

BROWNSBURG POLICE DEPARTMENT

2009 Annual Report

MESSAGE FROM THE CHIEF

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3rd Place in Law and Order Magazine



Specialized assignment growth, expansion on previous successes in community policing, agency and individual awards and continued adjustment to change seemed to be the focal points of activity this year.

In 2009 we added a motorcycle patrol

officer, another bicycle patrol officer and obtained two new K9's. The department's National Night Out Against Crime event in August drew another record crowd and the department won a significant award for the night's efforts. The department's patrol vehicle also won 3rd Place for its appearance in Law and Order magazine and Sergeant Jennifer Pyatt was awarded Eagles Officer of the Year. We continued to make adjustments to all of the new technology implemented over the last couple of years including electronic ticketing and accident reporting and the administration worked diligently towards the early phases of encompassing other technological advances such as LaserFische, town-wide security cameras and a personnel early warning system and evaluation support database.

As Chief of Police, I continue to be very proud of the efforts of the men and women of my department. It's their commitment and actions that make it one of the best. The Brownsburg Police Department remains at the forefront of progress in policing and is widely considered a leader in law enforcement in Hendricks County. 2009 proved to be yet another year of activity and accomplishment substantiating that claim.

Chief Stephen M. Carroll



"An Internationally Accredited Law Enforcement Agency"



OFFICE OF THE CHIEF OF POLICE

Chief Stephen M. Carroll

Personnel

In 2009, the department hired one officer, Joshua O'Brien and had two officers, Sergeant Pete Fleck and Officer Jason McCoy return from active military duty. In October, Records Clerk Sandy Cook retired after 27 years of service with the department. A recruitment effort consisting of a written exam and practical skills testing of computer proficiency was conducted to hire a replacement for Sandy. However, the department is presently reviewing job tasks and personnel allocation to determine if a replacement is essential or if the goal should be more efficiency with existing personnel. Also in 2009, some reassignments of duties were completed. Lieutenant Campbell was reassigned to the Administrative Division to oversee the Records Department and Corporal Andy Watts was assigned to the Training Facility as the Training Coordinator. A new employee tracking database, Guardian Tracking, was purchased to assist the department in complying with the new CALEA standard regarding a Personnel Early Warning System. This particular system allows for easy data entry of information or activities of all personnel. It will essentially become somewhat of an electronic personnel file tracking an employee's above and below standard activity for purposes of early intervention if necessary and annual evaluation support. Lieutenant Depinet and Accreditation Manager Shupert both worked diligently on the project to not only obtain the software, but create procedures for its use to support the entire evaluation system. This database became operational in December and training is to take place in January. It is my understanding that supervisors are eager to begin entering data about their employees.



Grants and Donations

As we do every year, the police department pursued grant opportunities available and were again rewarded some funds. Grants for 2009 awarded for the Internet Crimes Against Children program, Operation Pullover and our K9 program totaled \$34,300. Donations for 2009 totaled \$11,521. These funds were donated to the K9 program, the R.U.O.K. program currently being developed, the Bicycle Patrol and the department's gift fund. Unfortunately, the department was not eligible for any of the federal stimulus money due to our low crime rate.



OFFICE OF THE CHIEF OF POLICE

Chief Stephen M. Carroll

Fiscal Management

The Town of Brownsburg and its various departments continue to struggle with budget constraints. Again in 2009, the department made an effort to control spending and suspend purchases deemed not immediately necessary to the performance of our job duties and having done so, were able to turn \$436,000 back into the Town.

Organization and Community Relations

Throughout 2009, myself and the department remained active with various law enforcement and community organizations. I continued to serve on the Indiana Association of Chief's of Police (IACP) Government Relations Board and was voted to the IACP Board of Directors. In



addition, I was voted to the Board of Directors for the Area 31 Career Center (a law enforcement career development program for high school age kids) and Kaplan College. Members of the department continued to make appearances at the local schools and daycares to discuss a law enforcement career or public safety and our Community Relations Officer continues to make great improvements to various department programs.



In Progress

During a portion of 2009, with work continuing into the new year, the department has been taking steps to implement or consulting on various projects. These projects include LaserFische, town-wide security cameras, and the R.U.O.K. Program. Work on these projects will continue into the new year.

In the next several pages, various division or department heads report on their activities for 2009 and then provide their Goals and Objectives for 2010. I believe the information provided in these reports outlines yet another successful and productive year for the Brownsburg Police Department.





INVESTIGATIONS DIVISION

Captain Jeff Scott

In 2009, the Investigations Division Detectives were committed to gaining knowledge through training and experience. Much of the year was geared towards working and training together to improve our communication skills and to better operate as a cohesive division.

All Detectives are required to take control of any crime scene to which they are called. During 2009, the Brownsburg Police Department announced its intention to begin a promotion process and all qualified candidates were encouraged to participate in the testing process. These promotions, if awarded, would assist the Detectives in situations where an outranking Officer is present on a scene and it becomes necessary for the Detective to take command over the scene. Promotions would also provide a rank structure for this Division. Detectives Gill and Rooker tested for the rank of Corporal while Detective Corporal's Pyatt and Klayer tested for the rank of Sergeant. In July 2009, Detective Corporal Pyatt was promoted to Sergeant.



The Investigations Division purchased an account with Leads On-Line in February 2009. This has proven to be a useful and efficient tool to assist in investigations where property has been stolen and pawned. It provides information about the items pawned with their description and serial numbers when applicable. It also allows a search of subjects who live within our community to cross check any stolen items that are involved in theft cases for both active and inactive cases. The database also contains the information of the person who pawned the property and the location where it was pawned nationwide. Leads On-Line has helped resolve 5 cases by arrest and it has assisted in the return of property to its rightful owner. The estimated value of property recovered through Leads On-Line is \$10,000.00.

The Investigations Division continues to participate in the ICAC (Internet Crimes Against Children) Task Force. Detective Sergeant Jennifer Pyatt is assigned to this Task Force. This is a federally funded task force that is composed of Federal, State and Local Law Enforcement officials. It provides federally funded specialty training for our division which results in expertise in this field of investigation. The Brownsburg Police Department is currently the only department in Hendricks County that is a member of the ICAC Task Force. The Hendricks County Prosecutor's Office and other Law Enforcement Agencies call upon Detective Pyatt and the ICAC Task Force for assistance

INVESTIGATIONS DIVISION

Captain Jeff Scott

in their cases. Detective Pyatt has applied for and received a \$10,000.00 grant for our participation in the Task Force for 2009. This will be utilized for training and equipment for the 2009 through 2012 fiscal years. Detective Sergeant Pyatt continues to apply for yearly monies received from ICAC Grants. A Cyber Crimes office is currently being established to investigate these crimes.

All Detectives in the Investigations Division continue to maintain their specialty training to aid the department and there continues to be three Field Training Officers within the division.

2009 Training Received

- On-Scene Forensic Triage
- Public Information Officer
- Crimes Against Children National Conference
- Finding Words (Child Forensic Interview)
- Cold Case Missing Persons
- Forensic Pathology
- Training with IMPD Homicide Unit for (3) days
- Crime Scene/Homicide Scene Investigation
- Emotional Survival For Law Enforcement
- Confronting the Challenge of Sexual Exploitation
- Hendricks County Prosecutor Update
- USRT (Underwater Search and Recovery)
- Annual Department Mandatory Training
- Mock Training Scenarios—Homicide, Robbery and Burglary

2009 Training Provided by Investigations Personnel

Detectives also serve as certified Instructors in many areas of expertise. This year the Investigations Division instructed at the Brownsburg Police Department, Brownsburg Police Department Reserve Academy, Avon Community Schools and Saint Malachy School. The following are areas in which they provided instruction:

- Domestic Violence instructed to BPD Officers and Reserve Academy Students
- Sex Crimes Roll Call training given to BPD Officers
- Interview/Interrogation Roll Call given to BPD Officers





INVESTIGATIONS DIVISION

Captain Jeff Scott

- Victim/Witness instructed to the Reserve Academy Students
- Child Abuse instructed to the Reserve Academy Students
- Sexual Assault instructed to the Reserve Academy
- Child Exploitation/Solicitation/Pornography

Public Service Activity

Detectives also conduct public service activities as a community outreach effort. In 2009, Detectives gave public speeches and/or attended public events for the following organizations: Make A Wish Foundation, Boy Scouts of America, Domestic Violence Task Force, Hendricks County Child Advocacy Center (Susie's Place), Ben Davis High School, Avon Community Schools, Night Out Against Crime, Fourth of July Parade for Town of Brownsburg, Career Day at Brownsburg East Middle School, Kiwanis Bicycle Safety Event, Local Brownsburg Banks and the Brownsburg Public Library

Noteworthy Cases for 2009

- **Armed Robbery of Old National Bank.** Detectives responded as first responders on the scene and recovered witness statements, evidence and worked with our BPD Interdiction Team, Detectives/Officers from IMPD and Clermont, to locate the suspect and make an apprehension in less than four hours after the two bank robberies had occurred. The suspect had robbed Old National Bank in Brownsburg then continued on to National City Bank in Clermont. The suspect was arrested and charged with Armed Robbery (1) B Felony and (1) Armed Robbery B Felony count out of Marion County.
- **Armed Robbery of Dollar General.** Detectives interviewed victims and witnesses at the crime scene and processed and recovered evidence. This case occurred shortly before the bank robbery at Old National Bank. Once the suspect was apprehended on August 12th, 2009, from the bank robberies, he was interviewed about those robberies as well as on the suspicion that he was the suspect that robbed the Dollar General. Due to thorough crime scene processing, the ISP lab revealed that the suspect's DNA was on some of the evidence provided for examination by Detectives. This suspect was subsequently charges with (1) B Felony count for Armed Robbery.
- **Child Pornography Case.** A major child pornography case which involved a high school teacher of ten years, was solved and the suspect charged. Detective Pyatt and fellow members of the ICAC Task Force were utilized and proved to be extremely effective. The suspect was originally charged in State Court with (16) D Felony counts for Possession of Child Pornography,

2009	
Case Statistics	
Assigned Cases	269
Resolved Cases	250
Charges Filed	94
Arrests	35
Background Investigations	21

INVESTIGATIONS DIVISION

Captain Jeff Scott

but was later taken over by the United States District Attorney of Southern Indiana and charged in United States Federal Court.

- **Attempted Murder Case.** Brownsburg Detectives responded to the scene and determined that there were two crime scenes. The Detectives interviewed witnesses and processed the crime scene for evidence. The victim and his family were interviewed at the hospital and the suspect was identified within 3 ½ hours of the attempted murder. An “attempt to locate” bulletin was issued statewide and IMPD located the suspect following a vehicle pursuit where the suspect was injured in a crash. The suspect was charged with (1) A Felony Attempted Murder count and (1) A Felony count of Burglary.
- **Homicide.** Detectives continue to investigate the Homicide from October 2007. Numerous interviews have been conducted and the processing of evidence continues. The case information and investigation is being provided to the FBI for a consultation by a Behavior Analysis Profiler.
- **Theft Ring Case.** Thefts from vehicles had been occurring within all jurisdictions in Hendricks County. Detective Klayer conducted a traffic stop on the suspects and it was later determined through an investigation that they were responsible for breaking into numerous vehicles in the Avon, Plainfield, and Hendricks County Sheriff’s Department jurisdictions. The suspects were interviewed by detectives and confessed to coming to Brownsburg to break into vehicles as well. A search warrant was issued and served and some of the stolen property was recovered.
- **Major Vehicle Theft Ring.** This case was investigated and arrests were made. These crimes had been occurring for an estimated two years. Detective Klayer investigated a stolen vehicle which led him to its recovery. Upon recovery, other law enforcement agencies within Indiana began to connect their active cases and the case was ultimately charged within the United States Federal Court.
- **Child Pornography - Dissemination and Possession.** Detective Pyatt is currently working with the US Attorney’s Office and Federal Agents to secure multiple felony charges against a suspect that has fled the state and his whereabouts are unknown.
- **Child Pornography - Dissemination, Production and Possession.** Detective Pyatt is currently working with the US Attorney’s Office and Federal Agents on the ICAC Task Force to secure a Federal Search Warrant to be executed in Maryland on a large scale Child Solicitation/Exploitation/Pornography ring.





UNIFORM DIVISION

Lieutenant Pat Bullock

During 2009, the Uniform Division kept professionalism and quality law enforcement service top priorities. The Brownsburg Police Department has a total of forty (40) sworn full-time officers and five (5) Reserve officers. Twenty eight (28) of those officers are assigned to the Uniform Division. The men and women of the Uniform Division continue to maintain a proactive approach to impede the criminal element in the Town of Brownsburg. Continual changes and upgrades are made to the communication system, records management system and Mobile Data Terminals to maintaining efficiency, thus resulting in better service to the citizens of the community.



Communication

Throughout the year, it became evident that the goal of communication for the Uniform Division needs to be a constant one so that the day to day operations of the department can remain proficient. Sergeants continued to attend the monthly Command Staff meetings taking more ownership in the direction of the department and having involvement. Monthly meetings were also held for the shift supervisors in order to achieve uniformity for all shifts. Sergeant Depinet was promoted to Lieutenant and was subsequently assigned as the Assistant Uniform Commander. Lieutenant Depinet then took an active role in organizing these meetings, discussing items of an operational nature while I provided input regarding administrative topics.

Special Events

Special events involving the Uniform Division again this year included:

- Fourth of July Extravaganza and Parade
- BHS Homecoming parade
- Night Out Against Crime
- Haunts of Hidden River
- Christmas Parade
- Various Motorcycle Rides

In addition to road units, the Bicycle Patrol, Motorcycle Patrol, and Reserve Division played instrumental roles for these events.

UNIFORM DIVISION

Lieutenant Pat Bullock

Manpower

There were many adjustments made to Uniform Division personnel including multiple promotions, officers returning from active military duty, officers completing the Indiana Law Enforcement Academy and some inter-department reassignments. Upon their return from active duty, Sergeant Fleck and Officer McCoy were expedited through the Field Training program to bring them current on any changes that have been made in their absence. Officers Anderson, Paschall, Schmidt and Marcum all graduated ILEA and by July 31st, the Uniform Division was at full staff.

Reserves

Officer John Maples assisted in organizing a Reserve Officer recruitment process in order to bring more personnel to the Reserve Division and fill the Reserve Academy to be hosted by the department. The recruits underwent physical agility testing, written testing and an oral



interview. The selection process was quite comparable to that of the full-time sworn process. Recruits began attending the academy in May.

Reserve Officers Marsh and Levy were assigned take home cars due to the many hours that they worked. They are responsible for the vehicle's care and maintenance and are now able to report to duty more expeditiously, if needed. Officer Levy was assigned to the bike patrol and was given the needed equipment to perform this job function. Also, for his dedication

and years of service, Officer Marsh was promoted to the rank of Corporal to create the structure that would be needed within the division considering the increased numbers.

Use of Force and Vehicle Pursuits

In 2009 there were eleven (11) incidents involving Use of Force reported, reflecting a significant decrease from 2008, where there were twenty-four (24). Review of these reports reveal that officers drew and pointed their service weapon on five (5) occasions and used some type of restraint technique to effect an arrest on the remaining six (6) occasions. It was determined in all incidents that officers involved exhibited necessary force and appropriate restraint. The department had no vehicle pursuits in 2009.





UNIFORM DIVISION

Lieutenant Pat Bullock

Operations

Recently officers have adapted to the new accident reporting software upgrade to Aries 2009. The newest features of this program include the ability to scan vehicle registrations and drivers licenses on the scene using equipment installed in the squad car. Officers are now able to print a copy of the driver's exchange information, also directly from the squad car. Accident reports are then electronically submitted to the State. These upgrades have substantially increased the efficiency of accident reporting. Electronic ticketing operations continue to run smoothly with a software upgrade and mobile units for the Motorcycle Patrol expected in the near future. Zclient (mobile data terminals and computer-aided dispatch) has been updated throughout the year. GPS is becoming more and more accurate and the "push button" feature allowing automatic entry of traffic stops continues to work quite well.



UNIFORM DIVISION
Lieutenant Pat Bullock

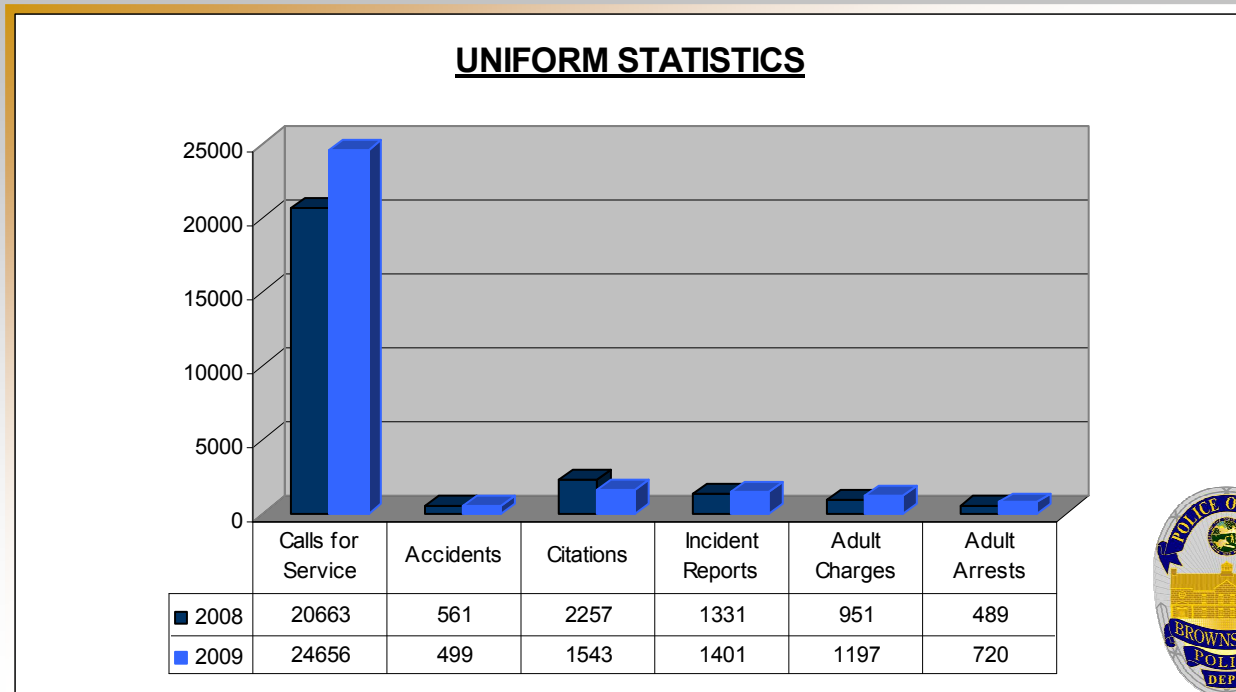
Calls for Service and Arrests

In 2009, Officers of the Brownsburg Police Department took a total of 24,656 calls for service which was an increase of 4,000 from last year. This number includes an entire year of self-initiated neighborhood checks totaling 5,561, whereas the total in 2008 included only seven months and this type of activity was emphasized by supervisory staff in support of the department’s community policing endeavor. They initiated 8028 traffic stops and 1884 business checks.

Officers worked a total of 499 accidents, which was down from 563 in 2008. They resulted in 1 fatality, just as in 2008 and 70 personal injury accidents, a decrease of 15 from 2008. There were no alcohol related crashes in 2009.

Officers issued 1543 citations in 2009 which was a decrease from the previous year. Also in 2009, officers took 1401 written reports, filed 1465 charges of which 268 were on juveniles and made 868 arrests of which 148 were on juveniles.

2009 did reflect a reduction in traffic enforcement which may be attributed to excessive construction on major thoroughfares, thus causing congestion and slower-moving traffic patterns.





EMERGENCY RESPONSE TEAM

Sergeant Joe Grimes

With new developments in special weapons and tactics each year, Brownsburg continues to strive to maintain a well-trained and operationally ready Emergency Response Team through continued innovative training and operator retention. In an attempt to keep current with the advancements in technology, in 2009, the Brownsburg ERT obtained two Tasers with grant money and is now authorized to utilize them exclusively during incidents where ERT is involved.



The Brownsburg Emergency Response Team is comprised of ten officers from the Brownsburg Police Department, and one member from the Pittsboro Police Department. Sergeant Pete Fleck returned from military deployment in March of 2009 and immediately returned to his post as an active operator with the team. Sergeant Fleck quickly demonstrated his retention of ERT tactics through training exercises and completion of requirements within the ERT Task Manual, after which Sergeant Fleck was put back on full deployment status with the ERT. The multi-agency ERT currently has eleven operators assigned to this specialty, and continues to serve as the primary Emergency Response Team under mutual aid agreements for the Town of Brownsburg, Pittsboro, and Avon. In addition to the three towns listed, Brownsburg ERT also serves under a mutual aid agreement in high risk warrant services and controlled buy/busts for the Hendricks County United Drug Task Force (UDTF). Brownsburg ERT also maintains mutual aids with the Emergency Response Teams of the Plainfield Police Department and Hendricks County Sheriff's Department. Based upon these agreements and the development of a full time Indiana State Police ERT, which is also utilized by the UDTF, Brownsburg ERT routinely makes attempts to train with the Plainfield ERT, State Police ERT, and Hendricks County ERT. In 2009, a large scale joint training exercise was conducted with teams from Brownsburg Police, Plainfield Police, Hendricks County Sheriff's Department, and Indiana State Police involving an active shooter scenario at the Plainfield High School.

This year's training included multiple venues throughout the Brownsburg Community and the Hendricks County area, and at times included Emergency Response Teams for other agencies as mentioned above. Training included lectures with PowerPoint presentations, practical exercises, role play scenarios, mock call outs, firearms proficiency, combat firearms courses, vehicle

EMERGENCY RESPONSE TEAM

Sergeant Joe Grimes

assaults, limited penetration, “break n’ rake”, formations, movements, and vehicle deployment. Also worth mentioning is Corporal Andrew Watts, a certified instructor with Defense Technology for OC aerosol projectors, specialty impact munitions, distraction devices, and chemical munitions, re-certified operators on Brownsburg ERT on Less Lethal (40 MM and Shotgun) munitions and distraction device deployment. In addition to the 40 mm and less lethal shotgun, Corporal Watts certified each of the ERT operators on the deployment and implementation of the Taser. A basic SWAT school was hosted by the Greencastle Police Department in conjunction with an instructor from the FBI, in which Brownsburg ERT was able to reserve an opening. Officer Matt Wing attended the school and successfully completed the forty-hour course. This course was the last remaining requirement for Officer Wing in order to be removed from the restricted member status on the team, and with his completion, all eleven members of ERT are eligible for full deployment. Including the above listed training, the Brownsburg Emergency Response Team documented 982 hours of training between all eleven members of the team for 2009, an increase compared to that of 760 hours for 2008. These documented training hours do not reflect the additional departmental training each officer receives throughout the year, or other training each individual operator may take upon themselves to complete throughout the year.

During 2009 the team had a significant rise in calls for service in comparison to 2008. We had two actual deployments with a few additional incidents where the team was put on standby



status totaling 7 activations or deployments for the year. With the continued rise in violent offenses and dangerous offenders in which law enforcement officials are confronted with on a more frequent basis, the need for these specialized teams such as ours has become a necessity in order to provide us with the advantage over the opposition. The deployments during 2009 ranged from controlled buy/busts with the United Drug Task Force involving violent offenders to barricaded suicidal subjects. One deployment involved a search for a subject wanted for a homicide by means of a shotgun. During the search for the homicide suspect, ERT operators entered and cleared the dwelling of the suspect and did so without





EMERGENCY RESPONSE TEAM Sergeant Joe Grimes

hesitation in an attempt to take him into custody before he had the opportunity to harm anyone else. Another deployment worth mentioning was an incident involving an armed and barricaded suicidal subject. On this particular deployment, ERT staged for a period of time in a standoff situation without any indication of the suicidal subject giving up willingly, which in turned forced a dynamic entry into the residence of the armed suicidal subject. The suicidal individual was located in the living room of the residence armed with a shotgun and handgun. However, ERT operators were able to subdue the subject without incident. It is for these acts of bravery and commitment to this specialty that I commend each and every one of the operators that have chosen to be a part of the Brownsburg Emergency Response Team.



BICYCLE PATROL

Corporal Andy Watts



2009 was an eventful year for the Bicycle Patrol Unit. Reserve Officer Bill Levy was added to the team and participated in almost all of the events throughout the year. Officer Levy utilized his bicycle maintenance knowledge to perform basic upkeep on all of the department bikes prior to the riding season, thus saving the department money on preventative maintenance. The team now consists of a Unit Coordinator and four riders.

New this year was the implementation of “Tactical Bike Patrols” during the summer months. These saturation patrols were developed using crime statistics and time frames of incidents. The Bicycle Unit was then utilized to present a visual presence and actively patrol those areas. The concept was used on four occasions over the summer and received very positive feedback from the community.

In addition to the saturation patrols, the Bicycle Unit continued to make appearances at community events and block parties as requests. During the Fourth of July Extravaganza, officers patrolled the wooded trails of Arbuckle Acres park and assisted traditional road units with crowd control.

During regular shifts, officers were asked to continued to spend as much time as possible patrolling on the bikes if staffing permitted and activity was tracked via laptops during the riding season.

It appears the community continues to support the Bicycle Patrol program based upon all of the positives responses. The main goal of the unit continues to be focused on the support of the Uniform Division through response to areas not traditionally patrolled by vehicle or on foot. Due to a resignation, the unit plans to replace one rider early in 2010.





MOTORCYCLE PATROL

Corporal Tony West

The Motorcycle Patrol Unit had a very successful year in 2009 and added a second motorcycle. Several officers expressed interest in the position. Chief Carroll selected Officer Joseph Fults after the interview process was completed. Upon selection, Officer Fults was fitted for his motor uniform and sent to Evansville, Indiana for a Basic Police Motorcycle Operations course. The training was hosted by Evansville Police Department and lasted two weeks, April 6th through April 17th. I was able to attend several days in the second week for recertification and some open training. Officer Fults successfully completed the course and began full-time duty as a Motorcycle Patrol officer.

With the assistance of Lieutenant John Depinet, the unit was able to successfully cover every day of the week with a motorcycle unit. We worked ten (10) hour shifts, on each day shift. I worked a 7 a.m. to 5 p.m. shift and Officer Fults started with a 9 a.m. to 7 p.m. shift. After thirty (30) days we revised Officer Fults shift to 0800-1800 hours once it was discovered that the hours between 8 a.m. to 9 a.m. tended to have more accidents occur. We're currently operating under the same hours going into 2010.

The Motorcycle Patrol Unit created a new program in 2009 that was dedicated to the traffic safety of our community's school children. The name of the program was K.A.R.E. or Kids Awareness Rolling Enforcement. The program lasted for two weeks, September 28th through October 9th. The primary focus was on speeding vehicles within the Brownsburg Community School Corporation boundaries. The secondary focus was on drivers committing traffic violations around school buses. The program received a lot of attention from the media and general public as well. The Brownsburg Community School Corporation supported the project fully and was pleased to hear that we plan on continuing our efforts to promote safe speeds in the school zones.



Traffic enforcement is the primary objective within the Motorcycle Patrol Unit. Our focus is to help reduce the amount of traffic collisions by means of awareness. We initiated 952 traffic stops for the year. We are looking forward to the new Electronic Ticket program, scheduled to be operational in the Spring of 2010. We currently are the only officers on the Brownsburg Police

MOTORCYCLE PATROL

Corporal Tony West

Department that continue to handwrite citations. This program will create more efficiency which should produce increased enforcement in 2010.

**2009
Accidents**

Property Damage	97
Personal Injury	15
Hit and Run	8

According to department statistics for traffic stops, in 2009 the Motorcycle Patrol Unit accounted for 11% of the total enforcement. We also investigated 120 traffic collisions, which accounted for 24% of all accidents investigated for the department.

Since the inception of the new Aries 2009 program, accident reporting has become much easier to perform in the field. Unfortunately, I understand that the Motorcycle Patrol Unit will continue to be required to handwrite driver exchange forms due to this program not being formatted to the PDA that houses the E-Ticket program for 2010. I recently attended an At Scene Advanced Traffic Accident school in December. This course is designed to be an introduction to Accident Reconstruction. It dealt with a lot of measurements and specific details that are required when working a serious injury or fatal accident scene. Officer Fults will be attending the same class at a later date. Neither Officer Fults nor I are certified in accident reconstruction, but the training is a proactive step in the future towards improved investigative skills at accident scenes. I hope to incorporate this training into stricter traffic enforcement geared towards reducing the number of accidents on our roadways.



One of the primary goals for the year 2009 was to create a training pad. In October, we received permission from the Town Manager to use the parking lot behind the Town Hall. Officer Fults and I spent approximately six (6) hours on measuring and plotting an obstacle course. The course contains all the exercises that are performed in the Basic Police Operations Course. However, most of the exercises were reduced to better enhance our skills as riders. This pad is now being used for practical training on a monthly basis. The

Brownsburg Police Motorcycle Patrol unit has become quite the “talk” among other agencies. Not only have our riding skills been commented on, but our training pad





MOTORCYCLE PATROL

Corporal Tony West

has become a topic of interest. Beginning in the Spring, we hope to conduct training with other agencies, which will be a positive networking experience for all involved.

The Motorcycle Patrol Unit completed twelve (12) escorted motorcycle rides and two (2) motor vehicle escorts throughout the summer. These escorts are typically multi-agency efforts. We've worked with Plainfield PD, Speedway PD, I.M.P.D., State Police and the Hendricks County Sheriff's Department. All experiences have been very positive and our services have been greatly appreciated.

We also participated in the funeral procession of Speedway Police Officer Alan Jones. The weather was quite miserable that day, but there were approximately 40 police motorcycles in the escort. It was an impressive sight in the rain. This was the first police officer funeral that the our Motorcycle Patrol has participated in and while I hope it's our last, it was a tremendous honor.



Other miscellaneous details that we participated in during 2009 are as follows:

- Fourth of July Extravaganza Parade
- Brownsburg High School Homecoming Parade
- Neighborhood Block Parties
- National Night Out Against Crime
- John Force Car Show
- Motor Cops Skills Rodeo in Bloomington
- The American Legion Open House

TRAINING DIVISION

Corporal Andy Watts



Having been assigned to the training unit in March, and relying on my prior experience in training with previous agencies, I am confident that the Brownsburg Police department is one of the most thoroughly and professionally trained agencies in Indiana. The reserve and sworn officers received 6,395 hours of training throughout 2009. This is an astounding number considering the size of the agency. The aforementioned number averages out to 142 hours of training per officer. This number certainly “sets the bar” for local law enforcement

agencies when taking into account the State of Indiana currently requires only 24 annual hours of in-service per officer. It is my belief that Brownsburg officers pursue training to better serve the community and to expand their current knowledge of all areas of law enforcement. The Indiana Law Enforcement Academy routinely requests assistance from our instructors to aid them in basic instruction for recruit officers. This demonstrates that our officers are highly regarded and trusted to instruct new officers hired by agencies all across Indiana.

The total cost incurred by the Brownsburg Police Department for training in 2009 was \$11,244 which is substantially less than in previous years. Numerous cost saving efforts were practiced by the training unit including hosting schools and providing training at the Brownsburg Police Training Facility.

Some of the training topics covered throughout 2009 included supervisory or leadership training, specialty training (Dive, K9, ERT), mandatory state and federal training, criminal interdiction training, CPR, and a host of topics needed to maintain specialty certifications. Again for 2009 the Brownsburg Police Department took advantage of its close proximity to O’Reilly Raceway Park and conducted Emergency Vehicle Operations there. Officers were faced with stress-induced scenarios where they initiated a pursuit and kept in constant contact with dispatch while negotiating evasive maneuvers throughout the course. After completing two laps, a back up unit had to deploy stop sticks successfully to terminate the pursuit and pass the course. Officers also had to traverse an inside course that was smaller and consisted of backing exercises, tight turn negotiation and controlled braking.





TRAINING DIVISION

Corporal Andy Watts

The Indiana Law Enforcement Training Council passed a mandate requiring officers to complete 24 hours of in-service training annually. This number was increased from 16 hours in previous years. In an effort to ensure our officers met those standards we began holding “mandated topics training” monthly beginning in August and ending in November, which resulted in successful completion by all Brownsburg Police officers.

Finally, in May of 2009 the 2nd Brownsburg Police Department Reserve Academy began with nine Brownsburg recruits, one Pittsboro recruit, and two Whitestown recruits. The recruits are scheduled to graduate on January 21st, 2010 after having completed over 400 hours of instruction and hands-on training under the guidance of the Brownsburg Training Unit. The academy has met each Tuesday and Thursday evening from 6 p.m. to 10 p.m. and every other Saturday from 8 a.m. to 4 p.m. The commitment demonstrated by these recruits has been impressive. Of the original recruits, eight Brownsburg recruits and one Whitestown recruit are anticipated to graduate successfully. This number demonstrates a 75% retention of recruits for the Brownsburg Reserve Academy.

Once again in 2009, the Brownsburg Police Training Facility created and hosted opportunities for training that have saved the Brownsburg Police Department substantially on the costs associated with sending officers to training. In addition, numerous agencies have utilized the facility for training throughout the year and have generated income for the Town of Brownsburg in usage fees. Agencies having used the facility include the Hendricks County Sheriff’s Department, United States Postal Inspectors, United States Office of Inspector General, Indiana Criminal Justice Institute, Indianapolis Airport Police, Pittsboro Police, Indiana State Police, and several other agencies through specialized schools. As ILEA becomes more and more difficult to access for facilities usage, we have had several inquiries as to our rates and availability. Our continued marketing efforts of the Training Facility is expected to continue in order to attract more agencies to Brownsburg for training opportunities.

It is my expectation that Brownsburg citizens will continue to be served by some of the finest, best trained, and professional officers in Indiana, thanks in part to the efforts of the Brownsburg Training Unit. “The actions of a law enforcement officer are a direct result of the training incurred by that officer.”

CHAPLAIN PROGRAM

Captain Jeff Gray



During 2009 the Chaplain program conducted a few unfortunate death notifications. They conducted several ride-alongs with officers and also participated in various community events, most notably the annual Night Out Against Crime. Department Chaplains, along with Fire Territory Chaplains performed the prayer service before the Town Council Meetings. While a couple of instances occurred where meetings were missed, they have dedicated themselves to having fewer instances in 2010.

HONOR GUARD

Captain Jeff Gray

The Brownsburg Police Department Honor Guard had few events that could be attended this year. With recent promotions and duty assignments, many of the members were involved in getting established in their new duties. It appears invitations to participate have also diminished considerably over the last couple of years.

The Honor Guard had members participate at the 4th of July Parade, September 11th ceremonies and the Domestic Violence week opening ceremonies in October.

The Honor Guard was also able to obtain new uniforms for its members early this year, replacing dress uniform standards in place for over ten years with Marine Style uniforms.





COMMUNITY RELATIONS

Sergeant Karen Walker

Once again, Community Relations had another busy year in 2009 making connections with the citizens of the Town of Brownsburg. Interest in the department and requests for community relations services seems to have increased and I believe the department enjoyed a tremendous amount of positive exposure throughout the year.

Public Education

In 2009, I continued with the juvenile diversionary program “Choices and Consequences” designed to deter drug and alcohol abuse by speaking to 520 junior high and high school students. I also held 8 talks at various locations such as churches, the library, and other businesses in the community, speaking to 265 children and adults on home and school safety. New this year was a weather safety class I conducted for adults. In addition, I provided literature and spoke to 35 or more investors at the Strong Building about Identity Theft and other crime awareness topics.



Crime Watch

Three new neighborhoods, Brownswood, Bersot, and Sugar Bush Condominiums joined the Crime Watch program and Lake Ridge subdivision held their annual Crime Watch block party for which I was honored to be a judge for their bicycle decoration contest. I continue to advertise the availability of the Crime Watch in Brownsburg, make myself available to assist any neighborhood interested in starting a new one and stay in frequent contact with those that already exist.

Community Events & Outreach

In 2009 we were proud to assist the Special Olympics with our “Cop On a Roof” Fundraiser. Brownsburg officers sat on the roof of Dunkin Donuts raising over \$600 for the Special Olympics torch run. We also assisted our Brownsburg Junior High with a project to help children of domestic violence. Junior High volunteers made sacks and filled them with small toys and I donated them to Sheltering Wings, where they were very much appreciated. The Brownsburg Police Department again participated in many other annual community events such as the Summer Lunch program for children on department grounds at the gazebo, the Fourth of July Extravaganza, National Night Out Against Crime, the town’s Fall Festival “Build-A-Bail” contest, an Easter Egg Hunt and Shop with a Cop at the Avon Meijer Store. We also held our 20th annual

COMMUNITY RELATIONS

Sergeant Karen Walker

Haunted Police Station, with over 1,400 people attending. Wal-Mart along with Lowes donated candy and decorations. Also this year, we were able to acquire a new speed sign that helps to deter speeding motorists, and is often utilized by our motorcycle units in concentrated traffic areas. We will be utilizing it more frequently this year in our neighborhoods to monitor traffic patterns and speeds. We also utilized our older signboard more than 11 times to alert the community on certain events or pass along general information to them.



Organization Membership Activity

I continued my relationship with the Hendricks County Substance Abuse Task Force by attending 11 meetings and assisted in acquiring grant money through that organization to obtain a new narcotics dog. I also attended Marketing Committee meetings throughout the year and as a member contributed heavily to the planning and execution of community relations projects all year long.

Department Tours

Throughout 2009, there were 13 department tours given with a total number of 293 people in attendance. These groups consisted of Boy Scouts, Girl Scouts, Cub Scouts, Daisy Scouts, various schools, Senior Citizens, and others in the community. The Boy Scout groups were also fingerprinted for the purposes of earning a badge.





INTERSTATE CRIME ENFORCEMENT

Corporal Ben Pyatt

The 2009 year was another busy year for the Interstate Crime Enforcement Team. Many good cases were made on I-74 and I-65. Also, I.C.E. Team members made major criminal cases on the city streets of Brownsburg. In 2008, we had a 3 man team for a large portion of the year. In 2009, we went the whole year with only 2 team members. Furthermore, Officer Maples was off of normal patrol duties for over 2 months due to K-9 issues. With all that in mind, we were able to maintain good numbers, and even slightly increase the amount of money seized from drug dealers. I believe the team has settled into a good routine and has found the right balance to get the job done efficiently



In review of 2009, we had several major seizures and arrests. In April 2009, officers conducted a traffic stop on I-65, resulting in the seizure of \$15,000.00 U.S. currency. In May, Officers stopped a vehicle on I-74 and discovered a constructed hidden compartment inside the dashboard of a Pontiac. In June, Officers made the first heroin arrest of the year and discovered a major heroin problem going on in our county. From that time on, I.C.E. Team members began frequently making heroin arrests. Also in May, Officers stopped a vehicle on I-65, seizing nearly \$7,000.00 of drug money from two subjects from Kentucky. In July, officers stopped the Pontiac that was stopped in May and again the hidden compartment was empty. This time, Officers contacted Decatur, IL Narcotics Investigators and informed them the car was headed their way. Officers there followed the vehicle and later stopped the car after suspicious activity. The investigators found over 50 grams of cocaine and over \$24,000.00 and arrested the suspect this time. Also in July, Officers stopped a vehicle on I-74 and seized 2 pounds of marijuana heading to Peoria, IL. In August, Officers of the I.C.E. Team captured a bank robber that robbed 1 bank in Brownsburg and 1 bank in Clermont. After arresting the man, I.C.E. Team members found and recovered the money that was stolen from the bank and was able to return it to the bank. Also in August, Officers stopped a vehicle on I-74 and seized 3 pounds of marijuana going to Illinois. In September, I.C.E. Team members stopped a vehicle on I-74 and seized 10 pounds of marijuana coming from Bloomington, IN and going to Minnesota. In November, I.C.E. Team members arrested a burglar that had just kicked in a door at a residence in Brownsburg and stole a safe and medicine from the home. In December, Officers seized \$4,000.00 of drug money on I-74 from two drug traffickers going to Salt Lake City, UT. Several other felony arrests were made throughout the year.

INTERSTATE CRIME ENFORCEMENT

Corporal Ben Pyatt

Last year, I.C.E. Team members were able to make many important connections with other agencies to allow us to further investigations and network with other agencies in order to learn crime trends and share information. When working an interstate, it is very important to know what is going on in towns all around as we deal with people from all over, passing through our town. We were able to build a great working relationship with Narcotics Investigators in Decatur, IL, Champagne, IL, Danville, IL, and Crawfordsville, IN. This is very important for us, as many of our seizures were headed to those areas. We have been able to provide them with information and in turn, we have learned more about criminals that pass through our town. We also have developed a great working relationship with the United States Postal Inspectors and the Indianapolis Drug Enforcement Administration. Through this, we have been called on a regular basis to walk K9 Cato around suspicious packages which allowed us to seize drugs and drug money being sent through the mail. With the D.E.A., we now have contacts for many local Federal Agents who are willing to come out and assist on cases and provide investigative



tools on a national level that we cannot provide. This relationship is continuing to grow and will be very important to the Brownsburg Police Department in the future.

In 2009, the I.C.E. Team also made some effective equipment changes and received new equipment to make our job easier. Chief Carroll allowed Officers to utilize unmarked police cars and also purchased a Dodge Charger Hemi. The unmarked cars have helped us when conducting surveillance and also have helped us be a little more covert on the interstate, allowing us to increase our stopping charges. The Dodge Charger has performed at a high level and allows officers to pull out quicker into traffic, which makes the situation safer. Criminals have noticed the unmarked black Dodge Charger and have made comments to us that the car even looks “intimidating”. One known drug dealer that we have dealt with on several occasions told us that he hates seeing that Dodge Charger and it makes him want to go a different way. I don’t believe the general, innocent motoring public are intimidated by the car, but if the criminals are, that should be considered a positive. Another purchase Chief Carroll made was 2 GPS devices that are very user friendly and cheap to operate and





INTERSTATE CRIME ENFORCEMENT

Corporal Ben Pyatt

maintain. Officers plan on using this equipment to help track drug dealers movements. We believe this will be a valuable tool, will increase our performance and enhance our investigative abilities in the future.

2009 Seizure/Recovery Numbers

- Approximately 17.5 lbs. of Marijuana
- Approximately 7 grams of Crack Cocaine
- Approximately 1 gram Powder Cocaine
- Approximately 1.5 grams of Heroin
- .5 grams of Methamphetamine
- Over 90 Pills
- 4 Pistols
- \$32,312.00 U.S. Currency
- 6 vehicles seized
- 53 Counterfeit Sony Digital Camcorders
- Needles of Heroin and Paraphernalia
- 1 Recovered Stolen Vehicle
- 20.5 grams Ephedrine
- Recovery of thousands of dollars of stolen items, including 2 stolen guns and tools
- Captured Bank Robber and Recovered \$4,710.00 stolen US Currency
- 1 Home Burglar Captured



K9**Officer Steve Crowe**

The Brownsburg Police Department K9 Division was active in 2009 with three K9 units undergoing training in Narcotic/E.O.D. Detection Schools and/or K9 Patrol Schools. The K9 unit saw the addition of a fourth K9 unit, Czar, a dual purpose narcotics detection K9, handled by Officer Kevin Hyde. Officer Hyde replaces Sergeant Grimes in the K9 unit due to Sergeant Grimes taking on more duties within the department and the retirement of his K9 partner. The K9 unit retired two K9s during the year and replaced them with two new ones. K9 Ezop (E.O.D.) and K9 Tsja were both retired due to health and age reasons. K9 Ezop was the only E.O.D. K9 in Hendricks County. One of K9 Ezop's notable highlights during his career was when he was called upon by the U.S. Secret Service in 2008 to assist in the bomb sweeps as a security measure for visiting dignitaries vying for the 2008 U.S. Presidential nomination campaign. K9 Ezop now resides with Sergeant Grimes at his residence. K9 Tsja served the community of Brownsburg for seven years and currently resides with Officer Crowe at his residence. Officer Crowe has since acquired a new K9 partner by the name of Xarro. K9 Xarro is an E.O.D. dual purpose K9 and again is the only E.O.D. K9 within Hendricks County and has already been called upon to assist with a bomb sweep of a local school corporation towards the end of 2009. Officers Crowe, Maples, and Hyde all attended Narcotic/E.O.D. detection schools during 2009 as well as K9 patrol schools with their new K9 partners. Officer Maples, along with K9 partner Cato, have been very active with the interdiction unit as well during 2009 with several narcotic sniffs or searches and seizures along I-74 and I-65.

Searches by Brownsburg Police Department K9s resulted in the seizure of approximately 288 pounds of illegal narcotics at an estimated street value of \$258,000.00. They also assisted in the seizure of six (6) vehicles used in the trafficking of these narcotics along with the seizure of \$26,119.00 in U.S. Currency. The Brownsburg Police Department K9 unit also assisted other agencies outside of Brownsburg on several occasions.

K9 tracks for 2009 totaled (13) thirteen with (2) two ending in arrest. Building searches totaled (7) seven.

For 2009, K9 teams logged 88 hours of narcotics training, 673 hours of patrol





K9 Officer Steve Crowe

training (patrol schools included), and 54 hours of explosive training (explosive school included) for a total of 815 K9 training hours for the year 2009.



K9 ACTIVITY

Narcotic Searches	127
Explosive Searches	1
Narcotic Alerts	111
Explosive Alerts	0
Arrests	90

TRAINING HOURS

Narcotics	88
Patrol	673
<u>Explosive</u>	<u>54</u>
TOTAL	815

UNDERWATER SEARCH AND RECOVERY (Dive)

Captain Jeff Gray



During 2009, the Dive Team completed its required annual recertification at the Tri-West High School pool with each member passing. Open water trainings at area retention ponds were completed as well. A two day dive in June was completed at the request of Investigations for any possible evidence linked with the 2007 Homicide (07-1677). This dive was a continuance from the December 2008 dive that was started but due to unforeseen issues with the weather and equipment, was

postponed.

On March 10, 2009 the Dive Team was contacted by Sergeant Fleck for assistance where a suspect ran from officers and went into a pond behind Tony Stewart Racing. The suspect refused to exit the water and remained there for approximately one hour. Sergeant Fleck was able to talk the suspect out of the water while the Dive Team at the scene on “stand by”.

On June 22, 2009 members of the team and Conservation Officer Joel Arthur completed a search of the pond located at East Northfield Drive and Creekside Drive in Creekside Commons. Items included in the search were a gun, wallet, keys, and garage door openers. None of these items were located. Again on June 23, 2009 the search for the same types of items related to Case 07-1677 (homicide) continued in another pond in Creekside Commons located at East Northfield Drive and Bent Stream Lane without success.

In 2009, we were able to add another diver from Pittsboro Police Department, Officer Carl Carson. Officer Carson has previous certification with diving and will be a great asset to the team. A goal for 2010 is to possibly add another member. Officer Grant Anderson has been the only officer to express interest in the dive team. Officer Anderson would need to be certified. Equipment for Officer Anderson would be minimal to purchase because of the inventory we already have in place. New air tanks would need to be purchased to replace older tanks that are now out of service due to failing annual inspections conducted by Divers Supply West.





ACCREDITATION

Manager Kimberly Shupert

Much of 2009 has been focused towards file preparation and standards compliance, as is typical during a re-accreditation period. However other activities such as tasks associated with the Marketing Committee and Night Out Against Crime, PowerDMS document management software administration, collaboration on the new Special Events Planning Guide, consulting on the new Guardian Tracking software, revising all department forms and the writing of various reports kept me quite busy as well. During the year, a new standard was established by the Commission on Accreditation for Law Enforcement Agencies (CALEA), mandating all departments, regardless of size, to adopt a Personnel Early Warning System to assist in identifying agency employees who may require or benefit from department intervention efforts. In compliance with the new standard, the department issued a new directive and purchased the Guardian Tracking database, software designed to support this function. As the Chairperson for the Policy Review Committee, I continued to schedule reviews of policy and present requests for revision when applicable throughout the year. Since the department was reaccredited in April of 2008, we are not due for another onsite assessment until the latter part of April, 2011. While it may appear that the department has ample time to get ready, now is the time that I normally begin preparations for finalization of files and divert most of my attention towards the onsite as it is a sizable and comprehensive process proving compliance with 459 law enforcement standards.

PUBLIC INFORMATION OFFICER

Captain Jeff Gray

In 2009, written news releases totaled 15 with media contacts listed at 60. Of the 60 media contacts, many were instances of sending the same information, whether a written release, to all print and electronic media with some merely responding to inquiries or referring to the proper investigating agency. There were also a lot more routine media contacts as in the past not requiring PIO officer input, but other personnel responding to inquiries or sending along photographs for various items of interest. Again this year, the department hosted a 1-day media training for supervisors and other local agencies instructed by Ruthanne Gordon with Channel 8 television. Several department supervisors and detectives attended. This is in an effort to make supervisors more comfortable with media contact and prepare for additional future media contacts.

MARKETING COMMITTEE & NIGHT OUT AGAINST CRIME

Assistant Chief Mike Dove



The Marketing Committee was in its second year of existence in 2009. The Marketing Committee continued to hold meetings throughout the year. Several discussions were held while at these meetings to discuss how to build and improve upon our efforts of last year. We believe the Marketing Committee continues to be an asset to the department. Through implementation of the Community Policing Module as a guide, the department's staff has utilized the framework established in the module to improve on community relations programs.

One of the Marketing Committee's goals for 2009 was to implement a Special Events Planning Guide. The guide was completed early on in 2009 and has been utilized for several events; including the Fourth of July Extravaganza, the National Night Out Against Crime, and the Christmas party, to name a few.



Another goal for the Marketing Committee was to build on last year's efforts towards the National Night Out Against Crime event. We are pleased to announce we did just that. The Marketing Committee met on several occasions with each member being given several assigned tasks to complete in preparation for the Night Out. Each member worked hard and as a team

to put on this year's event. We are pleased to say we had approximately 5,000 citizens in attendance and over 200 volunteers.

The Marketing Committee's efforts also paid off when the Brownsburg Police Department received a national award from the National Association of Town Watch in recognition of how well our event was conducted.





MARKETING COMMITTEE & NIGHT OUT AGAINST CRIME

Assistant Chief Mike Dove

2009 Activities of the Marketing Committee

- Monitored Extra Patrol Conducted by the Uniform Division
- Planned and Organized the National Night Out Against Crime Event
- Implemented Special Events Planning Guide
- Collaborated with Community Relations Officer to Increase the Number of Crime Watch Signs Throughout the Town
- Designed New Police Department Flags Now on Display Throughout the Police Department Grounds
- Members Distributed Police Department Literature at Several Events



INFORMATION TECHNOLOGY

Captain Jeff Gray

While some progress was made this year in moving toward a paperless environment when possible, there is still considerable work to be done. The Town of Brownsburg's purchase and implementation of the LaserFische program moved this forward considerably, given research and development had already been done and the backbone purchased. A recent conversation with the Hendricks County Prosecutor returned positive results in attempting to implement a system with their office. The attempt to move forward with electronic access to forms and retrieval/payment options for the purposes of paid services (copies of reports) through the department still has some work to be done, but it is progressing as well.



EMERGENCY PLANNING

Captain Jeff Gray

We have continued having routine scheduled meetings with all of the entities of the town. The Town Emergency Operations Team currently has a change of town ordinance pending to update and match the current standards. Town of Brownsburg department heads are working on updating their training to the ICS 400 level. At least one and possibly 2 tabletop exercises will be scheduled in 2010.

RECORDS**Lieutenant Mike Campbell**

In May of this year, I was assigned to the Administrative Division responsible for overseeing the civilian personnel in the Records department and throughout the year, focused on learning many of the tasks associated with the Records function. We began the year with three (3) employees and ended with two (2) due to the retirement of long-time Records Clerk Sandy Cook. We have also had the assistance of an intern from Brownsburg High School “Partners in Progress” program for a portion of each day since the beginning of the school year.

2009 was a year of continued transition and adaptation for the Records Department. Employees continue to familiarize themselves with all of the new programs added during 2007 and 2008. One major hurdle was establishing methods for data extraction and finding a practical balance among all of the various resources. This effort continues with goals of standardization and reducing paper. The Records Department has already reduced the amount of paper tremendously and methods to become increasingly paperless continue to be developed. The introduction of the E-Ticket program and the electronic accident reporting Aries 2009 have paved the way for this objective. Some potentially redundant data entry continues and accident research has become a bit of a challenge. However, solutions are being discussed and should be implemented in the near future. The number of fingerprints provided to the public continues to intensify. Citizens from all over the county and outside of the county seek assistance from the Brownsburg Police Department with fingerprints for reasons such as employment and adoption. Most likely, the fact that the department does not charge for this service and is willing to complete multiple fingerprint cards is what makes our department so popular for this service. The department is still awaiting an ordinance change to support a fee for this service. Also in 2009, the Records Department had to adapt to new software for entries and inquiries into the Indiana Data and Communications System (IDACS) and National Crime Information Center (NCIC).

In 2010 I would like to see additional refresher training in the areas of Indiana Public Access Law and Crystal Reporting software. We as a division discussed the need for personnel to be more knowledgeable of other employee responsibilities





RECORDS

Lieutenant Mike Campbell

within the division in the event of absence so that operations can remain seamless. Also, our computer work stations in the Records area should be reconfigured so that every computer provides the same resources and program access with the ability to load any employee's profile correctly.

GUN PERMITS	2008	2009
4 Year Permits (New Issue)	78	78
Renewal to Lifetime Permits	49	64
Lifetime Permits (New Issue)	136	168

ALARM PERMITS	2008	2009
Residential (New)	113	68
Business (New)	36	22
Renewal—Residential	161	225
Renewal—Business	198	190

GENERATED FUNDS	2008	2009
Accident Report Fees	\$1531.00	\$1000.00
Case Report Fees	1026.00	1389.00
Handgun Permit Fees	9770.00	11970.00
Motor Check Fees	75.00	25.00
Notary Fees	285.00	131.00
Photograph Fees	248.00	4.00
Citations filed for Cost Recovery	3170.96	3700.00
Alarm Permit Fees	18900.00	17450.00
False Alarm Fees	1750.00	750.00
TOTAL	\$36755.96	\$36419.00

JUVENILE OFFICER Officer Steven Sentany



During 2009, I continued to perform the assigned tasks of ensuring the security of juvenile records, statistically reporting to the Indiana Criminal Justice Institute, keeping in contact with juvenile probation and complying with Orders of Expungement of juvenile records.

JUVENILE CHARGES/ARRESTS	2008	2009
Total Charges	264	139
Total Arrests	117	116
Public Intoxication	16	18
Possession of Marijuana	21	15
Possession of Paraphernalia	13	3
Battery (All)	15	10
Criminal Mischief	8	4
Disorderly Conduct (All)	19	3

2009 EMPLOYEE AWARDS

Chief Stephen Carroll



OFFICER OF THE YEAR
Corporal Andy Watts

RESERVE OFFICER & TOP GUN OF THE YEAR
Officer Bill Levy

EAGLES OFFICER OF THE YEAR
Sergeant Jennifer Pyatt



CIVILIAN OF THE YEAR
Angela Seymour





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Office of the Chief of Police

Chief Stephen Carroll

Improve the Department Web Page

Plan of Action

- This was also a goal for 2009. Unfortunately, it was not accomplished due to the limited availability of IT personnel. In 2010, I intend to direct IT focus towards this goal.

Measurement of Progress or Completion

- Consistent checking of the website content.
- Improvements will be self-evident.

Continue to Develop Pay Matrix

Plan of Action

- The pay matrix presented last year to the Board of Police Commission was approved, however it did not get implemented by the Town Council. Also, how the pay matrix will work for civilian personnel was not addressed. I intend to add civilian personnel to the matrix and approach the Commission for support with the Town Council.

Measurement of Progress or Completion

- Approval and implementation of the pay matrix into the 2011 budget.

Maintain Positive Relationship with Law Enforcement and Public Agencies

Plan of Action

- Continue to serve on various boards and committees in order to represent the department in a positive leadership role.

Measurement of Progress or Completion

- Reporting of activity on these boards and committees to the Police Commission.
- Positive feedback from the media and other members.

Increase Manpower

Plan of Action

- Having been told by individual members of the Council their understanding of the department's need for more manpower, I am encouraged to continue work on

2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

this goal. I plan to resume discussions about hiring more officers with the Commission and gain support for approval.

Measurement of Progress or Completion

- Hiring of more officers to assist in maintaining the town's low crime rate.

Second Citizen's Academy with Higher Enrollment

Plan of Action

- Coordinate scheduling of the next citizen's academy with the department Training Coordinator.
- Advertise the Academy heavily and promote it during community contacts.
- Possibly get new Police Commissioners involved in the Academy as an introduction to the duties of a police officer first-hand.

Measurement of Progress or Completion

- Scheduling and advertisement of the 2010 Citizen's Academy
- Higher enrollment.

Enhance Community Education Programs

Plan of Action

- Work with the Community Relations Officer and other members of staff to organize and offer a series of educational seminars or meetings at local schools and the library.
- Meet with financial institutions regarding their role in alarm activations.
- Better advertisement of these services.

Measurement of Progress or Completion

- Completion of the seminars or meetings as noted in activity reports, staff meetings or next year's annual report.
- Increased attendance.

Grant Procurement

Plan of Action

- Send personnel experienced in grant-writing to more training.

Measurement of Progress or Completion

- Increased grant money in 2010.





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Obtain New Child I.D. Program

Plan of Action

- Work with the department Community Relations Officer in seeking donations or grants to fund the purchase of a new program.

Measurement of Progress or Completion

- Obtainment of new program.

Improve Upon Organization Structure and Personnel Functions

Plan of Action

- Perform job task analyses of job assignments.
- Identify the skills (or lack thereof) of employees and make assignment modifications of necessary.
- Clarify and possibly reorganize or cross-train job assignments.
- Using the new Guardian Tracking system and counseling, hold employees more accountable to their job duties.

Measurement of Progress or Completion

- A more efficient, well-rounded and task-oriented group of employees who achieve their duties successfully and in a timely fashion.

Investigations Division

Captain Jeff Scott

Increase Training and Preparedness

Plan of Action

- Increase the Detectives knowledge in more areas as investigators to include training in Arson Investigations, CVSA and Prescription Fraud.
- Begin using a software system specifically designed for prescription fraud called "INSPECT".
- Host a Certified Voice Stress Analysis training course in April of 2010.
- Continue current training programs on Sex Crimes, Child Molest and Homicide.
- Continue to train on division equipment.

Measurement of Progress or Completion

- Completed training outlines and certificates of completion.
- Training hours reflected in training database and annual officer training reports.

2010 GOALS AND OBJECTIVES **As Submitted by Division, Department or Assignment**

Increase Public Event Attendance

Plan of Action

- All detectives will be equally required to attend public events such as neighborhood Crime Watch meetings or host informative seminars for the public.
- The division will attend or host a minimum of 8 events for 2010.

Measurement of Progress or Completion

- Completion of public service activity reports, discussion during staff meetings and reporting in the 2010 Annual Report.

Increase Interpersonal Communications Within the Department

Plan of Action

- Detectives will continue to attending roll call meetings and be prepared to discuss crime trends, answer questions, reinforce procedures and provide feedback to the Uniform Division.

Measurement of Progress or Completion

- Completion of roll call training outlines and log attendance of officers at said training.

Uniform Division

Lieutenant John Depinet

Analyze Efficiency of Uniform Division/Make Adjustments Where Necessary

Plan of Action

- Review day to day operations of the division to include paperwork and overall delivery of police services.
- Identify efficiency and accountability issues.
- Discuss and coordinate methods of improvement with Command Staff and implement the changes.
- Communicate changes in Command Staff and Supervisor Meetings.

Measurement of Progress or Completion

- Plans for change documented in meeting minutes.
- Obtaining feedback from staff following the change in procedures.





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Analyze Available Division-Specific Training for Appropriateness and Necessity Based Upon Officer and Department Needs

Plan of Action

- Ensure Supervisors are approving appropriate training requests based on department needs.
- Ensure Supervisors are using the employee's career development goals as a guideline for approving training.
- Ensure that training received as an individual is then shared with appropriate members or groups of the department as needed.

Measurement of Progress or Completion

- Documentation on Employee Evaluation Forms of met training goals or needs.
- Documentation of group training in the Roll Call Training database.

Supervisors to Maintain a 90% Report Approval Rating

Plan of Action

- Extract the approval data from the records management system each month.
- Communicate the expectation and benefits of this goal to Supervisors.
- If the approval percentage falls below expectation and a pattern is established, consult with that Supervisor.

Measurement of Progress or Completion

- Monthly reporting of the approval percentage.

Review and Improve Upon Current Technology Available to the Officer

Plan of Action

- Obtain feedback about the provided technology from the user (officers).
- Coordinate ideas for change with Command Staff and product providers to implement improvements suggested by the user.
- Implement change by making appropriate purchases, upgrades or replacements of equipment and/or software.

Measurement of Progress or Completion

- Feedback from the user.
-

2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Training Division

Corporal Andy Watts

Improve Communication/Correspondence with Indiana Law Enforcement Academy Regarding Training Requirements, Instructor Certifications, and Training Reports

Plan of Action

- Act as the liaison between BPD and ILEA both in person and via electronic means.
- Continue to provide instructors to ILEA upon request.

Measurement of Progress or Completion

- Training and correspondence documentation will serve as the tracking method for measurement of the above goal.

Increase Training Facility Usage

Plan of Action

- Advertise by posting information on BPD website and the ILEA website regarding fees and availability.
- Host specialized schools for outside agencies and BPD regularly.

Measurement of Progress or Completion

Number of contacts and invoices generated.

Alter Training Topics and Increase the Quality of In-Service Training

Plan of Action

- Schedule mandated topics throughout the year to better coincide with the schedules of shift officers.
- Alter the topics presented as those required by Indiana Law Enforcement Training Board.
- Advertise and invite surrounding agencies to scheduled in-service trainings throughout the year.
- Conduct a training needs analysis of officers and supervisors to determine what training needs exist and what topics they would like to see conducted.

Measurement of Progress or Completion

- Critique the training sessions to determine if it meets the





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

expectations of the officers.

- Actual field performance of the officers and supervisors.

Update and Review the Brownsburg Police Department National Incident Management Training (NIMS) Compliance Program

Plan of Action

- Review all officer training files to determine if each officer has attended/completed the nationally required NIMS session based upon their rank/level of responsibility.

Measurement of Progress or Completion

- Documentation detailing the successful completion of training specific to their rank/assignment

Records Department

Lieutenant Mike Campbell

Standardization of Retrieval of Data by All Records Personnel

Plan of Action

- Have IT personnel install all needed software on all workstations.
- Schedule Crystal Reporting (data extraction software) training.
- Schedule refresher training on the Tiburon (records management) system.

Measurement of Progress or Completion

- All workstations in Records to be identical in terms of data entry or extraction software.
- Documentation of training in department training database.

Additional Training on Indiana Public Access Law

Plan of Action

- Contact the Director and schedule a county-wide training class.
- Prepare specific questions prior to the scheduled class to better prepare the instructor for training in specific areas needed.

2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Measurement of Progress or Completion

- Documentation of training in department training database.

Cross-Training of Job Responsibilities in Areas of Daily Importance or Necessity

Plan of Action

- Ensure that several employees are IDACS/NCIC certified and remain so.
- Ensure that several employees can perform the tasks of the front window located in the Records Department and other necessary tasks related to the department.
- Ensure that more than one employee is able to complete the activities of the Purchasing Agent.

Measurement of Progress or Completion

- Seamless operations of the listed functions by replacement employees in times of absence of the employee typically charged with the task.

Interstate Crime Enforcement

Corporal Ben Pyatt

Spend More Time Working on I-65

Plan of Action

- While I-74 will continue to be the main focus, I.C.E. Officers will attempt to work at least 1 week a month on I-65 in 2010.
- Starting in January, both officers will pick a week conducive to their schedule and work night shift on I-65.

Measurement of Progress or Completion

- Reporting of time spent on I-65 in I.C.E. reports.

Increase Major Seizures

Plan of Action

- Work to increase seizures in marijuana, methamphetamine, cocaine, heroin and U.S. currency by working more consistently on I-65.





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Measurement of Progress or Completion

- Increase will be self-evident by arrests, incident reports, and seizure paperwork.
- Reporting of seizures in I.C.E. reports.

Provide Training on Techniques to Detect Criminals During Routine Traffic Stops to Patrol Units

Plan of Action

- Coordinate a training schedule with the department Training Coordinator.

Measurement of Progress or Completion

- Documentation of training in the department training database.

Make at Least One (1) Case Utilizing the New GPS Unit

Plan of Action

- Due to the newness of the equipment, officers will need time to acclimate to the device and learn when and where to use it.
- Identify the appropriate opportunity for its use and deploy it.

Measurement of Progress or Completion

- Incident report documenting its use.

Secure a Small Budget for the I.C.E. Team

Plan of Action

- Obtain better understanding by Command Staff that equipment is legitimately needed to maintain the efficiency of the team and that members are well-qualified to determine those needs.
- Convince Command or Executive Staff that a budget of \$5000 is needed for necessary purchases of equipment each year, just as ERT, USRT and K9 have available to them.

Measurement of Progress or Completion

- Budget line item for the I.C.E. Team.
- Using the specifically budgeted funds to invest in the team that is in turn generating money for the department for training and other needs.

2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

Motorcycle Patrol

Corporal Tony West

Increase Traffic Enforcement Contacts

Plan of Action

- When working shift the Motor/Traffic Unit will have a minimum number of contacts starting January 2010.
- When working shift in the police car the officer will have a minimum of five (5) contacts per shift.
- When working shift on the motorcycle the officer will have a minimum of ten (10) contacts per shift.
- A contact can consist of a verbal warning, written warning or an issued Uniform Traffic Ticket. All enforcement action is left to the discretion of the officer.

Measurement of Progress or Completion

- Statistical reports generated from the E-Ticket program.

Perform Traffic Enforcement Equally Across All Areas of the Town

Plan of Action

- Divide the Town in quadrants similar to the Beat map.
- Work one quadrant a shift to ensure enforcement throughout the Town.

Measurement of Progress or Completion

- Track enforcement action on a daily basis to determine if we are continuing to enforce in the same areas.

Community Relations

Sergeant Karen Walker

Increase the Number of Active Crime Watch Neighborhoods.

Plan of Action

- Disseminate information on our Crime Watch through the media and during special events.
- Contact the homeowner's associations of new housing





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

developments and offer my services with starting a Crime Watch program.

- Place brochures in the lobby of the police department and local businesses relaying information on Crime Watch.

Measurement of Progress or Completion

- Excel spreadsheets documenting activity and completed public service activity sheets.

Purchase a New Child Identification Program

Plan of Action

- Research other law enforcement agencies to see what programs they are using.
- Research and compare costs of programs through businesses and the internet.
- Work with the Brownsburg Police Department's IT person to select the best program.

Measurement of Progress or Completion

- Purchase of the program.
- Documented uses.

Increase or Expand Upon Community Relations Activities

Plan of Action

- Develop new events for the community where police and citizens can interact with one another and build community relations through those activities. Examples of event ideas are a sidewalk chalk event, bike rodeo, child identification and fingerprinting (once system is purchased), a coat drive and a toy drive.

Measurement of Progress or Completion

- Excel spreadsheets documenting activity and completed public service activity sheets.

Expand Upon Juvenile Diversionary or Education Programs in the Brownsburg Community School Corporation

Plan of Action

- Work closely with the Brownsburg Community School Police Department to identify and develop needed programs.
- Research current trends through similar state and national programs.

2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

- Update training or presentation material to coincide with the changes.

Measurement of Progress or Completion

- Excel spreadsheets documenting activity and completed public service activity forms.
- Information about changes included in the 2010 Annual Report.

Emergency Response Team

Sergeant Joe Grimes

High Risk Warrant School or SWAT Training Course for Entire Team

Plan of Action

- Locate a High Risk Warrant/SWAT Training Course.
- Ensure curriculum covers areas required by ERT Task Manual.
- Secure openings in the course.
- Ensure Operators are prepared and attend.

Measurement of Progress or Completion

- Obtain proof of attendance/training to place into department training records.

Maintain Efficiency of Emergency Response Team

Plan of Action

- Continue training in all areas of responsibility.
- Ensure equipment and personnel operational readiness.
- Retain current number of personnel assigned to team.

Measurement of Progress or Completion

- Testing through training
- Completion of monthly equipment inventory.
- Completion of ERT Task Manual by all operators.

Structured Innovative Training for ERT

Plan of Action

- Conduct less lethal training including Taser, Chemical, and Impact Munitions
- In-depth training utilizing equipment for night/low light operations.





2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

- Train in new or different venues and locations throughout the area.
- Continue training with various neighboring agency teams.

Measurement of Progress or Completion

- Analyze and document monthly training.
- Document equipment inventory/inspections and response to deficiencies.

Marketing Committee

Assistant Chief Mike Dove

Committee to Remain Active and Productive

Plan of Action

- Continue to hold meetings and solicit new members to the Marketing Committee.
- Continue to encourage staff to implement the Community Policing Module.
- Encourage entire staff to utilize the Marketing Committee for assistance with new programs on improvement of the image of the Brownsburg Police Department.

Measurement of Progress or Completion

- Completed activities or events by the Marketing Committee.
- Marketing Committee meeting minutes.
- Any new programs implemented by use of the Committee.

Monitor the Effectiveness of the Marketing Committee and Its Activities

Plan of Action

- Review and analyze staff feedback.
- Review and analyze media coverage for the Police Department.
- Review and analyze citizen feedback through personal contact and completed citizen surveys.

Measurement of Progress or Completion

- Discussions about feedback as noted in meeting minutes.
- Reporting results back to the Committee, Executive Staff and Commission.

2010 GOALS AND OBJECTIVES

As Submitted by Division, Department or Assignment

K9

Officer Steve Crowe

Educate Co-workers on the Importance of K9 Utilization

Plan of Action

- Regular Roll Call training to educate co-workers about the K9 division and its abilities.
- Invite co-workers to monthly K9 training
- and utilize them in training scenarios.

Measurement of Progress or Completion

- Documented training.
- Increased utilization of K9 by Officers.

K9 Monthly Training

Plan of Action

- Schedule monthly K9 training to include other agencies within Hendricks and Boone County.
- Send team members to various K9 seminars and advanced training.

Measurement of Progress or Completion

- Review monthly training and documentation.
- Utilization of techniques learned at K9 seminars/training.

Program & Handler Accountability

Plan of Action

- Talk to the handlers and plan reasonable goals based off of experience and potential.
- Establish criteria with which to evaluate K9 handlers in the program.
- Hold handlers accountable for any identified substandard achievement or activity.

Measurement of Progress or Completion

- Utilization of the Guardian Tracking and department Evaluation System.

