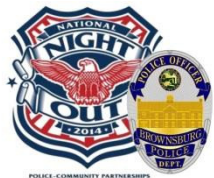
In January, Sergeant Fleck facilitated an official inspection of the department's juvenile facility and procedures. The building's holding area and written directives in regards to juvenile custody were reviewed. The department received approval with positive remarks.

Sergeant Fleck began his riding season in April with the department's Bike Patrol. He is part of this specialized patrol during his regular duty hours and when not otherwise committed throughout the spring and summer seasons.

In June of 2014, the fourth Annual Police and Fire Youth Camp commenced. From June 9th to June 20th, the department, alongside the Brownsburg Fire Territory hosted



nearly 80 children daily from 8:00 a.m. to 12:00 p.m. This year the camp was two weeks as opposed to three due to the school corporation schedule. However, the department attempted to accommodate more kids each week. Both weeks filled up very quickly. The department has several return children but gains new attendees each year as well. Parents and children always provide excellent feedback on this program.



**BROWNSBURG
POLICE
DEPARTMENT**
PRESENTS

ANNUAL NIGHT OUT AGAINST CRIME

Town of Brownsburg Green

TUESDAY, AUGUST 5TH 5PM TO 9PM

**Music by "Big Daddy Caddy" ★ Police
Department Displays ★ Pacers Fan Van ★ Free Fun
Photo Booth ★ Blood Mobile ★ Kids I.D. Program
Free Food & Drinks ★ Bounce House ★ Race Car
Displays ★ Free Document Shredding**



Join us in the "lights on"
campaign for the night!



Also in June, preparations for the 2014 National Night Out Against crime commenced with the first official planning meeting being June 26th. Kim Shupert has assumed many of the planning responsibilities for this event by creating the official flyer, designing an event layout, processing participation applications, creating a proclamation and posting on Facebook. There was an electronic application process this year using Laserfiche Forms. This new process went well and will be used in the future. New to the event was a fun Brownsburg Police

themed photo booth sponsored by Bill Estes Ford, the blood mobile and the official Pacer's Fan Van. The event focus was increasing awareness of drug use and overdoses, specifically heroin-related, in our community. Chief Dove spoke very candidly on this subject while addressing the crowd. Big Daddy Caddy again performed and thousands of hot dogs and bratwurst were served. Brownsburg citizens have come to look forward to this event every year. It's a heavily attended event and 2014 was no exception.

From February 10th to the 14th and again from September 8th to the 12th, Sergeant Fleck was back in Brownsburg High School presenting his annual diversionary program. Sergeant Fleck instructs seven (7) classes per day discussing juvenile law, alcohol, illegal narcotics, violence and media influences. This program continues to take place during the student's health class.

Sergeant Fleck continues to be actively involved with a Juvenile Impact Program working with incorrigible children by meeting with the child and the child's parents at least once a week. He has aided parents in setting goals and establishing discipline measures. To date the families have been pleased with the results and have expressed their appreciation for the efforts of the department and Sergeant Fleck.

Explorer Post 1848 continues to operate and currently has 14 members. Throughout the year, Explorers met 16 times and discussed or trained on several topics with Brownsburg officers including heroin issues and recovery, weapons safety and maintenance, defensive tactics, use of force and handcuffing, and perimeters and searches. In August, Sergeant Fleck conducted the second open house for our Explorer post.

EMERGENCY RESPONSE TEAM

During 2014, the Emergency Response Team was activated or utilized for critical incidents on three (3) occasions and high risk warrant services twice. The following list does not include all of the occasions where the potential for deployment existed and the team was placed on standby in a state of readiness but essentially did not respond.

- | | |
|--------------------------|--|
| January 17 th | High Risk Warrant Service – Threats to Life |
| January 18 th | Armed/Barricaded Suicidal Subject |
| August 15 th | Armed/Barricaded Suicidal Subject |
| October 12 th | High Risk Warrant Service Involving United Drug Task Force |
| October 17 th | Armed/Barricaded Subject |

On January 17, 2014 the Brownsburg ERT was activated to serve a high risk arrest warrant. ERT operators were briefed on the warrant and deployed based upon assignment and tactics from the pre-planning briefing. A key element to the peaceful resolution was negotiator Captain Ben Pyatt. He made contact and quickly established a rapport with the suspect and was able to talk them into surrendering and exiting the front door with no weapons. The suspect was taken into custody without incident. Then on the 18th, the Emergency Response Team was again activated. A female suspect was armed with a handgun and was threatening suicide. Communications were not effective and eventually the team utilized tactics to take the female into protective custody for an immediate detention.



During the March ERT training, a large scale role play exercise was conducted at a local church. Seven volunteers from the community were utilized as role players, providing a real life training experience and scenario based exercise. The training involved a hostage situation on a bus, and also an armed intruder/active shooter

response to an incident within the church facility. Throughout the first quarter of 2014, the ERT had outstanding hands on training, including live-fire team exercises at the Indiana Law Enforcement Academy shoot house and scenario based training at residences scheduled for demolition.

Testing for operator recruitment took place on April 28th. Candidates were interviewed and then completed a range exercise and operational fitness test. Officers selected to join the team were Officer Kevin Cronin and Avon Officers Mike Sojka and Adam Barnhart. Cronin and Sojka attended Basic SWAT school in Bloomington in June. Arrangements are being made for Officer Barnhart to attend.

On August 15th the team was activated for a suicidal and armed barricaded subject. As negotiations failed after significant attempts, the team utilized tactics and technology, approached the residence and located the male inside the upstairs bathroom. The suspect had self-inflicted cuts to his wrist and was unresponsive. A firearm was recovered and the suspect was transported to the hospital.

In November the department received a letter from Marcus "Sandy" Wall with the Safariland Training group in regards to his training experience with our ERT. The Safariland Group is a longstanding law enforcement training entity that offers a full spectrum of law enforcement training classes utilizing a team of highly experienced instructors who have trained thousands of officers, military and security personnel. Mr. Wall is quoted as saying (excerpt from a formal letter):

"You should be commended for your efforts to demand excellence and train your Team to the level of expertise that it has reached. Ron and I served on SWAT Teams from major agencies who had the luxury of full time members. I can truthfully say that your Team displays a level of expertise that rivals any Teams we have seen."

*Marcus L. "Sandy" Wall
Safariland Training Group*

The Brownsburg Emergency Response Team again committed to several hours of preparedness training in 2014. The team conducted training thirteen (13) times and again covered various topics, including:

- Bus Assaults & Building Clearing
- Chemical Exposure
- Medical Aid
- High Risk Warrant Service
- Scenario-Based with Role Play
- Live-Fire at the ILEA Tactical Engagement Center

INTERSTATE CRIME ENFORCEMENT

2014 brought about significant changes to the Interstate Crime Enforcement (I.C.E.) Team and the United Drug Task Force (U.D.T.F.). With the significant and growing threat of heroin to this community, the decision was made to bolster the U.D.T.F. to increase investigations into heroin and methamphetamine rings that are rampant in central Indiana. It has been determined that most of these drugs were being dealt in Marion County and we were not reaching the next distributive level within these drug organizations being restricted by jurisdictional boundaries and the lack of established relationships in order to further these investigations and expand on resources.



In August, the decision was made to move both of our I.C.E. Team members under the authority of the U.D.T.F., to increase the presence of Brownsburg Police within the U.D.T.F. to three (3) officers. Furthermore, the existing officer at the U.D.T.F. was then attached to the U.S. Drug Enforcement Administration (D.E.A.) while still working with our local Task Force. This has generated tremendous success to the U.D.T.F. and our agency. Partnering with the D.E.A. has brought with it endless resources that did not exist before, allowing us to work up 4 to 5 distributive levels within drug organizations, essentially cutting off the supply at the source.



All U.D.T.F. and I.C.E. Team operations now fall under the command of Uniform Division Commander, Captain Ben Pyatt. This now brings the Brownsburg Police Department's commitment to three (3) officers working major drug cases on a full time basis, the most significant dedication in all of Hendricks County, making drug enforcement yet another area of leadership for the Brownsburg Police Department. This administration has identified the heroin increase as a major threat to this community and it has dedicated the proper resources and personnel to fight it.

The transition did not disband the I.C.E. Team but enhanced it. Our U.D.T.F. officers now have the flexibility to continue to work our interstates in this county to include I-74, I-65, and I-70 and then further these cases upward through thorough investigations, including surveillance and the use of informants.

In 2014 and through a cooperative effort between I.C.E. team members, the U.D.T.F., Homeland Security Investigations and the D.E.A., \$88,000 in U.S. currency, 2 pounds of heroin, 1 pound of methamphetamine, 2 pounds of marijuana, and one machine gun was seized. In addition, two burglary suspects were arrested.

HONOR GUARD



The department Honor Guard, consisting of Major Joe Grimes, Corporal Jacque Bass, Officer Kevin Huntsman and Officer Grant Anderson continues to be active under the leadership of Sergeant Pete Fleck, meeting and training monthly when possible.

Events or ceremonies attended by the Honor Guard in 2014 included the Law Enforcement Memorial, Youth Police and Fire Summer Camp, Homecoming Parade, presentation of colors at the ILEA Convention, memorial service for previous officer, Donna Seifert.

PUBLIC INFORMATION AND MEDIA RELATIONS

Public Information Officer Captain Jennifer Barrett continued duties as our primary PIO with Sergeant April Hyde as the secondary. For the year, there were 12 formal press releases issued by the department distributed to thirteen established media outlets. There were 28 individual inquiries regarding various topics by media representatives, 3 on-scene interviews, 6 scheduled interviews and no scheduled press conferences.

Captain Barrett continued to utilize the electronic Media Contact form which was revised in October of this year. Thirty-nine (39) entries were made using this



form. It has proven quite convenient when logging all of her contacts with the media. February was a busy month for media inquiries. Captain Barrett fielded ten (10) inquiries regarding a vehicle pursuit of an armed drug trafficker, the armed robbery of a business and apprehension of those three suspects. Six of these contacts were on-scene interviews.

In March, four officers, Officer Matt Morgan, Sergeant Pete Fleck, Corporal David Pyatt and Officer Tim Wells attended Basic Public Information Officer training instructed by local media affiliate Ruthanne Gordon. Corporal Jacque Bass also attended a training course in October regarding social media methods as they relate to investigations and information gathering.

The department continues to utilize Facebook and Twitter and our website to inform Brownsburg citizens and to solicit information (crime tips). The following are subscriber numbers as compared to 2013:

| PLATFORM | SUBSCRIBERS 2013 | SUBSCRIBERS 2014 | PERCENT INCREASE |
|---------------------|------------------|------------------|------------------|
| Facebook - BPD | 1378 | 2197 | +59% |
| Facebook Crime Tips | 1740 | 2609 | +50% |
| Twitter | 733 | 925 | +26% |

MOTORCYCLE PATROL (Traffic Unit)

The year opened for the Motorcycle Patrol/Traffic Unit with a significant amount of logged hours and accident investigations due to the harsh weather and road conditions in January. During that month, this unit investigated 46 of 85 dispatched traffic collisions, accounting for 54% of the total number of collisions.



This unit is manned by three (3) officers. All three motorcycles were equipped and assigned to patrol in April. The department saved a significant amount of money by using Town Garage mechanic Aaron Starr, who did an excellent job, for equipment installation as opposed to Harley-Davidson.

The new motorcycles (three Harley-Davidson Electra Glides) were purchased in February. Officer Kevin Huntsman, the newest member of the Motorcycle Patrol, was assigned the third motorcycle.

On April 24th, all three officers traveled to Columbus Airport in Columbus, Indiana to complete their annual recertification. All three officers performed quite well considering they were being tested on completely new motorcycles that significantly differed from the previous model.

The months of May and June brought on construction to the Northfield Drive bypass. With that, the Town decreased the posted speed limit from 40 mph to 25 mph and requested that our department monitor the traffic flow. The Motorcycle Patrol conducted an enforcement initiative to reduce speeding. Several different stationary and roving patrols were utilized. The result was several traffic stops for speed violations.

The remainder of the riding season was relatively quiet for the Motorcycle Patrol which continued to be responsible for traffic enforcement and conducted more than half of the entire jurisdiction's vehicle accident investigations.

Throughout 2014, the Motorcycle Patrol completed special details comprised of the following:

- 
- March 13th Annual Jeremy Strange Memorial Run
 - April 15th Traffic Detail for the Special Olympics Dinner at the American Legion
 - May 18th Nathan Gentry Memorial Ride Escort
 - May 24th Traffic Detail for Memorial Day Ceremony
 - June 14th Assisted Plainfield PD with escort for ADESA for Juvenile Diabetes
 - June 24th Blue Star Motorcycle Escort
 - July 4th Fourth of July Parade
 - July 11th Funeral Detail for IMPD Officer Perry Renn
 - August 2nd Assist Speedway PD with Zach Nordmyer Memorial Ride
 - August 5th Night Out Against Crime
 - August 16th Steve Bannon Memorial Ride Escort
 - Sept 1st NHRA U.S. Nationals
 - Sept 6th Hoosier Burn Camp
 - Sept 26th Brownsburg Homecoming Parade
 - October 3rd Miles for Myeloma Bicycle Escort
 - October 4th Reserve Division 5K Walk/Run Escort
 - October 4th Traffic Detail for Brownsburg Pumpkin Bash
 - Dec 2nd Indiana Blue Light Ceremony at ILEA
 - Dec 6th Christmas Under the Stars Parade Detail

Sixteen (16) traffic problems were submitted by citizens using an electronic form posted on our website. This is significantly down from 42 in 2013. These problems are addressed by the Motorcycle Patrol (Traffic Unit).

At the riding season's end in November, the Motorcycle Unit secured their motorcycles until spring of 2015 and continued their duties in assigned patrol cars.

K9

2014 was another active year for the Brownsburg Police K9. For the purpose of this report we are including Officer Kiritschenko for a total of four (4) K9 teams. Officer Kiritschenko utilizes her K9 for duty as a school officer and as a Brownsburg Reserve. The Brownsburg Police Department provides her with a take home K9 vehicle which also serves as the K9 pool or back up to the other teams.

The current K9 teams are as follows:

- Officer Kevin Hyde and "Czar"
- Officer David Marcum and "Xarro"
- Officer Josh Obrien and "Darro"
- Reserve Sergeant Kim Kiritschenko and "Zeus"

During 2014, K9 teams were utilized in 190 calls for service and 148 searches which resulted in 101 alerts. These searches netted fifty (50) arrests for the teams. The teams also participated in 219 hours of narcotics training and 179 hours of patrol training. Officer Kiritschenko and her K9 are single purpose for narcotics detection only. The other teams are all dual purpose in narcotics and apprehension.

There were also two (2) apprehensions made with a K9 bite in 2014. One was an armed robbery of a cab driver in Avon where multiple agencies were involved to assist and a Brownsburg K9 began the track and area search. After approximately a 40 minute track and area search, the suspect was located in a trash can and when he refused to comply he was apprehended by the police K9. The other incident was a warrant service in Brownsburg where the wanted person was hiding and evading police inside the residence and was essentially apprehended by police K9.

Officer John Maples was transferred to the United Drug Task Force which made it more difficult for him to maintain his K9 commitment. It was determined that the department would locate a new home for Cato to be used still as an active K9 member. After extensive research of Indiana agencies, Wabash Police Department accepted Cato for narcotics detection only.

BIKE PATROL



The Bicycle Patrol prepared their bikes for the riding season in April by tuning them up and ensuring proper equipment was in operational readiness. On Tuesday, May 27th, all riders attended refresher patrol training at Plainfield Police Department. They began their seasonal tactical rides that month as well. In June, riders attended several planning meetings for upcoming summer events providing input and orchestrating their patrol plan. As is typical, riders focused on tactical riding through neighborhoods and public parks throughout the riding season. They also participated

in the annual special events in 2014, in addition to patrolling the NHRA U.S. Nationals at Lucas Oil Raceway Park. The maneuverability of the bicycles became particularly beneficial during traffic egress of the annual Fourth of July fireworks display this year. In October, the bicycles were placed in storage until spring of 2015.

FLEET

During the harsh weather conditions in early January, the AWD vehicles proved to be quite invaluable. The vehicles performed quite well and officers were not hindered in their responses to call for service.

In February, the department traded in its two Harley Davidson motorcycles (2008 & 2009) for three new 2014 models and in March the department ordered four Ford Explorers and two Ford F150's. The F150's will be used to haul investigative equipment and pull the crime scene investigation trailer when needed. The new vehicles were delivered in May, outfitted and ready for use in July. Two of the

Explorers were assigned to Investigations and two were marked and assigned to patrol.

The department has had two electrical EZGO golf carts that have proven to be unsatisfactory as the batteries did not maintain charge, were often dead when the carts were needed or the battery did not last throughout an entire event or specialized patrol. For these reasons, the department was considering adding seven (7) golf carts with the 2 carts being traded in on that purchase. Ultimately, in December four (4) golf carts were ordered in addition to a multipurpose utility van

One Ford Crown Victoria assigned to the Reserve Division was deemed a total loss after it was struck on I-74 while assisting another vehicle that was off the roadway. A Dodge Charger was also struck during the same incident. However it will be repaired.

The department received approval to budget for the purchase of an armored personnel carrier. Research of models and procurement of this vehicle will be taking place in the early months of 2015.

Total fuel consumption for 2014 was approximately 51,092 gallons. Average fuel efficiency was 14.0 miles per gallon.

HUMAN RESOURCES

It was noted towards the beginning of 2014 that the Reserve Division personnel number was dwindling with resignations and the hiring of two Reserve Officers for full-time positions. However, the decline in number in no way negatively impacted the level of service provided to the community by these volunteers. Reserve Officer Brandon Lunsford had already submitted his resignation in late December of 2013; then Officer Dan Vogel submitted his resignation January 31st, 2014. But also during that month, three reserve officers advanced into the latter stages of the field training program. The department included reserve officers in the recruitment process that commenced in October in hopes of adding to the division in 2015.

On January 27th, Joseph Steward, Corey Sears, and David Shedrow were officially sworn in as full-time officers. These three new hires were part of the 2013 recruitment process, replacing separated personnel. Officers Shedrow and Steward completed the Indiana Law Enforcement Academy and graduated July 11th. Officer Steward received the academic achievement award (1st place) with an overall score of 98% and in addition received the Honors Designation by accomplishing qualifying standards in Firearms, Academics and Conduct.



In February, the department decided to establish a position for a civilian Crime Scene Investigator. This decision had come after careful consideration and comparison of current job assignments, functions, trends, productivity and the fact that our agency had received official notice of intent to retire from one civilian staff member. Applications for the position were accepted until April 11th. After sixty applications were received, forty-six candidates were tested on April 26th. Following the review of the test results, ten candidates were interviewed on May 13th. Candidate Tiffany Stewart was extended and accepted a conditional offer of employment and she joined the department on July 14th.

Sergeant Jennifer Barrett was appointed the rank of Captain at the April Board of Police Commission meeting and officially assigned the position of Investigations Division Commander. Captain Barrett had been assuming that responsibility since the retirement of Lieutenant Mike Campbell in July of 2013. Other significant changes to the Investigations Division took place in 2014. In April, it was determined that both a Detective Officer and a Detective Supervisor position would open, as both Corporal Jeff Klayer and Officer Mike Gill had requested to return to Enforcement. Officer Matt Morgan filled one of the positions on June 30th and Sergeant Dan Stanford (returning to the rank of Corporal) joined Investigations on August 11th.

This department bid farewell to two long-time employees in 2014. Executive Assistant to the Chief Kathy Polhill and Records Assistant Mary McGuire departed April 30th and May 30th. Mary McGuire had served with this department for forty-two (42) years. Both of these individuals made a significant impact on this department during their career and are greatly missed.

In September, the Board of Police Commission extended two conditional offers of employment to full-time police officer candidates on the hiring list from 2013. Following a third conditional offer as one of the previous did not meet standards, Officers Corey Hill and George Glossop were hired. Corey Hill was sworn in on December 1st and George Glossop was sworn in on December 29th.

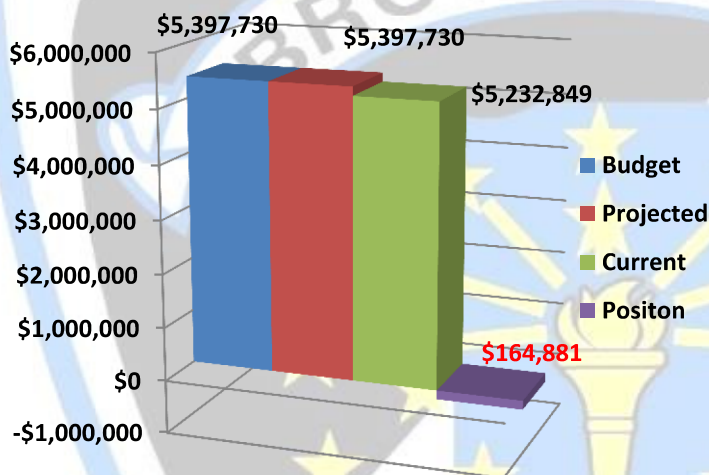
On October 15th, the department launched a recruitment process for both full-time and reserve police officers, nullifying the existing hiring list. The pre-application deadline was November 5th at 4:00 p.m. The department received 357 applications. Of the applications submitted, 302 were for full-time and 55 were for reserve. Out of 357, 54 applicants had disclosed automatic disqualifying information regarding criminal, drug and traffic history. The remaining 303 candidates were invited to the written examination and physical agility which took place at the Brownsburg West Middle School on November 22nd. Positive feedback was received by one of the candidates stating it was the most organized testing he had ever attended. Between both full-time and reserve applicants, a total of 74 were tested (62 full-time and 12 reserve). Forty (40) full-time candidates were invited to interview on January 5th and



6th and nine (9) reserve candidates were invited to interview on January 7th and 8th. At present, preliminary background investigations are being conducted on a total of twenty-five (25) full-time candidates and seven (7) reserve candidates. This recruitment process is projected to finalize sometime in March of 2015.

BUDGET AND FINANCE

At year's end, the department had only 3.05% or \$164,881 remaining which was returned to the Town's general budget. The final Health Risk expenditure of approximately \$64,000 was not charged to the department nor encumbered by



the Clerk Treasurer's office. Of the entire \$5,397,730 budget for 2014, \$86,471.05 was encumbered for invoices that were received after the claims deadline or because the invoices had not been received yet. The claims will be paid as they are received in 2015 with those funds. There were no special appropriation requests for 2014.

Grant money received in 2014 totaled \$34,880.84 which was a \$1,273.66 increase over 2013. Total grant money consisted of \$17,440.19 for seatbelt, Operation Pullover, Interstate Crime Enforcement and Drug Enforcement Agency projects deposited into the Town's general fund. Internet Crimes Against Children awarded our department \$10,000 for future needs of equipment and training relating to all crimes against children. The Hendricks County Substance Abuse Task Force awarded the department \$5,114.25 to purchase portable breath testers and drug testing kits and the vest reimbursement program by the Department of Justice netted another \$2,326.40.

Donations into the Gift Fund for the year totaled \$16,428.10. These funds were utilized for K9, the Police & Fire Youth Camp, Night Out Against Crime, parade candy, the Haunted Police Station and the Explorer program.

The training facility generated \$7,527.00 from facility usage fees and the sale of used brass from the firing range.

In 2014, there were 897 purchase orders processed which is a slight decrease from the 905 processed in 2013.

The 2015 budgeting process began with the first meeting with the Town on April 8th, 2014.

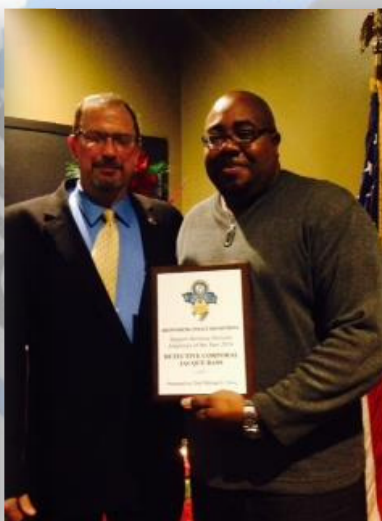
EMPLOYEE AWARDS

Throughout 2014, several employees from both the Operations Division and the Support Division were recognized for their performance with certificates, Chief's or Investigations coins and Employee of the Quarter designations.

Recipients of the Employee of the Quarter award are eligible for the Employee of the year designation and are selected each year by the Board of Police Commission. For 2014, Officer Dirk Fentz was selected as the Operations Division Employee of the Year, Detective Jacque Bass was the Support Division Employee of the Year, and Sergeant Kim Kiritschenko was selected as Reserve Officer of the Year. The 2014 "Top Gun" award went to Officer Joe Fults (not pictured).

EMPLOYEES OF THE QUARTER

*Officer Dirk Fentz, Det. Mike Gill,
Reserve Officer Corey Hill, Det. Jacque
Bass, Officer Grant Anderson, Officer
Kevin Hyde, Det. Matt Morgan,
Reserve Officer Kim Kiritschenko,
Officer Joe Steward, Reserve Officer
Tanya Strawmyer, Angela Seymour &
Deborah Umbanhowar*



IN MEMORIAM

The Brownsburg Police Department remembers Donna G. Seifert in this annual report. Donna passed away on December 18th, 2014. She was hired by the department on May 15th, 1965. Officer Seifert was the department's very first female police officer and honorably served with us for 23 years, retiring in 1988.

