



BROWNSBURG METROPOLITAN POLICE DEPARTMENT

Joseph A. Grimes, *Chief of Police*

Office: (317) 852-1109

Fax: (317) 858-2023

1. Call To Order, Presiding Officer
INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

2. APPROVAL OF AGENDA
3. CONSIDERATION OF MINUTES
 - 3.1. Regularly Scheduled Meeting

Documents:

[02 FEBRUARY 2026 PC MINUTES.PDF](#)

4. OLD BUSINESS - CHIEF OF POLICE

- 4.1. Expense Report

Documents:

[03 GENERAL FUND EXPENSE.PDF](#)

- 4.2. Recruitment Committee
- 4.3. Blood Drive
- 4.4. Specialty Vehicles
- 4.5. Training Facility Update

4.6. Any Other Business

5. OLD BUSINESS - COMMISSION

5.1. Any Other Business

6. NEW BUSINESS - CHIEF OF POLICE

6.1. CSI Recruitment Process

6.2. Forensic Analyst Recruitment Process

6.3. 2025-2026 Recruitment Hiring List

6.4. Criminal Barricade

6.5. Hendricks County Health Partnership Grant

6.6. BNU Investigation(S)

6.7. Any Other Business

7. NEW BUSINESS - COMMISSION

7.1. Department Medal Of Bravery Nominations

Documents:

[04 AWARD NOMINATION - MLAGAN.PDF](#)
[05 AWARD NOMINATION -KOELLING.PDF](#)

7.2. Civilian Letter Of Resignation

Documents:

[06 LETTER OF RESIGNATION.PDF](#)

7.3. Merit Promotions

Documents:

[07 MERIT PROMOTIONS .PDF](#)

7.4. Certified Recruitment Plan

Documents:

[08 2026 CERTIFIED RECRUITMENT PLAN.PDF](#)

7.5. Lateral Recruitment Plan

Documents:

[09 2026 LATERAL RECRUITMENT.PDF](#)

7.6. Non-Experienced Recruitment Plan

Documents:

[10 2026 NONEXPEREINCED RECRUITMENT.PDF](#)

7.7. Crises Negotiation Unit 07.02.02

Documents:

[11 07.02.02 CRISIS NEGOTIATION UNIT.PDF](#)

7.8. Firearms Training And Proficiency Demonstration 10.01.01

Documents:

[12 10.01.01 FIREARMS TRAINING AND PROFICIENCY DEMONSTRATION .PDF](#)

7.9. Any Other Business

8. REPORTS

8.1. Support Services Report

Documents:

[13 FEBRUARY 2026 SUPPORT SERVICES REPORT.PDF](#)

8.2. Operations Report

Documents:

[14 FEBRUARY 2026 OPERATIONS REPORT.PDF](#)

8.3. Department Monetary Donations Report

Documents:

[15 DEPARTMENT MONETARY DONATIONS.PDF](#)

9. ATTORNEY

10. FLOOR

11. ADJOURNMENT

Board of Police Commissioners

- Allan Bolante
Term: 2025-2027
Appointed by: Town Council
- Tim Cooper
Term: 2024-2026
Appointed by: Town Council
- Dave Galloway
Term: 2026-2028
Appointed by: Town Council
- Jason Thornbury
Term: 2026-2028
Appointed by: Town Council
- Matt Simpson
Term: 2026-2028
Appointed by: Town Council (Liason)

Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the Town requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at (317) 858-6028.

31 N. Green St., Brownsburg, IN 46112 | brownsburgpolice.org



BROWNSBURG METROPOLITAN POLICE DEPARTMENT

Joseph A. Grimes
Chief of Police

Office: (317) 852-1109
Fax: (317) 858-2023

BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall on February 10, 2026 at 6:00PM.

MEMBERS PRESENT: Allan Bolante, Tim Cooper, Dave Galloway, Matt Simpson and Jason Thornbury

ALSO PRESENT: Chief Joseph Grimes, Assistant Chief Andy Watts, Major Bryan Fultz, Major Jennifer Barrett, Attorney Jayson Marksberry and Secretary Kellie Cummins

BPD Chaplain, Dr. James Bohrer delivered the invocation.

The Pledge of Allegiance was recited.

Roll Call was conducted and a quorum was formed.

Allan Bolante requested a motion to approve the agenda as posted. Tim Cooper made a motion to approve the agenda and Jason Thornbury seconded. Motion carried 5-0.

Allan Bolante requested a motion to approve the minutes from the January 13, 2026 Police Commissioner meeting. Dave Galloway made a motion to approve the minutes as presented. Matt Simpson seconded the motion. Motion carried 5-0.

Board of Police Commissioners

Allan Bolante
Tim Cooper
Dave Galloway
Matt Simpson
Jason Thornbury

31 N. Green Street
Brownsburg, IN 46112
www.brownsburgpolice.org

Attorney

Jayson Marksberry



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OLD BUSINESS **CHIEF OF POLICE**

Chief Grimes discussed the Expense Report and stated there were some substantial payments regarding contracts and fees that come out at the beginning of every year. Insurance was also taken out for the year. Chief said that the department also replaced the key box at the town garage. The LE LIT funding will cover the cost of it. Chief added the LIT funding would be going away in 2028. Chief said that this still has the department \$17,000 under budget.

Chief updated the group on the planning of the new Training Facility. Chief said that they have met with the building designers and will meet every two weeks for updates and input. The training facility and street department will be sharing the same parcel. The facility will be built in phases and the plan is to break ground in the Fall of 2026. Chief Grimes added that there is a \$15M bond.

OLD BUSINESS **COMMISSION**

The Commissioners had nothing to report.

NEW BUSINESS **CHIEF OF POLICE**

Chief Grimes announced new appointments for Captain; Captain Joseph Fults- Enforcement Unit Commander and Captain Jacque Bass – Investigations Commander. Each of the Captains were presented their new badges. Both Captains thanked the Commissioners and Chief for the opportunity to serve the department.

Chief stated that ERT had two call outs since the last PC meeting. Chief Grimes said that the first one was on January 28th. ERT was covering for the HCSO ERT because they were out of town in training. Chief said the subject that was wanted on two Felony Warrants, warrants on battery, strangulation and robbery, and was barricaded in a mobile home. After discussions, he came out and surrendered. Chief added that no one was injured.

Board of Police Commissioners

Allan Bolante
Tim Cooper
Dave Galloway
Matt Simpson
Jason Thornbury

31 N. Green Street
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Attorney

Jayson Marksberry



BROWNSBURG METROPOLITAN POLICE DEPARTMENT

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The second incident occurred on February 6th. The suspect was wanted on charges out of Hendricks County. ERT was called out to assist HCSD. The suspect had barricaded themselves in a residence. After communications, ERT was able to take him into custody without incident.

Chief Grimes announced the “Blood Drive” that will be held on February 13th involving Police & Fire Battle of the Badge. Chief said that last year during National Night Out we collected eighteen pints of blood. You can schedule online with the provided QR. The blood drive will be held in the Courtroom from 12:30-4:00PM. All are welcome.

Chief said that BPD personnel applied for the Training Coordinator position and after speaking with all of the candidates Sgt. Abshire was selected as the new Training Coordinator replacing Captain Joe Fults. Sgt. Abshire has been trained by Captain Fults and has made the transition easy. Sgt. Abshire thanked Chief Grimes for the opportunity to serve the department as the Training Coordinator.

Chief Grimes said that a big portion of the new training facility is storage for specialty vehicles. Currently they are stored in several different areas and most all of the equipment is stored outside. Chief said that having everything inside would help keep equipment in good shape. Chief Grimes plans to use forfeiture money to purchase a new APC and Command Vehicle. They are currently waiting on quotes.

Chief Grimes announced that the Town Council approved the Town of Brownsburg going Pink in honor of Hailey Buzbee. Buzbee was a juvenile from Hamilton County that went missing and her body was located in Ohio. Family members of Hailey’s contacted the Town and asked for permission to put pink ribbons in different areas of Town.

NEW BUSINESS **COMMISSION**

Commissioner Dave Galloway read a Department Medal of Valor nomination for the bravery of Officer Dirk Fentz. This incident happened during a robbery in 2017. Officer Fentz’s actions brought the incident under control and kept the public safe. Captain Joseph Fults, ERT Commander, submitted the nomination. Allan Bolante requested a vote to approve the nomination. Dave Galloway made a motion to approve. Tim Cooper seconded the motion. Motion carried 5-0. Commissioner Galloway presented Officer Fentz with the Medal of Valor.

Board of Police Commissioners

Allan Bolante
Tim Cooper
Dave Galloway
Matt Simpson
Jason Thornbury

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Attorney

Jayson Marksberry



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Commissioner Jason Thornbury read a letter from Captain Jeff Klayer announcing his retirement. His last day is February 13, 2026. Allan Bolante requested a motion to accept the retirement letter. Jason Thornbury made a motion to accept and Tim Cooper seconded. Motion carried 5-0. Chief Grimes added that Captain Klayer was a great supervisor and had vast knowledge of programs that have helped the department with statistical data. Chief said that Captain Klayer was a very valuable asset to the department and would be missed. Chief said he would present his duty weapon and retirement plaque to Jeff in a private meeting at Jeff's request.

Commissioner Tim Cooper read two conditional offers of employment for full time sworn officers; Matt Burks and Michael Rogers. Allan Bolante asked for a motion to approve. Tim Cooper made a motion to approve the conditional offers of employment. Dave Galloway seconded the motion. Motion carried 5-0. Both candidates were present.

DIVISION REPORTS & MONTHLY STATS

All reports were provided to the Commissioners.

Chief Grimes announced that the 2025 Annual Report is included in the packet and is available online for the public's review.

The donation report was read, in January a donation was accepted for the K9 Unit in the memory of Isa Martinez and Family.

ATTORNEY

Attorney Marksberry had nothing to report.

FLOOR

Brownsburg resident, Paul Whalen, wished Jeff Klayer good luck with his retirement.

Board of Police Commissioners

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Tim Cooper
Dave Galloway
Matt Simpson
Jason Thornbury

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Attorney

Jayson Marksberry



**BROWNSBURG METROPOLITAN
POLICE DEPARTMENT**

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Chief of Police

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THESE MINUTES SO APPROVED THIS 10TH DAY OF MARCH 2026.

Allan Bolante, President

Tim Cooper, Vice President

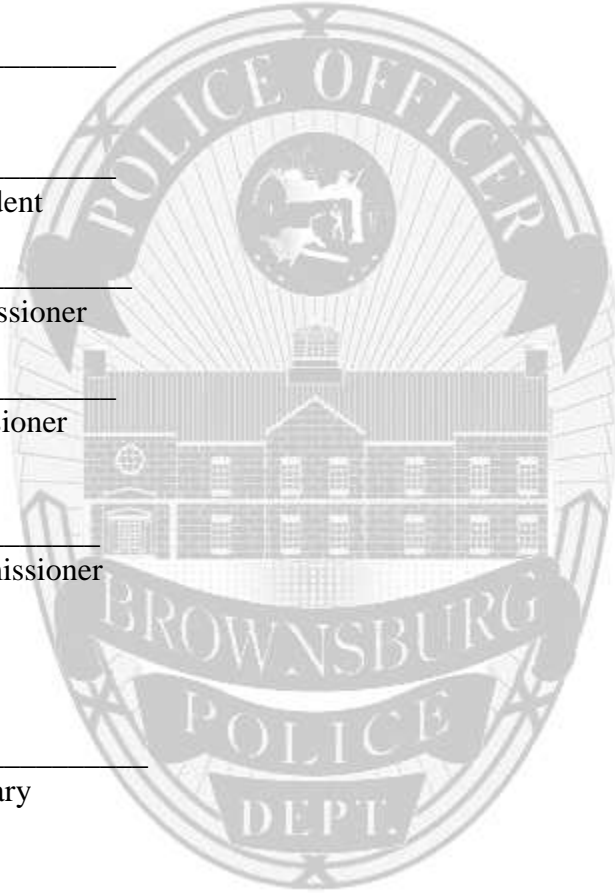
Dave Galloway, Commissioner

Matt Simpson, Commissioner

Jason Thornbury, Commissioner

ATTESTED:

Kellie Cummins, Secretary



Board of Police Commissioners

Allan Bolante
Tim Cooper
Dave Galloway
Matt Simpson
Jason Thornbury

31 N. Green Street
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Attorney
Jayson Marksberry

TOWN OF BROWNSBURG

EXPENSE REPORT- POLICE DEPT.

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
CIVILIAN PAY 1101.206.114	646,900.00 .00	.00 646,900.00	45,761.83 114,282.80	45,872.34 111,232.91	.00 17.67	532,617.20
COMMISSION/SEC PAY 1101.206.116	8,100.00 .00	.00 8,100.00	511.76 1,366.46	1,066.10 1,486.10	.00 16.87	6,733.54
OFFICER'S PAY 1101.206.120	5,773,600.00 .00	.00 5,773,600.00	433,207.13 1,068,236.90	379,503.98 944,565.93	.00 18.50	4,705,363.10
PART TIME PAY 1101.206.121	14,000.00 .00	.00 14,000.00	.00 .00	.00 .00	.00 .00	14,000.00
CIVILIAN OVERTIME PAY 1101.206.122	15,000.00 .00	.00 15,000.00	160.57 160.57	151.54 1,152.28	.00 1.07	14,839.43
OFFICER OVERTIME PAY 1101.206.123	305,000.00 .00	.00 305,000.00	4,295.47 18,523.52	209.23 12,042.24	.00 6.07	286,476.48
RESERVE OFFICER PAY 1101.206.124	2,800.00 .00	.00 2,800.00	.00 .00	.00 .00	.00 .00	2,800.00
LONGEVITY PAY 1101.206.127	400.00 .00	.00 400.00	2,327.26 5,772.24	.00 .00	.00 1,443.06	-5,372.24
IT ADMINISTRATOR 1101.206.128	13,300.00 .00	.00 13,300.00	983.36 2,458.40	954.72 2,386.80	.00 18.48	10,841.60
FICA & MEDICARE 1101.206.130	142,000.00 .00	.00 142,000.00	10,358.46 25,116.80	9,384.37 22,567.31	.00 17.69	116,883.20
HEALTH INSURANCE 1101.206.131	1,850,800.00 .00	.00 1,850,800.00	154,233.33 308,466.66	144,908.33 289,816.66	.00 16.67	1,542,333.34
PERF 1101.206.132	1,604,400.00 .00	.00 1,604,400.00	112,377.01 281,555.03	81,987.31 204,634.10	.00 17.55	1,322,844.97
* TOTAL SALARIES & BENEFITS	10,376,300.00 .00	.00 10,376,300.00	764,216.18 1,825,939.38	664,037.92 1,589,884.33	.00 17.60	8,550,360.62
POSTAGE 1101.206.221	1,000.00 .00	.00 1,000.00	47.53 119.06	29.97 103.74	.00 11.91	880.94
FIREARMS/RANGE 1101.206.222	43,800.00 1,177.00	.00 44,977.00	15,357.62 18,450.56	673.70 43,889.64	6,722.44 41.02	19,804.00
OFFICE SUPPLIES 1101.206.223	14,000.00 134.33	.00 14,134.33	867.69 1,088.42	450.95 479.12	2,285.35 7.70	10,760.56
OTHER SUPPLIES 1101.206.224	17,900.00 290.97	.00 18,190.97	421.24 948.09	1,452.59 1,467.59	909.16 5.21	16,333.72
UNIFORM PURCHASES 1101.206.225	96,600.00 .00	.00 96,600.00	34,116.90 34,699.77	32,782.49 32,782.49	4,571.00 35.92	57,329.23
FUEL 1101.206.226	279,800.00 .00	.00 279,800.00	16,483.84 23,365.58	16,064.56 24,955.38	.00 8.35	256,434.42
RANGE MAINTENANCE 1101.206.228	10,100.00 .00	.00 10,100.00	307.99 307.99	.00 .00	.00 3.05	9,792.01
PETTY CASH 1101.206.229	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00
JANITORIAL SUPPLIES 1101.206.230	5,200.00 .00	.00 5,200.00	1,092.08 1,137.19	125.20 255.25	.00 21.87	4,062.81
MOTOR CYCLE UNITS 1101.206.232	5,000.00 .00	.00 5,000.00	.00 .00	.00 .00	.00 .00	5,000.00

TOWN OF BROWNSBURG
EXPENSE REPORT- POLICE DEPT.

A12010 Page 2
 EXP 1101.206
 03/02/2026 12:42 AM
 DU Period 02/2026

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
POLICE BIKES AND SUPPLIES 1101.206.233	3,500.00 .00	.00 3,500.00	.00 .00	.00 .00	.00 .00	3,500.00
AUTO SPECIAL EQUIP 1101.206.236	116,000.00 .00	.00 116,000.00	14,377.80 14,377.80	11,933.34 11,933.34	229.20 12.39	101,393.00
SPECIAL EQUIP 1101.206.237	28,200.00 2,955.26	.00 31,155.26	4,626.89 4,972.10	6,972.59 7,744.09	586.11 15.96	25,597.05
INVESTIGATIONS 1101.206.238	2,500.00 .00	.00 2,500.00	.00 .00	2,500.00 2,500.00	.00 .00	2,500.00
MISCELLANEOUS EQUIPMENT 1101.206.239	29,000.00 6,360.00	.00 35,360.00	7,284.30 13,644.30	727.97 727.97	.00 38.59	21,715.70
VESTS 1101.206.240	19,900.00 .00	.00 19,900.00	.00 .00	.00 .00	7,288.00 .00	12,612.00
RADIOS 1101.206.241	22,600.00 .00	.00 22,600.00	.00 .00	.00 .00	.00 .00	22,600.00
K-9 EQUIPMENT 1101.206.242	8,900.00 .00	.00 8,900.00	784.86 1,774.14	176.97 898.69	300.96 19.93	6,824.90
ERT 1101.206.245	21,500.00 6,374.59	.00 27,874.59	547.59 6,627.22	.00 .00	7,455.00 23.78	13,792.37
* TOTAL SUPPLIES	726,000.00 17,292.15	.00 743,292.15	96,316.33 121,512.22	73,890.33 127,737.30	30,347.22 16.35	591,432.71
LEGAL FEES 1101.206.312	25,000.00 .00	.00 25,000.00	.00 .00	.00 .00	.00 .00	25,000.00
MISC OTHER SERVICES 1101.206.316	11,500.00 .00	.00 11,500.00	13.15 2,198.50	.00 2,460.50	.00 19.12	9,301.50
TRAVEL 1101.206.323	18,000.00 .00	.00 18,000.00	907.09 853.54	1,214.21 4,915.37	4,852.71 4.74	12,293.75
CELL PHONES 1101.206.326	67,100.00 5,767.45	.00 72,867.45	5,767.45 17,302.35	5,503.06 10,935.80	.00 23.74	55,565.10
PRINTING & ADVERTISING 1101.206.331	400.00 .00	.00 400.00	.00 .00	.00 .00	.00 .00	400.00
INSURANCE 1101.206.340	182,000.00 .00	.00 182,000.00	2,868.23 199,424.33	.00 .00	.00 109.57	-17,424.33
PHYSICALS/PSYCH TESTING 1101.206.344	47,700.00 .00	.00 47,700.00	.00 .00	200.00 706.00	.00 .00	47,700.00
STORMWATER 1101.206.350	800.00 .00	.00 800.00	.00 118.00	60.50 121.00	.00 14.75	682.00
ELECTRICITY 1101.206.351	88,700.00 .00	.00 88,700.00	12,786.09 15,332.87	6,291.72 11,055.11	.00 17.29	73,367.13
HEAT 1101.206.353	11,300.00 .00	.00 11,300.00	2,698.91 5,022.63	2,440.12 4,003.03	.00 44.45	6,277.37
WATER 1101.206.354	7,500.00 .00	.00 7,500.00	.00 1,215.35	605.59 1,208.04	.00 16.20	6,284.65
TRASH SERVICE 1101.206.355	2,600.00 .00	.00 2,600.00	463.74 535.35	.00 275.90	.00 20.59	2,064.65
BUILDING CONTRACTS 1101.206.360	19,600.00 .00	.00 19,600.00	957.67 2,565.34	878.86 1,757.72	.00 13.09	17,034.66

TOWN OF BROWNSBURG
EXPENSE REPORT- POLICE DEPT.

A12010 Page 3
 EXP 1101.206
 03/02/2026 12:42 AM
 DU Period 02/2026

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BUILDING REPAIRS/MAINTENANCE 1101.206.361	17,500.00 .00	.00 17,500.00	.00 .00	.00 1,033.57	.00 .00	17,500.00
EQUIPMENT REPAIRS 1101.206.362	6,000.00 .00	.00 6,000.00	.00 917.76	-149.00 -149.00	.00 15.30	5,082.24
VETERINARY SERVICES 1101.206.365	4,000.00 .00	.00 4,000.00	7.95 741.95	.00 413.72	.00 18.55	3,258.05
RECRUITING 1101.206.366	8,500.00 .00	.00 8,500.00	.00 544.44	21.98 1,668.49	.00 6.41	7,955.56
ERT MEDIC 1101.206.390	4,500.00 .00	.00 4,500.00	.00 .00	.00 .00	.00 .00	4,500.00
CREDIT CARD FEES 1101.206.395	600.00 .00	.00 600.00	115.23 139.61	76.94 105.77	.00 23.27	460.39
RECORDS/DUES 1101.206.398	4,000.00 200.00	.00 4,200.00	240.00 2,240.00	.00 305.00	200.00 53.33	1,760.00
* TOTAL OTHER SVCS. & CHARGES	527,300.00 5,967.45	.00 533,267.45	26,825.51 249,152.02	17,143.98 40,816.02	5,052.71 46.72	279,062.72
*** GRAND TOTAL	11,629,600.00 23,259.60	.00 11,652,859.60	887,358.02 2,196,603.62	755,072.23 1,758,437.65	35,399.93 18.85	9,420,856.05



BROWNSBURG POLICE DEPARTMENT

Employee Award Nomination

As per policy 01.09.01, the Brownsburg Police Department attempts to recognize exceptional service to the department and the Brownsburg Community by various awards and recognition of its employees. Please consult the department policy regarding award criteria, accepted nomination sources, awarding bodies and descriptions.

Employee or Badge ID of Employee Being Nominated *

42774

*Info Available on Roster

Name of Employee *

Mlagan, Eustace

Employee Assignment *

Road

Award Type *

Award of Bravery

Supporting Comments *

On 9/25/2025 Officers responded to 17 Ashwood Cr to assist with an eviction. When officers attempted to make contact with the tenant they observed smoke to be coming from inside the residence. The front door was forced open and Corporal Koelling went inside to make contact with the tenant, but had to exit due to the thick smoke inside the house. Brownsburg Fire was called to the scene and they went inside to extinguish any fires. However, they had to exit quickly because they believed they heard a gunshot. Given that the house needed to be cleared before the Fire Department could take care of the house fire, Corporal Koelling and Officer Mlagan donned breathing apparatus obtained from the Fire Department and went inside the residence. They were able to locate the resident and found him to have sustained a fatal self-inflicted gunshot wound. Once the house had been cleared, the Fire Department was able to enter and put out the fire. The brave actions of Corporal Koelling and Officer Mlagan made it possible to limit the fire damage and preserve evidence for the death investigation that followed. Outstanding initiative and courage by both officers!

Submitted By *

Abshire, Doug



BROWNSBURG POLICE DEPARTMENT

Employee Award Nomination

As per policy 01.09.01, the Brownsburg Police Department attempts to recognize exceptional service to the department and the Brownsburg Community by various awards and recognition of its employees. Please consult the department policy regarding award criteria, accepted nomination sources, awarding bodies and descriptions.

Employee or Badge ID of Employee Being Nominated*

41264

*Info Available on Roster

Name of Employee*

Koelling, David

Employee Assignment*

Road Supervisor

Award Type*

Award of Bravery

Supporting Comments*

On 9/25/2025 Officers responded to 17 Ashwood Cr to assist with an eviction. When officers attempted to make contact with the tenant they observed smoke to be coming from inside the residence. The front door was forced open and Corporal Koelling went inside to make contact with the tenant, but had to exit due to the thick smoke inside the house. Brownsburg Fire was called to the scene and they went inside to extinguish any fires. However, they had to exit quickly because they believed they heard a gunshot. Given that the house needed to be cleared before the Fire Department could take care of the house fire, Corporal Koelling and Officer Mlagan donned breathing apparatus obtained from the Fire Department and went inside the residence. They were able to locate the resident and found him to have sustained a fatal self-inflicted gunshot wound. Once the house had been cleared, the Fire Department was able to enter and put out the fire. The brave actions of Corporal Koelling and Officer Mlagan made it possible to limit the fire damage and preserve evidence for the death investigation that followed. Outstanding initiative and courage by both officers!

Submitted By*

Abshire, Doug

February 12, 2026

Detective Sergeant Cronin,

I am writing to formally submit my resignation as the Crime Scene Investigator at Brownsburg Police Department.

My last day of employment will be Friday, February 27, 2026. I appreciate the opportunity to work for the Brownsburg Police Department.

Sincerely,

A handwritten signature in cursive script, appearing to read 'TK' or 'TKW', written in black ink.

Todd Knowles



BROWNSBURG METROPOLITAN POLICE DEPARTMENT

Joseph A. Grimes
Chief of Police

Office: (317) 852-1109
Fax: (317) 858-2023

Chief Joseph Grimes
31 N. Green Street
Brownsburg, IN 46112
March 10, 2026

Brownsburg Board of Police Commissioners
61 N. Green Street
Brownsburg, IN 46112

Dear Commissioners,

This document is being presented to the Board of Police Commissioners to request the promotion from Corporal to Sergeant and Officer to Corporal within the Brownsburg Police Department Operations Division. In accordance with a Sergeant and Corporal promotion eligibility list established by a Promotion Board, which consisted of former Commissioner Ray Kotarski, Assistant Chief Andrew Watts, Major Bryan Fultz, Major Jennifer Barrett, and Capt. Joe Fults, in 2025, the individual(s) of this request is an eligible person(s).

I, Chief Joseph Grimes, recommend promoting Corporal David Shedrow to the rank of Sergeant, to maintain the structure of the Enforcement Unit. I also recommend promoting Officer Brad Carr to the rank of Corporal, to maintain the structure of the Enforcement Unit.

Respectfully Submitted,

Chief Joseph A. Grimes

Board of Police Commissioners

Allan Bolante
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Attorney

Jayson Marksberry



BROWNSBURG POLICE DEPARTMENT

RECRUITMENT PLAN - CERTIFIED

**Employee ID of
Employee
Submitting*** U3865

**Name of Employee
Submitting*** Umbanhowar, Debbie

**Reviewed and
Approved by Board
of Police
Commission
Meeting Dated** 03/10/2026

STEP 1 - ADVERTISE & PROMOTE (ACCEPT PRE-APPLICATIONS)

**Duration Days
Allotted** 30

Date Posted 03/16/2026

**Pre-Application
Deadline** 04/15/2026

Media Type Print Media

List All

Media Type Other Media (Radio, TV)

List All

Media Type Websites

List All Facebook, ILEA, IACP, LinkedIn, Town of Brownsburg Website, Instagram, Twitter, National Minority Update, Golawenforcement.com

Media Type Career Fairs

List All

Media Type Minority Specific

List All National Minority Update

Media Type Other

List All

Overall Process Value

Notes

STEP 2 - WRITTEN AND PHYSICAL AGILITY TESTING

Scheduled date will be determined by the agency based on the availability of facilities. The physical agility testing will be conducted prior to the written test.

Written and Physical Agility Testing Date

Time

Location

Overall Process Value

Notes Written and physical agility will not be utilized during the certified process as the candidates have demonstrated their success in this area by becoming and maintaining current employment/certification by another L.E. agency.

STEP 3 - TESTING RESULTS AND FORMAL APPLICATION ISSUE

Upon review of the written test results, the department may determine a cut off and begin the formal application process.

Formal Application Submission Deadline 05/06/2026

Time 4:00 PM

*Complete Application Release Forms and Also Provide Background Questionnaire(s)

Notes Access to the electronic full application will be provided to applicants upon receipt of an eligible/screened pre-application.

STEP 4 -STAFF ORAL INTERVIEW & BASIC BMV/CHRI INQUIRIES

Interview Board composed of Supervisory Enforcement personnel and a member or member(s) of Executive Staff.

Interview Dates and Times May 5th & May 6th, 2026

Interview Panel Members TBD - Will include both executive staff and line staff as interviews will be combined in an effort to streamline the process

Overall Process Value 60%

Notes Typically 5-7 member panel will conduct interviews using predetermined questions in a uniform manner. While the candidate is interviewing, Administrative Services Staff will complete BMV and a basic criminal history inquiry.

Applications are reviewed for completeness while the candidate is interviewing and basic BMV and CHRI (criminal history) inquiries are made to determine any immediate disqualifiers. Candidates will be notified prior to exiting the building whether corrections are needed on their formal application and given a deadline to do so.

Corrections and Omissions Deadline 05/13/2026

STEP 5 - FULL BACKGROUND INVESTIGATION WITH EXCEPTION TO CVSA

Background Investigation Completion Deadline 06/08/2026

Notes The background investigation will be completed entirely by the Investigations Division including reference checks. All phases of the background will be completed with the exception of the truth verification.

STEP 6 - EXECUTIVE INTERVIEW

Interview Board composed of Executive Staff and Board of Police Commission Members only. Interviews will be structured and timed, comprised of pre-approved questions and a defined rating scale.

Interview Dates and Times

Interview Panel Members

Notes

In order to shorten the length of the process, only one interview will be conducted including both executive staff members as well as rank in file staff.

STEP 7 - FORMAL OFFER OF EMPLOYMENT (CONTINGENT UPON CVSA AND PSYCHOLOGICAL/PHYSICAL EXAM)

Conditional Offer of Employment Extended at Police Commission Meeting 06/09/2026

Tentative Start Date 07/15/2026

Notes

Conditional offers will be made at the Police Commission Mtg on June 9, 2026. Based on the conditional offer date and the completion of criteria set forth the tentative start date will be middle July.



BROWNSBURG POLICE DEPARTMENT

RECRUITMENT PLAN - LATERAL

**Employee ID of
Employee
Submitting*** U3865

**Name of Employee
Submitting*** Umbanhowar, Debbie

**Reviewed and
Approved by Board
of Police
Commission
Meeting Dated** 03/10/2026

STEP 1 - ADVERTISE & PROMOTE (ACCEPT PRE-APPLICATIONS)

**Duration Days
Allotted** 30

Date Posted 03/16/2026

**Pre-Application
Deadline** 04/15/2026

Media Type Print Media

List All

Media Type Other Media (Radio, TV)

List All

Media Type Websites

List All Facebook, ILEA, IACP, LinkedIn, Town of Brownsburg Website, Instagram, Twitter, National Minority Update, Golawenforcement.com

Media Type Career Fairs

List All

Media Type Minority Specific

List All National Minority Update

Media Type Other

List All

Overall Process Value

Notes

STEP 2 - WRITTEN AND PHYSICAL AGILITY TESTING

Scheduled date will be determined by the agency based on the availability of facilities. The physical agility testing will be conducted prior to the written test.

Written and Physical Agility Testing Date

Time

Location

Overall Process Value

Notes Written and physical agility will not be utilized during the lateral process as the candidates have demonstrated their success in this area by becoming and maintaining current employment/certification by another L.E. agency.

STEP 3 - TESTING RESULTS AND FORMAL APPLICATION ISSUE

Upon review of the written test results, the department may determine a cut off and begin the formal application process.

Formal Application Submission Deadline 05/06/2026

Time 4:00 PM

*Complete Application Release Forms and Also Provide Background Questionnaire(s)

Notes Access to the electronic full application will be provided to applicants upon receipt of an eligible/screened pre-application.

STEP 4 -STAFF ORAL INTERVIEW & BASIC BMV/CHRI INQUIRIES

Interview Board composed of Supervisory Enforcement personnel and a member or member(s) of Executive Staff.

Interview Dates and Times May 5th & May 6th, 2026

Interview Panel Members TBD - Will include both executive staff and line staff as interviews will be combined in an effort to streamline the process

Overall Process Value 60%

Notes Typically 5-7 member panel will conduct interviews using predetermined questions in a uniform manner. While the candidate is interviewing, Administrative Services Staff will complete BMV and a basic criminal history inquiry.

Applications are reviewed for completeness while the candidate is interviewing and basic BMV and CHRI (criminal history) inquiries are made to determine any immediate disqualifiers. Candidates will be notified prior to exiting the building whether corrections are needed on their formal application and given a deadline to do so.

Corrections and Omissions Deadline 05/13/2026

STEP 5 - FULL BACKGROUND INVESTIGATION WITH EXCEPTION TO CVSA

Background Investigation Completion Deadline 06/07/2026

Notes The background investigation will be completed entirely by the Investigations Division including reference checks. All phases of the background will be completed with the exception of the truth verification.

STEP 6 - EXECUTIVE INTERVIEW

Interview Board composed of Executive Staff and Board of Police Commission Members only. Interviews will be structured and timed, comprised of pre-approved questions and a defined rating scale.

Interview Dates and Times

Interview Panel Members

Notes

In order to shorten the length of the process, only one interview will be conducted including both executive staff members as well as rank in file staff.

STEP 7 - FORMAL OFFER OF EMPLOYMENT (CONTINGENT UPON CVSA AND PSYCHOLOGICAL/PHYSICAL EXAM)

Conditional Offer of Employment Extended at Police Commission Meeting 06/09/2026

Tentative Start Date 07/15/2026

Notes

Conditional offers will be made at the Police Commission Mtg on June 9, 2026. Based on the conditional offer date and the completion of criteria set forth the tentative start date will be middle July.



BROWNSBURG POLICE DEPARTMENT

RECRUITMENT PLAN - NON EXPERIENCED

**Employee ID of
Employee
Submitting*** u3865

**Name of Employee
Submitting*** Umbanhowar, Debbie

**Reviewed and
Approved by Board
of Police
Commission
Meeting Dated** 03/10/2026

STEP 1 - ADVERTISE & PROMOTE (ACCEPT PRE-APPLICATIONS)

**Duration Days
Allotted** 30

Date Posted 03/16/2026

**Pre-Application
Deadline** 03/15/2026

Media Type Print Media

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Media Type Other Media (Radio, TV)

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Media Type Career Fairs

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Media Type Minority Specific

List All National Minority Update Website

Media Type Other

List All

Overall Process Value

Notes Applications will be accepted for 30 days during which time Administrative Services staff will be evaluation and "pointing" each candidate. Candidates will receive process credit for such things as police or jail experience. In addition, candidates disclosing standard disqualifying information will be immediately eliminated.

STEP 2 - WRITTEN AND PHYSICAL AGILITY TESTING

Scheduled date will be determined by the agency based on the availability of facilities

Written and Physical Agility Testing Date 04/25/2026

Time 8:00am

Location Brownsburg West Middle School (1555 S. Odell St)

Overall Process Value 25

Notes Physical and written testing will be conducted at the Brownsburg West Middle School. As the physical agility is pass/fail, it will be conducted first. Those who pass will return for the written examination after the physical testing. Candidates receive points based upon their actual examination score.

STEP 3 - TESTING RESULTS AND FORMAL APPLICATION ISSUE

Upon review of the written test results, the department may determine a cut off and begin the formal application process.

Formal Application Submission Deadline 05/06/2026

Time 4:00 PM

*Complete Application Release Forms and Also Provide Background Questionnaire(s)

Notes Candidates will be provided access to the electronic formal application link upon successful completion of the physical and written testing. Formal applications should be completed and turned in prior to interview. Supporting documents (i.e. birth certificate, transcripts, etc) deadline may be extended upon request, however formal application is due at interview date.

STEP 4 -STAFF ORAL INTERVIEW & BASIC BMV/CHRI INQUIRIES

Interview Board composed of Supervisory Enforcement personnel and a member or member(s) of Executive Staff.

Interview Dates and Times May 5th & May 6th, 2026

Interview Panel Members TBD - Will include both executive staff and line staff as interviews will be combined in an effort to streamline the process

Overall Process Value 60%

Notes Typically 5-7 member panel will conduct interviews using predetermined questions in a uniform manner. While the candidate is interviewing, Administrative Services Staff will complete BMV and a basic criminal history inquiry.

Applications are reviewed for completeness while the candidate is interviewing and basic BMV and CHRI (criminal history) inquiries are made to determine any immediate disqualifiers. Candidates will be notified prior to exiting the building whether corrections are needed on their formal application and given a deadline to do so.

Corrections and Omissions Deadline 05/03/2026

STEP 5 - FULL BACKGROUND INVESTIGATION WITH EXCEPTION TO CVSA

Background Investigation Completion Deadline 06/07/2026

Notes The background investigation will be completed entirely by the Investigations Division including reference checks. All phases of the background will be completed with the exception of the truth verification.

STEP 6 - EXECUTIVE INTERVIEW

Interview Board composed of Executive Staff and Board of Police Commission Members only. Interviews will be structured and timed, comprised of pre-approved questions and a defined rating scale.

Interview Dates and Times N/A

Interview Panel Members N/A

Notes In order to shorten the length of the process, only one interview will be conducted including both executive staff members as well as rank in file staff.

STEP 7 - FORMAL OFFER OF EMPLOYMENT (CONTINGENT UPON CVSA AND PSYCHOLOGICAL/PHYSICAL EXAM)

Conditional Offer of Employment Extended at Police Commission Meeting 06/09/2026

Tentative Start Date 07/15/2026

Notes Conditional offers will be made at the Police Commission Mtg on June 9, 2026. Based on the conditional offer date and the completion of criteria set forth the tentative start date will be middle July.

**Brownsburg Police Department
Law Enforcement
Policies and Procedures**

Subject: Crisis Negotiation Unit	Policy Number: 07.02.02
Issue Date: 06/11/2024 Last Review Date:	Revision Date: 03/10/2026
Approval Authority Title: Town of Brownsburg Board of Police Commission	

POLICY:

The Crisis Negotiation Unit (CNU) is a trained group of sworn members who are committed to peacefully resolving hostage, suicidal, and barricade situations. The protection and preservation of life is our fundamental objective. The Brownsburg Police Department will identify, train, develop, and maintain a team of officers specifically skilled at defusing, resolving, or preventing critical incidents that our agency may encounter.

PROCEDURES:

Staffing:

The Crisis Negotiation Commander is responsible for ensuring that the (CNU) is properly staffed, trained, and equipped. The (CNU) commander shall evaluate annually any budgetary or staffing needs of the team, and submit any request(s) through the chain of command.

Team Commander: A commander holding the rank of Sergeant or shall be designated by the Office of the Chief of Police above shall to command the Crisis Negotiation Unit.

Assistant Team Commander: In the absence of the team commander, an assistant team commander will assume the role of team commander. The assistant team commander does not have to be a ranking member.

Team Leader: Dependent upon manpower and resources, a team leader may be assigned. The team leader shall report to the team commander or assistant team commander. In the absence of the team commander or assistant team commander, the highest ranking or most senior officer shall immediately fill the role of team leader and commander of the incident.

Negotiation assignments will be made by the team commander, assistant team commander, or team leader. (CNU) member assignments at call outs are desired to include a primary negotiator, secondary negotiator, coach, scribe, and intelligence

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analysts. Dependent upon manpower and resources, roles outside of the primary negotiator may overlap.

Activation of the (CNU):

When requested, the (CNU) will respond to the following incidents:

1. Barricaded person(s)
2. Hostage-taking incidents
3. Suicidal person(s)
4. Contain and callout high risk warrant services
5. Kidnappings
6. Valid and properly authorized inter-agency requests
7. Any other request as determined by shift supervision, ERT, or the Chief of Police or designee.

The negotiation process once employed is just one part of the entire law enforcement response to a critical incident. As part of the overall management and response to any critical incident, (CNU) team members along with the incident commander/ERT will have authority utilizing his/her training, experience, intelligence information and law enforcement best practices, along with the individual incident circumstances, to utilize the best and lawful resolution to any given incident.

Verbal Containment:

Verbal containment is defined as an ongoing and immediate effort by a person to verbally engage a subject, who has the propensity, willingness, and ability to harm themselves or another if left to his/her own devices. It will be the policy of the Brownsburg Police (CNU) to engage in this practice when it is deemed necessary to prevent harm to the subject or another person while preparing an appropriate law enforcement response to an active incident.

1. Verbal containment will be encouraged when incident intelligence deems it to be an appropriate response to the situation.
2. Verbal containment will be the natural result of ongoing negotiations by the (CNU).
3. All first responders will be encouraged to engage in verbal containment if the available intelligence deems it is reasonable and appropriate to conduct such operations prior to the arrival of (CNU) members.
4. The following items are some but not all, considerations when deciding whether to engage in verbal communication with the perpetrator.
 - a. Type and circumstances of the incident
 - b. Was there any violent act by the perpetrator during or prior to the incident?
 - c. Are weapons involved?

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- d. Intelligence which would suggest the perpetrator is a mental health subject, also taking into account his/her criminal history, and level of rationality.

Contain and Callout High Risk Warrant Service:

At times, the ERT unit may be utilized to serve a warrant on a wanted subject or subjects believed to be at a specific location. The ERT commander may choose to first utilize the negotiation process employed by the (CNU) to apprehend a wanted subject through voluntary submission. If so desired;

1. The negotiator response will be at the determination and request of the ERT commander, Chief of Police or designee.
2. A minimum of one negotiator shall respond and be utilized on the identified contain and callout warrant upon request.

Training:

Team members shall complete a basic crisis/hostage negotiation course within one (1) year of joining the (CNU). Training must be completed prior to actively participating in any incident. At minimum, the (CNU) shall conduct quarterly training days, to include an annual joint training day with ERT. Training topics, scheduling, maintaining team records, and notifications are the responsibility of the team commander.

Selection Process:

(CNU) members shall have a minimum of three (3) years of law enforcement experience, or extensive training and experience in a prior related field. Negotiator candidates shall demonstrate effective communication and interviewing skills, and possess a high level of emotional and professional maturity.

The (CNU) will conduct a selection process for new members when there is an anticipated opening. This process will be scheduled at the discretion of the team commander. The selection process for negotiators will consist of an oral interview and a hostage/barricade negotiation scenario.

The (CNU) commander shall forward a list of eligible candidates through the chain of command for selection of the new member.

Selection on the (CNU) is voluntary. Members shall agree to be available on a call-out basis at all times. However, it is understood that prior arrangements, obligations, or extenuating circumstances may be present which would prevent a response.

After-Action Debriefing and Reporting:

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At the conclusion of any call-out, a period of time shall be set aside by the team commander for debriefing and discussion of the incident. The team commander or assistant team commander shall then complete an official agency after action report.

In addition, all other materials created or generated during the incident shall be forwarded to the (CNU) commander for inclusion in the (CNU) case file. These include intelligence data, criminal background information, any digital media, scribe notes, and any other data deemed relevant by the (CNU) commander. If a criminal case is developed on the subject(s), all negotiation documents will be placed into evidence with a copy placed into the (CNU) case file.

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**Brownsburg Police Department
Law Enforcement
Policies and Procedures**

Subject: Firearms Training & Proficiency Demonstration	Policy Number: 10.01.01
Issue Date: 09/23/2007	Revision Date: 10/13/2009, 08/13/2013, 3/14/2017, 04/09/2024, 3/10/2026
Approval Authority Title Town of Brownsburg Board of Police Commission	

POLICY:

All officers or armed employees [regular, part-time, reserve, auxiliary, or guard], of Brownsburg Police Department are required, at least annually [every twelve months], to demonstrate proficiency with all firearm types [make, model, & caliber] they carry or have occasion to carry on duty. This includes handguns, long guns [shotgun and/or rifle], and any secondary firearms, used as *off-duty*, or *back-up weapons*. In addition, officers are required to attend firearm training quarterly [every three months] bi-annually (every 6 months) to ensure weapon handling skills, tactics, and use of force judgements remain precise.

Officers of the Brownsburg Police Department assigned a patrol rifle shall only carry the types of rifles and ammunition authorized by this policy. The patrol rifle has the capability to project deadly force far beyond the standard patrol weapons, such as the handgun and Less Lethal shotgun. Officers shall possess and carry patrol rifles in a safe and professional manner that does not unduly concern the public, and promotes a positive image of the department. Officers shall maintain a high level of skill and proficiency recognizing that the use of a patrol rifle or any firearm is the most serious responsibility held by a police officer.

DEFINITIONS:

Demonstration of Proficiency: The officer demonstrates to the satisfaction of the instructor the successful ability to carry out or accomplish the learning objective in the time and manner prescribed. In firearms training, a proficiency demonstration is not limited to just a score on target. The shooter must be able to explain the task, and repeatedly perform the task safely and efficiently in the time and under the conditions imposed.

Cold Range: Firing range where all weapons, magazines, clips, or speed loaders are unloaded at all times, except on the verbal command of a range or safety officer. There are no exceptions. This is a very effective method of control for basic shooters, and prior to commencement of any live fire exercise.

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Hot Range: Firing range where weapons, magazines, clips, or speed loaders are loaded at all times. This method of control requires more instructor control and officer skill. Hot range operations are most effective in teaching tactical, movements, and advanced weapon handling techniques/skills.

PROCEDURES:

General Provisions of Firearms Training & Use:

The following standards apply to the carrying and use of firearms in training, on-duty, and off-duty status.

1. No individual may carry or use a firearm on-duty who is not a current Certified Peace Officer, or Certified Law Enforcement Instructor.
2. No officer may carry a firearm type that is not approved by the department, and the officer has not *demonstrated proficiency* with in the last twelve [12] months.
3. No officer may carry or use ammunition that has not been approved by the department.
4. No officer is allowed to carry or use a firearm when the officer anticipates the use of, or is under the influence of mind-altering chemicals including alcohol, prescription drugs, or like substances. Casual or recreational use of alcohol while armed is not permitted.
5. The exception to 1, 2, 3, & 4 above is action taken during a *life-threatening emergency*. Exceptions based on an *emergency* declaration will be documented in writing to the officer's immediate supervisor.
6. If a service firearm becomes unserviceable, the weapon will be taken out of service immediately. The officer will report the condition to a supervisor immediately, and take the necessary steps to have the weapon repaired by a Brownsburg Police Department Firearms Armorer. A temporary replacement weapon will be issued pending inspection and repair.

Patrol Rifle Deployment:

An officer with a patrol rifle can neutralize suspects with selective rifle fire during the course of, prior to, or after violent acts being committed that threaten, endanger or will result in the loss of lives.

Utilization of a patrol rifle will extend the distance between the officer and the suspect and, in situations when the suspect may not be heavily armed, the officer will have the advantage. Use of the patrol rifle will give officers the ability to set up suspect containment with greater firepower until the Emergency Response Team arrives on scene.

Other services that an officer with a patrol rifle may provide are:

1. Cover for officers involved in tactical situations
2. Protecting movement of evacuation officers

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3. Assisting in the deployment of chemical agents
4. Cover for officers involved in emergency rescue operations

Patrol Rifle Carrying Procedures:

Any officer who carries a patrol rifle will adhere to the following requirements to ensure the rifle is carried in a safe and secure manner.

1. Rifles will be carried with the safety on, the chamber empty, and a loaded magazine locked in place.
2. Rifles carried in a vehicle will be secured in a locking rack or locked in the trunk. If the officer's vehicle does not have a locking rack or trunk, the rifle will be carried out of view. Vehicles that contain an unsecured rifle will be locked when unattended.
3. An officer that is assigned a patrol rifle and is off duty for an extended period of time (over two weeks) such as vacation, the rifle will be turned in to the Training Coordinator for temporary storage.
4. After being involved in an assignment which requires the officer to chamber a round in the rifle, the officer will unload the chambered round, reload the magazine, lock the magazine back into place, and make sure the safety is on before returning the rifle to the vehicle.

Firearms & Range Officer Qualifications:

Firearms instructors of the department must meet the following qualifications:

1. Complete an approved Indiana Law Enforcement Training Board (ILETB) *law enforcement firearms instructor course*.
2. Demonstrate 90% proficiency with each category of firearm carried by officers and employees of the department.
3. Be proficient in teaching firearms safety, care and cleaning, safe storage, tactical firearms use, and weapons retention.

Demonstration of Proficiency Guidelines:

1. Initial qualification and annual [at least] demonstrations of proficiency include live fire training conducted at specified times at an approved firing range or location, and safe gun handling.
2. Officers wear and use the rig, holsters, weapons, and equipment they normally use on duty. For uniformed officers this includes all equipment normally worn or carried on the person. Detectives and those working primarily in civilian attire that also wear and use holsters, or other ancillary equipment will carry and use only that equipment normally carried on duty. Extra magazines, weapons, or other equipment is not allowed.
3. Officers enter the firing range as a COLD RANGE. All weapons and magazines or speed loaders will be empty when entering the controlled area.
4. Officers who wear protective body armor while on duty will wear the same armor during any live fire exercises.

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5. Officers use and have access to only the number and type of magazines, clips, or speed loads normally carried on the person during normal duty hours.
6. Qualified firearms instructors conduct all firearms training and proficiency demonstrations.
7. Instructors schedule off-duty courses and practice sessions.
8. Employees who do not qualify will attend a remedial weapons course.
9. Minimum firearms proficiency demonstration score for armed employees of Brownsburg Police Department is 85% percent of the required courses of fire. This standard applies to all firearms carried or used by individual officers.
10. Officers must also demonstrate proficiency in *tactical loading, reloading, clearing* of malfunctions, safe gun handling, and care and cleaning of the firearms.
11. Officers are provided with two [2] opportunities to meet proficiency standards.
12. Officers unable to demonstrate proficiency will be scheduled for a conference with the Chief of Police and the Support Services Division Commander. Any officer who is unable to pass the minimum Firearms Qualification established by the department will not be eligible to perform duties of an armed employee. Inability to consistently demonstrate proficiency with a firearm will cause the employee or officer to be reassigned or dismissed from the department.

Proficiency Course of Fire & Demonstration:

The firearms instructor determines the course of fire and *demonstration of proficiency* requirements. The firearms instructor may vary these requirements from time to time to provide officers with innovative and realistic training. Physical movement, use of cover and concealment, and verbal command responses, and firearms retention practices may also be required and/or included in training scenarios.

All shooting exercises require employees to clear *malfunctions, jams, and misfires* in attempts to complete the exercise in the time allotted. Supplemental ammunition reloading is allowed, but employees may not fire more than the required number of rounds.

Qualification Scoring & Award:

Each course of fire is set by the firearms instructor. Officers may be awarded badges and awards that demonstrate the following proficiency levels:

ILEA 50 Round Handgun Qualification Course – Optional

1. QUALIFIED (80-84)
2. MARKSMAN (85-89)
3. BROWNSBURG POLICE DEPARTMENT MINIMUM (85-89) 85%
4. SHARPSHOOTER (90-94)
5. EXPERT (95-100)
6. DISTINGUISHED EXPERT (3 Consecutive Demonstrations of Proficiency Cycles With a Score of 100)

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BPD 30 Round Handgun Qualification Course-Annual

1. Successful Passing (No Quantitative Score Assigned)
2. Unsuccessful Passing (Failure to place rounds on the specified target)

BPD 20 Round Off Duty/Backup Qualification Course-Annual

1. Successful Passing (No Quantitative Score Assigned)
2. Unsuccessful Passing (Failure to place rounds on specified target)

Range Safety Rules and Regulations:

1. Fire the actual weapon carried on the job.
2. Records of all approved firearms training is maintained at the department level, with a listing of *pass* or *fail only*. Actual scores are not recorded on training records.
3. Weapons must be empty except on the firing line.
4. Load your weapon only after you are on the firing line and given the command to *load*.
5. The range officer and officers receiving the training will maintain strict discipline at all times.
6. When picking up a firearm, open the cylinder or action and check to see that it is unloaded. Check the weapon a second time to assure that it is safe.
7. Do not give a firearm to anyone unless the cylinder or action is open and no rounds are in the weapon.
8. Do not anticipate a command on the range.
9. Always check the barrel of a firearm for obstructions before loading.
10. Unload when and as instructed.
11. Keep the barrel of your firearm down range in the target area at all times when in your hands.
12. Do not remove a weapon from its holster with your finger on the trigger.
13. The index finger is indexed [placed on the frame of the weapon] until the command to *fire* is given.
14. Smoking, chewing, or dipping tobacco products are absolutely prohibited while at the firing line.
15. Full attention must be given to instructions and commands of the Range Officer.
16. If a firearm is dropped or the muzzle touches the ground, notify the Range Officer immediately. Unload the weapon. Check the barrel for obstructions and follow the commands of Range Officers before resuming a firing exercise.
17. In the event of a misfire, jam, or malfunction, clear the weapon immediately and attempt to complete the firing exercise in the time allowed. Loading additional rounds is permissible to accomplish the proficiency objective [in the time

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- allowed]. Demonstration of proficiency includes prevention and recovery from mal-functions. Alibis will be given if proper malfunction clearing is demonstrated.
18. Do not go in front of the firing line until the Range Officer has given the command to *Cease Fire*, and the line has been cleared and the order *The Line is Safe* has been given.
 19. Dry firing on the range is prohibited except when on the firing line and under the supervision of the Range Officer.
 20. If you are taking any type of medication that may influence fitness for duty or have consumed alcoholic beverages within eight (8) hours of firing a weapon, the Range Officer must be notified.
 21. Repeated violations of any Safety Rule or Regulation, whether intentional or unintentional, will result in loss of proficiency or removal from the range.
 22. Ear and eye protection is required to be worn while firing a weapon during range training. Equipment will be provided, however, employees are also allowed to use personal items. Privately owned equipment is subject to approval by the firearms instructor.
 23. Firearms instructors, regardless of rank, are in charge of the firearms training. All officers, including superior officers, must follow the firearms instructor's commands concerning range operation, and demonstration of proficiency procedures. The firearms instructor reports to the Chief of Police any problems he/she might encounter as a result of this policy provision.
 24. Employees attending firearms training will be attentive and cooperative in class and on the firing range. Misconduct, horseplay, or negligence of any kind will not be tolerated.
 25. Any officer has the right to challenge the scoring of his or her target. The challenge must be made to the Range Officer at the time of the original scoring.

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Brownsburg Police Dept.
31 North Green Street
Brownsburg, IN 46112

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Major Jennifer Barrett

FEBRUARY 2026 MONTHLY SUPPORT SERVICES REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Jennifer Barrett.

- Investigations
- Administrative Services
- Public Information
- Purchasing/Budget
- Information & Technology
- Human Resources
- Training
- Vehicle Fleet

Investigations

The Investigations Unit received (26) new cases, screened (41) outside agency reports - (5) of which were screened in for Case Reports. They also closed and/or suspended (29) cases, and made (7) arrests. The crime trend for this month was *Property Crimes*. The Unit served (4) search warrants and/or subpoenas, conducted (8) interviews, completed (5) background investigations, entered (113) case notes and attended (2) Child Forensic Interviews this month.

Major Barrett focused on training in areas of her various new job responsibilities this month. Barrett attended a budget meeting, a State SART meeting and a Police Commission Meeting in her new role as Major. Barrett. Major Barrett assigned each respective Investigations Unit Sergeant a designated team for supervision. The Investigations Unit will adopt a rank structure that mirrors the existing structure of the Enforcement Unit. Aligning the organizational framework between the two units is intended to enhance daily operational function, improve internal and inter-unit communication, and promote greater overall efficiency in the execution of departmental responsibilities. This alignment will also support clearer supervisory roles, consistent chains of command, and more effective coordination between units. Due to the CSI position opening, Barrett worked with Administrative Assistant Shupert to develop and launch a recruitment process. The advertisement for the position was officially posted, and within only one week, there have been approximately 58 applications received.

Detective Sgt. Jacque Bass was appointed to Captain of the Unit in February. He will be acclimating to the new position in the following weeks. As a Detective during the month, he made (6) arrests and closed (4) cases. Bass is actively investigating a Forgery at a local restaurant where a counterfeit bill was presented for payment. He closed multiple Fraud cases and filed several charges involving the same suspects who were posing as various fraudulent companies ordering several thousand dollars' worth of product that was delivered to their Brownsburg residence and not paying. Captain Bass began a confidential investigation this month that resulted (3) interviews as well as oversaw a forensic examination of a computer. Bass was called out (0) times and was consulted (0) times this month by road personnel.

Detective Sgt. Stanford made no arrests this month but closed (7) cases. Stanford as actively investigating a Fraud where the victim had her identity stolen and a credit card opened in her name. She also reported a fraudulent check drawn from her checking account. A search warrant for the bank has been completed. Stanford is also actively working another case involving a fraudulent check written against the victim's checking account. This case also requires a Search Warrant. He closed multiple Theft cases where there were simply no leads contributing to solvability, as well as two Fraud cases where the victim stopped communicating. Stanford was called out (2) times and was consulted (3) times this month by road personnel.

Detective Sgt. Wells made no arrests this month and closed (0) cases. Wells responded to a person down, which was a 28-year-old male that had collapsed. The death is expected to be ruled a medical issue. Wells continued to work on the case involving a toddler with an

STD. Charges will be requested. He completed more work on the largescale daycare case as additional allegations have been made. Wells was called out (1) time and was consulted (14) times this month by road personnel.

Detective Sgt. O'Brien made no arrests this month but closed (5) cases. O'Brien is investigating a Fraud where the victim had his Motor Carrier number used to pick up truck loads, stolen after his work email had been hacked. He closed a Vehicle Theft where a purchased 2026 Mercedes-Benz valued at \$216,000 in transit from California to Florida was stolen. At one time, the ping from a tracking device installed on the vehicle was located at an address in Brownsburg, but prior to confirming that, the vehicle was determined to now be in Chicago. He closed a Fraud due to lack of communication by the victim and transferred a harassment to Bloomington PD. O'Brien was called out (0) times but was consulted (1) time this month by road personnel.

Detective Sgt. Cronin made no arrests this month but closed (6) cases. Cronin is actively investigating a theft of a trailer and generator from a job site. The victim may have identified the stolen items from pictures generated from Flock. Intel Analyst Langeman is conducting further tracking. He is working a Fraud where the victim bought Apple gift cards after which the suspects entered the gift card information and took the funds. A new trend is suspects take the cards, scratch the card for the numbers, and cover the numbers back up with a substance that mimics the original adhesive scratch off label. They then monitor for funds to be added to the card and use them. Cronin responded to a suicide and a natural cause death in February. He transported an evidence phone to the HTCUC at Indiana State University and completed Internal Affairs Investigation training. Cronin was called out (2) times and was consulted (1) time this month by road personnel.

Detective Cpl. Jeremiah Jones made no arrests this month but closed (4) cases. Jones is actively investigating, but likely soon to close, an allegation of rape at a local senior living facility by an elderly victim who suffers from dementia. He is scheduled to speak to the victim's son regarding the circumstances. Jones attended the sentencing of one of his suspects in an extensive Child Molest case from 2024 involving multiple step-sibling victims. The suspect was convicted and received a sentence of 16 years at the Department of Corrections. Jones was recognized for his extensive work with the suspect was residing in another state and success on this case. He was not called out and was not consulted this month by road personnel.

Detective Jalen Christian-Moss made (1) arrest this month and closed (3) cases. Christian-Moss closed two Sexual Battery cases after forensic interviews were completed and nothing criminal was disclosed as well as a Child Abuse case after it was determined the injuries were the result of a medical condition. He filed a Probable Cause with the prosecutor's office for a Child Molest case and is attending another forensic interview for Child Molest in early March for an open case. Christian-Moss attended Child Forensic Interview and Public Information Officer Crisis Management training during the month. He also attended a Gun Liaison meeting with other departments in the county on the 18th. Christian-Moss was not called out (1) time and was consulted (15) times this month by road personnel.

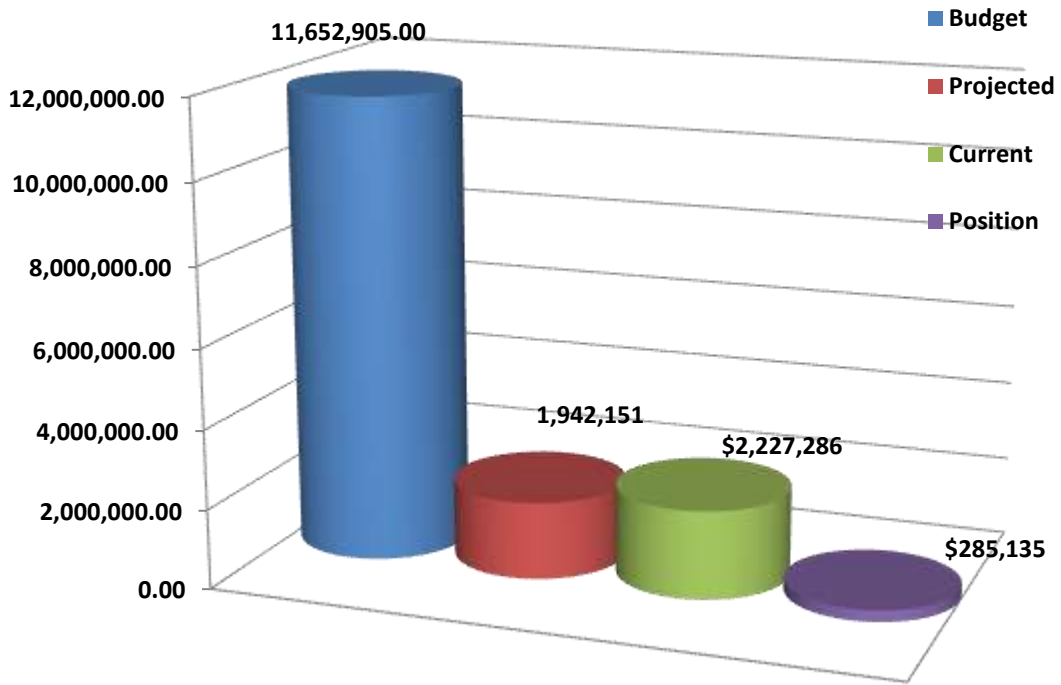
Investigations Assistant and Victim Advocate Kim Shupert was called out (0) times on duty, and (0) times off duty this month. She made contact with (4) new victims in February. Shupert made (5) victim contacts via telephone, (0) victim contacts via text/email, and (0) victim contacts in person. Shupert assisted the Investigations Unit in (46) IDACS/NCIC/BMV transactions, uploaded (45) 310's, transferred (5) cases to other agencies, sent (0) search warrants and completed (2) case information requests for the Hendricks County Coroner's Office. She completed a 2-hour online course by the Indiana Coalition to End Sexual Assault (ICESA) on the topic of Understanding Traumatic Brain Injury. Shupert also worked with Major Barrett late in the month to launch a recruitment process for a Crime Scene Investigator.

Crime Scene Investigator and Ancillary Property Room Manager Todd Knowles reported the following work product: Called out (3) times. Collected/processed (66) items of evidence from (1) crime scene this month. Checked in (80) items of evidence, signed out (8) items of evidence to officers, returned (0) items of property to owners and transferred (2) items to other agencies. Knowles assisted in completing the Prosecutor Discovery Requests that resulted in the following work product: uploaded (0) videos of Body Camera footage, (0) videos of Dash/In-Car Camera Footage, and (20) Photos. He made (6) trips to the ISP Lab and completed (6) lab submissions. He made (1) trip to the hospital, (0) trips to the jail and (0) trips to the Prosecutor's Office. Knowles obtained/lifted (11) sets of fingerprints, completed (0) firearm traces, collected (15) evidence swabs and he served (0) search warrants. Knowles completed firearms qualification as well. Knowles tendered his resignation as the CSI as of the end of February.

Property Room Manager Kristi Braziel reported the following work product: Called Out (0) times. Checked in (119) items of evidence, signed out (13) items of evidence to officers, returned (18) items of property to owners and transferred (1) item to another agency. The department received (23) Prosecutor Discovery requests that resulted in the upload of (7) videos of Body Camera footage, (10) videos of Dash/In-Car Camera Footage, and (0) Photos. She completed (3) CAC (Vidanyx) downloads/packages, (137) IDACS/NCIC/BMV transactions, researched (121) cases and emptied the lobby Rx drop box for a total of 39 lbs. Braziel also assisted the department by covering the Administrative Services department due to absences for required training on February 5th and 6th.

Forensics Analyst Anthony Merckel examined no devices in February. One phone, potential evidence in a firearms case, was transported to the HTCUI lab for extraction. Merckel updated all forensic programs and computers, as well as maintained the Blocker Locker weekly.

Intelligence Analyst Michael Langeman was called out (0) times, consulted (6) times, reviewed (38) crime tips or bulletins, disseminated (5) intelligence or safety communications, conducted surveillance (0) times and conducted (4) inter-agency collaborations. Langeman performed various tasks assisting in the development of suspects and other case information for Detectives throughout the month.



Budget

As of February 28, 2026, the department expended 19.11% of its budget. As is typical of February, we are slightly over our projected budget. Encumbered funds from 2025 totaled \$23,305.86 and are reflected in the total budget amount.

Administrative Services

In the month of February, the Administrative Services Unit staff processed (47) public access requests, (18) criminal history requests, (5) gun permits, (5) sets of fingerprints, (3) rider requests, (14) vehicle releases, (54) alarm permit transactions and (0) car seat inspections.

Fees generated from services totaled \$2,522.00. Below is a breakdown of the collected fees:

Accident Reports	\$185.00
Incident Reports	\$35.00
Vehicle Releases	\$280.00
Criminal Histories	\$10.00
Alarm Transactions	\$1830.00
VIN Checks	\$0.00
Notary Fees	\$7.00
Fingerprints	\$25.00
Pictures/Videos	\$150.00
Off Duty Management	\$0.00
TOTAL	\$2522.00





Administrative Services staff members Debbie Umbanhowar and Heidi Shepherd attended the Indiana Symposium for Public Access Requests on February 4th and 5th.

Public Information

The agency received several media contacts/inquires throughout the month of February. The majority of the media inquiries (television and written) revolved around ongoing or past investigations, including any updates on significant incidents from throughout the last several weeks/months. In addition, BPD received inquiries from local print media with various story ideas that are being contemplated for publication, while others were published.

The department also released (18) Facebook posts, (0) Facebook Crime Tips post, (6) X/Twitter posts, and (9) Instagram posts

Current subscriber lists report the following number of members:

Platform	Subscribers
 Facebook	16,569
 Facebook Crime Tips	8,125
 X (Twitter)	3,320
 Instagram	1,872

Information Technology

Lt. John Depinet Information Technology continued coordination for the planned electronic search warrant system with the Prosecutor's Office and their contracted third-party provider; however, implementation was paused after 2 days because notification that the judges halted the rollout due to training and understanding concerns. Depinet also provided the Chief with a structured report outlining recommendations related to department reorganization and updated division alignment. In addition, he maintained ongoing technology support, adjusted system access and workflow routing to reflect personnel transitions, and monitored MDT and network performance to ensure stable operations across both divisions

Lt. Depinet assisted Capt. Bullock to ensure that Town Court proceedings were adequately staffed as it relates to security throughout February.

Human Resources

Brownsburg Police staff currently are operating with (1) sworn officer vacancy after a Sworn Officer resigned his position in late September. BPD currently has (1) officer on light duty. The light duty assignment is for a non-work related surgery. The sworn number of officers is now at (60) after an anticipated retirement this month. BPD initiated a recruitment process and conducted physical agility and written testing for Non-Experienced candidates. The testing yielded non-experienced candidates testing at West Middle school on Saturday 11/22. Of those, (4) candidates failed some aspect of the physical testing and were subsequently removed from the process. The remaining (26) candidates continued into the written testing portion. BPD conducted formal interviews of Non-Experienced, Certified and Lateral candidates on 12/18 and 12/19. Based on those interviews we have pushed several candidates to investigations for backgrounds and placed the remaining candidates on an eligibility list. At the February meeting we provided extending Conditional Offers of Employment to (2) candidates. One of those candidates has proceeded to the Medical/Psychological and should have those completed by 3/3/26. The second candidate has been removed from the process and the conditional offer has been rescinded based on information discovered during the background investigation. We will be requesting approval of a new recruitment process at the March meeting to aid in developing a hiring list and filling the remaining current vacancies.

Training

Training Requested Approved by the Training Board

- Jacque Bass NIAIA Training Conference
- Jacque Bass IACP Technology Conference
- Jennifer Barrett NIAIA Training Conference
- Jennifer Barrett IACP Technology Conference
- Heather Foote Street Crimes Tactical Training
- Bryan Fultz Agency Response to Critical Incidents
- Dustin Johnson Advanced Traffic Stops/Report Writing/De-Escalation
- Matthew Dixon Advanced Traffic Stops/Report Writing/De-Escalation
- Alex Nelson ISOA Counter Sniper Course
- Daniel Brinson ISOA Conference
- Matthew Dixon Pedestrian Crash Level II
- Jalen Christian-Moss PIO Class
- Todd Knowles IDEA Annual Conference
- Matthew Dixon CDR Tool Technician
- Jonathan Staton Brownsburg BJJ Annual Dues

Hosted Training Courses

- ERT Training – NORSE Sustainment
- Defensive Tactics
- Pittsboro PD Annual Handgun Qualifications
- Retiree Handgun Qualifications (2)
- Women’s Self Defense
- Crisis Negotiation Unit Quarterly Training

Training Facility Utilization by Outside Agencies

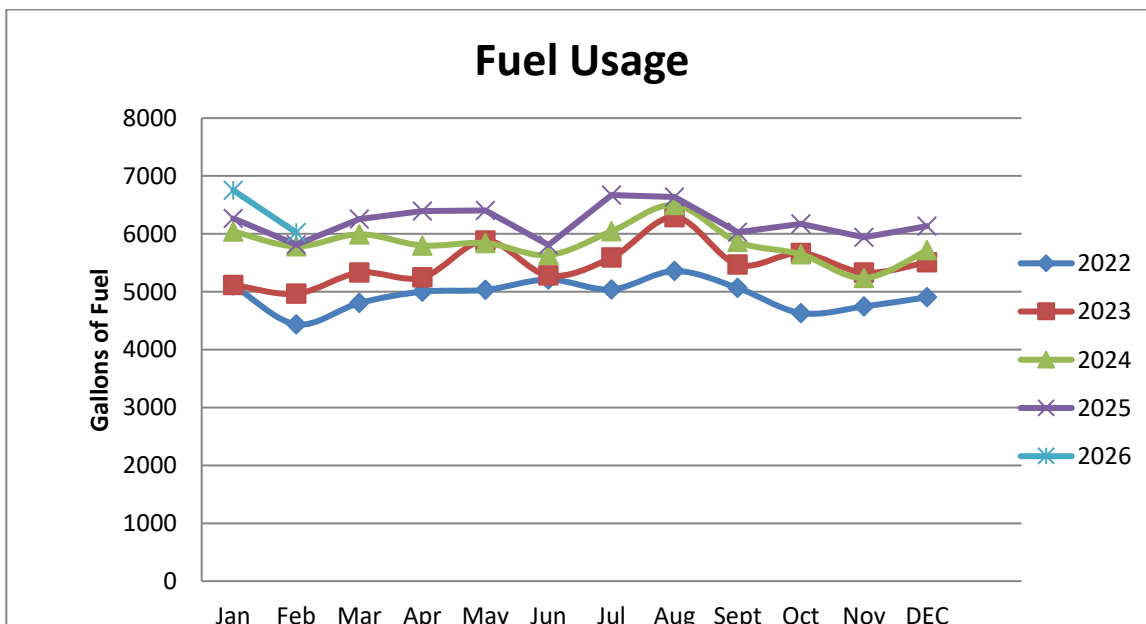
Outside Agency Usage								
Agency	Date(s)	Range	Shoot House	Mats	Classroom	# of Days	Invoiced	Comped
Speedway PD	02/03		X			1	X	
Zionsville PD	02/04 & 02/05	X				2	X	
Homeland Security	02/06	X				1	X	
Pacer’s Security	02/07	X				1	X	
ICE	02/10	X	X		X	1	X	
IRS	02/12	X		X	X			
FBI	02/13 & 02/20	X	X	X	X	Full Year	X	
Airport PD	02/23	X				1		X
VA Police	02/27	X				1		X
HCSD	02/02	X						
Lebanon PD	02/15, 02/19 & 02/26	X	X					

Training Coordinator Business

- First Defensive Tactics training was held. 25 officers attended.
- Sergeant Sentany completed PIT Instructor Course.
- Officer Johnson and Officer Craig were selected to become Instructors and will attend training March 16th – 20th.
- New Mantis X equipment was purchased to assist instructors with dry fire exercises.
- IRS requested we invoice them after they use the range in March so there is only one invoice.

Vehicle Fleet

The Town Garage staff continue to prep, outfit and rollout the remaining 2025 patrol vehicles. The vehicles being replaced (which are 2018 and 2019) are being rolled into the pool fleet. Both installments of 2025 vehicles have arrived and include (2) K9 replacement vehicles and several patrol vehicles. The (2) K9 vehicles purchased are Ford Expeditions to consolidate the fleet under the Ford product line. The new Expeditions are very similar in size to the previously used Tahoes, but will be using the Ford Eco-boost 6 cylinder engine with turbo platform. This should help with overall gas mileage and fuel economy on the larger SUVs. The delay currently is lead-time for the required K9 equipment/kennels for new Expeditions. The Garage has been working toward identifying the vehicles to be purchased out of this year's 2026 CCD order. The agency is evaluating moving to some larger framed vehicles (F150) that can accommodate a pursuit mitigation system. Several platforms are being evaluated for purchase and implementation in the 2026 year. In the meantime, garage staff continue to perform routine and preventative maintenance to ensure the safety and life of the vehicle fleet is being maintained. The fuel number for February was 6,022 gallons used by Police units. This amount is decreased from last month total gallons and increased from the February 2025 usage amounts. However, the agency is also now staffed with (61) sworn officers as opposed to last year's number of (58) and the extreme cold that units have been dealing with has resulted in significant engine idling while on duty. For all intents and purposes, usage continue to remain very consistent with previous months/years considering the number of sworn, reserve and civilian staff utilizing department vehicles (see below chart). Our officers and staff continue to be mindful and conservative of the fuel utilized both on and off duty.



*Respectfully Submitted,
Major Jennifer Barrett*

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Major Bryan Fultz

FEBRUARY 2026 MONTHLY OPERATIONS REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

OPERATIONS DIVISION REPORT

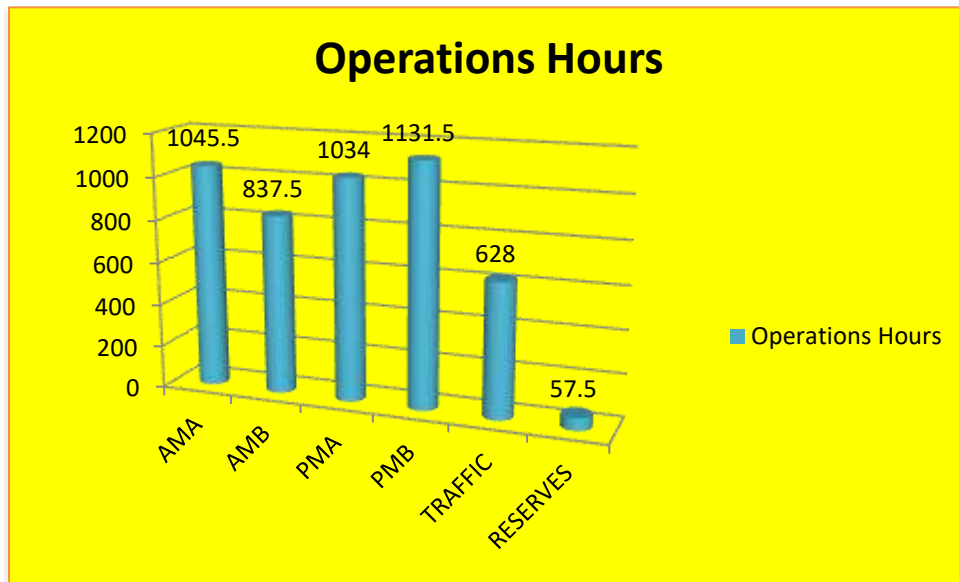
The following information contained within this report summarizes information deemed pertinent for disseminations from Major Bryan Fultz.

- Hours
- Highlights
- K9
- FTO
- Use of Force
- Vehicle Pursuit
- Traffic
- Narcotics
- Emergency Response Team
- Community Engagement
- Additional Patrols
- Roll Call Training

Hours

During the month of February, officers of the Operations Division worked a total of 4,676.5 hours. 57.5 total work hours were completed by the Reserve Unit.

**Total hours reflect actual road hours (training and meeting hours are excluded).



Highlights

On February 2nd, Officer Lucio Argueta responded to a vehicle that had driven off the roadway. On arrival, Officer Argueta observed signs of impairment and initiated sobriety testing. The driver failed all testing and consented to a certified breath test. Results of the test exceeded the legal limit. The driver was charged and transported to jail.

On February 5th, Officer Mark Christian initiated a traffic stop for an infraction. Upon contact with the driver, Officer Christian detected the odor of marijuana emanating from the interior of the vehicle. Officer Christian waited for assistance from another officer before searching the vehicle. The search revealed suspected marijuana and a handgun that was reported stolen out of Marion County. The driver was charged and transported to jail.

On February 5th, Cpl. Tyler See responded to a vehicle that had slid off the roadway. Upon contact, the driver was uncooperative with officers and refused to provide identification. Officer Megan Clonce and her police K9 assisted with the call for service and deployed her police K9 around the vehicle. The K9 showed positive indication of narcotics in or around the vehicle. A search of the vehicle revealed suspected marijuana, cocaine, and drug paraphernalia. It was also learned that the driver was classified as a habitual traffic violator. The driver was charged and transported to jail.

On February 6th, Officer Devon Craig responded to a vehicle that had slid off the roadway. Upon arrival, Officer Craig observed signs of impairment and the driver admitted to consuming alcohol. Officer Craig administered sobriety tests to the driver. The driver failed all testing and consented to a certified breath test. Results of the test exceeded the legal limit. The driver was charged and transported to jail.

On February 8th, AMB shift officers responded to a local restaurant regarding threats between a parent and juvenile. The parent had exited the business while the juvenile was still inside. Officer Heather Foote was the first responding officer to arrive and observed the juvenile pointing a firearm at the parent. Officer Foote gave loud verbal commands and the juvenile placed the firearm on the ground and was quickly detained for investigation. It was learned that the firearm contained a “switch” which converts the pistol as fully automatic forcing the trigger mechanism to fire continuously. Officer Foote remained calm during the entire encounter and was able to de-escalate the situation providing for a positive outcome.

On February 9th, Officer Kevin Hyde initiated a traffic stop for an infraction. Upon contact with the driver, Officer Hyde detected the odor of marijuana emanating from the interior of the vehicle. When the driver accessed the glovebox to retrieve a registration, Officer Hyde observed a bag containing suspected marijuana. Total weight was 35 grams. A search of the vehicle revealed no further contraband. The driver and passenger have been charged.

On February 9th, AMA shift officers responded to Arbuckle Park on a suicidal person armed with a knife and possibly a firearm walking on the railroad tracks. Officers obtained the persons cellular phone and made contact with the person who said that were having a bad day. Cpt. Joseph Fults and Officer Dirk Fentz were able to locate the person who stated they were struggling with past childhood trauma and was seeking help. The person willingly let officers provide transport to a medical facility for evaluation.

On February 10th, Officer Mark Christian initiated a traffic stop for an infraction. Upon contact with the driver, Officer Christian detected the odor of marijuana emanating from the vehicle. A search of the vehicle revealed multiple baggies of suspected marijuana, totaling 157 grams, consistent with dealing. The driver also possessed a firearm and had suspended driving privileges. The driver was charged and transported to jail.

On February 16th, there was a report of theft from a residence being built on Bergamot Drive. It was reported by the builder that cabinets and doors valued over \$11,000 were taken during the overnight hours on February 14th. No suspect information was provided at the time of the report.

On February 20th, Officer Lucio Argueta initiated a traffic stop for an infraction. Upon contact with the driver, Officer Argueta detected the odor of marijuana emanating from the vehicle. The driver admitted to smoking marijuana. A search of the vehicle revealed suspected marijuana, cocaine, and drug paraphernalia. The driver and passenger were charged and transported to jail.

On February 20th, AMB shift officers responded to Windhaven Circle regarding a theft in progress. Officers were informed that an unidentified person was opening mailboxes and looking through mail. A clothing description of the suspect was provided and officers began to canvas the area. Officer Taylor Adamson observed a person matching the clothing description and attempted to make contact but lost sight of the person who had walked behind a structure. A resident in the area said they had observed the suspect hiding in a common area of one of the structures and believed that the suspect had entered their apartment. Officer Adamson opened the front door of the apartment and was confronted by the resident who said that an unknown person was in the apartment. Officer Adamson ordered the suspect to exit which the suspect complied. The suspect was detained for investigation. It was learned that the suspect had discarded a backpack containing suspected marijuana, methamphetamine, drug paraphernalia, numerous credit cards, driver's licenses, and social security cards, all belonging to other persons. Additionally, there were several sealed pieces of mail inside the backpack belonging to residents on Windhaven Circle. The suspect was charged and transported to jail.

On February 21st, Officer Morgan Ettenberger responded to a report of a suspected impaired driver. Witness accounts reported erratic driving behavior of hitting curbs and driving on and off the roadway. The driver then stopped and appeared to be slumped over the steering wheel. The driver eventually pulled into a parking lot where Officer Ettenberger made contact. Officer Ettenberger observed signs of impairment and initiated sobriety testing. The driver failed all testing and consented to a certified test but could not provide adequate breath samples. A blood draw warrant was requested and granted from a judge. The driver was transported to a medical facility where the draw was administered. Upon completion, the driver was charged and transported to jail.

On February 25th, Officer Kevin Hyde initiated a traffic stop for an infraction. During the stop, the driver consented to a search of the vehicle. The search revealed suspected cocaine, marijuana, and drug paraphernalia. Additionally, the driver was operating on a suspended license. The driver was charged and transported to jail.

On February 26th, Officer Elsiana Crosby initiated a traffic stop for an infraction. Upon contact, Officer Crosby observed signs of impairment and initiated sobriety testing. The driver failed all testing and consented to a certified test in the form of a blood draw. The driver was transported to a medical facility where the draw was administered. Upon completion, the driver was charged and transported to jail. This was the second impaired driving arrest this month during late morning/early afternoon hours. Officers have been proactive, looking for impaired driving arrests during day shift hours.

K9

Detection Deployments	Patrol Deployments	Total Deployments	Arrests
18	2	20	9

Detection Deployments are searches for narcotics either in a vehicle or in a building. Patrol Deployments are searches for a person.

Type	Incidents	Total
Marijuana	13 seizures	8 grams
Methamphetamine	0 seizures	0 grams
Cocaine	1 seizures	1 gram
Heroin	1 Seizures	2 grams
Other		
Fentanyl	1 Seizure	1 item

Brownsburg Police K9's participated in approximately 50 hours of training for the month of February. K9 teams trained on the odors of Cocaine, Methamphetamine, Heroin, and Marijuana.

K9 teams also routinely train on obedience and tracking when working shift. The Patrol Training portion of the In-Service Training for the month of February has not been imported yet to the program but can be provided later upon request.

K9 Trip has recovered from his injury and is back to full duty. The department has begun looking for a replacement doghouse to customize and Indy Propane in Danville will be donating an old tank to be modified to fit Trip's needs to protect him from the elements.

The new K9 Teams (Ofc. Clonce/Max and Ofc. Clay/Martel) are being introduced to the bite suit and other exercises to prepare for Patrol Training that will be scheduled in the coming months. Both teams are progressing well on their training.

FTO

No activity was reported for the Field Training Unit during the month of February.

Use of Force

The Brownsburg Police Department documented six (6) Use of Force Reports during the month of February. The reports are classified as follows: Less Lethal Projectile/Impact Munition and Firearm Pointing.

Documented report 1 involved a Brownsburg ERT Operator assisting Avon Police Department with an armed barricaded subject who had committed felony battery. The suspect had barricaded inside a bathroom armed with a box cutter knife. Additionally, the suspect made multiple threats to kill law enforcement. Numerous de-escalation attempts were made for a peaceful resolution. The suspect lit a fire in the bathroom and officers made entry. The suspect resisted officers and swung the knife at officers. The Brownsburg Officer discharged one 40mm less lethal impact munition striking the left thigh of the suspect which the subject continued to resist. A second impact munition was discharged striking the right leg of the suspect. The suspect continued to resist and a taser was deployed by an Avon officer. The suspect was eventually taken into custody and treated for self-inflicted injuries.

Documented report 2-3 involved Brownsburg officers responding to a person armed with a gun at a Brownsburg business. Upon arrival, officers observed a person inside the business pointing a gun at another person. Officers pointed their department issued firearms at the person with the gun and gave commands to put the gun down. The person complied and was taken into custody. It was learned that this was an argument between a parent and juvenile.

Documented report 4-5 involved Brownsburg officers deploying on a “high risk” traffic stop on a stolen vehicle. Officers pointed their department issued firearms at the vehicle and gave commands to the driver to exit the vehicle. The driver complied and was taken into custody.

Documented report 6 involved Brownsburg officers responding to a physical domestic at a residence in Brownsburg. On arrival, officers encountered the suspect who had committed felony battery on the victim. The suspect refused officer commands to surrender and barricaded in a bedroom. Brownsburg ERT arrived and eventually surrendered without incident. During surrender, a less lethal shotgun was pointed at the suspect.

Vehicle Pursuit

There were no Vehicle Pursuits during the month of February.

Traffic

The Traffic Unit responded to the following workflow complaints during February:

- Speeding vehicles (multiple complaints) on Flagler Lane and Walkabout Way
- Speeding vehicles on East Northfield Drive
- Traffic light violations at Ronald Reagan Parkway/Lacy Knot
- Traffic light violations at 56th Street/Wild Ridge Blvd

63 crash reports were documented during the month of February to include 6 hit and run. The Traffic Unit worked 37 of total crash reports.

Monthly training consisted of the following:

- Sgt. Rooker-Law Enforcement Response to Suicidal Subjects, State Mandates, Defensive Tactics
- Cpl. Huntsman-Law Enforcement Response to Suicidal Subjects
- Ofc. Kalyuzhny-Defensive Tactics
- Ofc. Smith-Defensive Tactics, Vehicle Crash Data Training
- Ofc. Lynch-Defensive Tactics

Narcotics

Since 2020, The Brownsburg Narcotics Unit (BNU) and Clarksville Narcotics in Southern Indiana, have been working a long term investigation together, partnering with several agencies including the DEA and Los Angeles Police Department (LAPD). Stemming from this case, LAPD has put up a pole camera for us in Los Angeles on a known illegal marijuana grow operation responsible for distributing thousands of pounds of marijuana all over the country, including Indiana. On January 30, 2026, BNU Officers were contacted by their LAPD partners and informed they were watching a commercial truck and trailer being loaded outside the warehouse, out of the view of the camera. LAPD Detectives got a picture of the truck and BNU Officers utilized LPR and other databases to track the movement of the truck around the country, eventually leading to I-70 in southern Illinois. On February 2nd, we contacted Illinois State Police (ISP) South Criminal Patrol Team, a partner of the BNU, just outside of the St Louis area and requested they stop the truck for us. ISP conducted a traffic stop on the vehicle on I-70, just east of St Louis. Officers searched the truck and found approximately 7,000 pounds of marijuana and marijuana product, which was subsequently seized.

On February 11th, BNU Officers traveled to LA for the takedown of the ongoing marijuana smuggling operation that we have partnered with LAPD and Clarksville Narcotics over the course of 2025 and into 2026. BNU, Clarksville Narcotics, LAPD, and DEA Los Angeles served an early morning search warrant on three joined warehouses in East Los Angeles. The warehouses spanned over an entire city block and the entire warehouse contained one of the largest illegal marijuana distribution operations in Los Angeles history. A total of 10,660 pounds of marijuana, 539 pounds of marijuana oil and \$57,000.00 of US Currency was seized from the warehouse. Furthermore, the two owners of the operation were apprehended, one on the road in Tennessee and one in Oakland. In all, BNU has been responsible for the seizure of approximately 43,000 pounds of marijuana and marijuana product since October 2025.

Earlier in the month, BNU Officers became aware of a large theft of approximately \$1,000.00 of product from Ulta store here in Brownsburg. BNU Officers obtained footage from nearby stores and with the help of BNU Intel, identified a suspect vehicle utilizing Flock LPR cameras. The investigation led to two males from Chicago who were part of an international criminal organization responsible for stealing over \$100,000.00 worth of product from Ulta stores all over the US. On February 12th, BNU Officers found the suspect vehicle traveling from Chicago towards Kansas City. BNU Officers notified Ulta Corporate Loss Prevention and made the Kansas City area aware of their upcoming presence in the area. The two male suspects entered a Kansas City store and were quickly apprehended by Kansas City Police. Ultimately, the two suspects then were charged for the theft here in Brownsburg by BNU Officers and will face those charges here.

On February 16th, BNU Officers under the umbrella of the US Marshals Office, assisted on the south side in the apprehension of the murder suspect of the Beech Grove PD Officer Elliott. The suspect was taken into custody after a short manhunt and the weapon was recovered.

Furthermore, throughout the month, enjoying the partnership between the BNU and the US Marshals (USM), Officers assisted in apprehending two suspects, one for armed robbery and one for a felon in possession of a firearm. BNU Officers assisted the Avon Police Department in the apprehension of a barricaded subject with a knife and had lit the residence on fire. BNU Officers also conducted a traffic stop on I-74 resulting in the arrest of two suspects wanted for illegal re-entry into the US. Also, BNU Officers instructed a Proactive Patrol Course to members of the Plainfield Police Department. BNU Officers participated in Norse SWAT Training, attended the Indiana Drug Enforcement Association Conference and went to Hostage Negotiation training.

Emergency Response Team

Training:

On February 17th and 18th, the Emergency Response Team (ERT) conducted training with the Norse Tactical Training Group. The focus was on Close Quarters Tactics (CQT), covering core concepts such as:

- Fundamentals of entry
- Threat prioritization
- Variable threshold assessments
- Threat mitigation
- Hallway tactics
- Structure clearance
- NORSE Tactical Instructor Walter Martin led both training dates.

Deployments:

- On February 2, 2026 the Emergency Response Team deployed a partial Team to a criminal barricade in Avon. A subject that had previously battered a family member had barricaded himself in a bathroom with a knife. After multiple attempts at negotiation, ERT breached the door after the subject set the fire to the bathroom. The subject attempted to cut one of the Officers in the doorway and they pulled back. Eventually through the use of Less Lethal Impact Munitions and Taser deployments, they were able to take the subject into custody after a brief struggle. The subject was taken to the hospital, where he was treated and was admitted for a mental assessment.
- On February 6, 2026, the Emergency Response Team was advised that the subject from the previous incident had been released and was at home at the same residence from February 2nd. The suspect's father was to take his son to the HC Jail to turn himself in, on the Arrest Warrants that were issued by the Prosecutors Office, but could not get him to answer the door to his room. Due to the events that occurred on the previous encounter a full ERT callout was deemed necessary. After a brief negotiation, the suspect came out and was placed into custody without incident.
- On February 26, 2026, the Emergency Response Team was deployed to a Criminal Barricade in the Brownsburg Pointe Apartment Complex. After a violent felony domestic battery, a suspect barricaded himself in the bedroom of the residence. ERT was able to successfully negotiate a surrender and the suspect was taken into custody without further incident.

Selection Process:

- On Thursday, February 19, 2026, ERT conducted a Selection Process for one Avon PD opening on the Team. 5 candidates tested for the Team and one was selected at the conclusion of the Process
- On Wednesday, February 25, 2026, ERT extended a Condition Offer to Officer Kevin Kasprzyk which was accepted. Once Officer Kasprzyk completed the conditions of the offer he will attend SWAT 1 School at Norse Tactical Training Center

Team Status:

- Corporal Koelling, Corporal Jones and Sgt. Boggess all remained in light duty status in February.

Community Engagement

There were no activities scheduled for Community Engagement in February, however there was significant planning accomplished to prepare for the upcoming year.

- February 17th – Captain Bullock, Kellie Cummins and Debbie Umbanhowar met to begin the process of the 2026 summer camp. Registration will open on March 16th and end on May 1st.
 - This will allow time to obtain sizes and accurate number of campers so that we can order needed items for the camp.
- Emails and phone calls took place with “Boost Camp” to help facilitate their “Bike Safety” day. Officers from our bike patrol will participate in conjunction with the Boost Camp to facilitate their needs. We will be having our initial meeting March 5th.
- Completed an Email questionnaire for a student that was working on a project in school. Several great questions were given on what it takes to be a Police Officer but specifically a K9 Handler.
- Several touch a truck events and tours were put on the schedule for the upcoming months.
- Spoke with the Scoutmaster of BSA Troop #396 to discuss activities for their troop
- Spoke with the Committee of BSA Troop #309 for activities for their troop
 - These would include
 - Building tours
 - ERT Display
 - K9 Demonstration

Additional Patrols

Officers are currently participating in a Stop Arm Enforcement Violation (SAVE) patrol. This project began on January 23rd and will continue to the end of the school year which is May 29th. Program statistics will be provided in the May Operations Report.

Additionally, Officers will be participating in an Impaired Driving Enforcement surrounding St. Patrick's Day and NCAA basketball tournaments. Enforcement will begin March 13th and end April 6th. This enforcement will focus on impaired driving and other alcohol related violations.

Roll Call Training

- Gun liaison training (firearms collection and processing)
- Response to suicidal persons
- Structure breaching
- Accident reconstruction procedure
- Report writing

2026 Monetary Donations

(non-highlighted lines are donations since previous meeting)

	A	B	C
1	Date	Donor	Division
2	1/15/2026	Isa Martinez Family	K9 Division
3	2/27/2026	David & Laura Dixon	Employee Appreciation
4			
5			
6			
7			
8			
9			